

CA4 ON HBLA05
C51F3
1985

Hamilton, Ont. Council

COMMITTEE AGENDAS - FINANCE
COMMITTEE

April 4, 1985

CA4 ON HBLA05
C51F3
1985

URBAN/MUNICIPAL

E. A. SIMPSON
CITY CLERK

K. E. AVERY
DEPUTY CITY CLERK



CITY HALL
HAMILTON, ONTARIO
L8N 3T4

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

1985 April 2

CA4 ON HBL A05
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1985

NOTICE OF MEETING

FINANCE COMMITTEE

Thursday, April 4, 1985
1:00 o'clock p.m.
Room 233, City Hall

J. J. Schatz, Secretary
Finance Committee

JJS/hm

*PLEASE NOTE 1:00 P.M. START

A G E N D A

- (A) 2:00 p.m. City-Owned Property - 37 Strathcona Avenue North
 - (i) Hellenic Community of Hamilton and District
 - (ii) Hamilton Theatre Inc. - Offer to Purchase - City Council Referrel
 - (iii) Director of Real Estate
- (B) Commencing at 2:45 p.m. - Grant Appeals - See attached Agenda
1. Adoption of the minutes of the meeting held Thursday, March 21, 1985
2. MAYOR MORROW/HAMILTON MUNDIALIZATION COMMITTEE
 - Funding
3. CHATHAM-KENT FLOOD DISASTER COMMITTEE
 - Request for Funding
4. DIRECTOR OF PURCHASING
 - (a) Monthly Rental Charges - Word Processing Equipment
 - (b) Monthly Rental Charges - Microcomputer Equipment



5. CITY ARCHITECT AND CO-ORDINATOR, LLOYD D. JACKSON SQUARE
 - Major Maintenance of Civic Buildings 1985
6. CITY CLERK
 - Unemployed Bus Pass Program
7. HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC./
TREASURER'S REPORT
 - Lease Agreement - Hamilton Steelhawks (PRIVATE & CONFIDENTIAL)
8. HAMILTON PARKING AUTHORITY/TREASURER'S REPORT
 - (a) Financing Reconstruction of Existing Parking Facilities
 - (b) Financing - Parking Facilities - Victor K. Copps Trade Centre/Arena
9. CITY SOLICITOR
 - City and Region vs Canadian Great Lakes Casualty and Surety Company Limited - Telephone System
10. CITY TREASURER
 - (a) Acceptance of Payments for Metered Water Billings
 - (b) Financing - Proposed Reception - Municipal Law Enforcement Officers Association
 - (c) Financing - Proposed Loan to Hamilton International Airshow
11. OTHER BUSINESS
12. ADJOURNMENT

THE UNIVERSITY OF MICHIGAN LIBRARY

ANN ARBOR, MICHIGAN 48106-1000

DATE

RECEIVED

THE UNIVERSITY OF MICHIGAN LIBRARY

ANN ARBOR, MICHIGAN 48106-1000

RECEIVED

THE UNIVERSITY OF MICHIGAN LIBRARY

DATE

ANN ARBOR, MICHIGAN 48106-1000

RECEIVED

THE UNIVERSITY OF MICHIGAN LIBRARY

DATE

RECEIVED

AGENDA

GRANT APPEALS

THURSDAY, APRIL 4, 1985

- (a) 2:45 p.m. Leander Boat Club
- (b) 3:00 p.m. Hamilton Suzuki School of Music
- (c) 3:15 p.m. Hamilton Folk Arts Council (It's Your Festival)
- (d) 3:30 p.m. John Laing Singers
- (e) 3:45 p.m. First Place Hamilton
- (f) 4:00 p.m. Hamilton History Associates Society
- (g) 4:15 p.m. Hamilton-Stoney Creek Skating Club
- (h) 4:30 p.m. Catholic Youth Organization
- (i) 4:45 p.m. Hamilton Ladies Slo-Pitch Association
- (j) 5:00 p.m. Hamilton Regional Games for the Disabled
- (k) 5:15 p.m. Hess Village Grand Prix c/o Top Down Sports Promotions



Hellenic Community of Hamilton and District
St. Demetrios Greek Orthodox Church

Community Office: 529-9651

Church Office

22 Head Street

- Hamilton, Ontario -

A (i)

March 13, 1985

To The City Clerk Of The Financial Dept., Mr. Simpson:

We would appreciate being informed of the next scheduled meeting of the Finance Committee, The date, the place, and time.

We are intending to make a presentation with respect to the city property at 37 Strathcona North.

Thanking you for your anticipated consideration.

I remain

Sincerely yours

John Rallis

John Rallis

President of the Hellenic Community of Hamilton and District

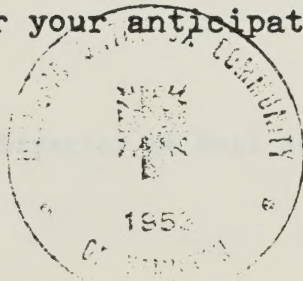
You can contact the following people

Mr. Nick Zissopoulos at 529-4328

Mrs. Vera Papadopoulos at 544-5574

Mr. Alex Bozikis at 388-3069

Mr. Gregory Lazaridis at 383-4595



Ballistic Community of Hamilton and District
At Hamilton, Ontario, Canada

January 11, 1955
21 Hamilton Street
Hamilton, Ontario

(i) A

January 11, 1955

To The Editor of The Hamilton News, St. Catharines

We would appreciate being informed of the date
of the meeting of the Ballistic Community, the
date, time and place.

We are interested to make a presentation when
present to the city council at St. Catharines
Ontario.

Thanking you for your attention and consideration.

I remain
Sincerely yours
John Ballis

President of the Ballistic Community of Hamilton
and District

For contact the following people
Mr. John Ballis at 21-1111
Mr. John Ballis at 21-1111
Mr. John Ballis at 21-1111
Mr. John Ballis at 21-1111

MEMORANDUM • CITY OF HAMILTON

A (ii)

TO : Members of Finance Committee YOUR FILE:

FROM : Mr. J. J. Schatz, Secretary
: Finance Committee OUR FILE :

SUBJECT : Sale of 37 Strathcona Ave. N. DATE : 1985 March 13

Subjoined, for your information and attention, please find a copy of Item 3 of the FIFTH Report of the Finance Committee, which was referred back by City Council at its meeting March 12, 1985:

3. (a) Approval of the sale of the City-owned property at 37 Strathcona Avenue North to Hamilton Theatre Inc. for the sum of \$55,000.00.
- (b) That the City Clerk and City Solicitor be authorized and directed to complete this transaction.



JJS/hm

C.C. Mr. D. C. Vyce, Director of Real Estate



A(iii)

THE CORPORATION OF THE CITY OF HAMILTON

FROM D.W.Vyce, Director of Real Estate DATE 1985 March 19
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 1.5.25 (2719)

TO: CITY COUNCIL ☐ (OR) FINANCE ☒
Committee

SUBJECT

37 Strathcona Avenue North

RECOMMENDATION

On the assumption that City Council does not wish to accept our previous recommendation dated February 25, 1985 as endorsed by the Finance Committee to dispose of 37 Strathcona Avenue North to Hamilton Theatre Inc., we would recommend that the property be declared surplus to City requirements and be disposed of by public tender.

BACKGROUND

D.W.Vyce

On March 12, 1985, Item 3 of the 5th Report of the Finance Committee, which proposed a disposal of the property known as 37 Strathcona Avenue North was referred back by City Council to the Committee without direction.

Assuming Council does not wish to adopt our recommendation to dispose of the property to Hamilton Theatre Inc., we believe Council should officially declare the property surplus to City requirements and as an alternative to our previous recommendation, dispose of the property by public tender.

Thursday, March 21, 1985
1:00 o'clock p.m.
Room 233, City Hall

The Finance Committee met.

Present: Alderman D. Gray, Chairman
Alderman I. Stout, Vice-Chairman
Mayor R. M. Morrow
Alderman M. Kiss
Alderman V. J. Agro
Alderman B. Hinkley
Alderman S. Collins
Alderman B. Charlton
Alderman T. Murray

Also Present: Mr. L. Sage, Chief Administrative Officer
Mr. E. C. Matthews, City Treasurer
Mr. I. R. Hammel, Manager of Budgets
Mr. J. J. Schatz, Secretary, Finance Committee

The minutes of the meetings held Thursday, March 7, 1985 were adopted as circulated to the members.

Mr. R. Connor, Mrs. J. McAnanama and Mr. P. Baker, of the Hamilton Public Library Board appeared before the Committee in connection with the 1985 Estimates of the Library Board. Distributed to the members were copies of a letter dated March 5, 1985 from Mrs. J. Isbister, Chairman, Administration and Finance Committee of the Library Board requesting the Finance Committee to consider a increase in the municipal contribution of one-half of one percent (\$42,250.00). In this regard, Mrs. McAnanama advised that this increase will provide the Board with funds to cover the anticipated inflationary increase in the book budget and will ensure that, although the rest of the library services will be reduced in 1985, the buying power of the Book Account will be maintained.

The City Treasurer reviewed with the members the various reserve accounts of the Library Board and suggested that, if the Committee wishes to grant the further increase in appropriation, same might be charged to the reserve accounts.

Following considerable discussion, the Committee agreed to increase the Municipal contribution to the Hamilton Public Library Board by \$42,250.00 which will result in a total contribution for 1985 of \$8,492,250.00.

The Committee tabled the referral from City Council relative to the sale of 37 Strathcona Avenue North as well as a report dated March 9, 1985 from the Director of Real Estate respecting the sale of this property, until the next meeting of the Committee.

The Committee further agreed to invite representatives of the Hellenic Community of Hamilton and District, who have expressed an interest in this property, to attend the next meeting of the Committee.

As recommended by the Treasurer in a report dated March 19, 1985, the Committee agreed that the 1985 Revenue Estimates for the City of Hamilton be increased by an amount of \$160,200.00 to reflect the actual general support and resource equalization grants to be received from the Province of Ontario for the year 1985.

As recommended by the City Solicitor in a report dated March 18, 1985, the Committee approved a draft by-law respecting the implementation of various capital projects which have been authorized by City Council and the Ontario Municipal Board.

Minutes

Library Board -
1985 Budget Estimates

37 Strathcona Ave. N.
- Sale of Property

1985 Revenue Estimates

Draft By-law -
Construction

March 21, 1985

Awarding Of Contracts

As recommended by the Director of Real Estate in a report dated March 15, 1985, the Committee agreed to recommend that the existing lease with Ontario Hydro for approximately 0.228 acres of land located at Birch Avenue and Barton Street, now being used by the Hamilton Parking Authority as Carpark No. 42, be renewed for a five year term commencing January 1, 1985, at an annual rent of \$1,368.00 plus 50% of the applicable annual realty taxes paid by Ontario Hydro.

As recommended by the Director of Purchasing in a report dated March 8, 1985, the Committee approved the awarding of the following contracts:

(a) POLLARD BROS. (CALCIUM) LTD., Harrow, Ontario

Flake Calcium Chloride in 40 kg bags - \$.275 kg.
Minimum 36,400 kg per load. Deposit of \$20.00 per
pallet if delivered on pallets. Additional \$37.50 per
drop if more than 1 drop per municipality.

Liquid Calcium Chloride Flake Equivalent Tonne Metric -
\$.1188 Per Litre. Minimum Load 13,460 litres.

Federal Sales Tax Included. Provincial Sales Tax
Extra.

(b) C-I-L INC., North York, Ontario

Liquid Chlorine in 68 kg Cylinders, \$72.76 Cylinder
(\$1.07/kg). Cylinder deposit \$175.00 each. Firm price
to June 30, 1985. Thereafter prices subject to change
quarterly with 15 days notice.

65% Calcium Hypochlorite Chlorinating Compound in 45.4
kg Drums - \$100.00 Per Drum. Price subject to change
quarterly with 15 days notice.

NOTE: The application of the Canadian Content Policy
necessitates an additional \$1.13 per drum be paid for
this product.

Federal and Provincial Sales Taxes Extra.

(c) LAWRASON'S CHEMICALS, London, Ontario

Ground Aluminum Sulphate in 45.4 kg bags - \$29.50 ckg.
Price firm to September 30, 1985.

Federal and Provincial Sales Taxes Extra.

(d) HARRISON & CROSFIELD (CANADA) LTD., Toronto, Ontario

Muriatic Acid in 23 Litre Containers - \$7.46 Per
Container. Price firm to December 31, 1985.

Federal and Provincial Sales Taxes Extra.

(e) TENNIER CHEMICALS & SALES CO., Hamilton, Ontario

Dense Soda Ash in 45.4 kg bags - \$13.88 bag. Price
firm for 90 days.

Federal and Provincial Sales Taxes Extra.

(f) LAKEVIEW SAND & GRAVEL, Paris, Ontario

Crushed Stone - Delivery "D" - Various Locations - Price
Per Metric Tonne

Zone 11

Granular "A" - \$5.84
19 mm Blend - \$6.87
19 mm Clear - \$6.64
19 mm Crusher Run - \$5.94

(g) STEETLY LIME & AGGREGATES, Hamilton, Ontario

Crushed Stone - Delivery "D" - Various Locations - Price
Per Metric Tonne

Zone 11

Granular "A" - \$6.05
9.5 mm Chips (Washed) - \$7.42
6.4 mm Chips (Washed) - \$7.63

(h) TARO AGGREGATE, Hamilton, Ontario

Crushed Stone - Delivery "D" - Various Locations - Price
Per Metric Tonne

Zone 11

53 mm Clear - \$7.10

(i) NATIONAL SLAG LTD., Hamilton, Ontario

Slag - Delivery "P" - Loaded on City Trucks at
Supplier's Plant - Price Per Tonne

Granular "A" - \$5.50
19 mm Crusher Run - \$5.50
19 mm - \$5.75
9.5 mm - \$6.70

Slag - Delivery "D" - Various Locations - Price Per Tonne

Zone 11

Granular "A" - \$8.01
19 mm Crusher Run - \$8.01
19 mm - \$8.26
9.5 mm - \$9.21

(j) PREMIER CONCRETE PRODUCTS, Hamilton, Ontario

Price Per Cubic Metre, Federal and Ontario Sales Taxes
Included.

<u>2½ Calcium Chloride</u>	<u>Heat</u>	<u>Roadway or Sidewalk</u>
\$1.75	\$6.00	\$68.85

Supply and delivery within City Limits

Overtime Charges

After 5:00 p.m. and before 7:00 p.m. add \$4.50 M
After 7:00 p.m. and before 9:00 p.m. add \$7.50 M
After 9:00 p.m. and before 7:30 a.m. add \$12.00 M

Underload Charges

1 m \$60.00 per load
2 m \$40.00 per load
3 m \$25.00 per load
4 m \$15.00 per load

March 21, 1985

Trucks held on job site more than 60 minutes per load will be assessed at the rate of \$48.00 per hour. (\$.080 per minute).

(k) BIG "O" DRAIN & TILE CO., Exeter, Ontario

Price Per Metre, Couplers Price Each, Federal Sales Tax Exempt, Ontario Sales Tax Included, F.O.B. Various Locations.

Polyethylene Pipe

200 x 1.6	-	\$5.78	Couplers -	\$2.14
250 x 2	-	\$8.56	Couplers -	\$3.48
250 x 1.6	-	\$8.56	Couplers -	\$3.48
300 x 2	-	\$11.24	Couplers -	\$4.17
300 x 1.6	-	\$11.24	Couplers -	\$4.17
400 x 2	-	\$16.48	Couplers -	\$6.63
400 x 1.6	-	\$16.48	Couplers -	\$6.63
450 x 2	-	\$18.83	Couplers -	\$8.83
450 x 1.6	-	\$18.83	Couplers -	\$8.83
500 x 2	-	\$20.92	Couplers -	\$9.90
600 x 2	-	\$29.10	Couplers -	\$14.12
600 x 1.6	-	\$29.10	Couplers -	\$14.12

(l) HOLT CULVERT & METAL PRODUCTS, Peterborough, Ontario

Corrugated Culvert Pipe - Price Per Metre, Couplers Price Each, Federal Sales Tax Exempt, Ontario Sales Tax Included - F.O.B. Various Locations.

200 x 1.6	-	\$10.53	Couplers -	\$3.21
250 x 1.6	-	\$13.78	Couplers -	\$4.20
300 x 2	-	\$17.81	Couplers -	\$6.13
300 x 1.6	-	\$14.15	Couplers -	\$5.50
400 x 2	-	\$23.54	Couplers -	\$8.50
400 x 1.6	-	\$18.19	Couplers -	\$8.00
450 x 2	-	\$27.60	Couplers -	\$8.50
450 x 1.6	-	\$20.92	Couplers -	\$8.00
500 x 2	-	\$29.19	Couplers -	\$10.68
600 x 2	-	\$31.98	Couplers -	\$11.00
600 x 1.6	-	\$26.88	Couplers -	\$8.54

(m) ARMCO WESTEEL LTD., Guelph, Ontario

Helical Culvert Pipe - Price Per Metre, Couplers Price Per Each, Federal Sales Tax Exempt, Ontario Sales Tax Included, F.O.B. Various Locations

200 x 1.6	-	\$8.97	Couplers -	\$2.59
250 x 1.6	-	\$11.16	Couplers -	\$3.16
300 x 2	-	\$16.13	Couplers -	\$6.53
300 x 1.6	-	\$13.49	Couplers -	\$6.53
400 x 2	-	\$21.50	Couplers -	\$7.83
400 x 1.6	-	\$18.02	Couplers -	\$7.83
450 x 2	-	\$23.81	Couplers -	\$8.41
450 x 1.6	-	\$19.92	Couplers -	\$8.41
500 x 2	-	\$26.49	Couplers -	\$9.07
600 x 2	-	\$30.84	Couplers -	\$10.30
600 x 1.6	-	\$25.68	Couplers -	\$10.30

Flex Beam - Ontario and Federal Sales Tax Included.

2.5 mm Flex Beam and
all necessary hardware
-Price/Metre

	18" Bolts	10.5" Bolts	1.5" Bolts
\$13.35	\$ 1.75	\$ 1.29	\$ 0.535

NOTE: The above contracts are for the period March 1985 to December 31, 1985. These contracts are as a result of a tender call initiated by the Regional Engineering Department on behalf of the Region and the City.

As recommended by the Director of Purchasing in a report dated February 8, 1985, the Committee approved the awarding of the following contract:

HAMILTON SOD CO. LTD., Mount Hope, Ontario

Nursery Sod in accordance with specifications issued by the Director of Purchasing and Vendor's Tender as follows:

- #1 Nursery Sod - Delivered \$.58 Per Roll
- Pick-up \$.45 Per Roll
- Minimum delivery 600 rolls
- Delivery charge below minimum \$20.00 per order

NOTE: Lowest of four tenders received. Funding provided from various accounts.

As recommended by the Treasurer in a report dated March 19, 1985, the Committee agreed to recommend to City Council that the funds to provide for the temporary appointment of a by-law investigator, pending the return to work of the encumbant in the position or until October 31, 1985, whichever comes first, involving a total cost of \$16,500.00 be financed within the total 1985 expenditure estimates of the Traffic Department on an overdraft basis.

Temporay Appointment-
By-law Investigator

It was noted that Section 9 of the Fifth Report of the Transport and Environment Committee makes reference to this expenditure and requests the Finance Committee to recommend the method of financing.

As recommended by the Treasurer in a report dated March 19, 1985, the Committee agreed that the amount of \$600.00 required for the fencing of an area of the Red Hill Creek area be funded from within the 1985 Public Works Current Budget Estimates.

Fencing - Red Hill
Creek Area

It was noted that Section 19 of the Fifth Report of the Transport and Environment Committee makes reference to this expenditure and requests the Finance Committee to recommend the method of financing.

In a memorandum dated March 8, 1985, the Secretary of the Transport and Environment Committee advised that various suggestions of the Mayor relative to a Tree Planting Program for the City of Hamilton are being forwarded to the Legislation Committee, the Parks and Recreation Committee and the Finance Committee for discussion and appropriate action.

Tree Planting Program

The Committee moved to receive the correspondence.

Court Costs - 399810
Ontario Limited

As recommended by the Treasurer in a report dated March 19, 1985, the Committee agreed to recommend to City Council that the costs of 399810 Ontario Limited, as awarded by Mr. Justice Krever on November 9, 1981 and negotiated with the solicitor for 399180 Ontario Limited to be paid in the amount of \$1,547.25, be financed from the 1985 Unclassified Expenditure Estimate Account # 0378-27000.

It was noted that Section 6 of the Fifth Report of the Legislation Committee makes reference to this expenditure and requests the Finance Committee to recommend the method of financing.

1985 Normal and
Supplementary
Applications for
Subsidy

As recommended by the Treasurer in a report dated March 13, 1985, the Committee agreed to recommend to City Council that the Treasurer be authorized to make application to the Minister of Transportation and Communications for the City of Hamilton 1985 Normal and Supplementary Applications for Subsidy as follows:

	Estimated Total Expenditure (1)	Estimated Subsidizable Expenditure (2)	Estimated Subsidy Dollars (3)
<u>Normal Application</u>			
- Maintenance	6,047,660	6,018,000	3,009,000
- Construction	6,369,000	4,812,000	2,406,000
	<u>12,416,660</u>	<u>10,830,000</u>	<u>5,415,000</u>
<u>Supplementary Application</u>			
- Construction	<u>3,525,000</u>	<u>2,558,000</u>	<u>1,279,000</u>
	<u>15,941,660</u>	<u>13,388,000</u>	<u>6,694,000</u>

The Committee further agreed to recommend that the City Treasurer be authorized to petition the Minister of Transportation and Communications for subsidy payments as necessary.

Challenge '85 - Ontario
/Canada Summer
Employment/Experience
Development

As recommended by the Treasurer in a report dated March 19, 1985, the Committee agreed to recommend to City Council that the City of Hamilton not participate in the Challenge '85 - Ontario/Canada Summer Employment/Experience Development (S.E.E.D) Program due to the funding criteria which produces a prohibitive City cost. In addition, the Committee agreed to recommend that the Federal Minister of Employment and Immigration be advised of the City's reason for not participating in this program.

Outstanding Business
Taxes - Write-off

As recommended by the Treasurer in a report dated March 18, 1985, the Committee agreed to recommend to City Council that outstanding business taxes in the amount of \$106,619.53 be written off in accordance with Section 495 of the Municipal Act, R.S.O. 1980 and charged to Account # 0222, Tax Write-offs.

Use of City-owned
parks and Recreation
Centres - Hospital
Fund Raising

As recommended by the Treasurer in a report dated March 19, 1985, the Committee agreed that any revenue losses as a result of the use of various City-owned parks and recreational facilities free of charge or user fees for fund raising purposes for the campaigns associated with the expansion of St. Joseph's, the General and Chedoke-McMaster Hospitals, be financed by a charge to the Unclassified Expenditure Account # 0378-2798 and an offsetting credit be made to the appropriate departmental or general revenue account.

It was noted that City Council at its meeting on September 18, 1984 adopted a policy of providing City parks and recreational facilities free of charge in order to assist in the fund raising campaigns associated with the expansion of community hospitals.

March 21, 1985

As recommended by the Treasurer in a report dated March 21, 1985, the Committee agreed to recommend to City Council that the estimated cost of \$5,000.00 to hire the firm of C. C. Parker Consultants Limited, Hamilton, Ontario, to determine the cause of road failure on the south leg of King Street East, between James and Hughson Streets, be financed from the Downtown Action Plan - Phase II, Account No. 408-A4500.

C.C. Parker Consultants
- Road Failure -
Gore Park

It was noted that Section 1 of the Eighth Report of the Planning and Development Committee adopted by City Council at a Special Meeting on March 19, 1985, makes reference to this expenditure and requests the Finance Committee to recommend the method of financing

As recommended by the City Treasurer in a report dated March 21, 1985, the Committee agreed that \$2,000.00 be transferred from the "Unclassified Expenditures" appropriation to a new account within the Legislative Budget, "Outside Groups - Use of City Hall, Facilities and Equipment - 0321-0760" to finance miscellaneous costs associated with requests to use City Hall facilities and equipment by various organizations.

Use of City Facilities

It was noted that Section 3 of the Fifth Report of the Legislation Committee makes reference to this expenditure and requests the Finance Committee to recommend the method of financing.

The Committee received the following delegations who appeared on behalf their respective organizations to appeal the decision of the Finance Committee relative to the 1985 grant:

1985 Grant Appeals

ARGYLL & SUTHERLAND HIGHLANDERS PIPES AND DRUMS

- Major J. Terence and Major T. G. Roden

HAMILTON-WENTWORTH AQUATIC WATERPOLO CLUB

- Mr. Fred Rudolph and Mr. Robert Thompson

CONQUEROR II DRUM AND BUGLE CORPS

- Mrs. Van Dyke, Mr. McKnight, Alderman H. Merling

INTERNATIONAL YOUTH YEAR COUNCIL

- Mr. B. Todd

EITAN DVIR

- Mrs. Dvir

FESTITALIA

- Mr. L. Di Ianni

MCMASTER SPORTS TRACK CLUB

- Ms. C. Smith and Ms. P. Cole

THE ORDER OF THE SONS OF ITALY

- Messrs. F. DiNardis and N. J. Zaffiro

Finance Committee

March 21, 1985

JAZZ AT ST. C'S

- Ms. Karen MacLeod

KIWANIS SENIORS CLUB

- Messrs. E. Pentecost, J. Duffield, G. Force, and Ms. L. Richards

The Committee discussed the applications and following discussions agreed to recommend approval of the following:

<u>APPLICANT</u>	<u>AMOUNT REQUESTED</u>	<u>AMOUNT PREVIOUSLY APPROVED</u>	<u>AMOUNT NOW APPROVED</u>
Argyll & Sutherland Highlanders Pipes and Drums	\$20,000	NIL	\$10,000
Hamilton-Wentworth Aquatic Waterpolo Club	\$ 5,000	NIL	\$ 4,000
Conqueror II Drum and Bugle Corps	\$15,000	NIL	\$ 7,000
International Youth Year Council	\$ 1,125	\$ 830	\$ 1,130
Eitan Dvir	\$10,000	NIL	NIL
Festitalia	\$15,000	\$1,600	\$ 1,600
McMaster Sports Track Club	\$ 1,500	NIL	\$ 1,000
The Order of the Sons of Italy	\$ 2,000	\$ 500	\$ 1,000
Jazz at St. C's	\$ 1,200	NIL	\$ 1,200
Kiwanis Seniors Club	\$19,000	NIL	NIL

The Committee discussed this as to whether or not there will be sufficient funds within the \$726,000.00 appropriation to provide for grant applications for the remainder of the year and concluded that sufficient funds are available and that there is no need to recommend to City Council a change in the by-law limiting the amount of grants.

A motion by Alderman Charlton, seconded by Alderman Hinkley, that the Committee reconsider its decision to provide an \$80,000.00 grant to Opera Hamilton as agreed at the March 7, 1985 meeting of the Committee was lost. (In favour of the motion to reconsider were Aldermen Hinkley, Charlton and Murray; Opposed were Alderman Gray, Kiss, Agro and Collins)

Opera Hamilton Grant

Finance Committee

March 21, 1985

Copies of a report dated March 19, 1985 from the Treasurer containing an updated status of the 1985 Current Estimates were distributed to the members. As recommended the Committee confirmed the following adjustments which have not been previously approved by the Finance Committee.

- City Hall Receptions and Civic Awards
(Legislation Committee) + \$13,000.00

- Additional Requirement to Subsidize Group "B"
Bus Pass Program..... + \$90,000.00

Mr. Matthews advised that these adjustments, along with the increased appropriate for the Library Board, result in a mill rate increase of 5.3%.

As recommended by the Treasurer in a report dated March 19, 1985, the Committee agreed to recommend to City Council that the 1985 Current Expenditure Estimates for City services only in the amount of \$118,387,700 plus \$42,250.00 (Library), for a total of \$118,429,950.00 be approved.

The Committee reviewed the 1985-1989 Capital Budget Program as recommended by the Capital Budget Committee and agreed to recommend to City Council that the following projects be deleted:

	<u>PROJECT NUMBER</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
(i)	35292	HAMILTON-SCOURGE PART OF STAGE I	\$ 250.000
(ii)	24403	TERRYBERRY BRANCH LIBRARY - ADDITIONAL FLOOR CONSTRUCTION	\$1,000,000
(iii)	25408	LIMERIDGE MALL LIBRARY BRANCH	\$ 338,000

Following still further discussions, the Committee agreed to recommend the following as recommended by the Treasurer in a report dated March 14, 1985:

- (a) That the debt charges shall not exceed 15% of the estimated adjusted municipal levy for this Capital Budget.
- (b) That the policy established in 1982 for any unexpended portion of the municipal contribution to a Local Board be placed in a reserve for capital projects for that Board. This policy, in the opinion of the Committee, should be continued in 1985 and subsequent years to the extent that only adequate reserves are accumulated by the Board (as opposed to excessive reserves) and beyond this point such funds may be allocated to other areas requiring Local Board funding including any annual shortfall (amount required in excess of the municipal contribution).
- (c) That the employment impact of each project be given consideration.

1985 Current Estimates

1985-1989 Capital
Budget

- (d) With specific reference to the "Pay-As-You-Go" policy, as recommended in previous years, the one mill special levy established in 1982 and as approved for continuance beyond 1985 by City Council July 31, 1984, subject to definition of its application, be added to the five mill capital levy to form a six mill capital levy on the understanding that the expenditure program for the Reconstruction of Roadways, Abutting Sidewalks and other Sidewalks - Local Roads, be given first priority of the annual financing from this source. The balance of this six mill levy will be assigned to finance such other capital projects as directed by City Council.
- (e) That where the construction specifications of a capital project go beyond the normal requirements of the City of Hamilton as a result of financial involvement with outside groups such as institutions, private sector corporations, individuals, or other groups, that such outside contribution be in the form of a firm commitment before City Council is requested to confirm the gross cost of the project and the financial contribution of the City.
- (f) That this Capital Budget Program be endorsed and forwarded to City Council for approval, for submission to and consideration by, the Ontario Municipal Board, through the Regional Council.

Expansion of City
Hall

In discussing the provision for the expansion to City Hall, a motion by Alderman Collins that this project be deleted was lost. In further discussing the proposed expansion, the Committee concurred with the request of Alderman Hinkley that the feasibility study relative to the proposed expansion be made available to the members of the Committee.

Meeting -
Hon. D. Trimbelle

Mayor Morrow reported to the Committee that he along with Alderman Gray met with the Honourable D. Trimbelle, Minister of Municipal Affairs and Housing, at which time they discussed transfer payments to the City as well as problems associated with the market value assessment program within the Region.

The meeting then adjourned.

Taken as read and approved,

J. J. SCHATZ, SECRETARY
FINANCE COMMITTEE

ALDERMAN D. GRAY, CHAIRMAN
FINANCE COMMITTEE

ROBERT M. MORROW
MAYOR



2.

MAR 28 1985

March 27, 1985.

Mr. Gordon E. Walls,
Chairman,
Hamilton Mundialization Committee,
101 Governor's Road,
Dundas, Ontario,
L9H 6L7.

Dear Mr. Walls:

Thank you for your recent letter in which you outline the plans of the Mundialization Committee to hold a youth conference here in November in conjunction with the visit of some Japanese youths to Hamilton, as well as an exchange visit by some of our own young people to Japan.

I have taken the liberty of forwarding your letter to Mr. Joe Schatz, of our Finance Committee, requesting that he contact you for further information, and I trust you will be hearing from him shortly.

It would seem a very exciting undertaking and I wish you every success.

Yours very truly,

RM

Robert M. Morrow,
Mayor,
City of Hamilton.

RMM:kk

cc. Mr. Kevin Beattie, Treasury Department
Grants Sub-committee.

NOTE: SEE REPORT OF TREASURE
DATED APRIL 2/85 ATTACHED.

Your Worship
Mayor R. M. Morrow,
City of Hamilton.

MAR 15 1985

Dear Sir,

The Hamilton Mundialization Committee and the United Nations Association of the City of Hamilton are jointly sponsoring a conference of youths to be held in Hamilton on November 7, 8 and 9, 1985. This will draw delegates from across the province to examine issues of the present and future that are of the greatest significance to them at this time in their lives and is one of several events by which Hamilton will be highlighting youths in this United Nations Year of Youths.

Another important way in which the Mundialization Committee would like to recognize this special year is to continue the process of developing a close relationship with our twin city, Fukuoka, Japan by sending a delegation of three or four youths to that city for a three week stay in Japanese homes. We will also be arranging to have some Japanese youths come to Hamilton for a similar stay in August 1985.

The cost of this venture will be \$6000.00 to \$6500.00. We do have some money and will raise more somehow but we really require some assistance from City Council. Consequently I ask if you would please take our request to Council for \$2500.00 in order that we will be able to go ahead, in confidence, with our planning. Thank you for your support and assistance in this venture.

Yours truly,
Gordon C. Wells
Chairman
Hamilton Mundialization Committee



THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. E. C. Matthews, Treasurer DATE 1985 April 2
Name & Title

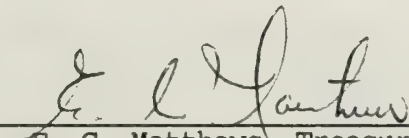
FOR ACTION ☐ FOR INFORMATION ☒ File No. _____

TO: CITY COUNCIL ☐ (OR) Finance ☒
Committee

SUBJECT

REQUEST FOR ASSISTANCE IN THE AMOUNT OF \$2,500 BY THE MUNDIALIZATION COMMITTEE

RECOMMENDATION


E. C. Matthews, Treasurer

BACKGROUND

Attached is a letter from His Worship the Mayor to the Chairman of the Hamilton Mundialization Committee referring that organization's request for \$2,500 to the Finance Committee. In order to assist the Finance Committee in their consideration of this request, the following is a list of amounts paid in connection with the Mundialization Committee and/or visitors from Japan:

<u>Year</u> (1)	<u>Amount</u> (2)	<u>Source of Funding</u> (3)	<u>Description</u> (4)
1984	\$2,991.34	Convention/Receptions/Grants	Reception gifts for visitors from Fukuyama
1983	464.34	Convention/Receptions/Grants	Hamilton Mundialization Committee
1982	34.19	Unclassified Expenditures	Delegation from Japan
1982	275.28	Convention/Receptions Grants	Delegation from Japan
1982	528.19	Convention/Receptions Grants	Hamilton Mundialization Committee
1981	1,982.28	Convention/Receptions Grants	Twinning City Delegation - Fukuyama, Japan
1980	500.00	Convention/Receptions Grants	Mrs. F. Rasquinha to assist students from Fukuyama

CHATHAM-KENT FLOOD DISASTER COMMITTEE

PHONE (519) 351-9202

435 GRAND AVENUE WEST — P. O. BOX 1230

CHATHAM, ONTARIO

N7M 5L8



**NOTE: SEE REPORT
FROM CITY TREASURE
ATTACHED**

March 21, 1985.

TO THE HEAD AND MEMBERS OF COUNCIL

Dear Sirs/Madams

As you are no doubt aware the Chatham/Kent area was seriously affected by a major flood of the Thames and Sydenham Rivers and their tributaries. This flood which took place in late February and early March affected hundreds of households and thousands of acres of farm land.

Residents of the City of Chatham, Township of Chatham, Township of Dover, Town of Dresden, Township of Harwich, Township of Raleigh, Township of Tilbury East and Township of Tilbury North experienced substantial losses which are still being assessed. The Committee understands that the Council of the City of Chatham and the Council of the County, in recognition of the seriousness of the situation, will be considering substantial grants to the Disaster Committee.

The Ontario Cabinet met on Wednesday, March 20, 1985 and declared the municipalities involved a Disaster Area. Accordingly, the Provincial Government will match dollars raised by our Committee on a one to one basis. The money raised by the Committee will be distributed on a need basis throughout the entire area affected by the floods.

In the past, we in the Chatham/Kent area have, either individually, or through our municipal Councils, supported others who have been unfortunate enough to suffer damages from hurricanes, floods, fires or other major disasters. We trust your municipality will recognize the plight of the victims of the recent flooding and that Council will see fit to send a donation to the Committee at the address above noted.

If members of your Council or senior staff have questions, they can contact the undersigned or speak with their municipal colleagues in the Chatham/Kent area.

Yours very truly,

Frank Letourneau
Frank Letourneau, (352-8687)
Chairman

Gary Cumming
Gary Cumming, (352-1852)
Vice-Chairman

Fund Raising Sub-Committee



THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. E. C. Matthews, Treasurer DATE 1985 April 2
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

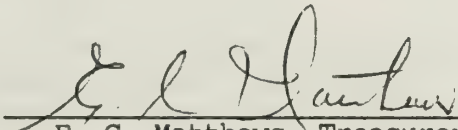
TO: CITY COUNCIL ☐ (OR) Finance ☒
Committee

SUBJECT

REQUEST BY THE CHATHAM-KENT FLOOD DISASTER COMMITTEE FOR FINANCIAL AID

RECOMMENDATION

That the Finance Committee not consider a financial contribution to the Chatham-Kent Flood Disaster Committee.



E. C. Matthews, Treasurer

BACKGROUND

I am recommending that no financial aid be given in response to this request for the following reasons:

- (a) To my knowledge the City of Hamilton does not donate to "disaster funds" due to the precedent setting nature of this action and the many worthwhile causes with which the City could become involved, and
- (b) As the Committee is aware, global funding of grants was restricted to \$726,000 in 1985 and no funds would be available within this function to support a request of this nature.

Attached is a copy of the letter from the Chatham-Kent Flood Disaster Committee.

Att'd



4 (a)

THE CORPORATION OF THE CITY OF HAMILTON

T. BRADLEY,

FROM DIRECTOR OF PURCHASING DATE 85.03.29
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☒ (OR) FINANCE ☒
Committee

SUBJECT Monthly rental charges for Word Processing Equipment in various Civic Departments.

RECOMMENDATION

That a purchase order be issued to N.B.I. Canada Inc., Toronto, for the equipment located in the City Clerks, Traffic, Culture & Recreation, Legal and Systems/Fire Departments, for a total monthly rental of \$3,612.20, all charges included.

The control of all word processing equipment is now centralized under the control of the Treasury Systems Section and funds are provided in account 0323-1884
This rate is for 1985 and any increase is subject to the approval of the City Treasurer.

Note: Lowest of 5 acceptable bids.

This agreement is subject to Council's approval for funding in future annual budgets.

T. Bradley
T. Bradley, Director of Purchasing



4(b)

THE CORPORATION OF THE CITY OF HAMILTON

FROM T. BRADLEY, 85.03.85
DIRECTOR OF PURCHASING
Name & Title DATE

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☒ (OR) FINANCE ☒
Committee

SUBJECT Monthly Rental Charges for Micro Computer equipment, Treasury and Personnel Departments.

RECOMMENDATION

That an agreement with Scott Computer Leasing Inc., Mississauga, Ontario, be entered into for the rental of Compurcorp Micro-computer equipment for Treasury Accounts Receivable and Steno Sections at a monthly rate of \$1,423.00 and for Personnel Department at a monthly rate of \$1,118.00 Plus Ontario Sales Tax.

These rates are for 1985 and any increase is to be approved by the City Treasurer.

Note: Only supplier of five interviewed that could perform multiple functions that are compatible with the main computer.

Funds are provided in the Treasury Systems budget accounts 0323-1884 and 0323-1856.

This agreement is subject to Council's approval for funding in future annual budgets.

T. Bradley, Director of Purchasing



5.

THE CORPORATION OF THE CITY OF HAMILTON

Mr. D. C. Freeman

City Architect and

FROM Co-ordinator, Lloyd D. Jackson Square DATE 1985 April 1
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. Capital Budget

TO: CITY COUNCIL ☐ (OR) Finance Committee ☒
Committee

SUBJECT

Major Maintenance of Civic Buildings 1985

RECOMMENDATION

That the following projects be carried out in 1985 and charged to appropriation K35501 in the Capital Budget, "Major Maintenance to Civic Buildings, 1985", and that the cost of \$200,000 be financed from the "Reserve for Capital Projects" account 0208-27

<u>Project</u>	<u>Est. Cost</u>
1. Fire Alarm Systems required by Ontario Fire Code:	
1.1 Central Memorial Recreation Centre	\$ 7,000.00
1.2 Scott Park Rink	5,000.00
1.3 Parkdale Rink	5,000.00
1.4 Inch Park Rink	5,000.00
1.5 Children's Museum	1,000.00
1.6 Huntington Rink	7,000.00
1.7 Coronation Park Recreation Centre	5,000.00
1.8 Eastwood Arena	5,000.00
2. Mountain Arena - additional exits and fire alarm system required by Ontario Fire Code	118,000.00
3. Hill Park Recreation Centre - roof replacement	35,000.00
4. Additional Fire Extinguishers and Cabinets required by Ontario Fire Code	7,000.00
TOTAL	\$ 200,000.00

BACKGROUND

The appropriation for "Major Maintenance for Civic Buildings" has been established as a yearly item in the Capital Budget at an amount of \$200,000.00. This year's appropriation will be largely taken up by requirements of the Ontario Fire Code respecting retrofit of existing buildings. Should there be money remaining after these projects are tendered, other items will be submitted for approval from the master lists of projects requiring to be done. The Treasurer has concurred in the proposed method of financing.



THE CORPORATION OF THE CITY OF HAMILTON

6.

FROM Mr. E. A. Simpson, City Clerk DATE _____
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) Finance Committee ☐
Committee

SUBJECT

Unemployed Bus Pass Program

RECOMMENDATION

- (1) That the conditions of eligibility for the Unemployed Bus Pass Program be expanded so as to provide for the following to be eligible:
 - (a) Persons who are registered with C.E.I.C. and enrolled in a Retraining Program through the National Institutional Training Programs sponsored by the Canada Employment Centre.
 - (b) Persons who are registered with C.E.I.C., working part-time and actively seeking full-time employment.
- (2) That the affidavit to be signed by applicants for the program be amended accordingly.

BACKGROUND

E.A. Simpson

For the information of the members of the Committee, I would advise that at the present, of the approximate 1500 monthly passes issued, approximately 250 are persons involved in retraining programs. There is confusion at the present time as to whether or not these people are, in fact, eligible. I have been advised by the U.I.C. office that there are approximately 1300 persons from Hamilton attending retraining programs at the present time. If it is determined that these persons are eligible, I expect it will result in some increase in the number of applications. It should be noted that for the purpose of receiving U.I.C. benefits, persons attending these retraining programs are deemed to be actively seeking employment.

With regard to part-time work, at the present time anyone who indicates that he or she works part-time, but is still actively seeking full-time employment is issued a pass. Of the approximately 1500 applications, I would estimate that approximately 50 fall into this category. If it is decided that persons who work part-time are eligible, the number of applications would in my opinion increase considerably.

At present, passes are sold to the user upon presentation of the U.I.C. card and the signing of an affidavit stating that the individual is unemployed and actively seeking employment (Copy of the affidavit attached).

Unfortunately, our office is not able with the present staff to either file the affidavit for easy reference or refer to same to ensure that no more than one monthly pass is issued to an individual. To implement such a system would require an additional clerk at the Information Desk.

The number of monthly passes issued since the inception of the program in February 1984 is as follows:

January	---
February	348
March	908
April	901
May	846
June	924
July	858
August	862
September	932
October	1083
November	1100
December	1162

	1985	
January		1300
February		1500
March		<u>1643</u>

TOTAL		14,367
-------	--	--------

The total number of individual tickets sold under this program since inception of the program is approximately 59,900.

JJS/hm
Encl.

APPLICATION FOR REDUCED RATE TRANSPORTATION CARD - GROUP "B"

I, _____
(NAME)

(ADDRESS)

DO SOLEMNLY DECLARE

- (a) That I am a resident of the City of Hamilton, and
- (b) That I am currently registered at the C.E.I.C. office, or currently a member of a union which has an agreement with the C.E.I.C. office not requiring registration, and
- (c) That I am unemployed and actively seeking employment.

DECLARED before me at the)
City of Hamilton, in the)
Regional Municipality of)
Hamilton-Wentworth, this)
_____ day of _____,)
198_____.)
A Commissioner, etc.)

SIGNATURE



8(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. MATTHEWS, TREASURER DATE 1985 APRIL 1
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

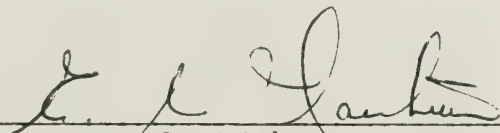
TO: CITY COUNCIL ☐ (OR) _____ FINANCE ☒
Committee

SUBJECT

Financing to Reconstruct Existing Parking Facilities at a Gross Cost of \$110,000

RECOMMENDATION

That the cost of reconstruction of existing parking facilities at a gross cost of \$110,000 be financed by the Reserve for Off-Street Parking, Account No. 0280-14.



E. C. Matthews, Treasurer

BACKGROUND

For the information of the Committee, this project is included in the 1985-1989 Capital Budget as Project No. 35418, Page No. 12, to commence in 1985.

Please note this item was approved by the Parking Authority of the City of Hamilton.



8(b)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. MATTHEWS, TREASURER DATE 1985 APRIL 1
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

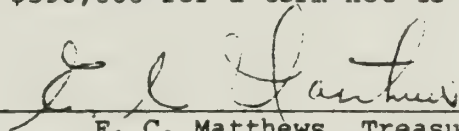
TO: CITY COUNCIL ☐ (OR) _____ FINANCE ☒
Committee

SUBJECT

Financing to Construct Victor K. Copps Trade Centre/Arena Parking Facilities at a Gross Cost of \$590,000

RECOMMENDATION

That the City Solicitor be authorized to make application to the Ontario Municipal Board for approval to construct Victor K. Copps Trade Centre/Arena Parking Facilities at an estimated cost of \$590,000 by the issuance of debentures for a period not to exceed 15 years. It is further recommended that application be made to the Regional Municipality of Hamilton-Wentworth to issue debentures in the amount of \$590,000 for a term not to exceed 15 years.



E. C. Matthews, Treasurer

BACKGROUND

For the information of the Committee, this project is included in the 1985-1989 Capital Budget as Project No. 34413-A, Page 12, to commence in 1985.

Please note this item was approved by the Parking Authority of the City of Hamilton.



9.

THE CORPORATION OF THE CITY OF HAMILTON

FROM K. A. Rouff, City Solicitor DATE 1985 April 1
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 1-1.288

TO: CITY COUNCIL ☒ (OR) FINANCE COMMITTEE ☒
Committee

SUBJECT

City and Region vs Canadian Great Lakes Casualty
and Surety Company Limited, and Jack Hershoran, Trustee
of the Estate of Cantelco Communications Inc., a Bankrupt

RECOMMENDATION

City Council at its meeting of November 29/30, 1983 in adopting Section 7 of the Twentieth Report of the Finance Committee authorized the City Solicitor to retain the services of the legal firm of Weir & Foulds to take all necessary proceedings to protect the City's interest, regarding the City's telephone system. City Council also requested that the Council of the Regional Municipality of Hamilton-Wentworth be requested to pass a similar resolution respecting this matter and that the costs be shared by the City and the Region.

The Region passed such a resolution and the legal firm of Weir & Foulds was retained and legal action commenced against Canadian Great Lakes Casualty & Surety Ltd. (the bonding company) and Jack Hershoran, Trustee of the Estate of Cantelco Communications Inc., a Bankrupt (the telephone supplier and installer).

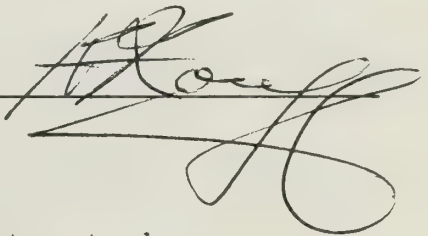
Since commencement of the legal action efforts have been made, principally by Rockwell International, to remedy the defects without costs to the Region and the City other than the legal fees paid to Weir & Foulds.

By Memorandum dated December 20, 1984 the Regional Department of Engineering advised that the telephone system was working sufficiently well and that further correction of minor deficiencies would have no effect on system performance and that therefore the legal action could be terminated if Rockwell International would undertake to support the system with parts until 1991 and provide repairs at no costs if the trunk frame problem recurs.

In conclusion, it is respectfully recommended that:

1. The City discontinue its legal action against Canadian Great Lakes Casualty & Surety Company Ltd. and Jack Hershorn, Trustee of the Estate of Cantelco Communications Inc., a Bankrupt;
2. The City execute any and all necessary and appropriate releases in connection with its legal action and claim and that the City Solicitor and any other necessary persons be authorized to sign same;
3. The City return the bond to Canadian Great Lakes Casualty & Surety Company Limited;
4. The City receive the undertaking of Rockwell International Canada Limited with respect to a supply of parts and support for the telephone system in consideration of the City discontinuing its legal action and executing the appropriate releases.

A similar resolution was passed by Regional Council at its meeting of February 19, 1985, and Weir & Foulds, the solicitors for the City and the Region are in agreement with the above recommendations.



BACKGROUND

The background of this matter is set out above.

As the City does not have its own Engineering Department, we have relied upon the Regional Department of Engineering in this matter for guidance. Attached for your Committee's reference and information is a copy of Memorandum from R. J. Patrick, Electrical Engineer to L. Pinelli, Assistant Regional Solicitor dated June 5, 1984, copy of Memorandum from J. R.G. Leach, Commissioner of Engineering to R. M. Plant, Regional Solicitor dated December 20, 1984 and copy of Undertaking to be given to the City by Rockwell International of Canada Limited.

c.c. Mr. J. R. G. Leach, Commissioner of Engineering;
Mr. R. M. Plant, Q.C., Regional Solicitor;
Mr. K. Avery, Deputy City Clerk;
Mr. H. Barker, Property Maintenance Superintendent.
Mr. E. C. Matthews, City Treasurer.



THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

Department of Engineering
71 Main Street West, Hamilton, Ont. L8N 3T4 (416) 526-4170

June 5, 1984

Refer to File No E560-31
Attention of R.J. Patrick
Your File No

TO: L. Pinnelli
Assistant Regional Solicitor

FROM: R. J. Patrick, Electrical Engineer

RE: Regional Telephone System

As you are aware, Rockwell came in to repair the Telephone System on April 23, 1984. Repairs included changes to the grounding, a software update and a CRF microprocessor for the Call Detail Recorder.

The results of the repairs are far less than successful. The only deficiencies which have been cleared are as follows:

1. C.E.C. violations of rules 18-064 and 60-702 (item 26).
2. Call pickup appears to be functioning correctly (item 2C).
3. Call forward appears to function (items 3d, 3e).
4. Counting bits on consoles now resettling (item 3f).
5. Noise on station-to-trunk calls has improved (item 1e).
6. Cross-talk has been reduced (item 1f).
7. Unreliability of Strategy and ITT sets is being addressed (item 1b, 1c).

All other deficiencies on the list presented to Great Lakes are still present and new problems have been created.

Most notable among existing and new deficiencies are the following:

1. Call Detail Recorder still does not produce records which make any sense. Many records are missing called numbers, or access codes. Internal and incoming calls appear even though the device is supposed to record only outgoing calls.
2. Traffic measurement, although now present, is not working. Phantom records appear. Many events have appeared which are either technological impossibilities or whose validity is highly suspect.

Cont'd . . .

- page 2 -
June 5, 1984

L. Pinnelli
Assistant Regional Solicitor

Regional Telephone System

Cont'd . . .

3. Outstanding violations of the C.E.C.
4. System is still incompatible with Bell's Central Office equipment and Bell's patience is wearing very thin.
5. Two new problems on the console have appeared. Operators on the City board get a very high number of intercept calls where no caller is present (possible phantoms). They have also experienced Code Blue phantom calls at the end of a string.
6. The system is experiencing a very high number of alarms and card failures on the trunk frame. Although these are no longer service effecting, I feel that it is only a matter of time until it again becomes service-effecting. The problem appears to be related to noise caused by proximity of the telephone cable under Main Street to the two 13000 volt electrical feeder cables.
7. One of the new memory units supplied under the software update seems to be consistantly failing.
8. Jumpering on distrubtuion frames is still extremely untidy and difficult to work with.

Rockwell's visits to our site are much less frequent and there appears to be less concern for our problems. Although they are congenial and courteous, it is my opinion that Rockwell either do not know what they are doing, or they are stalling.

I have done some minor investigation into the system and I feel very strongly that the power cables under Main Street and their proximity to the telephone cable is the root cause of the majority of our problems. I have conferred by telephone with Mr. Wade, our consultant, and he agrees with this diagnosis. The major renovations suggested in his report could go a long way toward curing the system. Some of the items, however, could be software-related and very difficult to rectify.

Cont'd . . .

- page 3 -
June 5, 1984

L. Pinelli
Assistant Regional Solicitor

Regional Telephone System

Cont'd . . .

To conclude, I feel that the remedies were largely unsuccessful, and that we should consider the following course of action:

1. Identify the remaining and new deficiencies to Great Lakes.
2. Request a plan of action and time schedule for diagnosis and cure of deficiencies. This will give us something to monitor.
3. Since Rockwell are acting as his agents, we should register our dissatisfaction at their lack of activity.



RJP:cs

c.c. - C. T. C. Armstrong



THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

Department of Engineering
71 Main Street West, Hamilton, Ont. L8N 3T4 (416) 526-4170

RECEIVED

December 20, 1984

JAN 10 1985

Refer to File No. E560-31
Attention of R.J. Patrick
Your File No

SECRETARY FOR
THE REGIONAL MUNICIPALITY OF
HAMILTON-WENTWORTH

TO: R. M. Plant
Regional Solicitor

FROM: J. R. G. Leach
Commissioner of Engineering

RE: Regional Telephone System

We have attached the following for your reference:

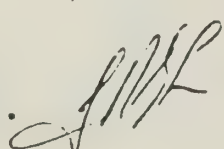
1. Memorandum from R. J. Patrick to L. Pinnelli dated June 5, 1984.
2. Report to the Finance Committee from L. Pinelli dated June 6, 1984.

The above two documents were our last correspondence on the telephone system. Since then, we have met with Rockwell and the Indemnitors personally and we have achieved excellent results. The telephone system is now functioning correctly and much more reliable than it has ever been. The Call Detail Recorder and Traffic Measurement features appear to be fully functional. The alarms and card failures on the trunk frame have been cured.

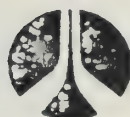
We recognize that the system is not free of deficiencies. It is our feeling, however, that the system is functioning as well as it ever will. Further correction of minor deficiencies will have no effect on system performance.

Since we are satisfied with the repairs that have been done, we would recommend that you seek permission from the Finance Committee to break off legal action if Rockwell will undertake to support us with parts until 1991 and no cost repairs if the trunk frame problem recurs.

RJP:cs
Attach.



Rockwell International
of Canada Ltd.
Wescom Canada Division
45 Sinclair Avenue
Halton Hills (Georgetown)
Ontario L7G 4X4



Rockwell
International

(416) 877-0191
TWX 610-492-2646
TELEX 06-97777

U N D E R T A K I N G

TO: THE CORPORATION OF THE CITY OF HAMILTON
AND TO: THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

RE: HARDWARE AND SOFTWARE CONSTITUTING ROCKWELL
WESCOM 580M EPABX DIGITAL SWITCHING SYSTEM

IN CONSIDERATION for the sum of TWO (\$2.00) DOLLARS now paid by the Corporation of the City of Hamilton and the Regional Municipality of Hamilton-Wentworth, Rockwell International of Canada Limited, Wescom Canada Division (hereinafter referred to as "Rockwell"), hereby undertakes as follows:

1. We will make available expeditiously and at a reasonable price, parts necessary for the operation of the above-captioned system inclusive of hardware and software for a period of ten (10) years from the date of announcement of discontinuation of production of the Rockwell Wescom 580M EPABX Digital Switch, such date being May 12, 1983;
2. We will provide all necessary parts and support (including repair) personnel within a reasonable time from request, for a period of one (1) year from the date of this undertaking to address and rectify the reoccurrence of the problems rectified by Rockwell for the Corporation of the City of Hamilton and the Regional Municipality of Hamilton-Wentworth with respect to the above-captioned system since May 1st, 1984, at no cost or charge.

The undersigned has the authority to bind Rockwell International of Canada Limited for the above purposes.

DATED at Georgetown, Ontario this 19th date of November, 1984

ROCKWELL INTERNATIONAL OF CANADA LIMITED

Per: 

Vice-President

Per: 

Acting General Manager



10 (a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. Matthews, Treasurer DATE 1985 April 1
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ FINANCE ☒
Committee

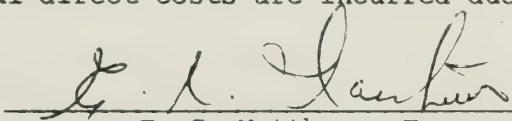
SUBJECT

Acceptance of Payments for Metered Water Billings on
Behalf of the Regional Municipality of Hamilton-Wentworth

RECOMMENDATION

- 1) The Treasury Department be authorized, effective May 1, 1985, to accept payment of metered water billings, on behalf of the Region, providing the due dates do not fall within the last five working days of each month.
- 2) That compensation from the Region be arranged by appropriate cash flow procedures suitable to the Treasurer.
- 3) The Treasurer monitor this procedure closely and report back to the Finance Committee if additional direct costs are incurred due to the volume of payments processed.

BACKGROUND


E. C. Matthews, Treasurer

At the present time, payments for metered water billings can be made over the counter in the Regional Finance Department, in a drop box at the Ellen Fairclough Building, at a chartered Bank, or through the mail. As an added convenience to their customers, the Region has requested the area municipalities to consider allowing payment of these accounts at the local municipal offices. This matter has been discussed by the area Treasurers who are in agreement with this proposal and will be making recommendations to implement this procedure to their respective Councils.

There are approximately 15,000 metered water accounts in the City of Hamilton and these accounts are billed in three cycles (areas of the City), four times per year, which represents approximately 60,000 bills. Based on statistics provided by the Region, about 93% of these accounts are paid through the mail to a postal box number indicated on the bill. It is estimated that this percentage may be reduced to 90% if payments are to be accepted at the local municipal offices. This means that 7 to 10% of the accounts billed (4,200 - 6,000 bills per annum or 350 - 500 bills per month) will be paid across the counter at one of the sources mentioned above. 75% of all counter payments are made at a bank which leaves only 100 to 125 accounts per month to be paid across the counter at either the Regional Finance Department or the Treasury Department at City Hall.

....cont'd

1985 April 1

FINANCE COMMITTEE - Page 2

BACKGROUND - continued

It should be noted that 95% of all accounts are paid by the discount due date which is approximately two weeks after the billing. The Region has advised that the schedules for billing and discounts can be established to avoid a situation where due dates for metered water billings occur during the final week of the month when Treasury staff at the counter are fully utilized in processing tax payments during instalment months and payments under the unemployed and handicapped bus program each month.

It would appear from the statistics provided that we could accommodate this proposal utilizing our existing staff and facilities at no additional costs, as long as there is no conflict with our present level of service to the public during the last week of each month. Accordingly, I am recommending that we provide this service at no charge to the Region or the customer for the processing of these documents. I am also recommending that this procedure be closely monitored and the Treasurer be authorized to report back to the Finance Committee if additional costs are incurred due to the volume of payments processed.

c.c. Mr. G. Lawson, Treasurer and Commissioner of Finance
Regional Municipality of Hamilton-Wentworth



10 (b)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. MATTEWS, TREASURER DATE 1985 APRIL 1
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ FINANCE ☒
Committee

SUBJECT

Financing of a Proposed Reception in the Amount of \$4,320 for the Municipal Law Enforcement Officers' Association

RECOMMENDATION

That if the Finance Committee approves of the application by the Municipal Law Enforcement Officers' Association to fund the banquet costs for their annual meeting to be held in Hamilton in 1985, the requested amount of \$4,320 be charged to Account 0378-3567 "Hosting of Conferences with Municipal Subject Content".



E. C. Matthews, Treasurer

BACKGROUND

The Grants Sub-Committee referred this item to the Finance Committee for consideration. The Association is holding its annual seminar and conference in Hamilton in September of this year. An amount of \$4,320 has been requested to cover the costs of the main banquet, which, if approved by the Finance Committee, can be funded from the \$10,000 budget appropriation set up in 1985 specifically for hosting of conferences with municipal subject content.

Attached is a letter from Mr. Kevin Beattie, Secretary of the Grants Sub-Committee, with the Association's application attached.

MEMORANDUM • CITY OF HAMILTON

TO : Mr. E. C. Matthews
City Treasurer

FROM : Mr. D. K. Beattie, Secretary
Grants Sub-Committee

SUBJECT : Municipal Law Enforcement
Officers' Association - Reception

YOUR FILE:

OUR FILE :

DATE : 1985 March 28

At it's meeting on March 26, 1985, the grants Sub-Committee considered the application from the Municipal Law Enforcement Officers' Association, (see attached). The Sub-Committee recommended to refer this item to the Finance Committee for its consideration. It is suggested that this item be funded through account # 0378 - 3567 Hosting of Conferences with Municipal Subject Content.

I have previously discussed this matter with you. Please contact me for any assistance or further information.

D. K. Beattie

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR CONVENTION OR RECEPTION GRANT

Each organization applying for a grant is required to complete this form and forward same to the Manager of Budgets, Treasury Department, City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4.

1. Name, address and telephone number of organization:

MUNICIPAL LAW ENFORCEMENT OFFICERS' ASSOCIATION (ONTARIO)

c/o John Johnston
Executive Member
71 Main St. W.
Hamilton, Ont.

2. Provide a brief history of the organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

This organization is municipally based and held its founding conference in Sudbury, Ontario in 1979. Since that date it has grown to include 300 members from over 200 municipalities stretching from Windsor to Ottawa, from Toronto to Thunder Bay, from Hamilton to Elliott Lake, all involved in the enforcement of municipal statutes.

3. What are the general objects and/or functions of the organization?

We have attached the organization's objectives as Appendix A.

4. Amount of the grant request \$ (To cover the cost of the banquet)

per Steve Denby \$4313.78
\$ 20.00 per person @ 200 people
plus wine for 313.78
(1 bottle per table)

5. Explain briefly the nature of the event to be held for which you are requesting financial assistance. Include a specific reference to the number of people who will be attending from out of town.

This is the annual seminar and conference of the organization. During the sessions we will be running lectures and workshops on a variety of topics dealing with Municipal Law Enforcement. The financial assistance being requested will be used to offset the cost of the main banquet at which the City of Hamilton will be the host and at which the guest speaker has traditionally been a Minister of the Crown.

We are anticipating approximately 200 guests from out of town and will be using the facilities of the Sheraton Hamilton and the Convention Centre.

6. With respect to the event, answer the following:
(if any of your answers are estimated, please so indicate)

(a) How many people will be in attendance? approx. 200
(b) What is the date of the event? September 25-27, 1985
(c) What is the location of the event? Sheraton Hamilton/
Convention Centre

7. For what reasons does the organization merit the use of public funds for the purpose indicated above?

The City of Hamilton is both a member of this organization and the host for this year's conference. We actively solicited the conference after receiving a directive that employee groups should actively encourage any organizations to which they belong to hold their annual meeting here.

8. What other contributions are being requested or obtained to meet the cost of this event? (Government grants, donations, etc.)

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

None

9. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees, and rental charges. If answer is "Yes", give details.

Membership fee of \$50.00 per year used to offset ongoing administrative costs.

10. Will assistance be requested from the City of Hamilton in future years in this respect?

No.

11. List the Executive Officers of the organization:

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>

List attached as Appendix B.

1985 March 7th
Date

Steven J. Dembe, Licence Administrator
Name and Title of Officer making application


Signature of Officer making application

526-2752
Telephone Number



10(c)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. MATTHEWS, TREASURER DATE 1985 APRIL 1
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ FINANCE ☒
Committee

SUBJECT

Financing of a Proposed \$20,000 Loan to the Hamilton International Airshow

RECOMMENDATION

That if the Finance Committee approves of the application by the Hamilton International Airshow for an interest-free loan in the amount of \$20,000, fully repayable within 60 days of the Airshow date, this amount be financed from the Contingency Account (set aside with the "allocated" portion), subject to the receipt of any required documents satisfactory to the City Treasurer.



E. C. Matthews, Treasurer

BACKGROUND

The Hamilton International Airshow originally applied for a grant from the City for \$8,000. The Grants Sub-Committee recommended, and the Finance Committee approved, a reduced grant in the amount of \$1,000. A subsequent request by this organization for a loan of \$20,000 has now been referred to the Finance Committee for its disposition.

The provisions of the loan would include that the loan be interest-free and repayable within 60 days of the Airshow (June 8 and 9, 1985).

Attached is a letter dated March 28, 1985 from Mr. Kevin Beattie, Secretary of the Grants Sub-Committee, in which he encloses correspondence from the Hamilton International Airshow.

MEMORANDUM • CITY OF HAMILTON

TO : Mr. E. C. Matthews
City Treasurer

YOUR FILE:

FROM : Mr. D. K. Beattie, Secretary
Grants Sub-Committee

OUR FILE :

SUBJECT : Hamilton International Air
Show Loan

DATE : 1985 March 28

At its meeting on March 26, 1985, the grants Sub-Committee received correspondence from the Hamilton International Airshow concerning their 1985 grant. In lieu of an appeal of the Finance Committee's decision in this matter, the applicant is requesting a loan in the amount of \$20,000.00 (note the Finance Committee is recommending a \$1,000.00 grant to defray the costs of the Airshow, whereas the applicant requested an \$8,000.00 grant). This loan is to be interest free and fully repayable within 60 days of the Airshow date (June 8th and 9th). The Sub-Committee recommended that this item be referred to the Finance Committee for its consideration.

Attached is the relevant correspondence. Further Mr. Fred C. Hopkinson has been notified that this item would be considered at the April 4th Finance Committee meeting. He will be able to attend the meeting if required.

Please contact me for any assistance or further information.

D. K. Beattie



HAMILTON INTERNATIONAL AIRSHOW

The Corporation of the City of Hamilton,
City Hall,
71 Main Street West,
Hamilton, Ontario.
L8N 3T4

Attention: Mr. Kevin Beattie

Dear Mr. Beattie:

Further to your correspondence dated March 8th, 1985, and our subsequent telephone conversation, I am writing to express our deep disappointment at the level of grant being recommended for our 1985 Air Show. As you are aware, the inclement weather experienced on the second day of the 1984 show resulted in a significant loss to the show organizers, and difficulties are being experienced in successfully organizing Aeroheritage 85.

Despite our own financial difficulties, the show was successful in attracting a significant amount of revenue to the Hamilton area. For example, the fuel bill for the airshow alone was in excess of thirty thousand dollars (\$30,000.00), and this is exclusive of fuel and oil used by the participating military aircraft (including the United States Navy Blue Angels demonstration team) and non-participating aircraft in attendance. Accommodation expenses in our two downtown hotels were approximately thirty thousand dollars (\$30,000.00) and this figure covers only show participants. In addition to these of course are many spectators who take lodging in the area at their own expense. A 1982 study by the McMaster University Small Business Advisory Unit showed that the airshow brings close to one million dollars into the area each year. In view of these facts, we were optimistic that the City of Hamilton would consider it worthwhile to lend a degree of financial support to ensure the continuance of this deserving event.

We would therefore respectfully request further consideration be given to our original application. Should it be decided that a grant in the amount requested cannot be approved, it would be appreciated if a loan in the amount of twenty thousand dollars (\$20,000.00) could be made to enable us to properly organize the 1985 show. This loan to be interest free and fully repayable within 60 days of the show date.

Your favourable consideration of this request would be appreciated, and I remain ready and willing to meet with you at your convenience

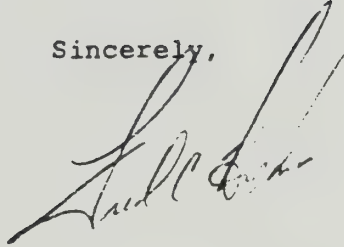
67 Creighton Road,
Dundas, Ontario
L9H 6E3

22 March, 1985

TREASURY	
MAR 22 1985	
ROUTE	REC'D
E.C.	
L.V.	
I.F.	
T.A.	
R.	
S.	

to discuss this matter further.

Sincerely,

A handwritten signature in dark ink, appearing to read "Fred C. Hopkinson". The signature is written in a cursive style with a large, looping initial "F".

Fred C. Hopkinson.
Air Show Chairman.



HAMILTON INTERNATIONAL AIRSHOW

67 Creighton Road,
Dundas, Ontario.
L9H 6E3

22 March, 1985.

TREASURY	
MAR 22 1985	
ROUTE	REC'D

The Corporation of the City of Hamilton,
City Hall,
71 Main Street West,
Hamilton, Ontario.
L8N 3T4

Attention: Mr. Kevin Beattie

Dear Mr. Beattie:

Attached for your consideration are two letters along the lines we discussed earlier today.

As you will see we are requesting further consideration of our original grant application but have presented an alternate position which would provide us with necessary start up monies required in advance of the show dates. Expenses in this category include such things as insurance premiums (approximately \$16,000.00) payable in late April or early May, printing costs for brochures, posters, tickets, passes (more than 6000 for workers, members and employees of airport lodger units, etc.), VIP invitations, staff and participant guide books etc., deposits on rental supplies and much more.

The loan, we are proposing, would be interest free and repayable within 60 days of the show date. In order to protect against a similar loss as in 1984, we are acquiring a new form of weather insurance recently made available through the Shannon Luchs Agency of Washington, D.C. Coverage in the amount of one hundred thousand dollars (\$100,000.00) will protect us in the event of cancellation due to any weather related cause. Repayment of the loan is not therefore anticipated as a difficulty.

I have attached a copy of one of many enquiries about our show received from abroad. While this is the most distant to date, it certainly should be a clear indication of the world wide reputation we have established. It should also be noted that each year we provide special invitations and passes to our event, and reception, to all members of City Council, members of the Special Events Committee and members of City Hall staff with whom we work during the year.

Thank you for your cooperation and assistance.

Sincerely,

Fred C. Hopkinson
Fred C. Hopkinson.

Airshow Chairman.
Hamilton Mountain Airshows Inc.



HAMILTON INTERNATIONAL AIRSHOW

67 Creighton Road,
Dundas, Ontario.
L9H 6E3

22 March, 1985.

TREASURY	
MAR 22 1985	
ROUTE	REC'D

The Corporation of the City of Hamilton,
City Hall,
71 Main Street West,
Hamilton, Ontario.
L8N 3T4

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Thank you for your cooperation and assistance.

Sincerely,

Fred C. Hopkinson
Fred C. Hopkinson.

Airshow Chairman.
Hamilton Mountain Airshows Inc.

Vowell Air Services

Stuart Road,
Tyabb, 3913,
Victoria,
Australia.

12/2/85.

Public Relations Officer,
Canadian Warplane Heritage.
Dear Sir,

I wish to attend your annual airshow this year (1985) but, at this point in time, do not know the dates, could you please advise these also would it be possible for you to provide a list of Hotels/ Motels within a convenient radius of Mt. Hope. If it would be easier Telex the information to the following number AA 35638 (A/B VASH)

Yours Faithfully,
Nigel Apperley.

4 February 1985

Hamilton Mountain Airshow Inc.

Sir,

Dropping a line to verify the dates for the 1985 Hamilton Airshow. June 15 & 16? Third weekend as usual?

Each year, an airshow listing is prepared for all shows and open houses across the Midwest U.S. and Ontario. It is put together by an AAHS member and myself and distributed to AAHS, IPMS, CAF, YAF and flying club members in Southeast Michigan, and to all aviation buffs in the area. We do not need to know any particulars about the show, just the date.

Thanks, and hope the '85 show is as big and good as '84.

Thom Wagner
385 Fourth St.
Pontiac,
Michigan 48055

3/6/85

Dear Sirs,

After seeing some of Your Warbirds at the Genesee, New York Air show the last two years, I was very interested in visiting your museum. Which I did in April of 1984, and was very impressed with the facilities and all the warm greetings we received. My girlfriend and I were also offered jobs as summer help, I wish I could have accepted, but seeing that I live in New York that would have been a little tough!

2.

4.



(B)

FROM Mr. D. K. Beattie, Secretary DATE 1985 April 2
Grants Sub-Committee
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ Finance _____ ☒
Committee

SUBJECT

CONSIDERATION OF 1985 GRANT REQUESTS

RECOMMENDATION

The Grants Sub-Committee has met to consider the previously tabled and new 1985 Grant applications received to date and respectfully recommends:

- (1) That the previously tabled grants, in the amount of \$183,740, as set out on Schedule 1 be approved;
- (2) That the new grants requests, not previously considered by the Finance Committee in the amount of \$6,750, as set out on Schedule 2 be approved;
- (3) That the Convention/Reception Grant for the Max Rotman Humanitarian Youth Award be reconsidered and that a grant of \$200 be approved;
- (4) That \$20,000 be transferred from Account 0374-0601 "Unallocated Grant Funds" to Account 0374-1000 "Convention/Reception Grants" to provide funds for further 1985 Convention/Reception Grants yet to be received.

D. K. Beattie, Secretary
Grants Sub-Committee

BACKGROUND

The Grants Sub-Committee met March 26, 1985 and received further information as it related to the tabled grants. As a result, the Sub-Committee made the recommendations as outlined in Schedule 1. In addition, the Sub-Committee received new grant applications and made their recommendations as outlined in Schedule 2.



1985 April 2

FINANCE COMMITTEE - Page 2

BACKGROUND - Continued

In order to finalize the 1985 Grant applications received to date by the April 4, 1985 Finance Committee meeting, the Secretary of the Grants Sub-Committee was directed to contact the applicants involved in Schedules 1 and 2. The applicants were informed of the Sub-Committee's recommendation being forwarded to the Finance Committee such that any appeals could be heard on April 4, 1985. As a result three applicants are appealing the Sub-Committee's recommendation. These applicants are: 1) Hess Village Grand Prix, c/o Top Down Sports Promotions; 2) Hamilton Regional Games for the Disabled; and 3) Hamilton Ladies Slo-Pitch Association.

In terms of the appeals, the Finance Committee considered ten appeals at its meeting March 21, 1985. The proposed recommendations of these appeals are outlined in Exhibit A attached. The balance of the appeals are to be presented at the April 4, 1985, meeting (eight presentations plus the three appeals of the Sub-Committee's recommendation noted above).

The Max Rotman Humanitarian Youth Award organization also requested an appeal. However, the Sub-Committee reconsidered the earlier recommendation of \$100 and is now respectfully recommending that a \$200 grant be approved. (The 1985 Grant request was for \$200.)

Also, to establish an amount of funds for future Convention/Reception Grants, the Sub-Committee is recommending allocating \$20,000 of the Unallocated Grant Funds in this regard. This amount would be in excess of the \$9,950 reflected in the 1985 Current Estimates book plus any amounts reflected in Exhibit A and recommendations (1), (2) and (3) above. If this and the grant recommendations outlined in recommendations (1), (2) and (3) above are approved plus the additional \$24,000 allocated in Exhibit A then the balance of the Unallocated Grant Funds would be \$20,170. This amount would provide for additional funds required as a result of the appeals presented at this Finance Committee meeting plus future grant requests yet to be received.

Finally, for the information of the members the following grant related correspondence was referred to the Hamilton-Wentworth Regional Council:

Amity Goodwill Industries - grant of \$28,767 for extraordinary costs of handling trash

Chedoke-McMaster Hospitals - convention/reception grant for a seminar on the future of Laboratory Medicine.

City of Hamilton
Treasury

SCHEDULE 1

GRANTS SUBCOMMITTEE RECOMMENDATION
OF PREVIOUSLY TABLED GRANTS

<u>Applicant/Organization</u> (1)	<u>Approved</u> <u>1984</u> <u>Grant</u> (2)	<u>1985</u> <u>Requested</u> <u>Grant</u> (3)	<u>1985</u> <u>Recommended</u> <u>Grant</u> <u>(Sub-Committee)</u> (4)	<u>1984</u> <u>Category</u> (5)
Canadian Warplane Heritage Museum	7,890	7,340	7,340	1
Hamilton Olympic Club	1,500	1,500	1,500	1
Kiwanis East End Boys' Club				
- Operating	119,910	133,430	133,430 *	1
- Taxes	30,350	31,870	31,870	1
Navy League of Canada				
- Hamilton Branch	1,500	1,500	1,500	2
Royal Canadian Air Cadets				
150 Squadron	1,500	1,500	1,500	2
Hamilton Pontiacs Ladies'				
Softball Team	850	1,560	850	1
Hess Village Grand Prix				
c/o Top Down Sports Promotions	3,250	12,500	3,250	S.E.
Hamilton Regional Games for the Disabled	<u>N/A</u>	<u>6,000</u>	<u>2,500</u>	N/A
Total	<u>166,750</u>	<u>197,200</u>	<u>183,740</u>	

Categories

1. Traditional Grants whereby increases are limited to a maximum of the inflation rate.
2. Fixed Grants whereby funding is to remain fixed.

S.E. Formerly part of the Special Events Committee.

* The 1985 recommended Grant includes the \$30,000 released to the Kiwanis organization January 30, 1985, as authorized by Council on January 29, 1985. The balance of the recommended Grant in the amount of \$103,430 was included in Account 0374-0600(03) in the 1985 Budget Estimate book.

DKB/djj
1985 April 1

City of Hamilton
Treasury

SCHEDULE 2

NEW GRANT REQUESTS NOT PREVIOUSLY
CONSIDERED BY THE FINANCE COMMITTEE

<u>Applicant/Organization</u> (1)	<u>Grant Type</u> (2)	<u>1985 Requested Grant</u> (3)	<u>1985 Recommended Grant Committee</u> (4)	<u>Comments</u> (5)
Hamilton Ladies Slo-Pitch Association	Convention/ Reception	5,686	3,000	Presentation to be made with additional information. See application form and related correspondence.
Mount Olive Lodge No. 1	Convention/ Reception	*	750	Convention Aug. 11-13 Approx. 400 delegates - luncheon requested
Hamilton International Airshow	Convention/ Reception	5,000	3,000	Civic reception for airshow performers - 1984 Reception Grant received was \$2,000
Total		<u>10,686</u>	<u>6,750</u>	

* Specific amount not requested.

DKB/djj
1985 April 1

PROPOSED AMENDMENTS TO GRANT REQUESTS
AFTER FIRST GROUP OF APPEALS HEARD
BY THE FINANCE COMMITTEE MARCH 21, 1985

Account Number (1)	Applicant (2)	Grant Request (2)	(1) Original Estimate 1985 (3)	Revised Estimate 1985 (4)	Increase+ Decrease- Amount (3-2) (5)
0374-0400	Argyll & Sutherland Highlanders Pipe and Drums	\$20,000	Nil	\$10,000	\$10,000
0374-0551	Hamilton Aquatic Waterpolo Club	5,000	Nil	4,000	4,000
0374-0550	Conqueror II Drum and Bugle Corps	15,000	Nil	7,000	7,000
0374-0198	International Youth Year	1,125	830*	1,130*	300
0374-0400	Eitan Dvir	10,000	Nil	Nil	Nil
0374-0320	Festitalia	15,000	1,600	1,600	Nil
0374-0555	McMaster Sports Track Club	1,500	Nil	1,000	1,000
0374-1000	Order of Sons of Italy	2,000	500	1,000	500
0374-0552	Jazz at St. C's	1,200	Nil	1,200	1,200
0374-0553	Kiwanis Seniors Club	<u>19,000</u>	<u>Nil</u>	<u>Nil</u>	<u>Nil</u>
		\$89,825	\$2,930	\$26,930	\$24,000

* The original estimate 1985 is \$825 and the revised estimate 1985 is \$1,125; difference in rounding for 1985 Current Estimates Book presentation.

(1) Original estimate 1985 refers to the original Finance Committee recommendation as outlined in the 1985 Current Estimates Book.

AGENDA

GRANT APPEALS

THURSDAY, APRIL 4, 1985

- (a) 2:45 p.m. Leander Boat Club
- (b) 3:00 p.m. Hamilton Suzuki School of Music
- (c) 3:15 p.m. Hamilton Folk Arts Council (It's Your Festival)
- (d) 3:30 p.m. John Laing Singers
- (e) 3:45 p.m. First Place Hamilton
- (f) 4:00 p.m. Hamilton History Associates Society
- (g) 4:15 p.m. Hamilton-Stoney Creek Skating Club
- (h) 4:30 p.m. Catholic Youth Organization
- (i) 4:45 p.m. Hamilton Ladies Slo-Pitch Association
- (j) 5:00 p.m. Hamilton Regional Games for the Disabled
- (k) 5:15 p.m. Hess Village Grand Prix c/o Top Down Sports Promotions

(a)

City of Hamilton
Treasury

Applicant: Leander Boat Club

Grant Type: New General, one-time

Recommended Category: one-time, (4)

Grant Request: \$28,500.00

Sub-Committee Recommendation: \$6,500.00

Finance Committee Recommendation: \$6,500.00

1984 Grant Received: N/A

1984 Grant Category: N/A

Comments:

- Recommended Grant to defray costs of fire alarm system.

(p)

LEANDER



BOAT CLUB

Phone 527-7377

CLUBHOUSE ON THE BAY AT BAY STREET

P.O. Box 35 Hamilton Ontario
L8N 3A2

January 2, 1985.

Mr. Roy Hammel,
Manager of Budgets,
City of Hamilton,
Hamilton, Ontario.

Dear Mr. Hammel:

I respectfully tender this application for funds to the City of Hamilton. However, due to space limitations and the structure of the application, I feel it is necessary to provide a little more background to our predicament.

Firstly, during this past year we were informed by the Fire Department that a heat and smoke detecting system would have to be installed and inspected by June 30, 1985, in compliance with the Fire Code, or we face closure. Contractors' estimates indicate this will cost about \$6,500.00.

Secondly, we have not purchased any new equipment for several years because of the slowly deteriorating financial condition of the Club. In 1984 the Club's fortunes took a sudden downturn and we are faced with the need to purchase approximately \$25,000.00 worth of equipment or face a reduction in our competitive position. I would like to add that we have already raised \$7,000.00 toward this end.

Thirdly, I am including the minutes of a special Board of Management meeting held May 23, 1984, to indicate our concern and the steps we are considering to set the Club on a sound footing again. We are trying to maintain a social program to provide funds for rowing, so we have embarked on a vigorous membership drive concentrating on ex-oarsmen.

We have also discovered that fund raising efforts that were so successful in the past are no longer coming through for us. After a fifteen year rowing career and five years working on committees, I was elected President of Leander Boat Club three months ago, to develop fund raising ideas likely to be more rewarding. I have gathered a group of hard working people with ideas that are going to help the Club raise the necessary funds to keep pace with our athletic accomplishments.

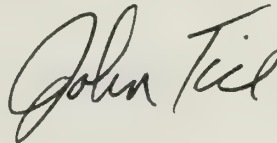
It will take several more months to get everything in place, however, but in the meantime we desperately require assistance to survive.

Besides our efforts to increase revenue, we have been very conscientious about cutting costs. One expenditure we cannot cut is, of course, our **property taxes** of \$12,000.00 per year. Our membership is hopeful that in this time of our need, the City would consider a tax relief for 1985.

I wish to conclude by saying that rowing with respect to Leander Boat Club, the City of Hamilton, Canada, and sporting endeavours in general, has a long, rich and proud tradition. There are many people throughout our community who are determined to maintain the continuity of that tradition now that our problems have been identified and the alternatives worked out.

Respectfully yours,

LEANDER BOAT CLUB,

A handwritten signature in cursive script, reading "John Tice".

JPT/lh

John P. Tice,
President.

THE CORPORATION OF THE CITY OF HAMILTON

APPENDIX "A"
PAGE 1
APPLICATION
GENERAL GRANTS

APPLICATION FOR GRANT

Each organization applying for a grant is required to complete this form and forward same to the Manager of Budgets, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4, together with the supporting information indicated, on or before September 30, 1984.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

B. AMOUNT OF GRANT REQUEST: \$ 28,500

C. PURPOSE OF GRANT: (Indicate)

- ☐ CONTINUING GENERAL ACTIVITIES (OPERATING)
☒ CAPITAL
☒ ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST	\$	
- CITY'S CONTRIBUTION (GRANT REQUEST)	\$	
TOTAL OPERATING BUDGET	\$	100%

E. CASH FLOW: (to be approved by Grants Sub-committee)

INDICATE PAYMENT REQUIREMENT IF GRANT APPROVED:

- | | | | |
|------------------------------|------------------|-------------|--------|
| - UPON CITY COUNCIL APPROVAL | \$ <u>4,000</u> | | |
| - OTHER DATE OR INSTALMENTS | \$ <u>9,500</u> | <u>MAY</u> | (date) |
| | \$ <u>10,000</u> | <u>JUNE</u> | |
| | \$ <u>2,500</u> | <u>AUG</u> | |
| | <u>2,500</u> | <u>NOV</u> | |

RECOMMENDATION (for City use only)

1. GRANTS SUB-COMMITTEE

2. FINANCE COMMITTEE

3. CITY COUNCIL

\$ 6,500

\$ 6,500

\$ _____

1. Provide a brief history of the organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

Incorporated as a non-profit organization in 1927. A copy of the Letter Patent and Constitution is included with this application. (an entire crew)

Leander oarsmen have represented Canada at the Olympics in 1932, 1936, 1940, 1948, 1952, 1972, 1976 and 1984; Pan American Games of 1959, 1967, 1979 and 1983. Winners of 1967 North American Lightweight Championships. We have consistently been one of the top clubs at the Henley Regatta in St. Catharines. In the twenty years I have been associated with Leander I think Hamiltonians have been national rowing champs every year.

2. What are the general objectives and/or functions of the organization?

To provide facilities and coaching for youth and young men and women to compete in a very rigorous and truly amateur sport from recreational to championship levels. To provide a venue by which our athletes can participate in the rich history Leander has in Canadian and international rowing and indeed of Canadian rowing in international ranks.

3. Do volunteers participate in your program?

No ☐ Yes ☒ If yes, please indicate number and type of involvement.

Board of Trustees - 7
Board of Management - 8
Rowing Committee - 10
Coaches - 4

29

In addition, there is a ~~general~~ general willingness among the members at large to donate time and expertise whenever maintenance and other jobs around the club are necessary to run fund raising efforts.

4. Is the organization local in nature or is it a branch or segment of a provincial or national organization?

Local

5. Does your organization provide a service to:

- (a) All citizens ✓
(b) A specific group _____
(c) A specific area _____

Describe briefly:

We have an active high school program but which is limited due to equipment restrictions.

In addition any able bodied man or woman from 18 years on up is welcome to come out for men and women's club crews and for our Masters crews.

6. In what geographical area does your organization operate?

City of Hamilton

7. Provide a brief statement of the need for the service as compared to the existing provision of similar services or the like thereof.

Rowing is an all round strength and endurance water sport that instills cooperation and teamwork among other character building attributes. It also has given Hamiltonians international recognition. It is probably one of the few, if not the only, remaining amateur ~~endeavour~~ endeavours.

The nearest facilities for rowing are in London, St. Catharines, Port Credit, and Toronto.

8. For what reason does the organization merit the use of public funds for the purpose indicated above?

As previously stated, we provide a sports and recreational service to the residents of Hamilton. However the boats and other equipment are very costly and we have to rely on our fund raising efforts to provide the facilities since this cannot be recovered from the young men and women who generally make up ^{our crews.}

9. Provide a brief statement of the approaches that have been or are being made to others for funds, e.g., Federal, Provincial or Municipal Governments, Private Corporations, Foundations, etc.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH.

We approached a local M.P. but were told that it was too late for this year. We have also taken advantage of Ontario Grants.

10. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

We did increase our membership fees in August 1984. We are also in the midst of a drive to contact ex-servemen to rejoin the club as social members.

We have fund raising projects under way now and more in the planning stages for specific items such as equipment and after that to rebuild our bank account.

11. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

Annual membership fees are \$50.00, our main club room is rented from Monday to Friday at prices of \$25.00 and \$50.00 per night. Members and guests pay an admission for the weekly Saturday night dances.

12. Have you received funding from the City in prior years? If so, list.

	<u>Requested</u>	<u>Approved</u>
1980	\$ <u>0</u>	\$ <u>0</u>
1981	\$ <u>1000.00</u>	\$ <u>1000.00</u>
1982	\$ <u>0</u>	\$ <u>0</u>
1983	\$ <u>1000.00</u>	\$ <u>1000.00</u>
1984	\$ <u>0</u>	\$ <u>0</u>

13. What are your estimated grant requests from the City of Hamilton for the next three years?

1985 \$
1986 \$ NIL
1987 \$ NIL

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

14. What are the consequences to your organization of receiving no funding from the City of Hamilton?

There can be no doubt that the continuing existence of Leander Boat is in grave jeopardy. If our request for assistance is granted, I believe that future is assured. If we do not receive funding then I believe that in spite of our own considerable efforts directed at turning the operation around, the results will not occur soon enough to see us through the year. It should be noted that the Board of Trustees has declared that it will close the Club before it had to borrow money to continue.

15. Will your organization ever be self-supporting? If yes, when?

We have been self-supporting for almost 60 years and if we make it through this year I expect that in 1986 we will be once again.

If no, how will your service be continued if financial assistance is terminated by the City?

If we do not receive some kind of assistance this year we will have to close the club and rowing will die in Hamilton. If it is revived in the future it will require many times the amount requested now due to the dispersal of equipment and facilities.

16. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

We have always considered ourselves to be part of the community and will continue to do so. The answer is definitely yes.

17. List the Executive Officers of the Organization.

Name and Title	Address	Telephone Number	
		Business	Home
JOHN TICE - PRESIDENT	55 ST. CLAIR AVE	527-6631	547-9803
DOUG PATTERSON - VICE PRES.	77 BURLINGTON ST. E	—	528-3900
MIKE CAMPANELLA - SEC. TREAS.	450 MARY ST.	388-8879	522-0513
JIM ROCHE - ROWING CHAIRMAN	244 WHITE PINES DR. (BURLINGTON)	—	634-5676
GEORGE GAGE - ROWING CAPTAIN	30 MAPLESIDE	529-1132	523-8955
JIM ELLIOTT - SOCIAL CHAIRMAN	56 DUFF CT.	—	385-3349
JOE CIRAOLO - PROPERTY CHAIRMAN	32 SIMCOE ST.	527-0561	527-4541

18. Submit an estimate of operating revenues and expenditures for the Organization's current fiscal year and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit the Organization's audited financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). If it is not normal practice to have an audited financial statement prepared have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

December 31, 1984

Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval.

JOHN TICE

PRESIDENT LEANDER BOAT CLUB

Name and Title of Officer Making
Application

John Tice

Signature of Officer Making
Application

527-6631

Telephone Number

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

STATEMENT OF REVENUES AND EXPENDITURES
(all amounts to nearest dollar)

APPENDIX "A"
Exhibit 1
APPLICATION
GENERAL GRANTS

Description (1)	Fiscal Year Ended		Increase+ Decrease- Over Preceding Fiscal Year	
	Actual	Estimate		
	Preceding Year 1984 (2)	Current Year 1985 (3)	Amount (4)	% (5)
REVENUES				
Income (Specify): BAR RECEIPTS	37,500	40,000	+ 2,500	+ 6 1/2 %
MEMBERSHIPS	9,400	12,000	+ 2,600	+ 27 1/2 %
STAGS	1,100	1,000	- 100	- 10 %
RENTALS	1,000	3,000	+ 2,000	+ 200 %
DANCES + SPECIAL EVENTS	1,000	5,000	+ 4,000	+ 400 %
MISC.	500	1,000	+ 500	+ 200 %
FUND RAISING	8,700	15,000	+ 6,300	+ 72 %
GRANT RECEIPTS				
Government of Canada				
Government of Ontario				
Other Municipalities (Specify)				
United Way Grants				
Other (Specify)				
ROTARY CLUB	1000	-	- 1000	- 100 %
TIGER CATS	1000	-	- 1000	- 100 %
INTEREST	4700	1000	- 3700	- 212 %
TOTAL REVENUES	<u>65,900</u>	<u>78,000</u>	<u>12,100</u>	
EXPENDITURES				
Salaries and Benefits (detail on Exhibit 2)	18,900	18,900	-	-
Other (Specify):				
FINANCIAL STATEMENTS	62,000	60,000	- 2000	- 3 %
SCHEDULE 2				
FIRE ALARM	-	6500	+ 6500	+ 100 %
ROWING EQUIPMENT	-	25,000	+ 25,000	+ 100 %
TOTAL EXPENDITURES	<u>80,900</u>	<u>110,400</u>	<u>29,500</u>	
SURPLUS OR (DEFICIT)	<u>(15,000)</u>	<u>(32,400)</u>	<u>(17,400)</u>	
DEPRECIATION	<u>(8,100)</u>	<u>(8,100)</u>	<u>0</u>	
	<u>(23,100)</u>	<u>(40,500)</u>		

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

DETAILS OF SALARIES AND BENEFITS
(as listed on Exhibit 1)

APPENDIX "A"
Exhibit 2
APPLICATION
GENERAL GRANTS

Name and Position (1)	Fiscal Year Ended		Increase+ Decrease- Over Preceding Fiscal Year	
	Actual	Estimate	Amount	
	Preceding Year 1984 (2)	Current Year 1985 (3)	(4)	% (5)
JACK PEARSON-MANAGER	5900.00	5900.00	0	0
FLOYD BAKER-BARTENDER	10,000.00	10,000.00	0	0
CASUAL HELP (BARTENDERS)	3,000.00	3000.00	0	0
Total Salaries and Benefits per Exhibit 1	<u>\$ 18,900.00</u>	<u>\$ 18,900.</u>	<u>0</u>	<u>0</u>



THE CORPORATION OF THE CITY OF HAMILTON
City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4

Friday March 8, 1985

Leander Boat Club
P.O. Box 35
Hamilton, Ontario
L8N 3A2

Dear Mr. Tice:

Further to your 1985 grant application, the Finance Committee is considering recommending to City Council that a 1985 grant be approved for your organization in the amount of \$6,500.00* and that this grant be categorized as Category 4, one-time grant as explained in the grant guidelines you received with your grant application.

If you have any questions or concerns in this regard or wish to appear before the Finance Committee tentatively scheduled for Thursday, March 21, 1985, please contact me at 526-2739, no later than Monday, March 18, 1985. In this regard, however, you should be aware that City Council has established by By-law 85-29 a 1985 grant funding figure of \$726,000, which represents an approximate \$30,000 reduction of grants allocated in 1984. Due to these limitations, grant requests within the particular categories were treated in a consistent manner.

Yours very truly

D. K. Beattie, Secretary
Grants Sub-Committee

DKB/djj

* Amount is to defray the costs of the fire alarm system

(b)

City of Hamilton
Treasury

Applicant: Hamilton Suzuki School of Music

Grant Type: New General, one-time

Recommended Category: N/A

Grant Request: \$2,000.00

Sub-Committee Recommendation: Nil

Finance Committee Recommendation: Nil

1984 Grant Received: N/A

1984 Grant Category: N/A

Comments:

- Request to purchase stencil mimeograph machine
- first time application

(d)

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

Each organization applying for a grant is required to complete this form and forward same to the Manager of Budgets, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4, together with the supporting information indicated, on or before September 30, 1984.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

Hamilton Suzuki School of Music
73 Wendover Drive--709
Hamilton, Ontario L9C 2S7
383-0061

B. AMOUNT OF GRANT REQUEST: \$ 2000.00

C. PURPOSE OF GRANT: (Indicate)

 CONTINUING GENERAL ACTIVITIES (OPERATING)
 CAPITAL
 X ONE TIME - SPECIFIC PURPOSE Purchasing a stencil-mimeograph machine.

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION
AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	<u>AMOUNT</u>	<u>%</u>
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST	\$	
- CITY'S CONTRIBUTION (GRANT REQUEST)	\$	
TOTAL OPERATING BUDGET	\$	100%

E. CASH FLOW: (to be approved by Grants Sub-committee)

INDICATE PAYMENT REQUIREMENT IF GRANT APPROVED:

- UPON CITY COUNCIL APPROVAL	\$		
- OTHER DATE OR INSTALMENTS	\$		(date)
	\$		
	\$		

RECOMMENDATION (for City use only)

1. GRANTS SUB-COMMITTEE

2. FINANCE COMMITTEE

3. CITY COUNCIL

\$ NO ACTION

\$ NO ACTION

\$ _____

4. Is the organization local in nature or is it a branch or segment of a provincial or national organization?

This is a local organization, but there are other similar but independent groups throughout North America.

5. Does your organization provide a service to:

- (a) All citizens X
(b) A specific group
(c) A specific area

Describe briefly:

Although the lessons are given to those who pay for them, concerts are performed free for the public. Education of any group is always a service to the community as a whole as it provides future contributors to the community.

6. In what geographical area does your organization operate?

The organization operates within the city of Hamilton but serves people within the entire Burlington and Wentworth region.

7. Provide a brief statement of the need for the service as compared to the existing provision of similar services or the like thereof.

Until now, the printing needs of the school have been met by having volunteers take work to places of employment where employees have donated the use of equipment (we supply the paper.) However, we have grown so in size that it has become unreasonable to operate in this way. The amount of printing we do for newsletters, general notices, advertising, concert programs, fund raising materials, etc. has reached a volume that can no longer be done at a donated source. We feel that we need our own stencil mimeograph machine.

12. Have you received funding from the City in prior years? If so, list.

No

	<u>Requested</u>	<u>Approved</u>
1980	\$ _____	\$ _____
1981	\$ _____	\$ _____
1982	\$ _____	\$ _____
1983	\$ _____	\$ _____
1984	\$ _____	\$ _____

13. What are your estimated grant requests from the City of Hamilton for the next three years?

1985	\$ _____	We would not anticipate another grant request because we meet our operating expenses and this is a one-time expenditure.
1986	\$ _____	
1987	\$ _____	

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

14. What are the consequences to your organization of receiving no funding from the City of Hamilton?

The possible effects would be the discontinuing of the newsletter for the group. We feel that this newsletter is vital to the cohesiveness of the parent body of the school but would hesitate to spend large sums on printing costs when the money is needed for more important things such as teacher-training, music, etc.

18. Submit an estimate of operating revenues and expenditures for the Organization's current fiscal year and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit the Organization's audited financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). If it is not normal practice to have an audited financial statement prepared have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

Oct. 30, 1984
Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval.

Ann Vallentyne

Principal-Coordinator

Name and Title of Officer Making
Application

Ann Vallentyne

Signature of Officer Making
Application

632-6680

Telephone Number

THE CORPORATION OF THE CITY OF HAMILTON

APPENDIX "A"
Exhibit 2
APPLICATION
GENERAL GRANTS

APPLICATION FOR GRANT

DETAILS OF SALARIES AND BENEFITS
(as listed on Exhibit 1)

Name and Position (1)	Fiscal Year Ended		Increase+ Decrease- Over Preceding Fiscal Year	
	Actual	Estimate	Amount	%
	Preceding Year	Current Year		
	19	19		
	(2)	(3)	(4)	(5)

SEE ATTACHED SHEETS

Total Salaries and Benefits
per Exhibit 1

HAMILTON SUZUKI SCHOOL OF MUSIC
BALANCE SHEET AS AT JUNE 30, 1984

	1984	1983
<u>EDUCATION FUND</u>		
ASSETS		
Petty Cash	50.00	50.00
Cash in Bank	606.45	2,626.25
Accounts Receivable	<u>274.00</u>	
	930.45	2,676.25
Piano	<u>2,580.25</u>	<u>2,580.25</u>
TOTAL ASSETS	<u>3,510.70</u>	<u>5,256.50</u>
LIABILITIES		
Accounts Payable	<u>466.42</u>	<u>240.62</u>
FUND BALANCE		
At beginning of year	5,015.88	4,202.42
Excess of income over expense for the year	---	2,433.63
Excess of expense over income for the year	4,475.42	
Collection of prior year's fees	---	245.00
Transfer from Reserve Fund	<u>2,503.79</u>	<u>2,580.25</u>
	3,044.25	9,461.30
Transfer to Reserve Fund	---	(4,445.42)
At End of Year	<u>3,044.25</u>	<u>5,015.88</u>
Total Liabilities & Fund	3,510.70	5,256.50
<u>RESERVE FUND</u>		
ASSETS		
Cash in Bank	<u>\$2,100.00</u>	<u>4,309.57</u>
FUND BALANCE		
At Beginning of Year	4,309.57	2,112.55
Transfer from Education Fund	---	4,445.42
Interest	<u>294.22</u>	<u>331.85</u>
	4,603.79	6,889.82
Transfer to Education Fund for Purchase of Piano		(2,580.25)
Transfer to Education Fund for excess of Expenses over Income	<u>(2,503.79)</u>	
TOTAL FUND BALANCE	<u>\$ 2,100.00</u>	<u>\$ 4,309.57</u>

HAMILTON SUZUKI SCHOOL OF MUSIC
STATEMENT OF INCOME AND EXPENSE
EDUCATION FUND
FOR YEAR ENDED JUNE 30, 1984

	<u>1984</u>	<u>1983</u>
INCOME		
Tuition Fees	99,386.35	80,470.26
Supplementary Fees	2,972.00	2,708.00
Headstart Fees	1,570.00	2,030.00
Interest	1,095.33	1,318.71
Miscellaneous	306.00	119.56
Donation	<u>100.00</u>	<u>100.00</u>
	<u>105,429.68</u>	<u>86,746.53</u>
EXPENSE		
Faculty Fees	98,101.75	75,532.25
Administrative Fees	6,250.00	4,500.00
Room Rentals	3,010.00	2,890.00
Office Expense	1,029.33	489.43
Promotion	424.70	29.76
Professional Services	91.32	215.60
Miscellaneous Expense	547.45	272.99
Bank Charges	92.55	68.99
Insurance	<u>358.00</u>	<u>314.00</u>
	<u>109,905.10</u>	<u>84,312.92</u>
Excess of Income over expense		2,433.61
Excess of Expense over income	<u>4,479.42</u>	

NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 1983

1. Associated Organization

These financial statements present the financial position and results of operations of the Hamilton Suzuki School of Music and do not include the financial activities of the Parents' Association of the Hamilton Suzuki School of Music. The Parents' Association owns certain musical instruments used by the School and pays certain expenses of operating the School, such activities financed through fund raising projects of the Parents' Association.

2. Basis of Accounting

- (a) Income is recorded as earned. There is no unearned income as of June 30, 1984.
- (b) Expenses are recorded as incurred. There are no major unrecorded expenses or prepaid expenses as of June 30, 1984.
- (c) No depreciation is recorded on the piano.

PARENT'S ASSOCIATION OF THE HAMILTON SUZUKI SCHOOL OF MUSIC

FINANCIAL STATEMENT FOR YEAR ENDING JUNE 30, 1984

RECEIPTS:

Bank Balance 6/30/83		\$ 1667.27
Instrument Rental		1175.00
Music Supplies & Sales		2413.14
Workshop Fees: Piano	\$1528.00	
Violin	2528.50	
Cello	365.00	
		4421.50
Fundraising: T-Shirts	43.15	
Photographs	6.00	
Cheese Sale	3152.00	
Bulbs 1983	1611.20	
1984	430.90	
Benefit Concert	636.00	
		5879.25
Other Income:		
Wintario Grant	775.00	
Miscellaneous	258.06	
Transfer from savings 6/14/84	97.00	
TOTAL RECEIPTS		1130.06

\$16,686.22

DISBURSEMENTS:

Teacher Training: 1983	450.00	
1984	435.00	885.00
Office Expense		391.99
Music & Supplies		2752.85
Refreshments		174.09
Workshop Expenses: Piano	1754.15	
Violin	2462.29	
Cello	584.65	4801.09
Fundraising Expense: Bulbs 1983	1227.03	
Benefit Concert	153.24	
Cheese Sale	<u>2526.52</u>	3906.79
Other Expense: Instrument Return	125.00	
Instrument Repair	337.63	
Transfer To Savings	1000.00	
Bank Charges	29.20	
Flowers/Gifts	364.95	
Viola Purchase	1043.25	
Art Council Membership '83	40.00	
'84	50.00	
Petty Cash	49.79	
Miscellaneous	328.76	(library, filing cabinet, mirrors, badges, telephone)
		3368.58

TOTAL DISBURSEMENTS

\$16,280.39

Bank Balance 6/30/84	431.97
Uncashed cheques	<u>26.14</u>
	405.83

405.83

\$16,686.22

Savings Account Balance 6/30/83	\$ 1079.61
Interest earned to 6/30/84	103.11
Transfer from Checking 2/1/84	<u>1000.00</u>
Total Credits	\$ 2184.72

Debits:

Transferred to Share Account 8/12/83	5.00
..Transferred to Share Account 3/12/84	2.25
Transferred to Checking A/C 6/14/84	<u>100.00</u>
Total Debits	\$ 107.25
Savings Account Balance 6/30/84	<u>2077.47</u>
	\$ 2184.72

Share Account Balance 6/30/84	\$ 5.00
-------------------------------	---------

Petty Cash Balance 6/30/84	50.00
----------------------------	-------

..Ontario Credit Union League Dues paid Annually

Tangible Assets - Parent's Association ESSM

Violins (2x1/16th @ \$200 each, 1 Full @ \$800)	1200.00
Violas (3 new @ \$350 each, 3 fitted with end pins @ \$250 each)	1800.00
Celli (1 x 1/10th, 5 x 1/8th, 3 x 1/4, 1 x 1/2 @ \$600 each)	<u>6000.00</u>
	\$ 9000.00

Orff Instruments	500.00
------------------	--------

Supply Inventory	<u>874.50</u>
------------------	---------------

GRAND TOTAL	\$10,374.50
-------------	-------------

Submitted by,

Colleen Vanderafst
Treasurer
Parent's Association
Hamilton Suzuki School of Music



ns 9 File
THE CORPORATION OF THE CITY OF HAMILTON

City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4

Friday March 8, 1985

Hamilton, Suzuki School of Music
75 Wendover Drive-- 709
Hamilton, Ontario

Dear Ms. Ann Vallentyne

Further to your 1985 grant application, this is to advise you that the Finance Committee did not recommend approval of same.

If you have any questions or concerns in this regard, or wish to appear before the Finance Committee tentatively scheduled for Thursday, March 21, 1985, please contact me at 526-2739, no later than Monday, March 18, 1985. In this regard, however, you should be aware that City Council has established by By-law 85-29 a 1985 grant funding figure of \$726,000, which represents an approximate \$30,000 reduction of grants allocated in 1984.

Yours very truly

D. K. Beattie, Secretary
Grants Sub-Committee

DKB/djj

(c)

City of Hamilton
Treasury

Applicant: Hamilton Folk Arts Council (It's Your Festival)

Grant Type: General, Operating

Recommended Category: (Fixed) 2

Grant Request: \$47,000.00

Sub-Committee Recommendation: \$27,000.00

Finance Committee Recommendation: \$27,000.00

1984 Grant Received: \$27,000.00

1984 Grant Category: Special Events

Comments:

- Recommended Grant includes \$4,000.00 to offset actual cleanup charges for Gage Park.

(9)

Hamilton Folk Arts Heritage Council

HERITAGE PLACE CITY HALL PLAZA
P.O. BOX 2040, HAMILTON, ONTARIO L8N 3T4



(416) 526-0092

APPLICATION FOR GRANT

The attached application is for the following specific items:

1. Subsidy towards rent of office quarters in Canadian Football Hall of Fame building - \$5,000. requested
2. Grant towards the IT'S YOUR FESTIVAL, scheduled for June 28-29 30 & July 1, 1985 - \$42,000. requested

NOTE:

Because the IT'S YOUR FESTIVAL is scheduled for dates in this organization's 1985/6 fiscal year, a projected budget for that year is submitted in addition to that required on the application form for 'current year' (1984/5 fiscal year ending March 31/85).

QUESTION "D" of Page 1 APPENDIX "A" : Answer reflects 1985/6 fiscal year Operating Budget and - City's contribution (grant request) applicable to the 1985/6 Operating Budget.

IT'S YOUR FESTIVAL 1984 was a 3 day event as compared to 4 days in 1983 and financial statements will reflect this difference in revenues and **expenses**.

Y/E March 31

Hamilton Folk Arts Heritage Council

HERITAGE PLACE CITY HALL PLAZA
P.O. BOX 2040, HAMILTON, ONTARIO L8N 3T4



(416) 526-0092

IT'S YOUR FESTIVAL '85

1985 will mark the 15th ANNIVERSARY of this annual multi-arts event in Gage Park, Hamilton.

A special effort is planned to observe this important milestone in Hamilton's largest annual event, with added attractions.

Year of the Youth will be celebrated through the addition of a "Youth Festival" component.

The event will return to a 4 day format, from June 28th to July 1st. The 1984 festival was cut back to a 3 day event, due to budgetary limitations.

A request for increased City of Hamilton funding would apply towards:

1. **Park charges.**
2. Out-of-town advertising, to promote more tourism to Hamilton.
3. A one day addition to the 1984 event, from 3 to 4 days.
4. A re-introduction of children's "do-it-yourself" arts and crafts experience.
5. More local advertising and promotional materials.
6. More quality entertainment.
7. Provision for a modest professional fee to a festival director.
8. Removal of some vendors from festival to improve quality of event. Such vendors have been necessary because they pay towards cost of festival.
9. Offset some necessary expenses that have resulted in a deficit in the 1983 and 1984 festivals.
10. The continuation of It's Your Festival as Canada's biggest birthday party in the celebration of Canada Day 1985.

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

Each organization applying for a grant is required to complete this form and forward same to the Manager of Budgets, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4, together with the supporting information indicated, on or before September 30, 1984.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

HAMILTON FOLK ARTS HERITAGE COUNCIL
 52 Jackson Street West
 P.O. Box 2040
 HAMILTON, Ontario
 L8N 3T4

B. AMOUNT OF GRANT REQUEST: \$ 47,000.

C. PURPOSE OF GRANT: (Indicate)

 X CONTINUING GENERAL ACTIVITIES (OPERATING)
 CAPITAL
 ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	<u>AMOUNT</u>	<u>%</u>
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST	\$ 171,000.	
- CITY'S CONTRIBUTION (GRANT REQUEST)	\$ <u>47,000.</u>	<u>27.5</u>
TOTAL OPERATING BUDGET	\$ <u>218,000.</u>	<u>100%</u>

E. CASH FLOW: (to be approved by Grants Sub-committee)

INDICATE PAYMENT REQUIREMENT IF GRANT APPROVED:

- UPON CITY COUNCIL APPROVAL	<u>\$ 25,000.</u>	
- OTHER DATE OR INSTALMENTS	<u>\$ 11,000.</u>	<u>15 June 85</u> (date)
	<u>\$ 11,000.</u>	<u>30 August 85</u>
	<u>\$</u>	

RECOMMENDATION (for City use only)

1. GRANTS SUB-COMMITTEE	2. FINANCE COMMITTEE	3. CITY COUNCIL
\$ <u>27,000</u>	\$ <u>27,000</u>	\$ _____

4. Is the organization local in nature or is it a branch or segment of a provincial or national organization?

Local autonomous body.

Affiliated as a member of the Ontario Folk Arts Council and the Canadian Folk Arts Council.

5. Does your organization provide a service to:

- (a) All citizens X
(b) A specific group
(c) A specific area

Describe briefly:

Although the membership, serviced by the H.F.A.H.C., is confined to local cultural organizations, the entire population of Hamilton is serviced through admission free concerts, exhibits and festivals produced by the Council.

6. In what geographical area does your organization operate?

Primarily the area of operation is within the City of Hamilton but programs are presented in many parts of Canada.

7. Provide a brief statement of the need for the service as compared to the existing provision of similar services or the like thereof.

The services provided by the HFAHC are unique, in that they are the only viable assistance provided to Hamilton's ethno culutral community organizations to foster heritage arts and to showcase them to the general citizenry of Hamilton.

12. Have you received funding from the City in prior years? If so, list.

	<u>Requested</u>	<u>Approved</u>
1980	\$ <u>23,000.</u>	\$ <u>23,000.</u>
1981	\$ <u>23,000.</u>	\$ <u>23,000.</u>
1982	\$ <u>23,000.</u>	\$ <u>23,000.</u>
1983	\$ <u>34,000.</u>	\$ <u>23,000.</u>
1984	\$ <u>40,000.</u>	\$ <u>23,000.</u>

13. What are your estimated grant requests from the City of Hamilton for the next three years?

1985	\$ <u>47,000.</u>
1986	\$ <u>47,000.</u>
1987	\$ <u>47,000.</u>

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

14. What are the consequences to your organization of receiving no funding from the City of Hamilton?

IT'S YOUR FESTIVAL would be discontinued in Gage Park and a complete review of operations would be conducted to cancel many other programs and projects, which are provided free to the public.

18. Submit an estimate of operating revenues and expenditures for the Organization's current fiscal year and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit the Organization's audited financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). If it is not normal practice to have an audited financial statement prepared have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

30 October 1984

Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval.

(Mrs.) Irene A. Banting

President

Name and Title of Officer Making
Application

Irene A. Banting

Signature of Officer Making
Application

B- 526-0092 R- 662-8827

Telephone Number

APPENDIX "A"
Exhibit 2
APPLICATION
GENERAL GRANTS

DETAILS OF SALARIES AND BENEFITS
(as listed on Exhibit 1)

	Fiscal Year Ended		Increase+ Decrease- Over Preceding Fiscal Year	
Name and Position	Actual Preceding Year	Estimate Current Year		
(1)	19	19	Amount	%
(2)	(3)	(4)	(5)	(6)
Trevor King - clerk	-	1,710.	1,710 +	100%
Ontario Youth Corps Program				
12 Youth (names not yet known) Clerks, typists, etc.		36,146.	36,146 +	100%
Total Salaries and Benefits per Exhibit 1	Ø	37,856.	37,856. +	100%

HAMILTON FOLK ARTS HERITAGE COUNCIL

Estimate- 1985/6 Operating Budget

-- Fiscal year ending March 31/86

REVENUES

INCOME:

Heritage Ball	\$ 5,000 -
Program Advertising	4,000 -
Corporate donations	5,000 -
Ticket Sales	* 100,000
International Village entry fees	* 3,000
Parking fees	* 6,000
Vendors' fees	* 6,000
Membership fees	500 -
Bank Interest	500 -
	<u>130,000</u>

GRANT RECEIPTS:

Government of Canada	* 9,000
City of Hamilton	* 47,000
Government of Ontario	<u>32,000</u> -
	88,000

TOTAL REVENUES

\$ 218,000

(*) 42,000.00 - Grants to Revenue
166,000
Total Revenue

EXPENDITURES

Salaries and benefits	25,000
Office rent	5,600
Telephone	2,000
Postage & mailings	500
Equipment rentals (office)	3,000
Office supplies	2,000
Travel	1,000
Meetings	500
Executive expenses	1,500
Program printing	4,000
Heritage Ball	4,000
Display materials & signs	<u>2,900</u>
	52,000

It's Your Festival

166,000

\$ 218,000

HAMILTON FOLK ARTS HERITAGE COUNCIL

FINANCIAL STATEMENTS

MARCH 31, 1984

DRAFT TO

CIPOLLA, PICHORA & MONACHINO
Chartered Accountants

HAMILTON FOLK ARTS HERITAGE COUNCIL

Balance Sheet

March 31, 1984
with comparative figures for 1983

	<u>Assets</u>	1984	1983
Current assets:			
Cash		\$ 6,153	6,959
Accounts receivable		-	238
Prepaid expenses		<u>2,400</u>	<u>-</u>
Total current assets		8,553	7,197
Fixed assets at nominal value		<u>1</u>	<u>1</u>
		\$ <u>8,554</u>	<u>7,198</u>

Liabilities and Accumulated Surplus

Current liabilities:			
Accounts payable and accrued liabilities		\$ 11,673	1,321
Deferred revenue		<u>2,595</u>	<u>2,446</u>
Total current liabilities		14,268	3,767
Accumulated surplus/(deficit) per accompanying statement		<u>(5,714)</u>	<u>3,431</u>
		\$ <u>8,554</u>	<u>7,198</u>

On behalf of the Board

_____ Director

_____ Director

See accompanying notes to financial statements.

HAMILTON FOLK ARTS HERITAGE COUNCIL

Statement of Revenue, Expenses and Accumulated Surplus

Year ended March 31, 1984
with comparative figures for 1983

	<u>1984</u>	<u>1983</u>
Revenue:		
Member's dues	\$ 90	180
Grants received (note 2a)	5,000	7,000
Bank interest	264	612
	-	200
	-	475
	<u>5,354</u>	<u>8,467</u>
Expenses:		
Secretarial wages	-	-
Office expenses	263	362
Equipment rental	72	60
Insurance	250	200
Telephone	592	679
Executive expenses	-	65
Professional fees	188	171
Performances	170	175
Dues and conferences	449	1,310
Bank charges	22	18
Co-ordinator's expenses	626	552
Office rent	<u>2,299</u>	<u>2,299</u>
	<u>4,931</u>	<u>5,891</u>
Excess of revenue over expenses before It's Your Day event	423	2,576
It's Your Day (schedule 1)	<u>(9,568)</u>	<u>(2,836)</u>
Excess of expenses over revenue	(9,145)	(260)
Accumulated surplus, beginning of year	<u>3,431</u>	<u>3,691</u>
Accumulated surplus/(deficit) end of year	\$ <u>(5,714)</u>	<u>3,431</u>

See accompanying notes to financial statements.

HAMILTON FOLK ARTS HERITAGE COUNCIL

Schedule 1

March 31, 1984
with comparative figures for 1983

<u>IT'S YOUR DAY</u>	<u>1984</u>	<u>1983</u>
Revenue:		
Heritage Ball	\$ 2,862	1,455
Grants (note 2b)	35,404	41,000
Program advertising	1,571	-
Corporate donation	1,500	-
	<u>41,337</u>	<u>42,455</u>
Expenses:		
Honoraria	6,500	13,900
Printing and advertising	6,362	5,262
Performances and demonstrations	17,036	7,405
Canada Day	304	570
Materials and supplies	1,087	-
Equipment rentals	22,089	20,480
Miscellaneous expenses	250	528
Heritage Ball	4,896	3,014
	<u>59,190</u>	<u>52,183</u>
Excess of expenses over revenues before Gage Park proceedings	<u>(17,853)</u>	<u>(9,728)</u>
<u>GAGE PARK PROCEEDINGS</u>		
Revenue:		
Receipts from villages	74,516	89,220
Parking fees	4,878	4,499
World of Arts & Crafts	8,770	9,716
	<u>88,164</u>	<u>103,435</u>
Expenses:		
Payments to villages	63,197	75,989
Payment to exhibitors and vendors	2,265	1,126
Purchases	-	555
Parking expenses	1,381	2,072
Program printing	-	2,985
Park set-up and clean-up	850	3,420
	<u>67,693</u>	<u>83,162</u>
	<u>20,471</u>	<u>20,273</u>
Excess of revenue over expenses before overhead expenses	<u>2,618</u>	<u>10,545</u>

HAMILTON FOLK ARTS HERITAGE COUNCIL

Schedule 1

Page 2

March 31, 1984
with comparative figures for 1983

	<u>1984</u>	<u>1983</u>
Excess of revenue over expenses before overhead expense (page 1)	\$ <u>2,618</u>	<u>10,545</u>
Overhead expenses applied (note 3):		
Office supplies	788	1,086
Telephone	1,777	2,037
Executive expenses	-	195
Bank charges	67	52
Equipment rental	216	181
Professional fees	563	514
Program co-ordinator expense	1,879	1,656
Office rent	6,896	6,896
Wages and benefits	-	764
	<u>12,186</u>	<u>13,381</u>
Excess of expenses over revenue	<u>(9,568)</u>	<u>(2,836)</u>

See accompanying notes to financial statements.

HAMILTON FOLK ARTS HERITAGE COUNCIL

Notes to Financial Statements

March 31, 1984

1. Summary of significant accounting policy:

The accounting policies of the council are in accordance with generally accepted accounting principals, for a non-profit organization, except for the accounting treatment of fixed assets. These assets consisting of office furniture, equipment and furnishings are recorded on the books at a nominal value of \$1. All acquisitions of fixed assets are charged to operations in the year of purchase.

2. Grants received:	<u>1984</u>	<u>1983</u>
(a) For general operations:		
Ontario Arts Council	\$ -	2,000
City of Hamilton (office rent subsidy)	<u>5,000</u>	<u>5,000</u>
	<u>5,000</u>	<u>7,000</u>
(b) It's Your Day:		
Canada Day Committee - Secretary of State	9,000	9,000
Secretary of State - Multiculturalism Directorate	3,500	4,500
City of Hamilton- Special Events	18,000	18,000
City of Hamilton-Canada Day Committee	<u>4,904</u>	<u>7,000</u>
	<u>35,404</u>	<u>41,000</u>

3. "It's Your Day" overhead expenses:

In order to reflect the continuing costs associated with organizing the "It's Your Day" celebrations, certain general expenses have been allocated against this event. These expenses as determined by the Directors are shown as overhead expenses deducted in arriving at the net operating results for "It's Your Day".



6 30 File
THE CORPORATION OF THE CITY OF HAMILTON

City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4

Friday March 8, 1985

Hamilton Folk Arts Heritage Council
52 Jackson St. West
P.O. Box 2040
Hamilton, Ontario
L8N 3T4

Dear Ms. Banting

Further to your 1985 grant application, the Finance Committee is considering recommending to City Council that a 1985 grant be approved for your organization in the amount of \$ 27,000.00* and that this grant be categorized as Category 2, fixed grant as explained in the grant guidelines you received with your grant application.

If you have any questions or concerns in this regard or wish to appear before the Finance Committee tentatively scheduled for Thursday, March 21, 1985, please contact me at 526-2739, no later than Monday, March 18, 1985. In this regard, however, you should be aware that City Council has established by By-law 85-29 a 1985 grant funding figure of \$726,000, which represents an approximate \$30,000 reduction of grants allocated in 1984. Due to these limitations, grant requests within the particular categories were treated in a consistent manner.

Yours very truly

D. K. Beattie, Secretary
Grants Sub-Committee

DKB/djj

*Amount includes \$4,000.00 towards clean up charges

(d)

City of Hamilton
Treasury

Applicant: John Laing Singers

Grant Type: New General, Operating

Recommended Category: Traditional (1)

Grant Request: \$5,000.00

Sub-Committee Recommendation: Nil

Finance Committee Recommendation: \$500.00

1984 Grant Received: N/A

1984 Grant Category: N/A

Comments:

- first time application

(b)

Copy to
Mayor Harris
Board of Aldermen
The John Laing Singers

THE CORPORATION OF THE CITY OF HAMILTON

APPENDIX "A"
PAGE 1
APPLICATION
GENERAL GRANTS

APPLICATION FOR GRANT

Each organization applying for a grant is required to complete this form and forward same to the Manager of Budgets, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4, together with the supporting information indicated, on or before September 30, 1984.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

The John Laing Singers
111 Maplewood Avenue
Hamilton L8N 1X1
547-1220 or 524-3566

B. AMOUNT OF GRANT REQUEST: \$ 5,000.

C. PURPOSE OF GRANT: (Indicate)

☒ CONTINUING GENERAL ACTIVITIES (OPERATING)
☐ CAPITAL
☐ ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST	\$ 22,750	82
- CITY'S CONTRIBUTION (GRANT REQUEST)	\$ 5,000	18
TOTAL OPERATING BUDGET	\$ 27,750	100%

E. CASH FLOW: (to be approved by Grants Sub-committee)

INDICATE PAYMENT REQUIREMENT IF GRANT APPROVED:

- UPON CITY COUNCIL APPROVAL \$ ✓
- OTHER DATE OR INSTALMENTS \$ _____ (date)
\$ _____
\$ _____

RECOMMENDATION (for City use only)

1. GRANTS SUB-COMMITTEE

2. FINANCE COMMITTEE

3. CITY COUNCIL

\$ NO ACTION

\$ 500

\$ _____

(AT. U)

4. Is the organization local in nature or is it a branch or segment of a provincial or national organization?

The John Laing Singers is a local organization.

5. Does your organization provide a service to:

- (a) All citizens ✓
(b) A specific group _____
(c) A specific area _____

Describe briefly:

Our concert performances are of course open to all. We have donated our services upon occasion, singing to audiences at Dundurn Castle and the Carnegie Gallery in Dundas. We will be appearing at City Hall on December 14th to provide Christmas music. Future plans include outreach programmes into area industries and schools.

6. In what geographical area does your organization operate?

Primarily in Hamilton. We have performed in Toronto, Niagara-on-the-Lake and Stratford and hope to continue to build a reputation and an audience throughout the Toronto-Niagara area.

7. Provide a brief statement of the need for the service as compared to the existing provision of similar services or the like thereof.

As stated in our objectives, we aim to upgrade the choral standards of the area, and to provide by training and example a means whereby we can share our musical heritage and the joys of singing well. After only 2 years of existence, the John Laing Singers have received the following critical accolades:

"A valuable addition to Hamilton's musical scene." - A. Hammond, The Spectator

"Without a shadow of doubt, the best choir singing in the city at present." - H. Fraser, The Spectator

12. Have you received funding from the City in prior years? If so, list.

NO

	<u>Requested</u>	<u>Approved</u>
1980	\$ _____	\$ _____
1981	\$ _____	\$ _____
1982	\$ _____	\$ _____
1983	\$ _____	\$ _____
1984	\$ _____	\$ _____

13. What are your estimated grant requests from the City of Hamilton for the next three years?

84/1985 \$ 5000.

85/1986 \$ 6000.

86/1987 \$ 7000.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

14. What are the consequences to your organization of receiving no funding from the City of Hamilton?

Reduction in funding would lead most immediately to the modification of production costs, especially in the engagement of local professional (i.e. union scale) musicians. We would see this as unfortunate, since we feel that the use of instrumental forces (such as Hamilton's Te Deum Orchestra) in some of our concerts would attract a wider audience.

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

DETAILS OF SALARIES AND BENEFITS

(as listed on Exhibit 1)

APPENDIX "A"
Exhibit 2
APPLICATION
GENERAL GRANTS

Name and Position (1)	Fiscal Year Ended		Increase+ Decrease- Over Preceding Fiscal Year	
	Actual	Estimate	Amount (4)	% (5)
	Preceding Year	Current Year		
	June 30 1934 (2)	June 30 1935 (3)		
John Laing Musical Director Chairman	4711.	3000.	+3289.	69.8
Total Salaries and Benefits per Exhibit 1	4711.	3000.	+3289.	

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

STATEMENT OF REVENUES AND EXPENDITURES
(all amounts to nearest dollar)

Description (1)	Fiscal Year Ended		Increase+ Decrease- Over Preceding Fiscal Year	
	Actual Preceding Year	Estimate Current Year		
	June '83 1984 (2)	June '84 1985 (3)	Amount (4)	% (5)
REVENUES				
Income (Specify):				
Dues	1050.	1200.	+ 150.	14.3
Ticket sales	3630.	4500.	+ 870.	23.9
Sales	1696.	2000.	+ 304.	23.9
Foundations	1300.	3000.	+ 1700.	130.7
Corporate	200.	1500.	+ 1300.	650.7
Donations	2440.	2000.	- 440.	- 18.3
Bank Interest	138.	200.	+ 62.	44.7
GRANT RECEIPTS				
Government of Canada		6000.	6000.	
Government of Ontario OAC	750.	2000.	1250.	166.6
Other Municipalities (Specify) Hamilton		5000.	5000.	
United Way Grants				
Other (Specify) Guest Appearances		350.	350.	
TOTAL REVENUES	<u>11,204.</u>	<u>27,750.</u>	<u>16,546.</u>	<u>147.6</u>
EXPENDITURES				
Salaries and Benefits Salary (detail on Exhibit 2)	4711.	3000.	3230.	69.2
Other (Specify): Music	750.	2000.	1250.	166.7
Artists-solo, accompanists	1550.	4500.	2950.	190.3
Instrumentalists		7000.	7000.	
Rent-rehearsal, concert, piano	1041.	2000.	959.	92.0
Printing brochures, programmes	1120.	2100.	980.	87.6
Adverts fliers tickets	660.	800.	140.	21.2
Taping - royalties	4.	650.	646.	16150.0
Audit		500.	500.	
TOTAL EXPENDITURES	<u>11,336.</u>	<u>22,150.</u>	<u>10,814.</u>	<u>95.4</u>
SURPLUS OR (DEFICIT)				
TOTAL EXPEND.	<u>11,336.</u>	<u>22,150.</u>	<u>10,814.</u>	<u>95.4</u>
SURPLUS (DEFICIT)	(132.)	(1400.)	(1268.)	



THE CORPORATION OF THE CITY OF HAMILTON

City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4

Friday March 8, 1985

The John Laing Singers
111 Maplewood Ave.
Hamilton, Ontario
L8M 1X1

Dear Ms. Laidler

Further to your 1985 grant application, the Finance Committee is considering recommending to City Council that a 1985 grant be approved for your organization in the amount of \$ 500.00 and that this grant be categorized as Category 1, traditional grant as explained in the grant guidelines you received with your grant application.

If you have any questions or concerns in this regard or wish to appear before the Finance Committee tentatively scheduled for Thursday, March 21, 1985, please contact me at 526-2739, no later than Monday, March 18, 1985. In this regard, however, you should be aware that City Council has established by By-law 85-29 a 1985 grant funding figure of \$726,000, which represents an approximate \$30,000 reduction of grants allocated in 1984. Due to these limitations, grant requests within the particular categories were treated in a consistent manner.

Yours very truly

A handwritten signature in cursive script that reads "D. K. Beattie".

D. K. Beattie, Secretary
Grants Sub-Committee

DKB/djj

(e)

City of Hamilton
Treasury

Applicant: First Place Hamilton

Grant Type: General, Operating

Recommended Category: Traditional (1)

Grant Request: \$11,640.00

Sub-Committee Recommendation: \$5,000.00

Finance Committee Recommendation: \$5,000.00

1984 Grant Received: \$9,000.00

1984 Grant Category: Traditional (1)

Comments:

(9)



JLBILEE
Consultant Services Hamilton 155 Queen St. N., Hamilton L8R 2V7 Telephone (416)527-1900
First Place, Hamilton 350 King St. E., Hamilton L8N 3Y3 Telephone (416)529-8138

October 31, 1984

Mr. J. J. Schatz, Secretary
Finance Committee
Corporation of the City of Hamilton
71 Main Street West
Hamilton, Ontario
L8N 3T4

RE: First Place, Hamilton Elizabeth Bagshaw Centre

Dear Mr. Schatz:

Enclosed is an application on behalf of the Elizabeth Bagshaw Centre, First Place, Hamilton for a municipal grant in the amount of \$11,640 in 1985.

We are asking for 20% of the program related costs, ie. salaries and other program operating costs. The cost of operating the facility will be borne by the Board of Directors of First Place, Hamilton.

We are in the process of applying to be an accredited Elderly Persons' Centre under the appropriate legislation of the Province of Ontario, and that application requires a 20% contribution from the local municipality.

Continued support is warranted because of the new ventures in programming being developed at First Place. No longer is an elderly persons' centre simply a place where seniors are entertained and kept busy. As an innovative elderly persons' centre, we are developing programs which focus on allowing seniors to continue to remain independent, thereby postponing the day when they move to nursing home care; that being the stage beyond a senior citizens' residence.

The costs of operating the community centre are included in the audited financial statements of First Place, Hamilton. The centre's operational loss is part of the operational loss of First Place.

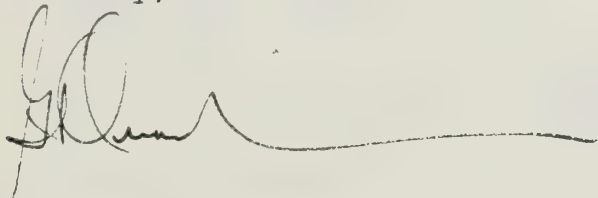
..... page 2

The figures stated in Appendix A, Exhibits 1 and 2 have been drawn from the audited financial statements by our accountant and relate only to the operation of the community centre. These figures are verifiable by our auditor if required.

We are in an age where more and more of our population are living longer and we think that we are pioneering in developing support service systems that will allow seniors to be independent.

I trust that you can be supportive of our application for a grant once again this year.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Gary H. Quart', with a long horizontal flourish extending to the right.

Gary H. Quart
Chief Executive Officer

rm

Encls. application
 demographics

THE CORPORATION OF THE CITY OF HAMILTON

APPENDIX "A"
PAGE 1
APPLICATION
GENERAL GRANTS

APPLICATION FOR GRANT

Each organization applying for a grant is required to complete this form and forward same to the Manager of Budgets, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4, together with the supporting information indicated, on or before September 30, 1984.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

FIRST PLACE HAMILTON
350 King Street East
Hamilton, Ontario
L8N 3Y3

contact: Rev. Gary H. Quart
c/o Jubilee Consultant Services,
Hamilton
155 Queen St. North
Hamilton, Ontario
L8R 2V7

B. AMOUNT OF GRANT REQUEST: \$ 11,640

527-1900

C. PURPOSE OF GRANT: (Indicate)

X CONTINUING GENERAL ACTIVITIES (OPERATING)
 CAPITAL
 ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	<u>AMOUNT</u>	<u>%</u>
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST	\$ 115,660	91%
- CITY'S CONTRIBUTION (GRANT REQUEST)	\$ 11,640	9% *
TOTAL OPERATING BUDGET	\$ <u>127,300</u>	<u>100%</u>

* 20% of \$58,200 (the portion of operation not paid out of First Place budget).

E. CASH FLOW: (to be approved by Grants Sub-committee)

INDICATE PAYMENT REQUIREMENT IF GRANT APPROVED:

- UPON CITY COUNCIL APPROVAL	\$ 11,640	
- OTHER DATE OR INSTALMENTS	\$ _____	(date)
	\$ _____	
	\$ _____	

RECOMMENDATION (for City use only)

1. GRANTS SUB-COMMITTEE

2. FINANCE COMMITTEE

3. CITY COUNCIL

\$ 5,000

\$ 5,000

\$ _____

4. Is the organization local in nature or is it a branch or segment of a provincial or national organization?

LOCAL

5. Does your organization provide a service to:

- (a) All citizens _____
(b) A specific group X Seniors and Disabled
(c) A specific area _____

Describe briefly:

The residents of First Place are an aging population. Over 50% of the original tenants still live there making the majority of our tenants 75 years and over. Our new focus is developing programs and services for the frail-elderly so that they can continue to live independently.

6. In what geographical area does your organization operate?

350 King Street East

7. Provide a brief statement of the need for the service as compared to the existing provision of similar services or the like thereof.

Though the city has and supports other senior citizen centres, service is warranted at First Place because there is a local population of 487 residents. Because many are not sufficiently ambulatory they could not get to other centres. First Place provides a unique potential for integration of services on site through its commercial tenants (ie. Family Services, First Place Health Clinic, McMaster CSVR, etc.). The attempt is to create a community which is supportive of the human and program needs of seniors. The results are not only activities for seniors but also assistance to help them prolong their independence.

12. Have you received funding from the City in prior years? If so, list.

	<u>Requested</u>	<u>Approved</u>
1980	\$ <u>10,000</u>	\$ <u>10,000</u>
1981	\$ <u>10,000</u>	\$ <u>10,000</u>
1982	\$ <u> </u>	\$ <u> </u>
1983	\$ <u> </u>	\$ <u> </u>
1984	\$ <u>17,500</u>	\$ <u>9,000</u>

13. What are your estimated grant requests from the City of Hamilton for the next three years?

1985	\$ <u>9,540</u>
1986	\$ <u>10,110</u>
1987	\$ <u>10,720</u>

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

14. What are the consequences to your organization of receiving no funding from the City of Hamilton?

Serious distrupction could occur in programming and seniors who are becoming less able to live independently would have no programs and support and would end up in a nursing home before they should.

18. Submit an estimate of operating revenues and expenditures for the Organization's current fiscal year and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit the Organization's audited financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). If it is not normal practice to have an audited financial statement prepared have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

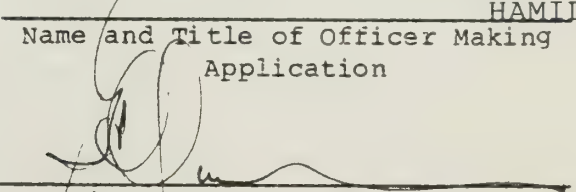
October 31, 1984

Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval.

Rev. Gary H. Quart
Chief Executive Officer

JUBILEE CONSULTANT SERVICES,
HAMILTON
Name and Title of Officer Making
Application


Signature of Officer Making
Application

527-1900
Telephone Number

APPENDIX "A"
Exhibit 2
APPLICATION
GENERAL GRANTS

DETAILS OF SALARIES AND BENEFITS
(as listed on Exhibit 1)

	Fiscal Year Ended		Increase+
	Actual	Estimate	Decrease-
	Preceding Year	Current Year	Over Preceding
Name and Position	Dec 31 1983	Dec 31 19 84	Fiscal Year
(1)	(2)	(3)	Amount %
			(4) (5)
			Dec. 31/85
Director	25,000	25,000	26,250 5%
Assistant	12,000	15,000	15,750 5%
Benefits	2,999	4,000	4,200 5%
Total Salaries and Benefits per Exhibit 1	\$39,999	\$44,000	\$46,200 5%

FIRST PLACE, HAMILTON

Demographics

Total Resident Population: 487

Number of Couples: 36 (includes one brother/sister pair,
and one pair of sisters)

AGE ANALYSIS *

	<u>MEN</u>	<u>WOMEN</u>	<u>ALL RESIDENTS</u>
Average Age	73	75	74
Oldest Age	98	95	98
Youngest Age	23	25	23

less than 65 years	23	49	72
65 - 74 years	47	117	164
75 - 84 years	54	135	189
85 years and over	17	45	62
TOTALS	<u>141</u>	<u>346</u>	<u>487</u>

HANDICAPPED

Disabled	8	12	20
Blind	3	5	8
Deaf	1	7	8
Health Related (Cerebral Palsy, Stroke)	11	24	35
	<u>23</u>	<u>48</u>	<u>71</u>

LENGTH OF STAY **

Average lenght of stay in years:	Men	5.22 years
	Women	6.34 years
	Couples	3.12 years
	Net	5.63 years



8 9
THE CORPORATION OF THE CITY OF HAMILTON

City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4

Friday March 8, 1985

First Place Hamilton
350 King St. East
Hamilton, Ontario
L8N 3Y3

Dear Mr. Quart

Further to your 1985 grant application, the Finance Committee is considering recommending to City Council that a 1985 grant be approved for your organization in the amount of \$5,000.00 and that this grant be categorized as Category 1, traditional grant as explained in the grant guidelines you received with your grant application.

If you have any questions or concerns in this regard or wish to appear before the Finance Committee tentatively scheduled for Thursday, March 21, 1985, please contact me at 526-2739, no later than Monday, March 18, 1985. In this regard, however, you should be aware that City Council has established by By-law 85-29 a 1985 grant funding figure of \$726,000, which represents an approximate \$30,000 reduction of grants allocated in 1984. Due to these limitations, grant requests within the particular categories were treated in a consistent manner.

Yours very truly

D. K. Beattie

D. K. Beattie, Secretary
Grants Sub-Committee

DKB/djj

(f)

City of Hamilton
Treasury

Applicant: Hamilton History Associates Society

Grant Type: General, Operating

Recommended Category: N/A

Grant Request: \$25,000.00

Sub-Committee Recommendation: Nil

Finance Committee Recommendation: Nil

1984 Grant Received: \$2,400.00

1984 Grant Category: Sunset (3)

Comments:

(2)

THE CORPORATION OF THE CITY OF HAMILTON

* APPLICATION FOR GRANT

Each organization applying for a grant is required to complete this form and forward same to the Manager of Budgets, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4, together with the supporting information indicated, on or before September 30, 1984.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

HAMILTON HISTORY ASSOCIATES SOCIETY
(OPERATING HAMILTON HISTORY MUSEUM)
43 KING WILLIAM ST
HAMILTON, ONTARIO 527-2543

B. AMOUNT OF GRANT REQUEST: \$ 25,000

C. PURPOSE OF GRANT: (Indicate)

- ☒ CONTINUING GENERAL ACTIVITIES (OPERATING)
☐ CAPITAL
☐ ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	AMOUNT	
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST	\$ 52,291.00 54,266	
- CITY'S CONTRIBUTION (GRANT REQUEST)	\$ <u>25,000</u> 42,291.00	
TOTAL OPERATING BUDGET	\$ 52,291.00 79,266	100% 31%

E. CASH FLOW: (to be approved by Grants Sub-committee)

INDICATE PAYMENT REQUIREMENT IF GRANT APPROVED:

- UPON CITY COUNCIL APPROVAL \$ 25,000
- OTHER DATE OR INSTALMENTS 6,250 12,500 June 1 (date)
6,250 12,500 June 15
6,250 12,500 Sept 15

RECOMMENDATION (for City use only)

1. GRANTS SUB-COMMITTEE

2. FINANCE COMMITTEE

3. CITY COUNCIL

\$ NIL

\$ NIL

\$ _____

- CAT. (N/A)

1. Provide a brief history of the organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

HAMILTON HISTORY ASSOCIATES SOCIETY ^{was} FORMED IN JAN 1984

NON-PROFIT
WE ARE EXPECTING INCORPORATION IN EARLY 1985
AND OUR CHARITABLE STATUS AS WELL
AT THAT TIME IT IS GOVERNED BY A CONSTITUTION.

2. What are the general objectives and/or functions of the organization?

HAMILTON HISTORY ASSOCIATES SOCIETY
OPERATES AS A HERITAGE EDUCATION
ORGANIZATION ~~ALSO~~ INFORMING THE PUBLIC OF
OUR CITY'S HISTORY.

3. Do volunteers participate in your program?

No ☐ Yes ☒ If yes, please indicate number and type of involvement.

This program ran on nearly total volunteers
till mid Nov 1984 when staff became available.
Skilled volunteers are still available to
the program.

4. Is the organization local in nature or is it a branch or segment of a provincial or national organization?

It is very local in that it deals with this, our city's, history.

5. Does your organization provide a service to:

- (a) All citizens ✓
(b) A specific group _____
(c) A specific area _____

Describe briefly:

Our door ~~is~~^{is} open to anyone interested in learning more about our local history.

This could include school + youth groups, senior citizens, media etc. We are called on frequently to assist local government agencies with local history information.

6. In what geographical area does your organization operate?

Hamilton area only. We do not provide programs out of Hamilton, excepting when we are promoting our city displays, at speaking engagements, etc.

7. Provide a brief statement of the need for the service as compared to the existing provision of similar services or the like thereof.

Hamilton does not have a local history museum similar to what we are providing. Our ~~2~~ local museums are ~~some~~ specialized Dundas (Castle), Whitehorn (House) (children and military (specialized use) museums).

8. For what reason does the organization merit the use of public funds for the purpose indicated above?

It is attempting to provide a service for which no public funds are currently spent and can do it effectively without full municipal support.

9. Provide a brief statement of the approaches that have been or are being made to others for funds, e.g., Federal, Provincial or Municipal Governments, Private Corporations, Foundations, etc.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH.

Career Access Proposals to Fed Gov't will provide staffing assistance to reduce costs also Ont Hist Society operating grants are payable under current legislation. A fund raising campaign is underway within the corporate + foundation sector.

10. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

Though ~~there~~ no admission or service fees are being charged to anyone using our resources, a ~~promotion~~ drive to ~~increase~~ promote public awareness and increase membership in the society is currently underway. Sale of reproductions of photos in the collection is one form of ancillary revenue we are developing.

11. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

~~No~~ Membership fees are charged and sale of reproductions generates revenue.

12. Have you received funding from the City in prior years? If so, list.

	<u>Requested</u>	<u>Approved</u>
1980	\$ <u>—</u>	\$ <u>—</u>
1981	\$ <u>—</u>	\$ <u>—</u>
1982	\$ <u>5,000</u>	\$ <u>3,000</u>
1983	\$ <u>2,850</u>	\$ <u>2400</u>
1984	\$ <u>25,000</u>	\$ <u>10</u>

13. What are your estimated grant requests from the City of Hamilton for the next three years?

1985 \$ 25,000 *based on 1984 dollars*
 1986 \$ 25,000 "
 1987 \$ 25,000 "

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

14. What are the consequences to your organization of receiving no funding from the City of Hamilton?

severely? ~~if we were~~ Should the Society receive no funding, its ^{PROGRAMS} ~~activities~~ and acquisitions would be curtailed. As an organization involved in making Hamiltonians aware of their proud history and many achievements, we to a degree, reflect Hamilton's opinion of it self, and for that reason should be supported by the citizens + the Corp. of the City of Ham

15. Will your organization ever be self-supporting? If yes, when?

Although we would hope this would be possible, we acknowledge the need for civic funding will be necessary in future. However, our intention is to generate income to decrease ~~that~~ that necessity. If no, how will your service be continued if financial assistance is terminated by the City? *direct focus future funding primarily toward artwork acquisition relating to operating expenses, and*

16. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

We currently provide a service that might be considered a municipal one. As well we have provided the Mayor's Office with display cases in order to exhibit the gifts ~~to~~ the municipality ~~that~~ have received. *the mayor and*

17. List the Executive Officers of the Organization.

Name and Title	Address	Telephone Number	
		Business	Home
MR. Ralph Uyn, President	771 West 5th	527-2543	
MR. Gilles Gallarneau, Vice President	21 Milverton Close Waterdown		689-4049
Rev John Brown, Treasurer	75 Queen N	521-2120	

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

STATEMENT OF REVENUES AND EXPENDITURES
(all amounts to nearest dollar)

Description (1)	Fiscal Year Ended		Increase+ Decrease- Over Preceding Fiscal Year	
	Actual	Estimate	Amount	%
	Preceding Year	Current Year		
	19	19		
	(2)	(3)	(4)	(5)

REVENUES

Income (Specify):

GRANT RECEIPTS

Government of Canada (Cancer Access)

Government of Ontario

Other Municipalities

(Specify) City of Ham

2400 approved

United Way Grants

Other (Specify)

~~3,000~~ NIL 3,000
1500 only 25,000
received
by request.
NIL NIL

changes
forthcoming

TOTAL REVENUES

EXPENDITURES

Salaries and Benefits

(detail on Exhibit 2)

Other (Specify):

* 41,600 41,600 NEW

TOTAL EXPENDITURES

SURPLUS OR (DEFICIT)

18. Submit an estimate of operating revenues and expenditures for the Organization's current fiscal year and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit the Organization's audited financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). If it is not normal practice to have an audited financial statement prepared have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid. X?

Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval.

R. Vyn President
Name and Title of Officer Making Application

Signature of Officer Making Application

527-2543
Telephone Number

THE CORPORATION OF THE CITY OF HAMILTON

APPENDIX "A"
Exhibit 2
APPLICATION
GENERAL GRANTS

APPLICATION FOR GRANT

DETAILS OF SALARIES AND BENEFITS
(as listed on Exhibit 1)

Name and Position (1)	Fiscal Year Ended		Increase+ Decrease- Over Preceding Fiscal Year	
	Actual	Estimate		
	Preceding Year	Current Year	Amount	%
	19	19		
	(2)	(3)	(4)	(5)
William ROSART Director	NIL	26,000	26,000	NEW
(to be named May 1985) EDUCATION ASST	NIL	15,600 10,400	15,600 10,400	NEW
Total Salaries and Benefits per Exhibit 1	NIL	41,600 <u>36,400</u>	41,600 <u>36,400</u>	NEW

subject to change

HAMILTON HISTORY ASSOCIATES
Society
1984 Revenues and Expenditures(Anticipated)

Revenue

Katimivak Staff	7,040
Ontario Youth Corp	6,656
Donations and Gifts in Kind	5,555
City of Hamilton Grant	1,500
Memberships	300
	<hr/>
	21,051

Expenditures

Staff

Katimivak	7,040
Ont. Youth Corp	5,120
---benefits	410
Supervisor OYC	640
Rent Downtown	1,488
Rent School	3,600
Utilities	900
Transportation	300
Volunteer Honarium	200
Typewriter	200
Telephone	180
Photography	150
Staff Training	100
Postage and box rental	75
slide projector	50
office supplies	50
Promotion	50
	<hr/>
	20,533
Uncommitted Nov-Dec/84	500

21,053

HAMILTON HISTORY ASSOCIATES
Society
1985 OPERATING BUDGET

REVENUE

	CITY OF HAMILTON	25,000
	Federal Career Access	18,200
	Ont. Youth Corps (Salary)	12,432
Ont	Ontario Youth Corps (Supervisory)	2,534
	Fund Raising	8,000
	Prov. Summer Staff	7,200
	Prov. Operating	3,000
	Merchandise Sales	2,000
	Memberships	1,000

TOTAL REVENUE	79,366
---------------	--------

EXPENDITURES

	Director	20,000
	Education Asst	8,000
	Ontario Youth Corps Salary	11,520
	Ontario Summer Staff	8,640
	Rent	7,200
	Utilities	2,400
	Program Expenses (see attached)	11,010
	Benefits	10,090

TOTAL EXPENDITURES	78,860
--------------------	--------

Surplus	506
---------	-----

1985 Program Expenses

Acquisitions	1,800
Book Library Expense	1,200
Display Space Rental	1,200
Telephone	800
Car Allowance	800
Security System	600
Oper. Equip. (Humidifier)	600
Photocopier	600
Postage	500
Office Supplies	500
Insurance	400
Training Courses	300
Operating Supplies	300
Transportation (Volunteers)	300
Memberships	200
Repairs and Maint.	200
Conservation of Collection	200
Typewriter	200
Window Cleaning	120
Appraisals	100
Cleaning Supplies	90

11,010



THE CORPORATION OF THE CITY OF HAMILTON

City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4

Friday March 8, 1985

Hamilton History Association Society
Cooperating Hamilton History Museum
43 King William St.
Hamilton, Ontario
L8R 1A2

Dear Mr. R Vyn

Further to your 1985 grant application, this is to advise you that the Finance Committee did not recommend approval of same.

If you have any questions or concerns in this regard, or wish to appear before the Finance Committee tentatively scheduled for Thursday, March 21, 1985, please contact me at 526-2739, no later than Monday, March 18, 1985. In this regard, however, you should be aware that City Council has established by By-law 85-29 a 1985 grant funding figure of \$726,000, which represents an approximate \$30,000 reduction of grants allocated in 1984.

Yours very truly

A handwritten signature in cursive script that reads "D. K. Beattie".

D. K. Beattie, Secretary
Grants Sub-Committee

DKB/djj

(9)

City of Hamilton
Treasury

Applicant: Hamilton-Stoney Creek Skating Club

Grant Type: General, Operating

Recommended Category: Sunset (3)

Grant Request: \$2,000.00

Sub-Committee Recommendation: \$400.00

Finance Committee Recommendation: \$400.00

1984 Grant Received: \$800.00

1984 Grant Category: Sunset (3)

Comments:

- 1985 would be last year of receiving grant under the Sunset Category

(2)

THE CORPORATION OF THE CITY OF HAMILTON

APPENDIX "A"
PAGE 1
APPLICATION
GENERAL GRANTS

APPLICATION FOR GRANT

*Rec'd Nov 1/84
DSB*

Each organization applying for a grant is required to complete this form and forward same to the Manager of Budgets, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4, together with the supporting information indicated, on or before September 30, 1984.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

Hamilton-Stoney Creek Skating Club,
n 150 Folkstone Ave,
Hamilton, Ontario.

388-9050

B. AMOUNT OF GRANT REQUEST: \$ 2,000.00

C. PURPOSE OF GRANT: (Indicate)

XX' CONTINUING GENERAL ACTIVITIES (OPERATING)
____ CAPITAL
____ ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	<u>AMOUNT</u>	<u>%</u>
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST	\$ 35,000.00	94.6
- CITY'S CONTRIBUTION (GRANT REQUEST)	\$ <u>2,000.00</u>	<u>5.4</u>
TOTAL OPERATING BUDGET	\$ <u>37,000.00</u>	<u>100%</u>

E. CASH FLOW: (to be approved by Grants Sub-committee)

INDICATE PAYMENT REQUIREMENT IF GRANT APPROVED:

- UPON CITY COUNCIL APPROVAL	\$ 2,000.00	
- OTHER DATE OR INSTALMENTS	\$ _____	(date)
	\$ _____	
	\$ _____	

RECOMMENDATION (for City use only)

1. GRANTS SUB-COMMITTEE	2. FINANCE COMMITTEE	3. CITY COUNCIL
\$ <u>400</u>	\$ <u>400</u>	\$ _____

4. Is the organization local in nature or is it a branch or segment of a provincial or national organization?

Local club but under sanction of Canadian Figure Skating Association

5. Does your organization provide a service to:

- (a) All citizens _____
(b) A specific group XX
(c) A specific area _____

Describe briefly:

Skaters

6. In what geographical area does your organization operate?

We have members from all areas of the region. We ~~XXXXXXXX~~ utilize Lawfield, Rosedal & Stoney Creek arenas,

7. Provide a brief statement of the need for the service as compared to the existing provision of similar services or the like thereof.

There is no other C. F. S. A. club providing what we provide i-n our immediate area.

12. Have you received funding from the City in prior years? If so, list.

	<u>Requested</u>	<u>Approved</u>
1980	\$ _____	\$ _____
1981	\$ _____	\$ _____
1982	\$ _____	\$ _____
1983	\$ <u>1200</u>	\$ <u>800</u>
1984	\$ <u>1200</u>	\$ <u>800</u>

13. What are your estimated grant requests from the City of Hamilton for the next three years?

1985 \$ 2000
 1986 \$ 2000
 1987 \$ 2000

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

14. What are the consequences to your organization of receiving no funding from the City of Hamilton?

We are presently operating at a defecit and ~~we~~^{owe} th-e City of Hamilton \$4,000.00 for last years ice costs. We have already paid \$20,118.00. We have cut our ice time considerably this year and as a result lost 2 competitive skaters and 9 of our skaters -have left us and gone to Burlington for cheaper ice fees. Our board of directors however, has hired some excellent pros this y-ear and hopefully we'll be ~~EX~~ back on track if we can keep our fees down to a reasonab-le amount.

18. Submit an estimate of operating revenues and expenditures for the Organization's current fiscal year and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit the Organization's audited financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). If it is not normal practice to have an audited financial statement prepared have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

See information enclosed

October 30 / 84

Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval.

SANDRA GROSS.

TREASURER

Name and Title of Officer Making
Application

Sandra Gross

Signature of Officer Making
Application

547-2983

Telephone Number

APPENDIX "A"
Exhibit 2
APPLICATION
GENERAL GRANTS

DETAILS OF SALARIES AND BENEFITS
(as listed on Exhibit 1)

<u>Name and Position</u> <u>(1)</u>	<u>Fiscal Year Ended</u>		<u>Increase+</u> <u>Decrease-</u> <u>Over Preceding</u> <u>Fiscal Year</u>	
	<u>Actual</u>	<u>Estimate</u>	<u>Amount</u>	<u>%</u>
	<u>Preceding Year</u>	<u>Current Year</u>		
	<u>19</u>	<u>19</u>		
	<u>(2)</u>	<u>(3)</u>	<u>(4)</u>	<u>(5)</u>
Total Salaries and Benefits per Exhibit 1				

HAMILTON-STONEY CREEK SKATING CLUB ICE SCHEDULE

1984-85

MONDAY LAWFIELD	TUESDAY STONEY CREEK	WEDNESDAY ROSEDALE	THURSDAY LAWFIELD	FRIDAY LAWFIELD	SATURDAY STONEY CREEK
6:00 - 7:00 P.M. PRIMARY	5:00 - 7:00 P.M. PRECISION	6:00 - 7:00 P.M. PRIMARY	6:00 - 6:45 P.M. PATCH	5:45 - 6:45 P.M. PRE-SCHOOL	11:00 - 11:15 A.M. FLOOD
7:00 - 7:15 FLOOD		7:00 - 8:00 * JUNIOR & INTERMEDIATE FREE	6:45 - 7:15 JUNIOR & INTERMEDIATE FREE	6:45 - 8:00 PRECISION	11:15 - 12:00 PATCH
7:15 - 8:00 PATCH		8:00 - 8:15 FLOOD	7:15 - 7:30 JUNIOR & INTER. STROKING		12:00 - 12:45 SENIOR & INTERMEDIATE FREE
8:00 - 8:15 SR. STROKING		8:15 - 9:00 PATCH	7:30 - 8:00 DANCE (ALL)		12:45 - 1:00 DANCE (ALL)
8:15 - 8:45 SR. DANCE			8:00 - 8:15 FLOOD		1:00 - 1:15 FLOOD
8:45 - 9:45 FREE		* 1/2 hour group lesson	8:15 - 9:00 PATCH		1:15 - 2:00 PATCH
			9:00 - 10:00 SR. FREE		
			"5:00 - 5:45" OFF-ICE FITNESS		



HAMILTON - STONEY CREEK

Skating Club

MEMBER CANADIAN FIGURE SKATING ASSOCIATION

P.O. BOX 6397
STATION 'F'
HAMILTON, ONTARIO.
L9C 6L9

1984-85 PROPOSED BUDGET

EXPENSES

Ice Expense		\$22,632.00
Pro Expense		
Primary	\$2,000.00	
Stroking	300.00	
Pre-School	625.00	
Precision	2,550.00	
Group Lesson	200.00	
(Jr. & Inter)		5,775.00
Accounting		500.00
Test Days		500.00
Miscellaneous		1,000.00
		<hr/>
		\$30,407.00

REVENUE

Memberships

Senior x 20	\$5,700.00	
Intermediate x 20	4,300.00	
Junior x 20	3,000.00	
Primary x 150	6,000.00	
Pre-School x 20	700.00	
Precision x 40	5,350.00	
	<hr/>	
Patches NOT ALL SOLD -		5,040.00
Grant (City of Hamilton)		800.00
Pedges & Pins Sales		200.00
Test Day Coffee Sales		200.00
Competition Proceeds		2,000.00
		<hr/>
		\$34,790.00

TOTAL AS OF
OCT 30/84
6 SKATERS + 3 PARTIAL
10 " MISHPIS
20 "
130 "
35 "
32 " \$25,050.00

Possible Profit

7 \$ 4283.00



HAMILTON - STONEY CREEK

Skating Club

MEMBER CANADIAN FIGURE SKATING ASSOCIATION

1984-85 FEES SCHEDULE

P.O. BOX 6397
STATION 'F'
HAMILTON, ONTARIO.
L9C 6L9

Primary

1 session only
both sessions

RATE

\$ 40.00
70.00

C. F. S. A.

\$8.00

JUNIOR

full membership

150.00

dance only

~~34.00~~
~~29.00~~

\$8.00

free only

113.00

free & stroking

131.00

INTERMEDIATE

full membership

215.00

dance only

77.00

\$8.00

free only

180.00

free & stroking

200.00

SENIOR

full membership

285.00

\$8.00

dance only

77.00

free only

220.00

free & stroking

230.00

PRECISION

with regular membership

100.00

with partial membership

130.00

without membership

150.00

\$8.00

PRE-SCHOOL LEARN TO SKATE

will be run in 2 - 10 week sessions
each session is 1 1/2 hours

35.00

no fee

PATCHES

45.00

THE HAMILTON STONEY CREEK SKATING CLUB

STATEMENT OF REVENUE AND EXPENSES

FOR THE YEAR ENDED JUNE 30, 1982

Revenue:

Memberships	\$36,204
Babges and patches	396
Interest	2,871
Bursary fund	105
Ladies auxillary	50
C.F.S.A. Ticket	56
City of Hamilton - grant	1,600
Off season skating club	1,553
Competition	934
Carnival	41
	<u>43,810</u>

Operating expenses:

Ice committee	\$26,304	
Music	604	
Publicity and promotion	800	
Testing	858	
Gifts, cards, etc.	426	
Carnival	2,739	
Coaches clinic	45	
Office supplies	31	
Publicity dinner dance	80	
Hallwent	406	
Accounting	545	
Miscellaneous	81	
Coaches fees	6,228	
Bank Charges	42	
Registration fee C.F.S.A.	1,560	
President and secretary	50	
Membership	312	
Babges, patches, etc.	100	
Winona Peach Festival	100	
Net revenue for the year	<u>41,311</u>	<u>\$ 2,499</u>

(Prepared without audit)

HAMILTON-STONEY CREEK SKATING CLUB

STATEMENT OF INCOME AND EXPENSES
FOR THE YEAR ENDED JUNE 30, 1983
(Unaudited)

REVENUE

Membership revenue	\$ 28,665	
Miscellaneous revenue	4,618	
Municipal grants	1,245	
Interest income	<u>1,962</u>	36,490

EXPENSES

Advertising	459	
Badges and patches	1,452	
Bank charges	52	
Coaching fees	3,803	
Carnival expense	6,088	
Depreciation	1,111	
Hallrent	362	
Ice expense	24,720	
Insurance	25	
Ladies auxillary	102	
Membership expense	703	
Off-season school	2,152	
Office expense	338	
President, Secretary and Treasurer	264	
Professional fees	575	
Registration fees	2,365	
Repairs and maintenance	119	
Storage	221	
Telephone	19	
Testing expense	<u>723</u>	<u>45,653</u>

NET LOSS FOR THE YEAR

\$ (9,163)



524 File
THE CORPORATION OF THE CITY OF HAMILTON

City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4

Friday March 8, 1985

Hamilton Stoney Creek Skating Club
150 Folkstone Ave.
Hamilton, Ontario

L8V 4R6

Dear Ms. Gross

Further to your 1985 grant application, the Finance Committee is considering recommending to City Council that a 1985 grant be approved for your organization in the amount of \$ 400.00 and that this grant be categorized as Category 3, sunset grant as explained in the grant guidelines you received with your grant application.

If you have any questions or concerns in this regard or wish to appear before the Finance Committee tentatively scheduled for Thursday, March 21, 1985, please contact me at 526-2739, no later than Monday, March 18, 1985. In this regard, however, you should be aware that City Council has established by By-law 85-29 a 1985 grant funding figure of \$726,000, which represents an approximate \$30,000 reduction of grants allocated in 1984. Due to these limitations, grant requests within the particular categories were treated in a consistent manner.

Yours very truly

D. K. Beattie

D. K. Beattie, Secretary
Grants Sub-Committee

DKB/djj

(h)

City of Hamilton
Treasury

Applicant: Catholic Youth Organization

Grant Type: General, Operating

Recommended Category: Traditional (1)

Grant Request: \$10,650.00

Sub-Committee Recommendation: \$10,140.00

Finance Committee Recommendation: \$10,140.00

1984 Grant Received: \$10,140.00

1984 Grant Category: Traditional (1)

Comments:

(K)

THE CORPORATION OF THE CITY OF HAMILTON

APPENDIX "A"
PAGE 1
APPLICATION
GENERAL GRANTS

APPLICATION FOR GRANT

Each organization applying for a grant is required to complete this form and forward same to the Manager of Budgets, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4, together with the supporting information indicated, on or before September 30, 1984.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

CATHOLIC YOUTH ORGANIZATION
90 Stinson Street,
Hamilton, Ontario
L8N 1S2

B. AMOUNT OF GRANT REQUEST: \$ 10,647.-

C. PURPOSE OF GRANT: (Indicate)

XX CONTINUING GENERAL ACTIVITIES (OPERATING)
 CAPITAL
 ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST	\$ 239,173.-	95.75%
- CITY'S CONTRIBUTION (GRANT REQUEST)	\$ 10,647.-	4.25%
TOTAL OPERATING BUDGET	\$ <u>249,820.-</u>	<u>100%</u>

E. CASH FLOW: (to be approved by Grants Sub-committee)

INDICATE PAYMENT REQUIREMENT IF GRANT APPROVED:

- UPON CITY COUNCIL APPROVAL	\$ <u>10,647.-</u>	
- OTHER DATE OR INSTALMENTS	\$ _____	(date)
	\$ _____	
	\$ _____	

RECOMMENDATION (for City use only)

1. GRANTS SUB-COMMITTEE

2. FINANCE COMMITTEE

3. CITY COUNCIL

\$ 10,140

\$ 10,140

\$ _____

. CM (1)

4. Is the organization local in nature or is it a branch or segment of a provincial or national organization?

LOCAL

5. Does your organization provide a service to:

- (a) All citizens _____
(b) A specific group XX
(c) A specific area _____

Describe briefly:

6. In what geographical area does your organization operate?

Every neighbourhood of the city.

7. Provide a brief statement of the need for the service as compared to the existing provision of similar services or the like thereof.

As a decentralized youth agency, our field workers help youth develop leadership skills by the process of involving youth in sharing the responsibility for developing their own program. The C.Y.O. is a unique organization in that we are able to develop youth groups on a community-wide basis involving local leadership and volunteers.

We own no facilities of our own, but working in co-operation with local school boards, churches and the Recreation Department we make effective use of community facilities.

Our resources are directed at people rather than the maintenance of facilities.

12. Have you received funding from the City in prior years? If so, list.

	<u>Requested</u>	<u>Approved</u>
1980	\$ <u>\$10,000.-</u>	\$ <u>8,700.-</u>
1981	\$ <u>10,000.-</u>	\$ <u>8,700.-</u>
1982	\$ <u>10,000.-</u>	\$ <u>9,500.-</u>
1983	\$ <u>10,144.-</u>	\$ <u>10,140.-</u>
1984	\$ <u>10,647.-</u>	\$ <u>10,140.-</u>

13. What are your estimated grant requests from the City of Hamilton for the next three years?

1985	\$ <u>10,647.-</u>
1986	\$ <u>11,179.-</u>
1987	\$ <u>11,738.-</u>

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

14. What are the consequences to your organization of receiving no funding from the City of Hamilton?

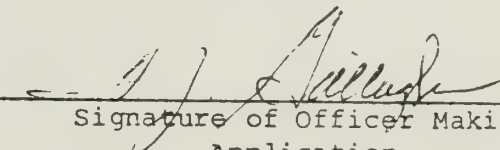
We would be required to reduce service, and be forced to eliminate a staff position.

18. Submit an estimate of operating revenues and expenditures for the Organization's current fiscal year and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit the Organization's audited financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). If it is not normal practice to have an audited financial statement prepared have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval.

Thomas J. Gallagher, Exec. Director
Name and Title of Officer Making
Application



Signature of Officer Making
Application

528-0011
Telephone Number

SURPLUS OR (DEFICIT)

THE CORPORATION OF THE CITY OF HAMILTON

APPENDIX "A"
Exhibit 1
APPLICATION
GENERAL GRANTSAPPLICATION FOR GRANTStatement of Revenues and Expenditures
(all amounts to nearest dollar)

	<u>Fiscal Year Ended</u>		<u>Increase + Decrease - Over Preceding Fiscal Year</u>	
	<u>Actual</u>	<u>Estimate</u>	<u>Amount</u>	<u>%</u>
	<u>Preceding Year</u>	<u>Current Year</u>		
	<u>December 1983</u>	<u>December 1984</u>		
	(2)	(3)	(4)	(5)
<u>REVENUES</u>				
Contributions	33,346.-	35,200.-	- 4,646.-	13.1%
Loan	6,500.-			
Special Events	12,900.-	13,780.-	+ 880.-	6.8%
Purchase of Services	7,981.-	4,240.-	- 3,741.-	88.2%
City Grant	10,140.-	10,140.-	=0=	=0=
Program Revenue	25,543.-	39,064.-	+ 13,521.-	52.9%
Service Fees	6,000.-	6,360.-	+ 360.-	6%
Miscellaneous Revenue	1,691.-	3,525.-	+ 1,834.-	108.4%
United Way	116,084.-	123,490.-	+ 7,406.-	6.3%
TOTAL REVENUES	<u>220,185.-</u>	<u>235,799.-</u>	<u>+ 15,614.-</u>	<u>7%</u>
<u>EXPENDITURES</u>				
Salaries & Benefits	157,172.-	168,197.-	+ 11,025.-	7%
Audit Fees	300.-	318.-	+ 18.-	6%
Office Supplies	3,425.-	4,000.-	+ 575.-	16%
Bldg., Grounds & Supplies	1,786.-	2,210.-	+ 424.-	23%
Food	1,443.-	1,785.-	+ 342.-	23.7%
Program Supplies	4,410.-	4,675.-	+ 265.-	6%
Telephone	3,136.-	3,750.-	+ 614.-	24.5%
Postage	2,468.-	3,075.-	+ 607.-	19.5%
Rent	7,900.-	8,374.-	+ 474.-	6%
Utilities	3,204.-	3,400.-	+ 196.-	6.1%
Care Bldg. & Grounds	389.-	736.-	+ 347.-	89%
Insurance & Taxes	2,669.-	2,830.-	+ 161.-	6%
Public Relations	919.-	1,393.-	+ 474.-	51%
Mileage, Parking etc.	12,320.-	13,059.-	+ 739.-	6%
Vehicle Operating Costs	13,795.-	17,705.-	+ 3,910.-	28%
Conferences	345.-	550.-	+ 205.-	59%
Annual Meeting	217.-	200.-	- 17.-	8.5%
Organizational Dues	95.-	100.-	+ 5.-	5.2%
Miscellaneous - B/C etc.	149.-	50.-	- 99.-	198%
TOTAL EXPENDITURES	<u>216,144.-</u>	<u>236,407.-</u>	<u>+ 20,263.-</u>	<u>9.3%</u>
SURPLUS/DEFICIT	+ 4,040.-	- 608.-		
LOAN TO BE PAID BACK				

THE CORPORATION OF THE CITY OF HAMILTON

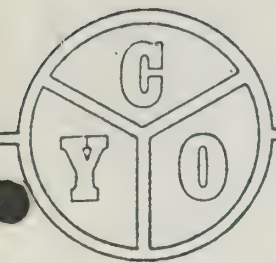
APPLICATION FOR GRANT

DETAILS OF SALARIES AND BENEFITS

(as listed on Exhibit 1)

APPENDIX "A"
Exhibit 2
APPLICATION
GENERAL GRANTS

Name and Position (1)	Fiscal Year Ended			Increase+ Decrease- Over Preceding Fiscal Year	
	Actual	Estimate			
	Preceding Year December 1983 (2)	Current Year December 1984 (3)		Amount (4)	% (5)
Gallagher, Exec. Director	33,935.- 6,887.-	35,971.- 7,554.-	+	2,703.-	6.6%
Rosser, Program Director	27,560.- 5,612.-	29,213.- 6,156.-	+	2,197.-	6.6%
Krusto, Program Assistant	18,936.- 3,787.-	20,072.- 4,015.-	+	1,364.-	6%
DiFrancesco, Program Assistant	20,000.- 4,287.-	21,200.- 4,382.-	+	1,295.-	5.3%
Leclair, Office Manager	15,270.- 3,054.-	16,186.- 3,399.-	+	1,261.-	6.6%
Burden, Pt. Time Sect'y	5,343.- 868.-	5,564.- 968.-	+	321.-	5.1%
Camp Staff - Summer Only	<u>11,633.-</u>	<u>13,517.-</u>	+	1,884.-	16%
 Total Salaries and Benefits per Exhibit 1	 157,172.-	 168,197.-	 +	 11,025.-	 7%



CATHOLIC YOUTH ORGANIZATION

90 Stinson Street, Hamilton, Ontario. L8N 1S2 528-0011

BOARD OF DIRECTORS

PAST-PRESIDENT	Dr. James Morreale, 26 Undercliffe Ave. Hamilton - 525-6390 522-2651
PRESIDENT	Mrs. Margaret Howcroft, 238 Barrymore Ct. Burlington - 632-1533
VICE-PRESIDENT	Joseph Walsh, 4349 Spruce Ave., Burlington - 634-8865
VICE-PRESIDENT	Bernard P. Morelli, 66 London Street South, Hamilton - 545-5143 - 544-3761
TREASURER	James Hughes, 250 Limeridge Road West, Hamilton - 388-4495 - 627-4167
SECRETARY	Donald Dunn, 11 Andrew Ct., Hamilton - 388-1018 - 522-6871
	Bill Bourque, 42 Braemar Pl., Hamilton - 385-2062 - 388-2222
	Peter Burns, 101 Rolston Drive, Hamilton - 385-9256 - 525-2930
	Mario Cupido, 88 King's Forest Dr. Hamilton - 388-3485 - 528-9841
	Marie DiSilvestro, 30 Algoma Cres., Hamilton - 383-6059
	Rev. Peter Hundt, 232 Queenston Rd., Hamilton - 549-2694
	Mrs. Florence Mazza, 51 Rothsay Ave., Hamilton - 549-6050 - 545-4741
	Jack Pelech, 187 St. Clair Blvd., Hamilton - 547-8959 - 522-4696
	Thomas Rocchi, 222 Jackson Street West #704, Hamilton - 524-2244
	Mark Walton, 299 East 8th Street, Hamilton - 388-9386
EXECUTIVE DIRECTOR	Thomas J. Gallagher, 53 Valery Ct., Hamilton - 388-2560 - 528-0011



CATHOLIC YOUTH ORGANIZATION

90 Stinson Street, Hamilton, Ontario. L8N 1S2

528-0011

THE C.Y.O. AND THEIR VOLUNTEERS

1) RESOURCE PERSON (ADVISOR)

These volunteers make a long term committment to work either with the C.Y.O. Staff, or a parish youth group. Their committment is usually of two - four hours per week for a minimum of one year. Their major role is to provide expertise and advice to staff and teenagers at the parish level, in the design, operation and evaluation of programs.

EXAMPLES - a) C.Y.O. Board of Directors - 16
b) Parish Adult Advisors - 200

2) SEASONAL SPECIALIST

These volunteers make a short term committment to work directly with children or teen-agers in one of the C.Y.O.'s programs. Their committment can vary from two to twelve hours per week, for two or three months. Their major role is to teach/supervise a specific skill or activity.

EXAMPLES - a) C.Y.O. Athletic Coaches - 400
b) C.Y.O. Referees, Umpires and Officials - 250
c) Junior C.Y.O. Activity Leaders - 20 /group (100)
d) C.Y.O. Camp Staff - 80

3) OCCASIONAL GENERALIST

These volunteers offer their time two or three times a year to help with specific programs that require either large numbers of volunteers, or volunteers that do not require specific training or interests.

EXAMPLES - a) Drivers for teen-group activities or athletic programs.- varies
b) Chaperones for teen-group programs - varies
c) Officials for certain athletic activities - i.e. Track & Field, Cross-Country Meets. - 100

STUDENT SUMMER EMPLOYMENT PROJECTS

The following is a list of various Federal and Provincial Grants received by the C.Y.O. since 1974. These grants provided the C.Y.O. with designated funds to create summer employment opportunities for students. These grants helped the C.Y.O. develop summer programs for children with special needs. Federal and Provincial Project Funds are not used for operating expenses.

FEDERAL GRANTS

Local Initiatives Program - 73/74	\$12,480.-
Young Canada Works Program - 5/77 - 8/77	\$11,872.-
Young Canada Works Program - 5/78 - 9/78	\$20,490.-
Canada Works Program - 12/77 - 9/78	\$21,586.-
Young Canada Works Program - 5/79 - 9/79	\$16,848.-
Summer Canada - 5/80 - 9/80	\$13,216.-
Summer Canada - 5/81 - 8/81	\$11,946.-
Summer Canada - 5/82 - 8/82	\$13,475.-
Summer Canada - 5/83 - 8/83	\$27,322.-
Summer Canada - 5/84 - 8/84	\$12,816.-
Summer Canada - 5/84 - 8/84	\$25,577.-

PROVINCIAL GRANTS

Ontario Youth Employment Program - 5/79 - 8/79	\$ 656.-
Ontario Youth Employment Program - 6/79 - 9/79	\$ 700.-
Ontario Youth Employment Program - 7/80 - 8/80	\$ 350.-
Ontario Youth Employment Program - 5/80 - 8/80	\$ 748.-
Ontario Youth Employment Program - 5/81 - 8/81	\$ 1,000.-
Ontario Youth Employment Program - 5/82 - 8/82	\$ 1,580.-
Ontario Youth Employment Program - 5/82 - 8/82	\$ 1,600.-
Ontario Youth Employment Program - 5/83 - 8/83	\$ 1,600.-
Ontario Youth Employment Program - 5/83 - 8/83	\$ 1,500.-
Ontario Youth Employment Program - 5/84 - 8/84	\$ 1,500.-
Ontario Youth Employment Program - 5/84 - 8/84	\$ 1,500.-

Experience "79" Program - 4/79 - 8/79	\$ 4,480.-
Experience "79" Program - 5/79 - 8/79	\$ 1,716.-
Experience "80" Program - 5/80 - 8/80	\$ 1,405.-
Experience "81" Program - 5/81 - 8/81	\$ 1,397.-
Experience "82" Program - 5/82 - 8/82	\$ 1,367.-
Experience "83" Program - 6/83 - 8/83	\$ 1,367.-
Experience "84" Program - 6/84 - 8/84	\$ 1,754.-

\$ 213,848.-

25 years of service ... a C.Y.O. success story

by Debra Denomy
Staff Writer

The constitution of the Catholic Youth Organization reads, "The purpose of this organization shall be to guide youth, especially teenagers, irrespective of race, color, or creed, toward the development of character and talent through group activities and other programs and to stimulate youth through Christian education, personal and social conduct corresponding to sound moral principles, and to offer such other opportunities and programs that will

guide youth toward successful Christian leadership.

This year, the C.Y.O. celebrates 25 years of service to youth in this community with this goal in mind.

The name, C.Y.O. has been utilized for 40 years. In the early years, the priest of a parish ran programs on an informal basis. Then, in 1958 the C.Y.O. became a member of the United Way and the second C.Y.O. in this area to establish a full-time staff.

Today, the C.Y.O. staff functions as an assistant to parish and neighbourhood units to organize and develop

C.Y.O. Groups, interest groups and youth council; to recruit, train and supervise volunteer leaders; to recruit, train and supervise volunteer leaders; to offer suggestions and other program aids; to coordinate district activities and to offer opportunities for participation on an inter-group basis; to offer an organized camping program to the youth of the area; to engage in studies of services and facilities and promote effective use of them by neighborhood groups and to give direct leadership where necessary and possible.

About 15,000 young people participate in C.Y.O. programs each year. Mr. Gallagher, executive director of the local C.Y.O., attributes the success of the C.Y.O. to the effective use of volunteers. "The

story of the C.Y.O. is really a story of volunteers, starting with the Board of Directors, coaches and teachers. The success of the C.Y.O. lays in volunteers of the multi-dimensional youth groups," he said.

The motto of the C.Y.O. is "helping young people help themselves," making them better citizens by being aware of their social responsibility. With this theme in mind, the C.Y.O. day camp program was initiated in 1968. The program was an experimental project operating from a privately owned site, but at the conclusion of the 1965 camp season with 426 campers attending, a permanent camp site was essential. The present Camp Marydale employs students from high schools, colleges and

universities. "The spirit of service is evident at the camp. It permeates the entire program and is captured in the remarkable zeal by which our teenage staff respond to the challenge of camp leadership," said Mr. Gallagher.

Camp Brebeuf, situated in Rockwood, is also operated by the C.Y.O. of the Diocese of Hamilton.

"Over the years, the C.Y.O. has touched the lives of thousands of young people. It has meant a lot of things to many people; be it a talent show, drama festival, day camp or team sport," said Mr. Gallagher.

Join the C.Y.O. in their celebration on June 3 at a Lobster Fiesta at the Hamilton Mountain Arena. Proceeds will go to C.Y.O. youth programs and the summer campership fund.



REGINA MUNDI Students' Council presented a \$300 cheque to Mr. Gallagher of the Catholic Youth Organization last Friday. The money was raised through a Bake Sale. Back row, from L to R are Christina MacKenzie, Jennifer Smith, Iggy Pasalic, and Sylvia Zsidi. Front row, Dean Villafuerte, Mary Castronovo, Connie Nusca, Chris John and Dave O'Neill.



THE CORPORATION OF THE CITY OF HAMILTON

City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4

Friday March 8, 1985

Catholic Youth Organization
90 Stinson Street
Hamilton, Ontario
L8N 1S2

Dear Mr. Gallagher

Further to your 1985 grant application, the Finance Committee is considering recommending to City Council that a 1985 grant be approved for your organization in the amount of \$ 10,140.00 and that this grant be categorized as Category 1, traditional grant as explained in the grant guidelines you received with your grant application.

If you have any questions or concerns in this regard or wish to appear before the Finance Committee tentatively scheduled for Thursday, March 21, 1985, please contact me at 526-2739, no later than Monday, March 18, 1985. In this regard, however, you should be aware that City Council has established by By-law 85-29 a 1985 grant funding figure of \$726,000, which represents an approximate \$30,000 reduction of grants allocated in 1984. Due to these limitations, grant requests within the particular categories were treated in a consistent manner.

Yours very truly

D. K. Beattie

D. K. Beattie, Secretary
Grants Sub-Committee

DKB/djj

(i)

City of Hamilton
Treasury

Applicant: HAMILTON LADIES SLO-PITCH ASSOCIATION

Grant Type: Convention/Reception-Tournament

Recommended Category:

Grant Request: \$5,686.00

Sub-Committee Recommendation: \$3,000.00

Finance Committee Recommendation:

1984 Grant Received: N/A

1984 Grant Category: N/A

Comments:

- First time application
- Presentation to be heard by the Finance Committee April 4, 1985
with additional information

* The Grants Subcommittee's recommendation relative to the above has not as yet been considered by the Finance Committee.

(i)

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR CONVENTION OR RECEPTION GRANT

Each organization applying for a grant is required to complete this form and forward same to the Manager of Budgets, Treasury Department, City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4.

1. Name, address and telephone number of organization:

Hamilton Ladies Slo-Pitch Association
c/o Don Street
301-249 Caroline Street South
Hamilton, Ontario
L8P 3L6
(416) 525-2018

2. Provide a brief history of the organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

We are a non-profit organization established in 1978. Constitution is enclosed.

3. What are the general objects and/or functions of the organization?
Provide area women the opportunity to participate in amateur team sport and physical fitness. As well, we consider the social aspect a very important and integral part of the sport.

4. Amount of the grant request \$ 10,226.00.

Revised \$5,686.00

5. Explain briefly the nature of the event to be held for which you are requesting financial assistance. Include a specific reference to the number of people who will be attending from out of town.
Please see attached letter. Apologies for perhaps not being brief. Our motives (nature of event) warrant explanation.

6. With respect to the event, answer the following:
(if any of your answers are estimated, please so indicate)

- (a) How many people will be in attendance? 2000 - Estimated
- (b) What is the date of the event? August 1 - 5th, 1985
- (c) What is the location of the event? Hamilton - Specifically Rosedale Area. Parks requested: Globe, Rosedale, Gage, Montgomery & Red Hill.
As well as Rosedale Arena as our Headquarters.

7. For what reasons does the organization merit the use of public funds for the purpose indicated above?
Please see attached letter.
Cost to achieve objectives can be great. We are a small organization of 300 members (players & executive) with limited funds, but a large heart and a great deal of enthusiasm. This league incorporates 14 teams presently and expanding yearly as facilities and funds improve.

8. What other contributions are being requested or obtained to meet the cost of this event? (Government grants, donations, etc.)

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

Private Enterprise - (ie - brewery, sporting goods manufacturers and others)
Team Registration
Hamilton Ladies Slo-Pitch Members

9. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees, and rental charges. If answer is "Yes", give details.

Yes. Please see enclosed budget.

10. Will assistance be requested from the City of Hamilton in future years in this respect?

Yes, If such assistance is available and the City feels we warrant such consideration to achieve objectives.

11. List the Executive Officers of the organization:

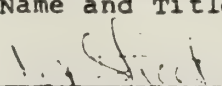
<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
Don Street, Co-ordinator	301-249 Caroline St. S.	549-8550	525-2018
Maureen Truman, Sec/Treasurer	175 Hunter St. W. #801	527-1163	528-4602
Robert Smith 5447782	42 Ferndale Ave.		
Marc Santucci	909 Boothman Ave, Burl.		
Merv Hass	27 Berrisfield		
Joe Partito	312 Mohawk Rd E.		

March 11, 1985

Date

Don Street, Co-ordinator

Name and Title of Officer making application


Signature of Officer making application

525-2018
Telephone Number

REVISED.

Revenue Generators

Registration (Entry) Fee	8,960.00
Hamilton Ladies Slo-Pitch	1,500.00
Tourism/Convention	3,000.00
Private Sources	<u>3,000.00</u>
Total	\$16,460.00 13,460.00

* Therefore, projected cost to Hamilton:

$$\begin{array}{r} 19,146.00 \quad 13,460.00 \\ \$ 22,146.00 - \$ 16,460.00 = \$ 5,686.00 \end{array}$$

Projected Revenue

Beverage	17,000.00
Souvenirs	<u>3,000.00</u>
Total	\$20,000.00

An investment of \$5,686.00 provides a dollar impact of 1.1 million on Hamilton. As well as a revenue of \$20,000.00 in beverage and souvenir sales.

* N.B. The hours spent in manpower requirements for the proper job to be done amounts to a dollar figure of \$25,000.00

REVISED

Expenditures

Prize Money	12,000.00
Umpiring	2,400.00
Balls	1,400.00
Advertising & Promotion	3,000.00
Park Rental (Globe)	96.00 ?
Rosedale Arena (Headquarters & Dance)	1,400.00
Table & Chair Rental	1,400.00
Entertainment	150.00
Portable Washrooms	300.00
* Food	N/A Contracted
* Beverage (Sales)	N/A
<hr/>	
Total	\$ 22,146.00 19,146.00

* Food & Beverage Are Self-Liquidating

Hamilton Ladies Slo-Pitch Association Tournament

August 1 - 5th, 1985

Tourist Impact & Dollar Return For the Region (Researched)

No. of Participants

64 Teams x 23 Members Per Team (Average)
= 1500

Draw Potential Ratio

1:1	1.5:1
3000	3750

75% From Outside 35 mile (56k) Radius of Hamilton
25% From Within

\$\$ Spent By Each Person

75% @ \$75.00 per day

25% @ \$35.00 per day

No. of Days Spent In the Region

= 2.5

75%

25%

1:1

1.5:1

\$421,875

\$527,344

1:1

1.5:1

\$65,625

\$82,031

Averaging

\$547,438

Using a Multiplier Effect:

New Dollars Generated Into Our Economy: \$1,094,876.00

ORIGINAL BUDGET
SUBMISSION

Proposed Budget

1985 Tournament

August 1-5th

Expenditures

Prize Money

Division "A"	1st to 9th Place Finishers Sliding Scale - \$3000.00
--------------	---

Division "B"	1st to 9th Place Finishers Sliding Scale - \$3000.00
--------------	---

Division "C"	1st to 9th Place Finishers Sliding Scale - \$3000.00
--------------	---

Division "D" (Recreational)	1st to 9th Place Finishers Sliding Scale - \$3000.00
--------------------------------	---

<u>Total</u>	<u>\$12,000.00</u>
--------------	--------------------

* Each Division would have 16 teams registered totalling 64 teams.

9 out of 16 teams/division would be guaranteed some remuneration or 56% of those entered.

Umpiring

38 - 40 Games/Division Total

\$15/Game

\$600 x 4 Divisions

= \$2,400.00

Balls

\$50/Dozen

160 Games x 2 Balls/Game

= 320 balls

= 27 dozen x \$50

= \$1,350.00 - \$1,400.00

Advertising

1000 Brochures

@ \$3.00 per = \$3,000.00

Park Rental

Globe Park - \$3/hour

32 hrs x \$3 = \$96.00

Rosedale Arena Rental

Total Hours - 56

@ \$25.00/hour = \$1,400.00

Rental of 400 chairs + 40 tables

= \$740.00

Disc Jockey

= \$150.00

Food & Beverage

Food - Contracted - Does not require funding in our budget - not applicable.

Beverage & Permit

Initial Cost Only

Funds are recouped in sales during weekend - not applicable.

Revenue

64 teams

\$140/team

= \$8,960.00

Hamilton Ladies Slo-Pitch

= \$1,500.00 - \$2,000.00

TOTAL REVENUE \$10,960.00

Difference

Prize Money	12,000.00
Umpiring	2,400.00
Balls	1,400.00
Advertising	3,000.00
Park Rental	96.00
Arena Rental,	2,290.00
Chairs, Disc Jockey	
Total	\$ 21,186.00

Team Registration	8,960.00
Hamilton Ladies	
Slo-Pitch	2,000.00

Total	\$ 10,960.00
-------	--------------

\$ 10,226.00

Grant Request

H A M I L T O N L A D I E S S L O - P I T C H A S S O C I A T I O N

March 11, 1985

Manager of Budgets
Treasury Department
City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

Attention: Mr. Kevin Beattie, Budget Analyst

Dear Mr. Beattie:

Re: Convention/Reception Grants

On the dates of August 1-5th, 1985, Hamilton Ladies Slo-Pitch Association intends to host the 1st of it's kind Ladies Only Tournament, ever to be held in the Province of Ontario.

The Tournament expects to attract a minimum of 64 teams, comprising 4 divisions; A, B, C, D, at 16 teams per division, totalling 2000 participants and their friends.

Approximately 25-30% of those in attendance would be within a 35 mile (56 km) radius of Hamilton, and 70-75% from the remainder of the Province and U.S. border cities such as Detroit, Niagara Falls, and Buffalo.

We have received the support of Slo-Pitch Ontario, of which I am one of it's Directors. In working closely with this organization, with respect to advertising, promotion, and team sanctioning, we expect to attract people from such Ontario cities as London, Toronto, Peterborough, Collingwood, Windsor, Sarnia, Oshawa, Ottawa, Sault-St. Marie, Mississauga, Niagara Falls, St. Catharines, Kitchener, Guelph and many smaller towns in between.

As I have mentioned, this event is the 1st ever in Ontario. By comparison, this tournament is moderate in size. There are many Slo-Pitch tournaments larger than the one we are planning, but larger does not mean better. Over the course of the past few years, our Executive and teams have travelled to other communities to participate in these events, and have learned a great deal. We have talked to our hosts, team representatives and individual players to try and establish an attractive format for a successful tournament. Many are interested solely in making as much money as possible in a single event, without consideration for future possibilities. This is one area where

we will differ from others. We have learned from their mistakes, and we are, therefore, attempting the following objectives:

- 1) Establish Hamilton & Hamilton Ladies Slo-Pitch Association as Leaders in hosting events of this kind. Our integrity and sportsmanship will not be compromised. In so doing, we feel that this tournament will grow each year. Indeed, in 2-3 years' time, we endeavour to become the annual hosts of the All Ontario Slo-Pitch Tournament Play Downs, which are now in the planning. Slo-Pitch Ontario is considering just such an event for us because we are geographically a good choice. In our region, there are 25,000 men & women playing slo-pitch. Provincially this figure soars to 1/4 million. I am proud of our community, and will do everything possible to bring this to reality. As a Director of Slo-Pitch Ontario, I feel our chances are good, provided we do not lose sight of this objective.
- 2) Attract people to our area to let them see 1st hand that there is a great deal for them to see and do.
- 3) Be recognized as leaders in promotion of Ladies Amateur Sport, with particular emphasis on Slo-Pitch. We feel this is a natural resource that has been neglected. Some of the Provinces' best female athletes are here in our region.
- 4) Raise enough funds to develop this resource, and allow more to participate at every level, from purely recreational to competitive.
- 5) We feel Hamilton has fallen behind other communities when one considers the number of facilities available to play this sport. We propose to raise enough funds to help alleviate this problem. We do not intend to sit and simply complain. We recognize that it requires a great deal of effort and funding. We would like to work together. In order to achieve objective #1, this must be accomplished.
- 6) By working towards our plan, 2-3 years ahead we feel that everyone would benefit. Our City, our League, Hotels, Retailers and the game of Slo-Pitch.

Slo-Pitch Ontario has indicated to me that if the City of Hamilton supports this event, they would be the 1st City to have ever done so in the Province. Slo-Pitch is a young and fast-growing sport, because it affords everyone the opportunity to compete, in whatever level they wish, from Men's 'A' Division through 'D' and Masters, from Ladies 'A' Division to 'D' and Recreational.

In order to attract people from great distances, we must satisfy the following:

- 1) Attractive prize money and awards to help the teams offset their expenses in travel and accommodation.

- 2) Ensure fair and competitive level of competition in their respective divisions. This is achieved by using Slo-Pitch Ontario to classify teams.
- 3) Fair & reasonable prices for accommodation, food and beverage.
- 4) Adequate facilities to play, and fair, knowledgeable and unbiased umpiring.
- 5) A night provided for a social gathering of good dance, food and beverage to allow the participants to let their hair down, so to speak, and relieve the pressure and stress from the days' competition.
- 6) Good communication between tournament organizers and participants.

We propose to obtain support from as many areas of the City as possible. We will need the sponsorship of 1 brewery, 1st consideration to Amstel for obvious reasons, but the others will also be given fair consideration. Again, integrity will be considered upmost. We would also like the support of 1 sporting goods manufacturer. Both of the above will be considered in providing awards.

We will need support from our Hotel industry in providing attractive accommodation packages. This information will be provided in our Registration Brochure.

In the area of food, we would like to have several caterers, each providing their individual specialty, such as Italian, Fast Food, Beverage, etc.

We would also like to provide an area for other City Retailers, notably sporting goods.

On March 23rd, I will be attending the 1st Slo-Pitch Ontario Director's meeting for 1985. At this time, I would like to be ready with our above proposal. I would like to take with me 1000 copies of our brochure, registration, rules, prize money, awards and general information such as accommodation, maps, and other areas of interest, etc. If some of this information cannot be provided at this date, I will then enlist the services of Slo-Pitch Ontario to mail the remainder (small fee). As well, we will use the news media.

All considered, we have a great deal to accomplish in only 5-6 months. With the City of Hamilton's support, we can be successful.

Our labours may not bear fruit for perhaps 2-3 years, but at that time they will yield a bountiful harvest.

I welcome the opportunity to meet with you at your leisure to discuss further, and answer any questions. My Executive is at your disposal.

I would appreciate an answer as soon as possible. Time is of Essence.

Respectfully,



Don Street
Co-ordinator, Hamilton Ladies Slo-Pitch
Director, Slo-Pitch Ontario

City of Hamilton
Treasury

(2)

Applicant: Hamilton Regional Games for the Disabled

Grant Type: General - One time

Recommended Category:

Grant Request: \$6,000.00

Sub-Committee Recommendation: \$2,500

Finance Committee Recommendation:

1984 Grant Received: N/A

1984 Grant Category: N/A

Comments:

- First time applicant
- To defray costs of Disabled Games involving 200 athletes from South - Western Ontario, Oshawa to Niagara Falls
- \$15,000.00 Received from Province
- \$6,000.00 to defray costs fo meals for athletes , game organization, coaches referees, transportation and awards.
- last year games held in Burlington.

* The Grants Subcommittee's recommendation relative to the above has not as yet been considered by the Finance Committee.

(i)

THE CORPORATION OF THE CITY OF HAMILTON

APPENDIX "A"
PAGE 1
APPLICATION
GENERAL GRANTS

APPLICATION FOR GRANT

Each organization applying for a grant is required to complete this form and forward same to the Manager of Budgets, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4, together with the supporting information indicated, on or before September 30, 1984.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

HAMILTON REGIONAL GAMES FOR THE DISABLED
c/o DEPARTMENT OF CULTURE & RECREATION
CITY OF HAMILTON
71 MAIN STREET WEST, HAMILTON, ONTARIO
L8N 3T4 - 526-2750

B. AMOUNT OF GRANT REQUEST: \$ 6,000.00

C. PURPOSE OF GRANT: (Indicate)

☐ CONTINUING GENERAL ACTIVITIES (OPERATING)
☐ CAPITAL
☒ ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST	\$ 21,000.	78
- CITY'S CONTRIBUTION (GRANT REQUEST)	\$ <u>6,000.</u>	<u>22</u>
TOTAL OPERATING BUDGET	\$ <u>27,000.</u>	<u>100%</u>

E. CASH FLOW: (to be approved by Grants Sub-committee)

INDICATE PAYMENT REQUIREMENT IF GRANT APPROVED:

- UPON CITY COUNCIL APPROVAL \$ 6,000.
- OTHER DATE OR INSTALMENTS \$ _____ (date)
\$ _____
\$ _____

RECOMMENDATION (for City use only)

1. GRANTS SUB-COMMITTEE	2. FINANCE COMMITTEE	3. CITY COUNCIL
\$ _____	\$ _____	\$ _____

1. Provide a brief history of the organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

The Regional Disabled Games Committee has been put in place under the Guidelines of the Province, to operate the Games in Hamilton, June 7, 8, 9, 1985.

2. What are the general objectives and/or functions of the organization?

To provide a Sports Program for 200 athletes in various sports for 4 associates

Wheelchair
Amputee
Blind
Cerebral Palsy

3. Do volunteers participate in your program?

No Yes X If yes, please indicate number and type of involvement.

300 support staff and games officials

4. Is the organization local in nature or is it a branch or segment of a provincial or national organization?

Branch of Provincial Games

5. Does your organization provide a service to:

- (a) All citizens _____
(b) A specific group X (Disabled)
(c) A specific area _____

Describe briefly:

Disabled athletes in Sports venue and Cultural experience

6. In what geographical area does your organization operate?

Central and Central West Ontario

7. Provide a brief statement of the need for the service as compared to the existing provision of similar services or the like thereof.

Provision of athletic program on provincial and development scale.

8. For what reason does the organization merit the use of public funds for the purpose indicated above?

Provision of services to disabled and hosting of tourism venue.

9. Provide a brief statement of the approaches that have been or are being made to others for funds, e.g., Federal, Provincial or Municipal Governments, Private Corporations, Foundations, etc.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH.

Provincial grant of \$15,000. is anticipated.

Private Corporations and Service Club support will fund raise a further \$6,000. and services in-kind!

10. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

Registration
Donations and Sponsorship
Provincial Grant

11. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

Registration costs include regulations for events, etc.

12. Have you received funding from the City in prior years? If so, list.

	<u>Requested</u>	<u>Approved</u>	
1980	\$ _____	\$ _____	
1981	\$ _____	\$ _____	
1982	\$ _____	\$ _____	NIL
1983	\$ _____	\$ _____	
1984	\$ _____	\$ _____	

13. What are your estimated grant requests from the City of Hamilton for the next three years?

1985	\$ _____	
1986	\$ _____	
1987	\$ _____	NIL

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

14. What are the consequences to your organization of receiving no funding from the City of Hamilton?

The event will be in serious jeopardy or will operate without quality and sub par safety standards.

15. Will your organization ever be self-supporting? If yes, when?

NO

If no, how will your service be continued if financial assistance is terminated by the City?

ONE TIME EVENT

16. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

YES

17. List the Executive Officers of the Organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
Bernadette Curtis			
Wm. Kreisel			
Robt. Sugden			

18. Submit an estimate of operating revenues and expenditures for the Organization's current fiscal year and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit the Organization's audited financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). If it is not normal practice to have an audited financial statement prepared have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

January 9, 1985
Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval.

BERNADETTE CURTIS

S.P.A.R. Committee member
Name and Title of Officer Making
Application
(Special Populations Advocate
for Recreation)

Bernadette Curtis

Signature of Officer Making
Application

528 0281

Telephone Number

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

STATEMENT OF REVENUES AND EXPENDITURES
(all amounts to nearest dollar)

Description (1)	Fiscal Year Ended		Increase+ Decrease-	
	Actual	Estimate	Over Preceding	
	Preceding Year	Current Year	Fiscal Year	
	19	19	Amount	%
	(2)	(3)	(4)	(5)
REVENUES				
Income (Specify):				
GRANT RECEIPTS				
Government of Canada				
Government of Ontario				
Other Municipalities				
(Specify)				
United Way Grants				
Other (Specify)				
TOTAL REVENUES				
EXPENDITURES				
Salaries and Benefits				
(detail on Exhibit 2)				
Other (Specify):				
TOTAL EXPENDITURES				
SURPLUS OR (DEFICIT)				

APPENDIX "A"
Exhibit 2
APPLICATION
GENERAL GRANTS

DETAILS OF SALARIES AND BENEFITS
(as listed on Exhibit 1)

Name and Position (1)	Fiscal Year Ended		Increase+ Decrease- Over Preceding Fiscal Year	
	Actual	Estimate	Amount	%
	Preceding Year	Current Year		
	19	19		
	(2)	(3)	(4)	(5)
<div> <div>Total Salaries and Benefits</div> <div>per Exhibit 1</div> </div>				

cc. Mr. E. A. Simpson for Council Members
Members of Media



RE

F
Cl

4(a)

ONTARIO
yours
to discover!

Office of the
Minister

Ministry of
Tourism and
Recreation

7th Floor
77 Bloor Street West
Toronto, Ontario
Canada M7A 2R9
416/963-1401

January 23, 1985

His Worship Mayor Robert Morrow
The City of Hamilton
City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

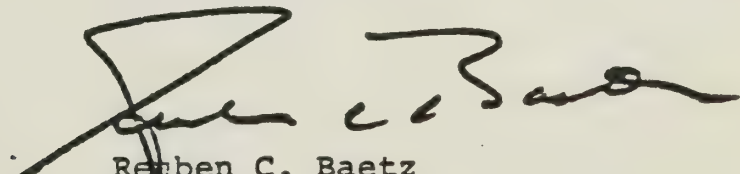
Dear Mayor Morrow:

I am pleased to advise you that a grant has been approved to assist the City of Hamilton in staging the 1985 Regional Games for the Physically Disabled for both, the Central and Central West regions.

In this regard, a cheque in the amount of \$15,000.00 will be forwarded to you shortly.

I would like to take this opportunity to thank you and the City of Hamilton for undertaking such a worthwhile project, and to extend to you my personal best wishes for a successful event.

Yours sincerely,



Reuben C. Baetz
Minister

cc: Bob Mackenzie, M.P.P. Hamilton East
Brian Charlton, M.P.P. Hamilton Mountain
Richard Allen, M.P.P. Hamilton West
Mike Davison, M.P.P. Hamilton Centre

City of Hamilton
Treasury

(k)

Applicant: Hess Village Grand Prix c/o Top Down Sports Promotions

Grant Type: General - operating

Recommended Category:

Grant Request: \$12,250.00

Sub-Committee Recommendation: \$3,250.00, and that the applicant be encouraged
to approach other local towns/municipalities for funding

Finance Committee Recommendation:

1984 Grant Received: \$3,250.00

1984 Grant Category: Special Events

Comments:

- 1985 Hosting Canadian Bicycle Championships
- see attached correspondence concerning events
- is asking Region for support services ie) police protection,
literature etc.
- question raised as to organizational status, applicant is incorporated,
however not as non-profit - letter of March 6, 1985 suggests
intention to become non-profit.

* The Grants Subcommittee's recommendation relative to the above has not as yet
been considered by the Finance Committee.

(4)

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

Each organization applying for a grant is required to complete this form and forward same to the Manager of Budgets, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4, together with the supporting information indicated, on or before September 30, 1984.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

HESS VILLAGE GRANDPRIX
Top Down Sports Promotions
170-21 Caroline st. South
Hamilton, Ontario
L8P-3K9

phone: 521-0993

B. AMOUNT OF GRANT REQUEST: \$ 12,500.00

C. PURPOSE OF GRANT: (Indicate)

☒ CONTINUING GENERAL ACTIVITIES (OPERATING)
☐ CAPITAL
☐ ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	<u>AMOUNT</u>	<u>%</u>
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST	\$ 48,000	79
- CITY'S CONTRIBUTION (GRANT REQUEST)	\$ <u>12,500</u>	<u>21</u>
TOTAL OPERATING BUDGET	\$ <u>60,500</u>	<u>100%</u>

E. CASH FLOW: (to be approved by Grants Sub-committee)

INDICATE PAYMENT REQUIREMENT IF GRANT APPROVED:

- UPON CITY COUNCIL APPROVAL	\$ <u>3,000</u>	
- OTHER DATE OR INSTALMENTS	\$ <u>500</u>	
	\$ <u>6,000</u>	
	\$ <u>3,000</u>	
		May 1 st (date)
		July 1 st
		August 10 th

RECOMMENDATION (for City use only)

1. GRANTS SUB-COMMITTEE	2. FINANCE COMMITTEE	3. CITY COUNCIL
\$ <u>3,250</u>	\$ <u>3,250</u>	\$ _____

4. Is the organization local in nature or is it a branch or segment of a provincial or national organization?

Our organization is based locally.

5. Does your organization provide a service to:

- (a) All citizens x
(b) A specific group x
(c) A specific area _____

Describe briefly: The obvious service provided by our organization is that our events are accessible to all citizens.

Also, we have in the past, and will continue in the future, to work with specific groups (eg. Hamilton Wentworth Lung Association) in order that they may gain exposure using our events as a medium.

6. In what geographical area does your organization operate?

Our organization will be operating in the Golden Horseshoe area, with the majority of our projects taking place in Hamilton.

7. Provide a brief statement of the need for the service as compared to the existing provision of similar services or the like thereof.

It is our opinion that the mass appeal of amateur sport has been underdeveloped in this area.

The recent Olympics, and the possibility of Hamilton hosting the Pan-Am games has stimulated interest in amateur sport. To our knowledge, there does not exist another single organization dedicated to the development of amateur sport through the promotion of quality competition.

12. Have you received funding from the City in prior years? If so, list.

	<u>Requested</u>	<u>Approved</u>
1980	\$ <u>--</u>	\$ <u>--</u>
1981	\$ <u>--</u>	\$ <u>--</u>
1982	\$ <u>1,500</u>	\$ <u>1,500</u>
1983	\$ <u>--</u>	\$ <u>--</u>
1984	\$ <u>5,000</u>	\$ <u>3,500</u>

13. What are your estimated grant requests from the City of Hamilton for the next three years?

1985	\$ <u>12,500</u>
1986	\$ <u>10,000</u>
1987	\$ <u>--</u>

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

14. What are the consequences to your organization of receiving no funding from the City of Hamilton?

We feel that a lack of funding from the city of Hamilton will lead to an event which will not fulfil it's objectives.

In order to make these events worthwhile and attractive to the public, as well as potential corporate sponsors, support from the city of Hamilton is necessary.

18. Submit an estimate of operating revenues and expenditures for the Organization's current fiscal year and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit the Organization's audited financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). If it is not normal practice to have an audited financial statement prepared have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

Nov. 5/84
Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval.

CHAS L. Kiriakopoulos
Secretary-Treasurer
Name and Title of Officer Making
Application

Chas L. Kiriakopoulos
Signature of Officer Making
Application

521-0993
Telephone Number

THE CORPORATION OF THE CITY OF HAMILTON

APPENDIX "A"
Exhibit 2
APPLICATION
GENERAL GRANTS

APPLICATION FOR GRANT

DETAILS OF SALARIES AND BENEFITS
(as listed on Exhibit 1)

Name and Position (1)	Fiscal Year Ended		Increase+ Decrease- Over Preceding Fiscal Year	
	Actual	Estimate	Amount	%
	Preceding Year	Current Year		
	19	19		
	(2)	(3)	(4)	(5)

Total Salaries and Benefits
per Exhibit 1

TOP DOWN SPORTS INVOLVED

TOP DOWN SPORTS PROMOTIONS

67 Pimlico Dr.,
Dundas, Ont.,
L9H 6J6
(416) 521-0993

Rec'd
Nov 9/84
D/B

Manager of Budgets
Treasury Department
City Hall
71 Main Street West
Hamilton, Ont
L8N 3T4

Re: Top Down Sports Application for grant, 1985 Nov. 9, 1984
Gentlemen

Enclosed you will find the financial statements
for the past events organized by the group now
known as Top Down Sports.

The formalization of Top Down Sports has taken
place in order to more efficiently carry out the
functions of the organization.

Should any further information be required, please
contact Chris L. Kiriakopoulos at 521-0993.

Sincerely



Chris L. Kiriakopoulos

Financial Statement

Hess Village Grand Prix

September, 1982

Income

Corporate Sponsorship	1100.00
Advertising Revenue	550.00
Government Grants	
Hamilton Special Events Committee	1500.00
Entry Fees	<u>360.00</u>
	3510.00

Expenses

Awards & Prizes		1500.00
Office Expenses		78.00
Publicity & Advertising		
Poster & program	450.00	
radio advertising	200.00	650.00
Race Expenses		
Sanction Fees	50.00	
Barracades	300.00	
Technical Support	500.00	
Rider Levies	105.00	
Police	180.00	
Marshal Expense	45.00	<u>1180.00</u>
		3408.00
Income	3510.00	
Expenses	<u>\$ 102.00</u>	3408.00

Financial Statement
Hess Village Grand Prix
July, 1983

Income

Corporate Sponsorship	1100.00	
Entry Fees	<u>300.00</u>	
	1400.00	

Expenses

Awards & Prizes	1000.00	1000.00
Office Expenses	50.00	50.00
Publicity & Advertising Poster	150.00	150.00
Race Expense Barracades	179.00	<u>179.00</u>
		1379.00
Income	1400.00	
Expenses	<u>\$ 21.00</u>	1379.00

Financial Statement
Canadian Ice Cream Classic

May, 1984

Income

Corporate Sponsorship	1500.00	
Advertising Revenue	700.00	
Entry Fees	<u>180.00</u>	
	2380.00	

Expenses

Awards & Prizes	750.00	750.00
Office Expenses	75.00	75.00
Publicity & Advertising Banners	400.00	400.00
Race Expenses		
Technical Support	400.00	
Truck Rental	50.00	
Sanction Fees	50.00	
Rider Levies	<u>90.00</u>	<u>590.00</u>
		1815.00

Income	2380.00	
Expenses		1815.00
	<u>\$ 565.00</u>	

Financial Statement
Hess Village Grand Prix
September, 1984

Income

Government Grant	
Special Events, City of Hamilton	3250.00
Corporate Sponsorship	1500.00
Entry Fees	<u>233.00</u>
	4983.00

Expenses

Awards & Prizes	1600.00	1600.00
Community Events		
High School Challenge	179.00	179.00
Office Expenses		
Postage/Stationary	30.00	
Telephone	60.00	90.00
Publicity & Advertizing		
Poster Design	120.00	
Printing	402.37	
Radio Advertisements	456.00	978.37
Race Expense		
Start/Finish Banner	325.00	
Barracades	30.49	
Truck/Gas	25.00	
Straw Bales	12.00	
St. John's Ambulance	25.00	
Police	114.00	
Event Services Inc.(Technical Support)	500.00	
O.C.A. Sanction Fees	43.50	
Levies	86.00	
Marshaling Expenses	300.00	1460.99
Organizers Honorarium	<u>500.00</u>	<u>500.00</u>
		4808.36
Income	4983.00	
Expense	<u>\$174.64</u>	4808.36

TOP DOWN SPORTS PROMOTIONS

TOP DOWN SPORTS PROMOTIONS

67 Pimlico Dr.,
Dundas, Ont.,
L9H 6J6
(416) 521-0993

March 6, 1985

Kevin Beattie
~~Budget Analyst~~
Treasury Department
Corporation of the City of Hamilton

Dear Mr. Beattie,

I am writing in response to your departments concern over the status of Top Down Sports, which has formed as a result of developments in Hamilton Bicycle racing. In 1985, we will be organizing two major events in Hamilton, as well as assisting the Hamilton Wentworth Lung Association with their High School Challenge which was initiated as a preliminary event to the 1984 Hess Village Grand Prix.

<u>Event</u>	<u>Date</u>
Canadian National Bicycle Championships	July 17 thru 21, 1985
Top Down Sports Criterium Series	August 22,23,24, 1985
High School Challenge (Hamilton Wentworth Lung Association)	September 29, 1985

Enclosed you will find the budgets for the National Championships, and the Criterium Series. Please note that the total operating budget reflected through these budgets is much higher than the original \$60,500.00 shown in our grant application to you. This change ~~drops~~ the cities percent contribution to our total operating budget from 21%, to 7.5%. The reason for the noted change is that since our original application on Sept. 30, 1984, the Hess Village Grand Prix has been incorporated into our bid for the National Championships. This inclusion of the National Championships to our original plans has increased our total budget, without affecting the plans for the funds expected from the Corporation of the City of Hamilton.

cont...

... Top Down Sports application for grant cont...

597838 Ontario Inc. has been in existence for less than one year, which does not entitle it to obtain a Non-profit status from the Province of Ontario. We do intend, once a "track record" has been developed, and we qualify for such a status, to pursue it.

In the mean time however, we would like to propose that should a surplus be developed in 1985, it be directed to the Canadian Cycling Association to be used in the development of bicycle racing. 7

Should you have any further questions concerning our application, please do not hesitate to contact us.

Sincerely,



Chris L. Kiriakopoulos
Top Down Sports

c.c. Mr. J.J. Schatz, Secretary Finance Committee

Miss A. Schimmel, Director of Culture & Recreation

CANADIAN ROAD CYCLING CHAMPIONSHIPS

1985 BUDGET

CANADIAN ROAD BICYCLE CHAMPIONSHIPS

1985 BUDGET

<u>ACC. #</u>	<u>ACCOUNT</u>	<u>BUDGET 1985</u>
P-001	Awards	445.00
O-002	Office Expense	1,125.00
O-003	Operating Expense	550.00
A-004	Advertising	3,000.00
A-005	Promotion	3,750.00
M-006	Competitor Expense	54,300.00
M-007	Technical Support	4,000.00
M-008	Professional Support	4,300.00
M-009	Race Expense	6,923.00
M-010	C.C.A. Expense	3,570.00
G-011	Administration	11,150.00
	<u>TOTAL EXPENSES</u>	<u>93,113.00</u>

CANADIAN ROAD CYCLING CHAMPIONSHIPS

1985 BUDGET

<u>SOURCE</u>	<u>BUDGET 1985</u>
Canadian Cycling Association	\$24,000.00
Provincial Cycling Associations	33,120.00
Ontario Government - Wintario	3,000.00
Other - Corporate, Regional government	37,000.00
<u>TOTAL REVENUES</u>	<u>97,120.00</u>

TOTAL REVENUES	\$97,120.00
TOTAL EXPENSES	<u>93,113.00</u>
*CONTINGENCY	4,007.00

* to cover unforeseeable expenses, changes in prices between budget and expenditure.

CANADIAN ROAD CYCLING CHAMPIONSHIPS

1985 BUDGET NOTES

<u>ACC. #</u>	<u>PARTICULARS</u>
P-001	<u>Awards</u> - Medals and jerseys
001.1	Medals - \$320.00
001.2	Jerseys - 125.00
0-002	<u>Office Expense</u> - Percentage monthly office expenses.
002.1	Insurance - \$ 75.00
002.2	Utilities - 100.00
002.3	Rent - 600.00
002.4	Telephone - 350.00
0-003	<u>Operating Expense</u> - Percentage daily operating expenses
003.1	Postage - \$200.00
003.2	Stationary - 200.00
003.3	Photocopies - 150.00
A-004	<u>Advertising</u>
004.1	Newspaper - \$2,000.00
004.2	Radio - 1,000.00
A-005	<u>Promotion</u>
005.1	Official Entertainment - \$1,000.00
005.2	Media Kits - 750.00
005.3	Poster Design - 200.00
005.4	Printing - 1,500.00

M-006 Competitor Expense

006.1	Accommodation -	\$12,800.00
006.2	Travel -	24,000.00
006.3	Meals -	17,500.00

M-007 Technical Support - Event Services will be contracted to provide photofinish, announcing, timing, and stages.

007.1 Event Services - \$4,000.00

M-008 Professional Support

008.1	Ambulance -	\$ 300.00
008.2	Police -	4,000.00

M-009 Race Expense

009.1	Banners	\$ 500.00
	Barricades	1,000.00
	Casual Labour	521.00
	Marshals	500.00
	Lap Cards	100.00
	Distance Markers	300.00
	Numbers	50.00
	Vehicles-Team -	1,920.00
	Official -	400.00
	Media	64.00
	Set-up	288.00
	Gas-Official	345.00
	Other	900.00

M-010 C.C.A. Expense

010.1	Comissaires Fees -	\$1,400.00
010.2	Accommodation -	1,120.00
010.3	Meals -	1,050.00

G-012 Administration

012.1 Organizational Costs - \$11,150.00

TOP DOWN SPORTS CRITERIUM SERIES

1985 BUDGET

TOP DOWN SPORTS CRITERIUM SERIES

1985 BUDGET

<u>ACC. #</u>	<u>ACCOUNT</u>	<u>BUDGET 1985</u>
P-001	Cash Prizes	\$20,000.00
P-002	Awards	440.00
O-003	Office Expense	1,125.00
O-004	Operating Expense	550.00
A-005	Advertising	10,000.00
A-006	Promotion	6,450.00
A-007	Community Events	5,000.00
M-008	Competitor Expense	5,000.00
M-009	O.C.A. Expense	1,750.00
M-010	Technical Support	4,000.00
M-011	Professional Support	981.00
M-012	Race Expense	3,021.00
G-013	Organizers Salaries	17,600.00
	<u>TOTAL EXPENSES</u>	<u>75,917.00</u>

THE HISTORY OF THE CITY OF BOSTON

Year	Event	Page
1630	First settlement of Boston	1
1634	First church organized	2
1635	First school established	3
1636	First public house	4
1637	First printing press	5
1638	First public library	6
1639	First public market	7
1640	First public hospital	8
1641	First public school	9
1642	First public office	10
1643	First public court	11
1644	First public prison	12
1645	First public jail	13
1646	First public workhouse	14
1647	First public almshouse	15
1648	First public hospital	16
1649	First public school	17
1650	First public office	18
1651	First public court	19
1652	First public prison	20
1653	First public jail	21
1654	First public workhouse	22
1655	First public almshouse	23
1656	First public hospital	24
1657	First public school	25
1658	First public office	26
1659	First public court	27
1660	First public prison	28
1661	First public jail	29
1662	First public workhouse	30
1663	First public almshouse	31
1664	First public hospital	32
1665	First public school	33
1666	First public office	34
1667	First public court	35
1668	First public prison	36
1669	First public jail	37
1670	First public workhouse	38
1671	First public almshouse	39
1672	First public hospital	40
1673	First public school	41
1674	First public office	42
1675	First public court	43
1676	First public prison	44
1677	First public jail	45
1678	First public workhouse	46
1679	First public almshouse	47
1680	First public hospital	48
1681	First public school	49
1682	First public office	50
1683	First public court	51
1684	First public prison	52
1685	First public jail	53
1686	First public workhouse	54
1687	First public almshouse	55
1688	First public hospital	56
1689	First public school	57
1690	First public office	58
1691	First public court	59
1692	First public prison	60
1693	First public jail	61
1694	First public workhouse	62
1695	First public almshouse	63
1696	First public hospital	64
1697	First public school	65
1698	First public office	66
1699	First public court	67
1700	First public prison	68
1701	First public jail	69
1702	First public workhouse	70
1703	First public almshouse	71
1704	First public hospital	72
1705	First public school	73
1706	First public office	74
1707	First public court	75
1708	First public prison	76
1709	First public jail	77
1710	First public workhouse	78
1711	First public almshouse	79
1712	First public hospital	80
1713	First public school	81
1714	First public office	82
1715	First public court	83
1716	First public prison	84
1717	First public jail	85
1718	First public workhouse	86
1719	First public almshouse	87
1720	First public hospital	88
1721	First public school	89
1722	First public office	90
1723	First public court	91
1724	First public prison	92
1725	First public jail	93
1726	First public workhouse	94
1727	First public almshouse	95
1728	First public hospital	96
1729	First public school	97
1730	First public office	98
1731	First public court	99
1732	First public prison	100
1733	First public jail	101
1734	First public workhouse	102
1735	First public almshouse	103
1736	First public hospital	104
1737	First public school	105
1738	First public office	106
1739	First public court	107
1740	First public prison	108
1741	First public jail	109
1742	First public workhouse	110
1743	First public almshouse	111
1744	First public hospital	112
1745	First public school	113
1746	First public office	114
1747	First public court	115
1748	First public prison	116
1749	First public jail	117
1750	First public workhouse	118
1751	First public almshouse	119
1752	First public hospital	120
1753	First public school	121
1754	First public office	122
1755	First public court	123
1756	First public prison	124
1757	First public jail	125
1758	First public workhouse	126
1759	First public almshouse	127
1760	First public hospital	128
1761	First public school	129
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1763	First public court	131
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1766	First public workhouse	134
1767	First public almshouse	135
1768	First public hospital	136
1769	First public school	137
1770	First public office	138
1771	First public court	139
1772	First public prison	140
1773	First public jail	141
1774	First public workhouse	142
1775	First public almshouse	143
1776	First public hospital	144
1777	First public school	145
1778	First public office	146
1779	First public court	147
1780	First public prison	148
1781	First public jail	149
1782	First public workhouse	150
1783	First public almshouse	151
1784	First public hospital	152
1785	First public school	153
1786	First public office	154
1787	First public court	155
1788	First public prison	156
1789	First public jail	157
1790	First public workhouse	158
1791	First public almshouse	159
1792	First public hospital	160
1793	First public school	161
1794	First public office	162
1795	First public court	163
1796	First public prison	164
1797	First public jail	165
1798	First public workhouse	166
1799	First public almshouse	167
1800	First public hospital	168
1801	First public school	169
1802	First public office	170
1803	First public court	171
1804	First public prison	172
1805	First public jail	173
1806	First public workhouse	174
1807	First public almshouse	175
1808	First public hospital	176
1809	First public school	177
1810	First public office	178
1811	First public court	179
1812	First public prison	180
1813	First public jail	181
1814	First public workhouse	182
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1821	First public jail	189
1822	First public workhouse	190
1823	First public almshouse	191
1824	First public hospital	192
1825	First public school	193
1826	First public office	194
1827	First public court	195
1828	First public prison	196
1829	First public jail	197
1830	First public workhouse	198
1831	First public almshouse	199
1832	First public hospital	200
1833	First public school	201
1834	First public office	202
1835	First public court	203
1836	First public prison	204
1837	First public jail	205
1838	First public workhouse	206
1839	First public almshouse	207
1840	First public hospital	208
1841	First public school	209
1842	First public office	210
1843	First public court	211
1844	First public prison	212
1845	First public jail	213
1846	First public workhouse	214
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1871	First public almshouse	239
1872	First public hospital	240
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1874	First public office	242
1875	First public court	243
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1894	First public workhouse	262
1895	First public almshouse	263
1896	First public hospital	264
1897	First public school	265
1898	First public office	266
1899	First public court	267
1900	First public prison	268
1901	First public jail	269
1902	First public workhouse	270
1903	First public almshouse	271
1904	First public hospital	272
1905	First public school	273
1906	First public office	274
1907	First public court	275
1908	First public prison	276
1909	First public jail	277
1910	First public workhouse	278
1911	First public almshouse	279
1912	First public hospital	280
1913	First public school	281
1914	First public office	282
1915	First public court	283
1916	First public prison	284
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1918	First public workhouse	286
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1932	First public prison	300
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1949	First public jail	317
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1951	First public almshouse	319
1952	First public hospital	320
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1981	First public jail	349
1982	First public workhouse	350
1983	First public almshouse	351
1984	First public hospital	352
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1986	First public office	354
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1998	First public workhouse	366
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2002	First public office	370
2003	First public court	371
2004	First public prison	372
2005	First public jail	373
2006	First public workhouse	374
2007	First public almshouse	375
2008	First public hospital	376
2009	First public school	377
2010	First public office	378
2011	First public court	379
2012	First public prison	380
2013	First public jail	381
2014	First public workhouse	382
2015	First public almshouse	383
2016	First public hospital	384
2017	First public school	385
2018	First public office	386
2019	First public court	387
2020	First public prison	388
2021	First public jail	389
2022	First public workhouse	390
2023	First public almshouse	391
2024	First public hospital	392
2025	First public school	393
2026	First public office	394
2027	First public court	395
2028	First public prison	396
2029	First public jail	397
2030	First public workhouse	398
2031	First public almshouse	399
2032	First public hospital	400
2033	First public school	401
2034	First public office	402
2035	First public court	403
2036	First public prison	404
2037	First public jail	405
2038	First public workhouse	406
2039	First public almshouse	407
2040	First public hospital	408
2041	First public school	409
2042	First public office	410
2043	First public court	411
2044	First public prison	412
2045	First public jail	413
2046	First public workhouse	414
2047	First public almshouse	415
2048	First public hospital	416
2049	First public school	417
2050	First public office	418
2051	First public court	419
2052	First public prison	420
2053	First public jail	421
2054	First public workhouse	422

TOP DOWN SPORTS CRITERIUM SERIES

1985 BUDGET

<u>SOURCE</u>	<u>BUDGET 1985</u>
Major Sponsor	\$21,000.00
Associate Sponsors	21,000.00
Canada Works Grant	20,800.00
Municipal Governments	10,000.00
Business Improvement Associations	3,000.00
Competitor Entry Fees	2,400.00
On-Site Advertising	1,500.00
<u>TOTAL REVENUE</u>	<u>79,700.00</u>

TOTAL REVENUES	\$79,700.00
TOTAL EXPENSES	<u>75,917.00</u>
*CONTINGENCY	3,783.00

* to cover unforeseeable expenses, changes in prices between budget and expenditure.

TOP DOWN SPORTS CRITERIUM SERIES

1985 BUDGET NOTES

<u>ACC. #</u>	<u>PARTICULARS</u>
P-001	<u>Cash Prizes</u>
001.1	Individual - \$15,000.00 (5,000.00/Race)
	Overall - 3,000.00
	Team - 2,000.00
P-002	<u>Awards - Medals and jerseys</u>
002.1	Medals - \$320.00
002.2	Jerseys - 120.00
0-003	<u>Office Expense - Percentage monthly office expenses.</u>
003.1	Insurance - \$ 75.00
003.2	Utilities - 100.00
003.3	Rent - 600.00
003.4	Telephone - 350.00
0-004	<u>Operating Expense - Percentage daily operating expenses</u>
004.1	Postage - \$200.00
004.2	Stationary - 200.00
004.3	Photocopies - 150.00
A-005	<u>Advertising</u>
005.1	Print - \$7,000.00
005.2	Radio - 3,000.00
A-006	<u>Promotion</u>
006.1	Official Entertainment - \$3,000.00
006.2	Media Kits - 750.00
006.3	Poster Design - 200.00
006.4	Printing - 2,300.00
006.5	Race Bible - 200.00

A-007	<u>Community Events</u>	- To stage events to coincide with the race
007.1	Community Events	- \$5,000.00
M-008	<u>Competitor Expense</u>	- To pay accomodation, travelling expenses, and appearance fees to attract star riders.
008.1	Competitor Expense	- \$5,000.00
M-009	<u>O.C.A. Expense</u>	
009.1	Fees and Levies	- \$1,200.00
009.2	Commissaires Fees	- 550.00
M-010	<u>Technical Support</u>	- Event Services will be contracted to provide photofinish, announcing, timing, and stages.
007.1	Event Services	- \$4,000.00
M-011	<u>Professional Support</u>	
011.1	Ambulance	- \$ 225.00
011.2	Police	- 756.00
M-012	<u>Race Expense</u>	
012.1	Banner	- \$ 600.00
	Barricades	- 1,000.00
	Casual Labour	- 521.00
	Marshals	- 500.00
	Lap Cards	- 100.00
	Numbers	- 50.00
	Vehicles	- 185.00
	Gas	- 65.00
G-013	<u>Organizers Salaries</u>	
013.1	Canada Works Grant	- \$17,600.00

TOP DOWN SPORTS PROMOTIONS

67 Pimlico Dr.,
Dundas, Ont.,
L9H 6J6
(416) 521-0993

TO: Members, City Council

FROM: Mayor R. M. Morrow


To: Mayor Wade, Town of Ancaster
Mayor Bennett, Town of Dundas
Mayor Ward, Town of Flamborough
Mayor Weylie, Township of Glanbrook
Mayor Sears, City of Stoney Creek
Mayor Morrow, City of Hamilton
Regional Chairman Anne Jones
Councillor Lombardo
Councillor Cowell
Councillor Powell

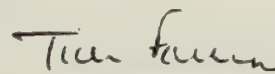
Top Down Sports is an organization which is dedicated to the development of sport through the promotion of high quality competition. Of special interest to us is bicycle racing, specifically bicycle racing in Hamilton-Wentworth. An opportunity has presented itself whereby we may host the National Road Championships, and would like at this time to present our proposal to you.

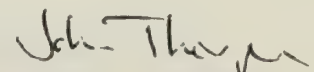
The Hamilton-Wentworth region is ideal for an event such as the National Championships. Flat areas surrounding Hamilton fit the specifications for time trials, while the escarpment offers the necessary climbs for championship road races. A modified version of the 1984 Hess Village Grand Prix course has been proposed as an exciting venue for the National Championship criterium events.

We also feel that the natural geographic features of the region, such as the bay and the escarpment, offer the opportunity for panoramic television coverage of the event. The proposed courses are designed for widespread regional involvement, and maximum event exposure. As a National Championship the event will attract national media coverage. Thus the National Championships will highlight the entire region, while providing a unique and wide ranging promotional vehicle, attractive to corporate sponsorship.

As you will notice while reading the preliminary application, Hamilton's bid is dependant upon securing financing before March 31, 1985. In order to do this a strong regional commitment is necessary. The suggestion has been made that a board of directors be formed in order to ensure a successful event. We are sure you will agree that the benefits to the region will make the effort well worthwhile.


Chris Kiriakopoulos


Tim Farrar


John Thorpe

TOP DOWN SPORTS PROMOTIONS

67 Pimlico Dr.,
Dundas, Ont.,
L9H 6J6
(416) 521-0993

January 24, 1985

Rose Mercier
Director General
Canadian Cycling Association
333 River Rd.
Vanier, Ontario

Dear Rose,

Please consider this letter our preliminary application to host the 1985 National Road Championships. Attached is our proposed schedule of events and budget.

Please note that we have included a senior mens criterium in the schedule, and request at this time that it be granted National Championship status. We feel that to attract major corporate sponsorship, a high profile criterium is necessary.

The following list outlines the responsibilities which we as the organizers agree to undertake;

Accomodation/Food

The organizers will make arrangements to accomodate approximately 200 riders and officials.

accomodation----- \$60.00/week (Double occ.)
Food ----- \$17.50/day

note- officials will be paid by organisers

Vehicles/Transportation

Neutral support- 3 vehicles will be supplied

Officials - 3 vehicles supplied

Team - organizers will assist in arranging for team vehicles where required

Transportation - organizers will supply airport transportation from Toronto or Hamilton airports.

Ambulance/Dope Testing

Ambulance and dope testing facilities will be arranged by the organizers.

cont...

1985 National Championships
Organizers responsibilities continued...

Event Services

Event Services has been contacted, however we are also investigating alternate sources for photo-timing.

The Courses

Road races will take place in the Hamilton Wentworth Region, and will utilize the niagara escarpment to ensure championship quality courses.

Team Time Trials will take place on a flat course just outside the city of Hamilton.


Criteriums will be run on an L-shaped circuit in downtown Hamilton.

All courses will be subject to the approval of the Canadian Cycling Association.

While we understand that time is running out, we feel that our bid is contingent upon receiving corporate sponsorship, and for this reason Top Down Sports reserves the right to withdraw this bid by March 31, 1985, should funding not be available. We are confident however, due to the apparent community support in this project, that we will be able to raise the necessary funds.

Further information will be forwarded, however, should you have any questions at this time, feel free to contact us.

Sincerely,

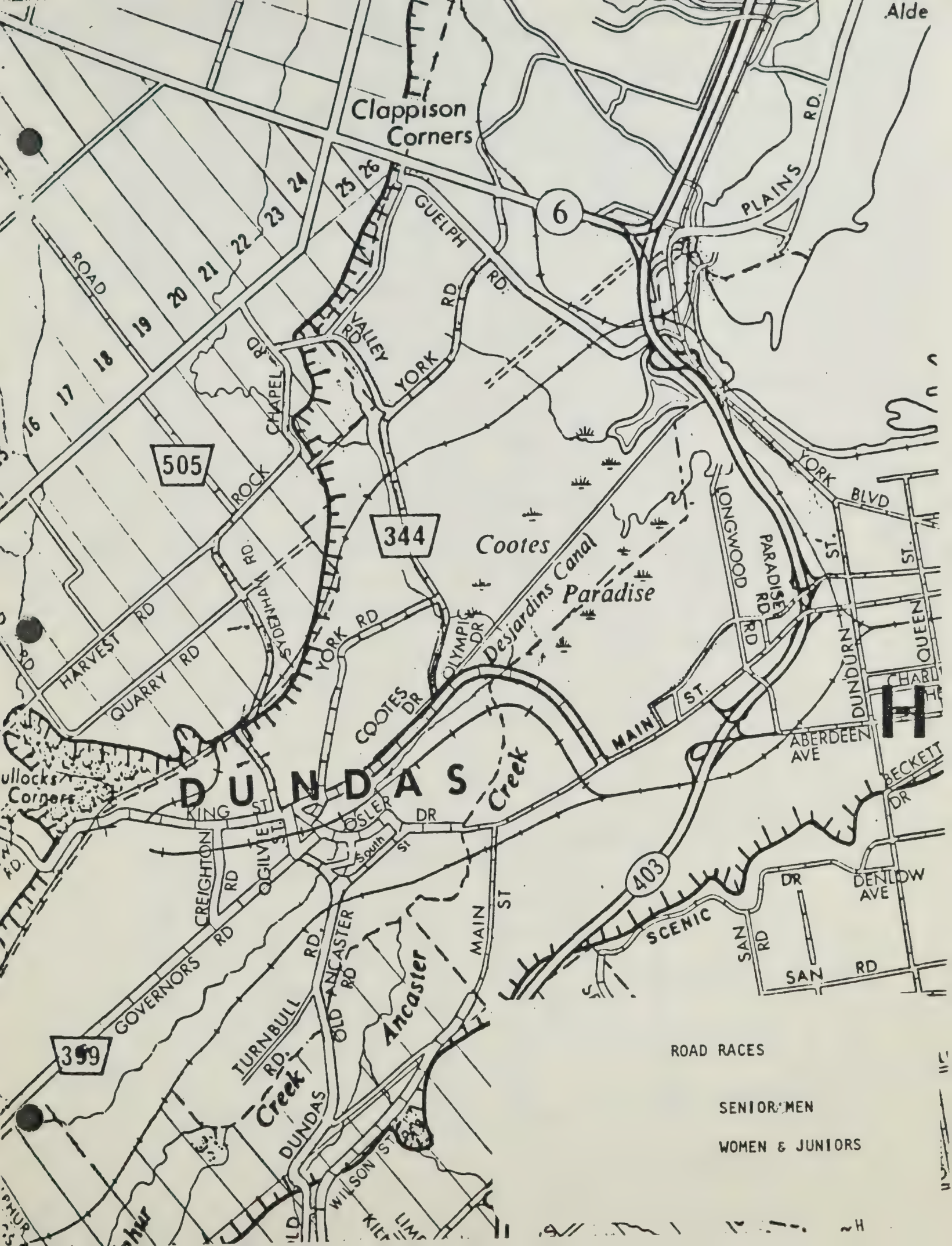


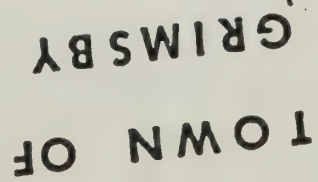
Chris L. Kiriakopoulos
Top Down Sports

1985 National Road Championships

Tentative Schedule of Events

Date	Time	Event	Distance	Venue
Wednesday July 17th	am	Junior Time Trial	70 km	Stoney Creek
	pm	Senior Time Trial	100 km	" "
Thursday July 18th		----- Rest Day-----		
Friday July 19th	am	Womans Road Race	100 km	✓ Dundas(Sydenham Hill
	pm	Junior Road Race	100 km	↑ " "
Saturday July 20th	am	Senior Mens Road Race	160 km	Waterdown(Snake Rd.)
Sunday July 21st	2pm	Womans Criterium	40 km	Hamilton(Downtown)
	3pm	Mens Criterium	65 km	" "
	7pm	Awards Banquet		McMaster University





WOMEN & JUNIORS

ECONOMIC BENEFITS

COMPETITORS, COACHES, OFFICIALS: 500

Accomodation, and Meals (McMaster University) ...

\$ 30,300.00

Miscellaneous: 500 X 5 (days) X 25 (\$/day)

62,500.00

OVERNIGHT GUESTS: 2,000

Meals, accomodation, misc.: 2,000 X 3 X 100.00 ..

600,000.00

DAY VISITORS (out of town): 20,000

Miscellaneous: 20,000 X 25.00

500,000.00

DIRECT ECONOMIC BENEFIT \$1,192,800.00

*compiled with the help of A. Birnie, Convention and
Trade Show Officer, Regional Municipality of
Hamilton-Wentworth.

CANADIAN ROAD CYCLING CHAMPIONSHIPS

1985 BUDGET

CANADIAN ROAD BICYCLE CHAMPIONSHIPS

1985 BUDGET

<u>ACC. #</u>	<u>ACCOUNT</u>	<u>BUDGET 1985</u>
P-001	Awards	445.00
O-002	Office Expense	1,125.00
O-003	Operating Expense	550.00
A-004	Advertising	3,000.00
A-005	Promotion	3,750.00
M-006	Competitor Expense	54,300.00
M-007	Technical Support	4,000.00
M-008	Professional Support	4,300.00
M-009	Race Expense	6,923.00
M-010	C.C.A. Expense	3,570.00
G-011	Administration	11,150.00
	<u>TOTAL EXPENSES</u>	<u>93,113.00</u>

CANADIAN ROAD CYCLING CHAMPIONSHIPS

1985 BUDGET

<u>SOURCE</u>	<u>BUDGET 1985</u>
Canadian Cycling Association	\$24,000.00
Provincial Cycling Associations	33,120.00
Ontario Government - Wintario	3,000.00
Other - Corporate, Regional government	37,000.00
<u>TOTAL REVENUES</u>	<u>97,120.00</u>

TOTAL REVENUES	\$97,120.00
TOTAL EXPENSES	<u>93,113.00</u>
*CONTINGENCY	4,007.00

* to cover unforeseeable expenses, changes in prices between budget and expenditure.

M-006 Competitor Expense

006.1	Accomodation -	\$12,800.00
006.2	Travel -	24,000.00
006.3	Meals -	17,500.00

M-007 Technical Support - Event Services will be
contracted to provide
photofinish, announcing,
timing, and stages.

007.1 Event Services - \$4,000.00

M-008 Professional Support

008.1	Ambulance -	\$ 300.00
008.2	Police -	4,000.00

M-009 Race Expense

009.1	Banners	\$ 500.00
	Barricades	1,000.00
	Casual Labour	521.00
	Marshals	500.00
	Lap Cards	100.00
	Distance Markers	300.00
	Numbers	50.00
	Vehicles-Team -	1,920.00
	Official -	400.00
	Media	64.00
	Set-up	288.00
	Gas-Official	345.00
	Other	900.00

M-010 C.C.A. Expense

010.1	Comissaires Fees -	\$1,400.00
010.2	Accomodation -	1,120.00
010.3	Meals -	1,050.00

G-012 Administration

012.1 Organizational Costs - \$11,150.00

CANADIAN ROAD CYCLING CHAMPIONSHIPS

1985 BUDGET NOTES

<u>ACC. #</u>	<u>PARTICULARS</u>
P-001	<u>Awards</u> - Medals and jerseys
001.1	Medals - \$320.00
001.2	Jerseys - 125.00
0-002	<u>Office Expense</u> - Percentage monthly office expenses.
002.1	Insurance - \$ 75.00
002.2	Utilities - 100.00
002.3	Rent - 600.00
002.4	Telephone - 350.00
0-003	<u>Operating Expense</u> - Percentage daily operating expenses
003.1	Postage - \$200.00
003.2	Stationary - 200.00
003.3	Photocopies - 150.00
A-004	<u>Advertising</u>
004.1	Newspaper - \$2,000.00
004.2	Radio - 1,000.00
A-005	<u>Promotion</u>
005.1	Official Entertainment - \$1,000.00
005.2	Media Kits - 750.00
005.3	Poster Design - 200.00
005.4	Printing - 1,500.00

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M-006 Competitor Expense

006.1	Accommodation -	\$12,800.00
006.2	Travel	- 24,000.00
006.3	Meals	- 17,500.00

M-007 Technical Support - Event Services will be
contracted to provide
photofinish, announcing,
timing, and stages.

007.1 Event Services - \$4,000.00

M-008 Professional Support

008.1	Ambulance -	\$ 300.00
008.2	Police	- 4,000.00

M-009 Race Expense

009.1	Banners	\$ 500.00
	Barricades	1,000.00
	Casual Labour	521.00
	Marshals	500.00
	Lap Cards	100.00
	Distance Markers	300.00
	Numbers	50.00
	Vehicles-Team	- 1,920.00
	Official	- 400.00
	Media	64.00
	Set-up	288.00
	Gas-Official	345.00
	Other	900.00

M-010 C.C.A. Expense

010.1	Comissaires Fees -	\$1,400.00
010.2	Accommodation	- 1,120.00
010.3	Meals	- 1,050.00

G-012 Administration

012.1 Organizational Costs - \$11,150.00



B(iv)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. Matthews, Treasurer DATE 1985 March 14
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☒ AND ☒ FINANCE ☒
(OR) _____ Committee

SUBJECT

APPROVAL OF THE 1985-1989 CAPITAL BUDGET

RECOMMENDATION

That the 1985-1989 provisional Capital Budget, as presented to the Finance Committee, Thursday, March 21, 1985, be approved along with the following recommendations:

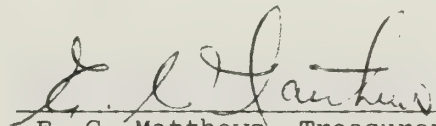
- (1) That the debt charges shall not exceed 15% of the estimated adjusted municipal levy for this Capital Budget.
- (2) That the policy established in 1982 for any unexpended portion of the municipal contribution to a Local Board be placed in a reserve for capital projects for that Board. This policy, in the opinion of our Committee, should be continued in 1985 and subsequent years to the extent that only adequate reserves are accumulated by the Board (as opposed to excessive reserves) and beyond this point such funds may be allocated to other areas requiring Local Board funding including any annual shortfall (amount required in excess of the municipal contribution).
- (3) That the employment impact of each project be given consideration.
- (4) With specific reference to the "Pay-As-You-Go" policy, as recommended in previous years, the one mill special levy established in 1982 and as approved for continuance beyond 1985 by City Council July 31, 1984, subject to definition of its application, be added to the five mill capital levy to form a six mill capital levy on the understanding that the expenditure program for the Reconstruction of Roadways, Abutting Sidewalks and other Sidewalks - Local Roads, be given first priority of the annual financing from this source. The balance of this six mill levy will be assigned to finance such other capital projects as directed by City Council.

1985 March 14

FINANCE COMMITTEE - Page 2

RECOMMENDATION - Continued

- (5) That where the construction specifications of a capital project go beyond the normal requirements of the City of Hamilton as a result of financial involvement with outside groups such as institutions, private sector corporations, individuals, or other groups, that such outside contribution be in the form of a firm commitment before City Council is requested to confirm the gross cost of the project and the financial contribution of the City.
- (6) That this Capital Budget Program be endorsed and forwarded to City Council for approval, for submission to and consideration by, the Ontario Municipal Board, through the Regional Council.


E. C. Matthews, Treasurer

BACKGROUND

The enclosed material is divided into three basic sections:

- (a) Analysis of Results of the 1984-1988 Capital Budget - Schedules A through D;
- (b) Analysis of the 1985-1989 Capital Budget along with the accompanying report dated March 18, 1985;
- (c) 1985-1989 Provisional Capital Budget Program - computer printout Pages 1 through 37.

This information is being provided not only to the Members of the Finance Committee, but to His Worship the Mayor and other Members of Council as well, at an early date in order that all Members of Council may have an opportunity to review the material, to attend the Finance Committee meeting scheduled for Thursday, March 21, 1985, if required, in preparation for requested approval at City Council, Tuesday, March 29, 1985.

In the meantime, I will be pleased to discuss this Capital Budget with any Member of Council if required.

c.c. Members of the Capital Budget Committee



B(iii)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. E. C. Matthews, Treasurer DATE 1985 March 19
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

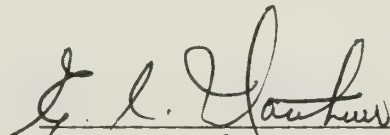
TO: CITY COUNCIL ☐ (OR) Finance ☒
Committee

SUBJECT

APPROVAL OF THE 1985 CURRENT ESTIMATES

RECOMMENDATION

That the 1985 Current Expenditures for City services only, in the amount of \$118,387,700, as presented to the Finance Committee Thursday, March 21, 1985, be approved.


E. C. Matthews, Treasurer

BACKGROUND

Attached is a copy of the detailed "Estimates of the City of Hamilton" for the year ended December 31, 1985.

This information is being provided to His Worship The Mayor and other members of Council as well as to the Finance Committee members so that all members may have an opportunity to review the material and, if desired, to attend the Finance Committee meeting March 21, 1985, in preparation for requested approval at City Council March 29, 1985.

Att.



E. A. SIMPSON
CITY CLERK

K. E. AVERY
DEPUTY CITY CLERK

CITY HALL
HAMILTON, ONTARIO
L8N 3T4

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1985

THE CORPORATION OF THE CITY OF HAMILTON

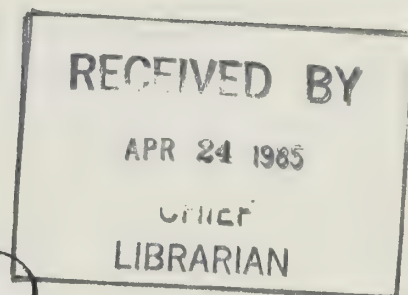
OFFICE OF THE CITY CLERK

1985 April 23

NOTICE OF MEETING

FINANCE COMMITTEE

Thursday, April 25, 1985
2:00 o'clock p.m.
Room 233, City Hall



J. J. Schatz, Secretary
Finance Committee

JJS/jm

A G E N D A

1. Adoption of the minutes of the meeting held Thursday, April 4, 1985
2. **ALDERMAN B. HINKLEY**
 - Policy re Fencing Abutting Road Allowance/Railway Lands
3. **CITY SOLICITOR**
 - (a) Claim - Schell vs City
 - (b) Claim - Smith vs City
 - (c) Claim - Pearson and City vs Caldwell
 - (d) Draft By-laws - Special Charge Levy - Congession Street & Downtown B.I.A.
4. **BOARD OF EDUCATION**
 - 1985 Levy Requirement
5. **CITY TREASURER**
 - (a) 1985 Mill Rates and Tax Levy By-laws
 - (b) Royal Hamilton Military Institute - Application for Tax Exemption
6. **DIRECTOR OF REAL ESTATE**
 - (a) Former King Edward School Site - south-east corner of Wilson and Mary

- (b) Surplus Board of Education lands - Highview, Sherwood Heights,
West Avenue Schools

7. CITY ARCHITECT AND CO-ORDINATOR, LLOYD D. JACKSON SQUARE

- 1985 Capital Projects

8. PARKS AND RECREATION COMMITTEE/TREASURER'S REPORT

- (a) Financing - Capital Grant for McMaster University - Track Facilities
- (b) Financing - Park Land Acquisition Programme
- (c) Financing - Sprinkler System - Whitehern
- (d) Financing - Sprinkler System - Military Museum
- (e) Financing - Sprinkler System - Dundurn Castle Stables

9. HAMILTON PARKING AUTHORITY/TREASURER'S REPORT

- Financing - 1985 Reconstruction of Existing Facilities

10. DIRECTOR OF PUBLIC WORKS

- Central Utilities Plant - Hamilton Place Piping Revisions

11. TRANSPORT AND ENVIRONMENT COMMITTEE/TREASURER'S REPORT

- (a) Financing - Replacement of Wentworth Street Steps - Lower Section
- (b) Financing - Addition and Alterations - Brampton Street Yard Building
- (c) Financing - Addition and Alterations - Ferguson Avenue Yard Building
- (d) Financing - Culvert Requirements - Riverdale East Neighbourhood

12. CITY COUNCIL

- Tabling Resolution - Corham Development Ltd. Proposal - Library Building

13. ALDERMAN D. GRAY

- Appointment of Sub-Committee - Hamilton Theatre Inc. Facilities (no copy)

14. ADJOURNMENT

1.

Thursday, April 4, 1985
1:00 p.m.
Room 233, City Hall

The Finance Committee met.

Present:

Alderman D. Gray, Chairman
Alderman I. Stout, Vice-Chairman
Mayor R. M. Morrow
Alderman M. Kiss
Alderman V. J. Agro
Alderman B. Hinkley
Alderman S. Collins
Alderman B. Charlton
Alderman T. Murray

Also Present:

Alderman W. Powell (Part of Meeting)
Alderman H. Merling (Part of Meeting)
Mr. L. Sage, Chief Administrative Officer
Mr. E. C. Matthews, City Treasurer
Mr. J. J. Schatz, Secretary, Finance Committee

The minutes of the meetings held Thursday, March 21, 1985 were adopted as circulated to the members.

Copies of a letter dated March 15, 1985 from Mr. G. E. Walls, Chairman of the Hamilton Mundialization Committee to Mayor Morrow requesting funding in the amount of \$2,500.00 were distributed to the members. Also distributed to the members were copies of an Information Report dated April 2, 1985 from the Treasurer to the Finance Committee advising as to the amount of funding provided in connection with the Mundialization Committee and/or visitors from Japan for the years 1980 to 1984.

Following discussion, the Committee agreed to recommend to City Council that funding to the maximum amount of \$2,500.00 be made available to the Hamilton Mundialization Committee to assist in defraying costs associated with a proposed Youth Conference in Hamilton in conjunction with the visit of some Japanese youths to Hamilton as well as an exchange visit by some youths from Hamilton to Japan. This expenditure to be charged to Account No. 0378-2700 - Unclassified. (In favour of the motion were Alderman Gray, Mayor Morrow, Alderman Kiss, Aldermen Agro, Hinkley, Collins, Charlton and Murray. Opposed was Alderman Stout.

Copies of a letter dated March 21, 1985 from the Chatham-Kent Disaster Committee requesting a financial assistance in connection with a flooding that took place in late February and early March, 1985 in the Chatham/Kent area were distributed to the members. The Committee agreed to refer this matter to the Region for consideration.

As recommended by the Director of Purchasing in a report dated March 29, 1985, the Committee agreed to recommend to City Council that a purchase order be issued to N.B.I. CANADA, INC., TORONTO, ONTARIO for the equipment located in the City Clerks, Traffic, Culture and Recreation, Legal and Systems/Fire Departments, for a total monthly rental of \$3,612.20, all charges included.

As recommended by the Director of Purchasing in a report dated March 29, 1985, the Committee agreed to recommend to City Council that an agreement be entered into with SCOTT COMPUTER LEASING, INC., MISSISSAUGA, ONTARIO, for the rental of Compucorp Micro-computer equipment for Treasury Accounts Receivable and Steno Sections at a monthly rate of \$1,423.00 and for equipment in the Personnel Department at a monthly rate of \$1,118.00, plus Ontario Sales Tax.

As recommended by the City Architect and Co-ordinator, Lloyd D. Jackson Square, in a report dated April 1, 1985, the Committee agreed to recommend that the following projects be carried out in 1985 and charged to appropriation K35501 in the Capital Budget, "Major Maintenance to Civic Buildings, 1985", and that the cost of \$200,000 be financed from the "Reserve for Capital Projects" account 0208-27.

PROJECT

EST. COST

(a) Fire Alarm Systems required by Ontario Fire Code

1.1 Central Memorial Recreation Centre

\$7,000.00

Minutes

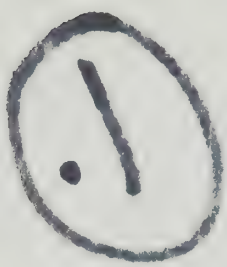
Mundialization
Committee - funding

Chatham-Kent
Disaster Committee
- financial
assistance

Purchaser Order
N.B.I. CANADA, INC.
TORONTO, ONTARIO

Agreement -
SCOTT COMPUTER
LEASING, INC.,
MISSISSAUGA, ONTARIO

Projects - 1985



<u>PROJECT</u>	<u>EST. COST</u>
1.2 Scott Park Rink	\$ 5,000.00
1.3 Parkdale Rink	5,000.00
1.4 Inch Park Rink	5,000.00
1.5 Children's Museum	1,000.00
1.6 Huntington Recreation Centre	7,000.00
1.7 Coronation Park Rink	5,000.00
1.8 Eastwood Arena	5,000.00
(b) Mountain Arena - additional exits and fire alarm system required by Ontario Fire Code	118,000.00
(c) Hill Park Recreation Centre - roof replacement	35,000.00
(d) Additional Fire Extinguishers and Cabinets	7,000.00

As recommended by the City Clerk in a report dated April 2, 1985, the Committee agreed to recommend that the conditions of eligibility for the Unemployed Bus Pass Program be expanded so as to provide for the following to be eligible:

- Persons who are registered with C. E. I. C. and enrolled in a Retraining Program through the National Institutional Training Programs sponsored by the Canada Employment Centre.
- Persons who are registered with C.E.I.C., working part-time and actively seeking full-time employment.

The Committee met in-camera to discuss a recommendation from the Hamilton Entertainment and Convention Facilities Inc. respecting a lease agreement with the Hamilton Steelhawks for use of the Copps Coliseum, following which the meeting was open to the public and the following resolution adopted:- That The Corporation of the City of Hamilton enter into a licence agreement with the Hamilton Steelhawks Hockey Club relative to the use of the Victor K. Copps Trade Centre Arena under the terms and conditions outlined in a report dated March 29, 1985 from the Hamilton Entertainment and Convention Facilities Inc.

The Committee approved same on the understanding that ^{if} private legislation relative to the incorporation of the Hamilton Entertainment and Convention Facilities Inc. is not obtained prior to execution of the said agreement, reference to HE and CF INC (Hamilton Entertainment and Convention Facilities Inc.) will be changed to "The Corporation of the City of Hamilton".

The Committee tabled until its next meeting the recommendation of the City Treasurer with respect to the \$110,000 cost estimate for reconstruction of existing parking facilities. The Committee tabled this matter pending a report as to the specific facilities to be reconstructed.

As recommended by the Treasurer in a report dated April 1, 1985, the Committee authorized the City Solicitor to make application to the Ontario Municipal Board for approval to construct the Victor K. Copps Trade Centre Arena Parking Facilities at an estimated cost of \$590,000 by the issuance of debentures for a period not to exceed 15 years, and further that an application be made to the Regional Municipality of Hamilton-Wentworth to issue debentures.

As recommended by the City Solicitor in a report dated April 1, 1985, the Committee agreed to recommend the following to City Council with respect to the City Hall Telephone System:-

- That the City discontinue its legal action against Canadian Great Lakes Casualty + Surety Company Ltd. and Jack Herishoran, Trustee of the Estate of Cantelco Communications Inc., a Bankrupt;
- That the City execute any and all necessary and appropriate releases in connection with its legal action and claim and that the City Solicitor and any other necessary persons be authorized to sign same;
- That the City return the bond to Canadian Great Lakes Casualty + Surety Company Limited;
- That the City receive the undertaking of Rockwell International Canada Limited with respect to a supply of parts and support for the telephone system in consideration of the City discontinuing its legal action and executing the appropriate releases.

Unemployed Bus Pass Program

Lease Agreement Steelhawks

Reconstruction of Parking Facilities

Application to O.M.B. to construct Parking Facilities - Trade Centre/Arena

City Hall Telephone System

It was noted that a similar resolution was passed by Regional Council at its meeting of February 19, 1985, and further that Weir and Foulds, the solicitors for the City and the Region are in agreement with this recommendation.

As recommended by the Treasurer in a report dated April 1, 1985, the Committee agreed to recommend the following to City Council with respect to the acceptance of payments for metered water billings on behalf of the Regional Municipality of Hamilton-Wentworth.

- That the Treasury Department be authorized, effective May 1, 1985, to accept payment of metered water billings, on behalf of the Region, providing the due dates do not fall within the last five working days of each month;
- That compensation from the Region be arranged by appropriate cash flow procedures suitable to the Treasurer;
- That the Treasurer monitor this procedure closely and report back to the Finance Committee if additional direct costs are incurred due to the volume of payments processed.

As recommended by the Treasurer in a report dated April 1, 1985, the Committee approved the application by the Municipal Law Enforcement Officers' Association to fund the banquet costs for their annual meeting to be held in Hamilton in 1985 in the amount of \$4,320.00 and further that same be charged to Account 0378-3567, "Hosting of Conferences with Municipal Subject Content".

As recommended by the Treasurer in a report dated April 1, 1985, the Committee approved the application by the Hamilton International Airshow for an interest-free loan in the amount of \$20,000.00 fully repayable within 60 days of the Airshow date. This amount to be financed from the Contingency Account (set aside with the "allocated" portion), subject to the receipt of any required documents satisfactory to the City Treasurer.

As recommended by the Treasurer in a report dated April 4, 1985, the Committee agreed to recommend that the total cost for the Dasher Boards in the Victor K. Copps Trade Centre/Arena in the amount of \$277,130.00 be financed from the cash allowance established in the building contract for this purpose, up to \$115,000.00 and the balance of \$127,130.00 be financed from the unutilized portion of the original gross cost and debenture authority under OMB No. E830018 dated May 9, 1983 for the Trade Centre/Arena and be charged to Account No. 0408-U3301.

As recommended by the Treasurer in a report dated April 4, 1985, the Committee agreed that subject to the approval of the Parks and Recreation Committee, with respect to an Offer to Purchase of a Score Clock for the Victor K. Copps Trade Centre/Arena, the total estimate cost of the Score Board Clock in the amount of \$214,000.00 be financed from Account No. 0408-U32805 up to the amount of \$200,000.00 budgeted as part of the gross construction cost of \$36,975,000.00 and the balance of \$14,000.00 be financed from the unutilized portion of the original gross cost and debenture authority under OMB No. E830018 dated May 9, 1983 for the Trade Centre/Arena and be charged to Account No. 0408-U3302.

Mr. Anthony Wellenreiter, solicitor, along with approximately 20 representatives of the Hellenic Community of Hamilton and District appeared before the Committee in connection with that organization's desire to purchase the city owned property (former Fire Station) at 37 Strathcona Avenue North). Also in attendance was Mr. R. Harris, representing Hamilton Theatre Inc., the present tenants of the property.

Mr. Wellenreiter advised that the Hellenic organization is most desirous of purchasing this property in order that it can expand its facilities which are immediately adjacent, and is prepared to pay the City the sum of \$55,000.00 for same. In addition, Mr. Wellenreiter advised that the Hellenic Community is prepared to make a contribution of \$20,000.00 to the Hamilton Theatre Inc. at the closing of the transaction or at such time as the Theatre Organization relocates.

Metered Water Billings

Municipal Law
Enforcement Officers'
Association - Annual
Banquet

Hamilton International
Airshow -loan

Dasher Boards -
Trade Centre/Arena

Offer to Purchase
Score Clock for Trade
Centre/Arena

Hellenic Community of
Hamilton and District
purchase of 37
Strathcona Ave. N.

He advised that the Hellenic Community is also prepared to offer the Theatre Organization a one-year tenancy in the building at the rent presently paid to the Corporation.

Mr. Harris, on behalf of Hamilton Theatre Inc. noted that his organization has been a tenant of this property for the past 26 years and urged that every consideration be given to permitting the organization to continue occupancy.

Hamilton Theatre Inc.

Following considerable discussion, the Committee agreed to recommend the following to City Council:-

- That the offer of the Hellenic Community of Hamilton and District to acquire the City-owned property at the north-west corner of Strathcona Avenue and Head Street (the former Fire Station - 37 Strathcona Avenue North) be accepted, subject to arrangements suitable to Hamilton Theatre Inc. for a new property and facilities being concluded with the assistance of the City of Hamilton.

A final solution to be sought no later than six (6) months from the adoption of this resolution.

That the funds derived from the sale of this property be placed in a reserve account from which the City can draw to assist Hamilton Theatre Inc. in its relocation to alternate facilities.

The Committee received the following delegations who appeared on behalf of their respective organizations to appeal the decision of the Finance Committee relative to the 1985 grant application:-

Appeal of Grant Applications

LEANDER BOAT CLUB - Mr. J. Tice and Mr. G. Gage
 HAMILTON SUZUKI SCHOOL OF MUSIC - Applicant did not appear
 HAMILTON FOLK ARTS COUNCIL (IT'S YOUR FESTIVAL) - Mr. D. and Mrs. I. Banting
 JOHN LAING SINGERS - Ms. Marjorie Laidler
 FIRST PLACE HAMILTON - Rev. G. Quart and Mr. B. McCorquodale
 HAMILTON HISTORY ASSOCIATES SOCIETY - Rev. J. Brown
 HAMILTON-STONEY CREEK SKATING CLUB - Miss S. Gross and B. Robertson
 CATHOLIC YOUTH ORGANIZATION - Applicant unable to attend
 HAMILTON LADIES' SLO-PITCH ASSOCIATION - Mrs. D. Street, M. Hass and M. Santucci
 HAMILTON REGIONAL GAMES FOR THE DISABLED - Mr. R. Sugden
 HESS VILLAGE GRAND PRIX C/O TOP DOWN SPORTS PROMOTIONS - Mr. J. Thorp

The Committee reviewed the applications in detail and following discussion, agreed to recommend the following to City Council:-

APPLICANT	AMT. REQUESTED	AMT. PREVIOUSLY APPROVED	AMOUNT NOW APPROVED
Leander Boat Club	28,500	6,500	\$10,000
Hamilton Suzuki School of Music	2,000	NIL	NIL
Hamilton Folk Arts Council (It's Your Festival)	47,000	27,000	27,000
John Laing Singers	5,000	500	500
First Place Hamilton	11,640	5,000	6,000
Hamilton History Associates Society	25,000	NIL	2,000
Hamilton-Stoney Creek Skating Club	2,000	400	1,000
Catholic Youth Organ.	10,650	10,140	10,650
Hamilton Ladies' Slo-Pitch Association	5,686	3,000	4,500
(Sub-Comm. recommendation)			
Hamilton Regional Games Games for the Disabled	6,000	2,500	6,000 *
(* The Committee agreed that this amount would be financed from the unclassified account rather than the grants accounts)			
Hess Village Grand Prix	12,250	3,250	5,000
(Sub-Comm. recommendation)			

As recommended by the Grants Sub-Committee in a report dated April 2, 1985, the Committee approved the following grants:-

Grants Approved

<u>APPLICANT</u>	<u>AMOUNT REQUESTED</u>	<u>AMOUNT APPROVED</u>
Canadian Warplane Heritage Museum	\$ 7,340	\$ 7,340
Hamilton Olympic Club	1,500	1,500
Kiwanis East End Boys' Club		
- Operating	133,430	133,430
Hamilton East End Boys' Club		
- Taxes	31,870	31,870
Navy League of Canada	1,500	1,500
Royal Canadian Air Cadets		
150 Squadron	1,500	1,500
Hamilton Pontiacs Ladies' Softball Team	1,560	850
Mount Olive Lodge No. 1	750	750
Hamilton International Airshow	5,000	4,000

As recommended by the Grants Sub-Committee in its report dated April 2, 1985, the Committee approved an increase in the Convention/Reception Grant for the Max Rotman Humanitarian Youth Award of \$100.00 to \$200.00.

Convention/Reception
Grant for Max Rotman
Humanitarian Youth
Award

As recommended by the Sub-Committee, the Committee agreed to recommend to City Council that \$20,000 be transferred from Account No. 0374-0601 "Unallocated Grant Funds" to Account 0374-1000 "Convention/Reception Grants".

It was noted that with approval of this transfer and the previously approved general grant and Convention/Reception Grants, the balance of the "Unallocated Grant Fund" is \$11,310.00.

Alderman Hinkley advised that due to a misunderstanding on the part of the officials of Theatre Aquarius, they were unaware that they were able to appeal the decision of the Finance Committee with regard to their requested grant of \$32,000.00 to offset operating costs of a proposed "Dundurn Festival". Following discussion, the Committee concurred with the suggestion of Alderman Hinkley in that Theatre Aquarius be extended an opportunity to attend the next meeting of the Finance Committee to discuss their grant application.

Theatre Aquarius

The meeting then adjourned.

Taken as read and approved,

J. J. SCHATZ, SECRETARY
FINANCE COMMITTEE

ALDERMAN D. GRAY, CHAIRMAN
FINANCE COMMITTEE

APR 18 1985



2.

April 16th, 1985.

Mr. J. Schatz, Secretary,
Finance Committee,
City of Hamilton.

Dear Mr. Schatz:

Please find attached a petition from the residents abutting
the railway line on St. Clair Avenue South.

Please place this matter on the agenda of the next Finance
Committee meeting so that I may discuss the City's financing of this
request.

Yours very truly,

Brian Hinkley,
Alderman, Ward 3.

BH:njb
Encl.

c.c.'s Mr. E. C. Matthews,
City Treasurer.

Mr. J. A. Hill, General Manager,
T. H. & B. Railway.

Mr. T. Schriener,
259 St. Clair Avenue.

(NOTE: Attached for the information of the Members of the Committee
is a copy of the present City of Hamilton Fence Policy.)

PETITION

We, the residents at the south end of St. Clair Avenue, request the City of Hamilton and the T.H. & B. Railway to cost share on a 50/50 basis the supply and installation of a frost fence across the road, sidewalk and road allowance between the City's property and the railway's property.

NOTE: It is our understanding that the T.H. & B. Railway will agree to pay half the cost if the City will participate on the same basis.

[illegible]

Sub-joined is Section 8 of the Forty-Third Report of the Board of Control adopted by City Council at its meeting held November 12, 1974.

8. Approval of the following policy respecting the sharing of costs associated with the erection of fences where the City of Hamilton is the abutting property owner in accordance with the recommendation of the Administrative Committee:-

CORPORATION CITY OF HAMILTON FENCE POLICY

Definition

In this policy the word "occupied" means that the City of Hamilton lands have been actually developed for district yards, recreation areas, parks, et cetera.

Terms

In the case where the City land is "occupied" as described above, that the City pay 50% of the cost of a four (4) foot chain link fence along the property line. The specifications of the fence to be in accordance with Plan No. RS-2005, attached.

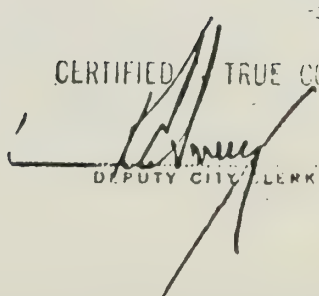
THE BOARD OF CONTROL RECOMMENDS THAT SECTION 1 OF THE PROPOSED CITY OF HAMILTON FENCE POLICY BE AMENDED TO READ AS FOLLOWS:-

"In the case where the City land is "occupied" as described above, that the City pay 50% of the cost of a four (4) foot chain link fence along the surveyed property line or along the line of existing fence (if any) if such fence has been there continuously and uninterrupted for at least ten years, unless there is agreement between the abutting owner and the City to have the new fence re-established on the surveyed property line. The specifications of the fence to be in accordance with Plan No. RS-2005, attached."CARRIED"

- (2) The abutting property pay the other 50%.
- (3) If the abutting property wishes to construct a higher fence of a more expensive fence, the abutting property shall pay the additional cost. The City, in turn, shall pay any additional cost if a higher or more expensive fence is required for our purposes.
- (4) This cost sharing should apply in cases where the City desires a fence or where the abutting property owner requests a fence.
- (5) The City should not share the cost of a fence abutting ravine lands, road allowances, alleyways or undeveloped lands, as it is the opinion of the Committee that these lands are considered to be "unoccupied" in terms of the Line Fences Act.
- (6) The City Department having jurisdiction over the lands in question should deal with any requests for fences from abutting property owners. In addition, each Department would be responsible to see that sufficient funds are included each year in their current budget.
- (7) The maintenance of the standard four (4) foot chain line fence should be shared on a 50-50 basis between the City and the abutting property owner. In the case where a difference type of fence is installed. the person who installed such a fence shall assume the total cost of maintenance.

- (8) No deviation from this Policy shall be made without the approval of the appropriate Committee and City Council, or the appropriate independent authority.
- (9) Where any dispute arises as a result of this Policy, the matter shall be referred to the Fence Viewer under the authority of the Line Fences Act.

CERTIFIED TRUE COPY


DEPUTY CITY CLERK



3(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM K.A. Rouff, City Solicitor DATE April 15, 1985
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 100-2.619(DRV:ed)

TO: CITY COUNCIL ☒ (OR) Claims Manager ☒
Finance Committee
Committee

SUBJECT

Meta Ann Schell vs The Corporation of the City of Hamilton
and Edward Hilton

Date of Accident: January 22, 1979

RECOMMENDATION

That the claims of Meta Ann Schell and her insurer against the City and Edward Hilton be settled in the amount of \$15,352.05 inclusive of interest and costs and that the following resolution be forwarded to City Council:

"By County Court writ issued April 5, 1979, Meta Ann Schell as Plaintiff commenced action against The Corporation of the City of Hamilton Fire Department and firefighter Edward Hilton. The action resulted from a January 22, 1979 accident in which Meta Ann Schell alleged that a Fire Department emergency vehicle being driven by Mr. Hilton on the way to an emergency call, entered her lane causing her to take evasive action and resulting in her travelling off the road and striking a hydro pole. She was driving a Darts vehicle at the time and three of her infant passengers suffered injury. Two of the infants subsequently commenced their own legal actions and their damages were paid by Mrs. Schell's insurer being the insurer of the Darts vehicle, which insurer has now claimed reimbursement for these payments in this action. Mrs. Schell who suffered a minor head injury, multiple contusions, lacerations of both knees and traumatic shock, claimed \$15,000.00 plus costs and interest. Her knees continue to bother her even five years after the accident. The infants Tamara Grace Tomkin and William Hand were paid a total of \$7,891.40 by Mrs. Schell's insurer and \$1,000.00 was also paid to a third infant who did not commence legal action. Damage to the Darts vehicle was approximately \$3,760.00.

Settlement negotiations have taken place with the solicitor for Mrs. Schell and her insurer and, it is recommended that all claims be settled in the amount of \$15,352.05 inclusive of interest and costs.

K.A. Rouff
Al Morden

BACKGROUND:

Where this accident occurred on Queenston Road, there is a median between the easterly and westerly lanes, just wide enough for the fire emergency vehicle to use. Mr. Hilton travelling easterly entered unto this median to drive around the eastbound traffic, starting to back up at the intersection of Queenston and Parkdale. Mrs. Schell was proceeding westerly and alleged that Mr. Hilton entered her lane causing her to lose control. Although Mr. Hilton is sure that he did not enter the westerly lane, he cannot be positive and there is an independent witness who will indicate that he momentarily entered Mrs. Schell's lane. However, the emergency lights and siren on Mr. Hilton's vehicle were in operation and, pursuant to The Highway Traffic Act, Mrs. Schell should have pulled over to the side of the road at the first opportunity. In view of the above, the matter was settled on essentially a 50/50 basis. There was no damage caused to the Fire Department emergency vehicle or injury to Firefighter Hilton or his passenger.

c.c. Fire Chief L.G. Saltmarsh
Fire Department

c.c. Mr. E.C. Matthews, City Treasurer

c.c. Mr. R.A. Morden, Director
Department of Public Works
for Claims Manager (C-79-84)



3(b)

THE CORPORATION OF THE CITY OF HAMILTON

FROM K. A. Rouff, City Solicitor DATE April 18, 1985
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 100-0.338

TO: CITY COUNCIL ☒ (OR) CLAIMS MANAGER ☒
FINANCE COMMITTEE ☒
Committee

SUBJECT

Joyce Smith vs City of Hamilton
Date of Fall: November 2, 1983

RECOMMENDATION

That the claim of Joyce Smith be settled in the amount of \$785.24 inclusive of interest, costs and OHIP and that the following resolution be forwarded to City Council:

"On November 2, 1983, Joyce Smith fell on the City sidewalk in front of the Library on Concession Street. She alleged that the fall was due to the unevenness of the sidewalk.

She suffered abrasion injuries to her knees that became infected and will likely cause some scarring. Also she sprained her left ankle.

Settlement negotiations have taken place with her lawyer and she is prepared to settle this matter for \$744.94 inclusive of interest and costs, plus \$40.30 for OHIP's claim for a total of \$785.24, which settlement is recommended."

K. A. Rouff
M. Morden

BACKGROUND

Although Mrs. Smith may not have fallen on the

continued....

municipal sidewalk but on the sidewalk behind, same is on the Library's property which is owned by the City in any case.

Further, the Library is covered by the City's insurance which has a \$500,000.00 deductible meaning that the City is essentially self-insured.

That this expenditure be charged to Account No. 0378 1898 - general damages.

c.c. Mr. Peter Baker,
Administrator of Finance and Property,
Hamilton Public Library.

Mr. E. C. Matthews,
City Treasurer;

Mr. R. A. Morden, Director,
Department of Public Works,
for Claims Manager. C-83-343.



3(e)

THE CORPORATION OF THE CITY OF HAMILTON

FROM K.A. Rouff, City Solicitor DATE April 15, 1985
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 160-1.1430 (DRV:ed)

TO: CITY COUNCIL ☒ (OR) Finance Committee
Claims Manager ☒
Committee

SUBJECT

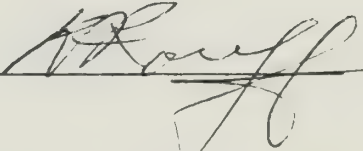
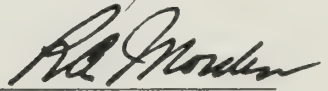
Donald Pearson and The Corporation of the City of Hamilton vs
Peter L. Caldwell and Bruce David Caldwell
Date of Accident: September 8, 1983

RECOMMENDATION

That the Claim of Donald Pearson and the City against Peter L. and Bruce David Caldwell be settled in the amount of \$9,617.77 inclusive of interest and costs, said amount to be paid to the City and that in accordance with Section 8(4) of The Workers' Compensation Act, R.S.O. 1980, Chapter 539 and the attached Application by Mr. Pearson, the surplus of \$4,640.00, that will remain after deduction of the City's expenses, be paid to Mr. Pearson and that the following resolution be forwarded to City Council:

"On September 8, 1983 Donald Pearson was operating a City vehicle which was struck from behind by a motor vehicle owned by Bruce David Caldwell and operated by Peter L. Caldwell. Mr. Pearson suffered injury to his right forearm requiring him to take time off work and to incur expenses for medical and physiotherapy treatment. Settlement discussions have taken place with the insurance adjuster for the Caldwells and it is recommended that the claims of the City and Mr. Pearson be settled in the amount of \$9,617.77 inclusive of interest and costs which amount is to be paid to the City. After deduction of the City's expenses and costs there will be a surplus of \$4,640.00 and it is recommended that in accordance with the authority granted under Section 8(4) of The Workers' Compensation Act, R.S.O. 1980, Chapter 539, payment of the surplus be made to Mr. Pearson. The Workers' Compensation Act provides that in the event that Mr. Pearson suffers a recurrence relating to this accident, the above-mentioned sum of \$4,640.00 remains as a credit to the City and will be deducted from the amount of any further compensation or

other benefits to which Mr. Pearson may become entitled from The Workers' Compensation Board with respect to this accident."

BACKGROUND:

Mr. Pearson's doctor has advised that Mr. Pearson suffered a moderately severe injury to the pronator muscles of his right forearm and a mild rotator cuff tendonitis as a result of arm being pushed against the steering wheel in this accident. He has also advised that although Mr. Pearson's injury does not present a permanent disability, it could recur and would have to be treated again with physiotherapy and anti-inflammatory drugs. After deduction of the City's expense, there will be a surplus of \$4,640.00 which must be paid to Mr. Pearson pursuant to Section 8(4) of The Workers' Compensation Act, R.S.O. 1980 Chapter 539, however, this amount remains as a credit in favour of the City with respect to any future compensation or other benefits claimed by Mr. Pearson from The Workers' Compensation Board with respect to this accident.

c.c. Mr. E.C. Matthews, City Treasurer

c.c. Mr. A.F. Gillespie, Director of Personnel

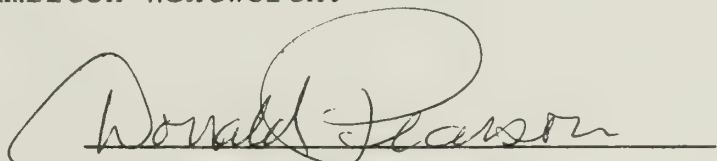
c.c. Mr. R.A. Morden, Director,
Department of Public Works
for Claims Manager (C-83-267)

1985 March 6

APPLICATION

Re: City of Hamilton and Pearson vs Caldwell
Date of Accident; September 8, 1983

I hereby make application to the Finance Committee and the City Council of The Corporation of the City of Hamilton pursuant to Subsection 4 of Section 8 of The Workers' Compensation Act, R.S.O. 1980, Chapter 539, for the monies recovered by said Corporation in excess of the monies expended by said Corporation with respect to my accident on September 8, 1983 on Fennell Avenue between East 27th and East 28th Streets, in the City of Hamilton, in the Regional Municipality of Hamilton-Wentworth.


Donald Pearson

c.c. Secretary, Finance Committee

Mr. R. A. Morden, Director,
Department of Public Works,
for Claims Manager.

Mr. David R. Vickers,
City Solicitor's Office.

MEMORANDUM • CITY OF HAMILTON

3(d)

TO : Mr. J. J. Schatz,
Secretary,
Finance Committee

FROM : P. M. Eker

SUBJECT : Downtown Business Improvement Area
and Concession Street Business
Improvement Area - Levy By-laws

YOUR FILE:

APR 10 1985
CITY CLERKS

OUR FILE: 40-102.3

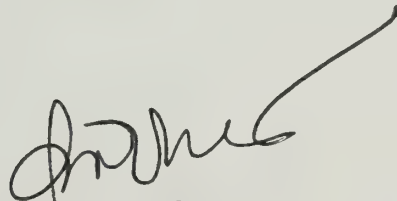
(S.F. 7-02)

40-102.5

DATE : 1985 April 10

Attached hereto are two draft By-laws for review
by your Committee.

Kindly advise if the By-laws are satisfactory.



P. M. Eker,
for K. A. Rouff,
City Solicitor.

PME:js
Attach

c.c. Mr. E. C. Matthews,
City Treasurer
Attn: Mr. D. J. Goodman,
Assistant Supervisor of Taxation

The Corporation of the City of Hamilton

FOR DISCUSSION PURPOSES

ONLY

APRIL 10, 1985

CITY SOLICITOR

THE CITY OF HAMILTON

BY-LAW NO. 85-

To Levy the Special Charge for 1985 for
the Improvement Area in the Area Between
King William Street, Mary Street, Main
Street East and James Street, Designated
by By-law No. 82-151

WHEREAS pursuant to subsection 217(10) of The Municipal Act, R.S.O. 1980, Chapter 302, the Board of Management for the Improvement Area has submitted Estimates for the year 1985;

AND WHEREAS a Special Charge is to be levied to raise the sum equal to the total of the Estimates.

NOW THEREFORE the Council of The Corporation of the City of Hamilton enacts as follows:

1. The Estimates of the Board of Management for the Improvement Area in the area between King William Street, Mary Street, Main Street East and James Street for 1985 in the amount of \$120,000 are hereby approved.

2. In order to raise the said \$120,000, there is hereby levied a Mill Rate of 21.2277 as a Special Charge on the persons in the Area assessed for business assessment, in accordance with By-law No. 82-152, as follows:

(1) The assessed value of all the real property in the Area used as the basis for computing business assessment, (known herein as "the Total Assessed Value") is	\$6,651,316
--	-------------

(2) The assessed value of the real property that is used as the basis for computing the business assessment of City Parking Holdings Limited with respect to the hotel business known as "The Royal Connaught Hotel" at 82 King Street East is	\$677,984
This is reduced by two-thirds to produce the Reduced Assessed Value of that business:	452,032
	<hr/>
	\$225,952
	<hr/>

(3) The assessed value of the real property that is used as the basis for computing the business assessment of Commonwealth Holiday Inn of Canada Limited with respect to the hotel business known as "The Holiday Inn" at 150 King Street East is	\$819,450
This is reduced by two-thirds to produce the Reduced Assessed Value of that business:	\$546,303
	<hr/>
	\$273,147
	<hr/>

(4) "The Reduced Total Assessed Value" is
(\$6,651,316 - \$452,032 - \$546,303) \$5,652,981

(5) The Mill Rate for the Special Charge is calculated by:

(a) dividing the approved estimates of the Board of Management, \$120,000,

(b) by the Reduced Total Assessed Value, \$5,652,981 and

(c) multiplying the result by 1,000.

3. The portion of the Special Charge to be paid by the hotel business in subsection 2(2) shall be determined by multiplying its Reduced Assessed Value by the Mill Rate.

4. The portion of the Special Charge to be paid by the hotel business in subsection 2(3) shall be determined by multiplying its Reduced Assessed Value by the Mill Rate.

5. The portion of the Special Charge to be paid by each of the other persons in the Area assessed for business assessment shall be determined by multiplying the assessed value of the real property that is used as the basis for computing the business assessment of such person by the Mill Rate.

PASSED this day of A.D. 1985.

City Clerk

Mayor

The Corporation of the City of Hamilton

BY-LAW NO. 85-

To Levy:

A Special Charge

Respecting:

THE AREA GENERALLY COVERING CONCESSION STREET
BETWEEN EAST 18th STREET AND EAST 25th STREET

DRAFT #1
FOR DISCUSSION PURPOSES
ONLY
APRIL 10, 1985
CITY SOLICITOR
THE CITY OF HAMILTON

WHEREAS subsection 217(17) of The Municipal Act,
R.S.O. 1980, Chapter 302 provides as follows:

(17) Subject to such maximum and minimum charges as the council may specify by by-law, the council shall in each year levy a special charge upon persons in the area assessed for business assessment sufficient to provide a sum equal to the sum of money provided for the purposes of the Board of Management for that area, together with interest thereon at such rate as is required to repay any interest payable by the municipality on the whole or any part of such sum, which shall be borne and paid by such persons in the proportion that the assessed value of the real property that is used as the basis for computing the business assessment of each of such persons bears to the assessed value of all the real property in the area used as the basis for computing business assessment.

NOW THEREFORE the Council of The Corporation of the City of Hamilton enacts as follows:

1. In this by-law,
 - (a) "area" means the business improvement area designated by By-law No. 83-308;
 - (b) "estimates" means the estimates referred to in subsection 217(10) of The Municipal Act.
2. The estimates of the Board of Management of the Area, for the year 1985, in the amount of \$12,000 is hereby approved.
3. The assessed value of all the real property in the Area used as the basis for computing business assessment is \$717,507.
3. The special charge required to be levied in 1984 upon persons in the Area assessed for business assessment in accordance with subsection 217(17) of The Municipal Act is hereby levied at a mill rate of 16.7246.

PASSED this

day of

A.D. 1985.

City Clerk

Mayor

The Board of Education for the City of Hamilton

OFFICE OF THE
SECRETARY-TREASURER
AND BUSINESS ADMINISTRATOR



100 MAIN STREET WEST
HAMILTON, ONT.
TELEPHONE (416) 527-5092

MAILING ADDRESS
P.O. BOX 558
HAMILTON, ONT.
L8N 4L1

4.

April 23, 1985.

Mr. J. J. Schatz,
Secretary,
Finance Committee,
City Hall,
Hamilton, Ontario.

Dear Mr. Schatz:

Our levy requirement for 1985 as approved by our Board on
April 22nd is:

Elementary Panel	\$53,103,026
Secondary Panel	<u>43,645,223</u>
Total	<u>\$96,748,249</u>

We understand that amounts of \$57,021 for Elementary Panel and
\$49,359 for Secondary Panel will be added to our requisition, for
mill rate purposes, to cover the short-fall in tax collections in
1984 due to assessment revisions.

Yours truly,

R. S. Cartmell,
Secretary-Treasurer and
Business Administrator.

WGR/mk
Attach.

cc: Mr. E. C. Matthews,
Treasurer

BOARD OF EDUCATION FOR THE CITY OF HAMILTON

BUDGET SUMMARY

	<u>1984</u>		<u>1985</u>		<u>Increase</u>	
	<u>\$'000</u>	<u>±</u>	<u>\$'000</u>	<u>±</u>	<u>\$'000</u>	<u>±</u>
<u>Expenditures</u>						
Salaries & Wages, Fringe Benefits	121,950	79.6	130,278	80.0	8,328	6.8
Travel, Personnel Training & Bursaries	505	0.3	564	0.3	59	11.7
Books, Energy, Repairs & Supplies	18,068	11.8	18,771	11.5	703	3.9
Replacement & New Equipment	2,522	1.7	2,747	1.7	225	8.9
Debt Charges	3,972	2.6	3,913	2.4	(59)	(1.5)
Capital from Current & Perm. Improvement	1,174	0.8	1,522	0.9	348	29.6
Rentals, Fees & Contractual Services	3,422	2.2	3,692	2.3	270	7.9
Transfers to Other Boards & Other	1,543	1.0	1,468	0.9	(75)	(4.9)
Total Expenditure Budget	153,156	100.0	162,955	100.0	9,799	6.4
<u>Revenues</u>						
Levy for Mill Rate	89,084	58.2	96,748	59.4	7,664	8.6
Suppl. Taxes, Telephone & Telegraph & P.I.L.	4,716	3.0	5,314	3.2	598	12.7
Provincial Grants	51,276	33.5	52,941	32.5	1,665	3.2
Other Revenue and Surplus	8,080	5.2	7,952	4.9	(128)	(1.6)
Total Revenue Budget	153,156	100.0	162,955	100.0	9,799	6.4
<u>Levy</u>						
Board of Education Levy (as above)	89,084		96,748		7,664	8.6
Additional Levy by City re prior year short-fall of tax collection	149		106		(43)	(28.9)
Total Levy	89,233		96,854		7,621	8.5
<u>Residential Mill Rates</u>						
Elementary	58.2131		65.4968		7.2837	12.5
Secondary	44.2715		45.1813		0.9098	2.1
Education Mill Rate	102.4846		110.6781		8.1935	8.0
City Mill Rate	69.7323		73.4019		3.6696	5.3
Region Mill Rate	56.8038					
Total Mill Rate	229.0207					
<u>Taxes on Average \$5,000 Assessment</u>						
Education	512.42		553.39		40.97	8.0
City	348.66		367.01		18.35	5.3
Region	284.02					
Total Taxes on \$5,000 Assessment	1,145.10					

LINE NO.

	9	10	11	12	13	14	15	16	17-20
SUPPLIES AND SERVICES	REFL EQUIP.	OEST CHARGES	NEW EQUIPMENT	CAPITAL FROM CURRENT	PERMANENT IMPROV.	RENTALS	FEE'S AND CONTRACT SERVICES	TRANSFERS TO OTHER BOARD AND OTHER	TOTAL
	086	084	084	084	084	072	080	088-096	
385,086	7,150		12,730			1,200	4,500	3,660	2,596,713
86,465	500						164,371	70,116	782,384
157,170			9,975			236,765	8,400	350	1,035,456
									030
816,639	14,960		79,325			6,595		40,550	7,580,243
866,174	103,168		219,838			3,100	2,000	2,150	6,962,503
4,005,183	336,103		1,838,910			1,915		3,050	97,849,016
60,700	10,000		23,230			1,100	2,450		8,476,786
74,510	470		24,450				500		2,156,441
7,450	1,000		900						214,104
4,000						9,982			123,769
22,735								275	336,910
4,000									103,369
87,384			5,800			10,650		2,780	950,397
1,239,678	5,890		17,140			570,775	149,694	200	19,268,079
122,200-	2,360		31,210			1,500	34,004	500	3,120,430
									23,000
							2,333,995		2,333,995
							6,237		6,237
2,677									2,677
							74,912		74,912
							47,294		47,294
								62,955	62,955
				925,000	596,824				1,521,824
		3,912,697							3,912,697
233,886			1,600			660	20,000	281,129	1,041,134
183,040						-		119,500	1,490,778
								881,131	881,131
8,114,571	481,601	3,912,697	2,265,108	925,000	596,824	844,242	2,848,357	1,468,346	162,955,314
7,398,412	479,574	3,912,496	2,042,667	648,150	526,291	709,076	2,713,003	1,543,155	153,156,339
716,165	2,027	(59,799)	222,441	276,850	70,533	135,216	135,356	(74,808)	9,798,975

ANALYSIS OF EXPENDITURES BY FUNCTION

LINE NO.	1	2	3	4	5	6	7	8
	SALARIES AND WAGES	EMPLOYEE PRORATE BENEFITS	TRAVEL EXPENSE	WORK TRAINING	BIBLIOTHECAIRY AND STUDENT AID	BOOKS AND FILMS	ENERGY COSTS	REPAIRS BUILDINGS AND GROUNDS
	008	016	024	032	040	048	047	046
010 BUSINESS ADMINISTRATION	878,717	121,656	3,796	5,295		3,088		
011 GENERAL ADMINISTRATION	199,460	8,375	13,968	18,347		629		
020 COMPUTER SERVICES	218,545	24,775	710	1,398		551		
030 INSTRUCTION GENERAL								
032 INSTRUCTION ADMINISTRATION	3,643,167	224,668	65,876	143,798		155,636		
034 SCHOOL SERVICES	2,155,564	292,376				490,067		
036 REGULAR DAY SCHOOL	43,847,641	2,682,677	44,774			654,103		
037 SPECIAL EDUCATION SERVICES AND PROGRAMS	7,145,249	432,385				41,836		
038 SPECIAL EDUCATION T.R.	1,919,467	131,662	882			4,500		
039 EDUCATIONAL RESEARCH AND EVALUATION	111,800	10,471	310	327		257		
040 DRIVER EDUCATION/ HERITAGE LANGUAGE	109,787							
041 SUMMER SCHOOL	45,600							
042 CONTINUING EDUCATION CITIZENSHIP AND ENGLISH								
044 CONTINUING EDUCATION EVENING SCHOOL/OTHER		3,296						
070 PLANT OPERATION	6,344,686	1,129,920	4,536	1,156		277	2,460,006	131,567
075 PLANT MAINTENANCE	191,286	77,558	4,440	313		45	10,207	1,289,584
076 TRANSPORTATION ADMINISTRATION	22,635							
077 TRANSPORTATION HOME TO SCHOOL								
078 TRANSPORTATION HOME TO OSDB								
079 TRANSPORTATION BOARD/LODGING								
080 TRANSPORTATION SCHOOL TO SCHOOL								
081 TRANSPORTATION OTHER								
082 TUITION FEES								
083 CAPITAL EXPENDITURES (NON-ALLOCABLE)								
087 DEBT CHARGES								
088 OTHER OPERATING EXPENDITURE	96,882	8,136	507	50			112,511	94,731
099 NON-OPERATING EXPENDITURE	369,639	26,203					109,073	
MUNICIPAL CHARGE BACKS								
PROVISION FOR RESERVE FOR WORKING FUNDS								
PROVISION FOR RESERVE FOR REFUND OF TAXES								
PROVISION FOR RESERVE FUND - MINISTRY EQUITY								
PROVISION FOR RESERVE FUND - BOARD EQUITY								
PROVISION FOR RESERVE FUNDS - OTHER								
TOTAL 85	67,300,125	5,174,158	139,799	170,684		1,350,989	2,691,797	1,515,882
TOTAL 84	62,519,157	4,789,149	122,456	116,065		1,207,591	2,808,626	1,510,835
INCREASE (DECREASE)	4,780,968	385,009	17,343	54,619		143,398	(116,829)	5,047
	7.6	8.0	14.2	47.1		11.9	(4.2)	0.3

ANALYSIS OF EXPENDITURES BY FUNCTION

LINE NO.	1	2	3	4	5	6	7	8
	BALANCES AND WAGES	EMPLOYEE BENEFITS	TRAVEL EXPENSE	HOME TRAINING	LIBRARY STUDENT AID	BOOKS AND FILES	ENERGY COSTS	REPAIRS AND MAINTENANCE ON GROUNDS
	008	016	004	032	040	045	047	048
010 BUSINESS ADMINISTRATION	1,015,133	140,554	4,407	6,164		3,577		
011 GENERAL ADMINISTRATION	182,419	7,640	12,769	16,754		571		
020 COMPUTER SERVICES	334,751	37,969	1,096	2,152		849		
030 INSTRUCTION GENERAL								
032 INSTRUCTION ADMINISTRATION	2,022,567	144,106	35,195	88,126		99,035		
034 SCHOOL SERVICES	2,176,397	202,569				449,100		
036 REGULAR DAY SCHOOL	41,339,760	2,526,384	6,339	65,600		496,577		
037 SPECIAL EDUCATION SERVICES AND PROGRAMS	708,010	40,462				11,364		
038 SPECIAL EDUCATION T.R.								
039 EDUCATIONAL RESEARCH AND EVALUATION	74,159	6,928	203	213		166		
040 DRIVER EDUCATION/HERITAGE LANGUAGE								
041 SUMMER SCHOOL	268,300							
042 CONTINUING EDUCATION CITIZENSHIP AND ENGLISH	99,369							
044 CONTINUING EDUCATION EVENING SCHOOL/OTHER	834,446	3,974	987	580		500		
070 PLANT OPERATION	4,170,232	622,414	5,247	1,344		323	2,356,561	56,433
075 PLANT MAINTENANCE	220,981	89,608	5,135	367		55	11,793	1,271,694
076 TRANSPORTATION ADMINISTRATION	365							
077 TRANSPORTATION HOME TO SCHOOL								
078 TRANSPORTATION HOME TO OSDB								
079 TRANSPORTATION BOARD/LOADING								
080 TRANSPORTATION SCHOOL TO SCHOOL								
081 TRANSPORTATION OTHER								
082 TUITION FEES								
083 CAPITAL EXPENDITURES (NON-ALLOCABLE)								
087 DEBT CHARGES								
088 OTHER OPERATING EXPENDITURE	51,458	9,420	473			122,000	7,422	269
099 NON-OPERATING EXPENDITURE	443,607	30,289					209,427	
MUNICIPAL CHARGE BACKS								
PROVISION FOR RESERVE FOR WORKING FUNDS								
PROVISION FOR RESERVE FOR REFUND OF TAXES								
PROVISION FOR RESERVE FUND - MINISTRY EQUITY								
PROVISION FOR RESERVE FUND - BOARD EQUITY								
PROVISION FOR RESERVE FUNDS - OTHER								
TOTAL 05	53,941,954	3,862,317	71,851	115,700	65,600	1,184,117	2,585,203	1,328,366
TOTAL 1904	51,029,783	3,611,624	76,486	135,668	54,000	1,370,826	2,565,974	1,205,325
INCREASE (DECREASE)	2,912,171	250,693	(4,635)	(19,968)	11,600	(186,709)	19,229	123,041

[illegible]

SUMMARY OF LEVIES AND MILL RATES

1985 vs. 1984

<u>LEVY</u>	<u>ELEMENTARY</u>		<u>SECONDARY</u>		<u>TOTAL</u>	
1985						
Budget Levy	53,103,026		43,645,223		96,748,249	
City Adjustment*	57,021	53,160,047	49,359	43,694,582	106,380	96,854,629
1984						
Budget Levy	46,757,364		42,327,383		89,084,747	
City Adjustment*	82,088	46,839,452	66,983	42,394,366	149,071	89,233,818
INCREASE		6,320,595		1,300,216		7,620,811
% Increase		13.5		3.1		8.5
Residential Assessment Base - 1985		<u>\$811,643,126</u>		<u>\$967,094,970</u>		

<u>MILL RATES</u>	<u>NON-RESIDENTIAL</u>			<u>RESIDENTIAL</u>		
	<u>Elementary</u>	<u>Secondary</u>	<u>Total</u>	<u>Elementary</u>	<u>Secondary</u>	<u>Total</u>
1985 Budget	77.0551	53.1545	130.2096	65.4968	45.1813	110.6781
1984 Budget	68.4860	52.0841	120.5701	58.2131	44.2715	102.4846
Increase	8.5691	1.0704	9.6395	7.2837	0.9098	8.1935
% Increase	12.5	2.1	8.0	12.5	2.1	8.0

Taxes for Average Residential Taxpayer with \$5,000 Assessment

1985	553.39	(5,000 x .1106781)
1984	512.42	(5,000 x .1024846)
Increase	40.97	8.0%

* City adjustment is the amount added by the municipality to the Board levy to recover the short fall of tax collections from the prior year resulting from revisions to assessments.

1985 04 22



5(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. E. C. Matthews, Treasurer DATE 1985 April 23
Name & Title
FOR ACTION ☒ FOR INFORMATION ☐ File No. _____
TO: CITY COUNCIL ☐ (OR) Finance ☒
Committee

SUBJECT

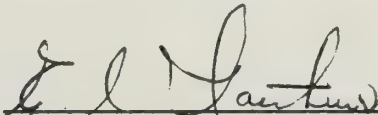
APPROVAL OF THE 1985 MILL RATES AND THE TAX LEVY BY-LAWS

RECOMMENDATION

The Finance Committee recommend to City Council the approval of:

- 1) The 1985 mill rates for the City, Region and Boards of Education in accordance with the attached Exhibit "A", Column (10).
- 2) The attached By-laws to fix the rates of taxation for Municipal, Regional and School purposes for the year 1985.
- 3) The attached By-law to levy an annual tax on telephone companies doing business in Ontario.

BACKGROUND


E. C. Matthews, Treasurer

On March 26, 1985, City Council approved the 1985 expenditure estimates for the City of Hamilton in the amount of \$118,432,610. As you are aware, the final 1985 grant calculations from the Province of Ontario have now been included in the City of Hamilton revenues and the overall result is a 5.3% increase for the City in the mill rate for 1985. (Please note Schedule I for the various details comprising this levy and mill rates.)

We have also received the 1985 requisitions from the Region and the Board of Education and the resulting 1985 mill rates for all three bodies are shown on the attached Exhibit "A", Column (10), along with comparisons with previous years. You will note that there is an overall increase of 14.6719 residential mills and 17.2613 non-residential mills which represents a 6.4% increase over the year 1984. For your information, the total mill rate increase in 1984 was 5.3% over the year 1983.

Exhibit "A" provides a comparison of components and total mill rates for the years 1977 to 1985 inclusive. Exhibit "B" shows a comparison of the residential mill rates and the resulting realty taxes including water rates and sewer surcharges for the years 1981 to 1985 inclusive. The 1984 increase represents an additional \$79.40 or 6.1% to a residential taxpayer with an assessment of \$5,000.00. Exhibits "C" and "D" show the 1985 levy and mill rates for the Region and the Board of Education respectively compared with the previous year.

1985 April 23

FINANCE COMMITTEE - Page 2

BACKGROUND - Continued

You will note that the mill rate for the Region has increased by 4.9%. For the information of the Finance Committee, a percentage distribution of the Regional levy in 1984 was 74.169% compared with a reduced percentage of 73.483% for 1985. This percentage is continuing its downward trend.

The Board of Education consolidated rate has increased by 8.0%. The 1985 education rate increase broken down by panels for 1985 is elementary 12.5% and secondary at 2.1%.

I am recommending that the 1985 mill rates outlined in Exhibit "A" (Column (10)) be approved and that the attached By-laws to fix the rates of taxation and to levy the annual tax on telephone companies be forwarded to City Council for its approval at the meeting of April 30, 1985.

Att'd

The Corporation of the City of Hamilton

BY-LAW NO. 85-

TO FIX THE RATES OF TAXATION
FOR MUNICIPAL PURPOSES FOR THE YEAR 1985

WHEREAS it is necessary that the Estimates, as prepared by the Finance Committee for the year 1985 which set forth the revenues of The Corporation of the City of Hamilton, and the expenditures of The Corporation of the City of Hamilton,

- (a) for municipal, and
- (b) for the purposes of any duly constituted board, commission or other body of The Corporation of the City of Hamilton

be approved, and

WHEREAS it is necessary to impose rates of taxation for the year 1985,

- (a) for municipal purposes, and
- (b) for the purpose of any duly constituted board, commission or other body of The Corporation of the City of Hamilton.

THEREFORE, the Council of The Corporation of the City of Hamilton enacts as follows:

1. The estimates,
 - (a) of the revenues
 - (b) of the expenditures,of The Corporation of the City of Hamilton for the year 1985 as prepared by the Finance Committee, are hereby approved.
2. That there shall be levied and raised on the whole of the rateable property of The Corporation of the City of Hamilton in the amount of \$897,884,587.00, of which \$505,692,419.00 is Residential assessment and \$392,192,168.00 is Non-residential assessment, the following rates of taxation,
 - (a) for general municipal purposes 66.8370 mills
producing \$ 60,011,940.00
 - (b) for the payment of debenture principal and
interest of the general municipal fund 10.1072
mills producing 9,075,100.00
 - (c) for the purposes of the Public Library Board
9.4110 mills producing 8,450,000.00

\$ 77,537,040.00
3. The amount to be levied and raised against "residential" assessments in the amount of \$505,692,419.00 determined as required by The Municipal Act shall be reduced by \$6,550,390.00 or 12.9533 mills in accordance with Section 7(3) of The Ontario Unconditional Grants Act 1975 6,550,390.00

\$ 70,986,650.00

4. The rate to be levied against "residential" assessments determined as required by The Municipal Act for Municipal purposes is 73.4019 mills on the dollar.
5. The rate to be levied against "non-residential" assessments determined as required by The Municipal Act for Municipal purposes is 86.3552 mills on the dollar.
6. This by-law comes into force on the date on which it is enacted by the Council of The Corporation of the City of Hamilton.

PASSED this

day of

A.D., 1985.

CITY CLERK

MAYOR

The Corporation of the City of Hamilton

BY-LAW NO. 85-

TO FIX THE RATES OF TAXATION FOR REGIONAL PURPOSES FOR THE YEAR 1985

WHEREAS the Regional Municipality of Hamilton-Wentworth has approved the requisition to The Corporation of the City of Hamilton for \$62,667,979.00 representing the City of Hamilton's share of the cost of operating the Regional Municipality of Hamilton-Wentworth for the year 1985.

WHEREAS after the deduction of \$5,080,260.00 of 1985 estimated shared revenues, the funds for which have been provided in the City of Hamilton 1985 Estimates, and the addition of the 1984 underlevy in the amount of \$63,331.00, it is intended to levy against the ratepayers of the City of Hamilton the resulting net amount of \$57,651,050.00 for the year 1985.

NOW THEREFORE The Council of The Corporation of the City of Hamilton enacts as follows:

1. The estimated Corporation of the City of Hamilton's share of the Regional Municipality of Hamilton-Wentworth's 1985 levy, in the amount of \$62,667,979.00 is hereby adopted as part of the 1985 Estimates of The Corporation of the City of Hamilton.

2. That there shall be levied and raised on the whole of the rateable property of The Corporation of the City of Hamilton in the amount of \$897,884,587.00 of which \$505,692,419.00 is Residential assessment and \$392,192,168.00 is Non-residential assessment, the following rates of taxation:

(1) for Regional purposes 70.1325 mills producing .. \$62,970,890.00

(2) the amount to be levied and raised against "residential" assessments in the amount of \$505,692,419.00 determined as required by The Municipal Act shall be reduced by \$5,319,840.00 or 10.5199 mills in accordance with Section 7(3) of The Ontario Unconditional Grants Act 1975 \$ 5,319,840.00

\$ 57,651,050.00

(3) the rate to be levied against "residential" assessments determined as required by The Municipal Act for Regional purposes is 59.6126 mills on the dollar

(4) the rate to be levied against "non-residential" assessments determined as required by The Municipal Act for Regional purposes is 70.1325 mills on the dollar

(5) this by-law comes into force on the date on which it is enacted by the Council of The Corporation of the City of Hamilton.

PASSED this day of A.D., 1985.

CITY CLERK

MAYOR

The Corporation of the City of Hamilton

BY-LAW NO. 85-

TO FIX THE RATES OF TAXATION FOR SCHOOL PURPOSES FOR THE YEAR 1985

WHEREAS it is necessary that the estimates of revenues and expenditures of the Board of Education for the City of Hamilton and the Hamilton-Wentworth Roman Catholic Separate School Board, as submitted to the Finance Committee of the City of Hamilton, for school purposes, be approved, and

WHEREAS it is necessary to impose rates of taxation for the year 1985 for school purposes.

THEREFORE, the Council of The Corporation of the City of Hamilton enacts as follows,

1. The estimates

(a) of the revenues

(b) of the expenditures,

of the Board of Education for the City of Hamilton and the Hamilton-Wentworth Roman Catholic Separate School Board, for the year 1985, as submitted to the Finance Committee, and the underlevy in 1984 in the amount of \$106,380.00 are hereby approved.

2. That there shall be levied and raised on the whole of the rateable property of The Corporation of the City of Hamilton in the amount of \$897,884,587.00, of which \$505,692,419.00 is Residential assessment and \$392,192,168.00 is Non-residential assessment, the following rates of taxation,

(a) for Public School Purposes on all rateable property in the amount of \$745,937,576.00 of which \$373,606,128.00 is Residential assessment and \$372,331,448.00 is Non-residential assessment, liable for Public School rates 77.0551 producing	\$ 57,478,290.00
(b) for Separate School purposes 77.0551 mills on all rateable property in the amount of \$151,947,011.00, of which \$132,086,291.00 is Residential assessment and \$19,860,720.00 is Non-residential assessment, liable for Separate School rates and which rate was imposed thereon by the Hamilton-Wentworth Roman Catholic Separate School Board and which rate the said Board has requested the Council to levy producing	11,708,290.00
(c) for Secondary School purposes on all rateable property in the amount of \$897,884,587.00, of which \$505,692,419.00 is Residential assessment and \$392,192,168.00 is Non-residential assessment, liable for Secondary School rates 53.1545 producing	<u>47,726.600.00</u>
	116,913,180.00

3. The amount to be levied and raised against assessments in the amount of \$373,606,128.00 determined as required by The Municipal Act shall be reduced by \$4,318,250.00 or 11.5583 which is the amount of the estimated revenue from payments to be received by the Board of Education of The Corporation of the City of Hamilton in 1985 under The Education Act, 1974

4,318,250.00

4. The amount to be levied and raised against assessments in the amount of \$132,086,291.00 determined as required by The Municipal Act shall be reduced by \$1,526,690.00 or 11.5583 mills which is the amount of the estimated revenue from payments to be received by the Hamilton-Wentworth Roman Catholic Separate School Board in 1985 under the Education Act, 1974 \$ 1,526,690.00
5. The amount to be levied and raised against assessments in the amount of \$505,692,419.00 determined as required by The Municipal Act shall be reduced by \$4,032,010.00 or 7.9732 mills which is the amount of the estimated revenue from payments to be received by The Board of Education of The Corporation of the City of Hamilton in 1985 under The Education Act, 1974 4,032,010.00
- \$107,036,230.00
-
6. The Education rate to be levied against "residential" assessment determined as required by The Municipal Act:
- (a) by Public School supporters is 110.6781 mills on the dollar, and
- (b) by Separate School supporters is 110.6781 mills on the dollar.
7. The Education rate to be levied against "non-residential" assessments determined as required by The Municipal Act:
- (a) by Public School supporters is 130.2096 mills on the dollar, and
- (b) by Separate School supporters is 130.2096 mills on the dollar.
8. The By-law comes into force on the date on which it is enacted by the Council of The Corporation of the City of Hamilton.

PASSED this day of A.D., 1985.

CITY CLERK

MAYOR

The Corporation of the City of Hamilton

BY-LAW NO. 85-

TO FIX THE TOTAL RATES OF TAXATION FOR
MUNICIPAL, REGIONAL AND SCHOOL PURPOSES FOR THE YEAR 1985

WHEREAS the Council of The Corporation of the City of Hamilton has approved By-laws 85- , 85- and 85- being By-laws to impose rates of taxation for the year 1985 for:

- (a) Municipal purposes
- (b) Regional purposes
- (c) Education purposes;

AND WHEREAS it is intended to consolidate herein the levies referred to in said by-laws.

NOW THEREFORE The Council of The Corporation of the City of Hamilton enacts as follows:

1. The total rate to be levied against "residential" assessments determined as required by The Municipal Act:
 - (a) by Public School supporters is 243.6926 on the dollar, and
 - (b) by Separate School supporters is 243.6926 on the dollar.
2. The total rate to be levied against "non-residential" assessments determined as required by The Municipal Act:
 - (a) by Public School supporters is 286.6973 on the dollar, and
 - (b) by Separate School supporters is 286.6973 on the dollar.
3. This By-law comes into force on the date on which it is enacted by The Council of The Corporation of the City of Hamilton.

PASSED this day of

A.D., 1985.

CITY CLERK

MAYOR

The Corporation of the City of Hamilton

BY-LAW NO. 85

To Levy:

AN ANNUAL TAX ON TELEPHONE COMPANIES DOING BUSINESS IN ONTARIO

Respecting:

THE BELL TELEPHONE COMPANY OF CANADA

WHEREAS Section 161 of The Municipal Act, R.S.O. 1980, Chap. 302, empowers the Council of The Corporation of the City of Hamilton to levy on every telephone company doing business in Ontario an annual tax equal to 5 per cent of the total gross receipts of such company for the preceding year;

AND WHEREAS The Bell Telephone Company of Canada is a telephone company doing business in the Municipality of the City of Hamilton;

AND WHEREAS the gross receipts of The Bell Telephone Company of Canada, doing business within the Municipality of the City of Hamilton is in the amount of \$100,547,328.00 the year ended the 31st day of December, 1984;

NOW THEREFORE the Council of The Corporation of the City of Hamilton enacts as follows:

1. It is hereby authorized and directed that a tax for the fiscal year ended December 31, 1984, be levied on the Bell Telephone Company of Canada Limited in the amount of \$5,027,366.40.
2. That the tax levied hereunder shall be collected in the same manner as municipal taxes are collectible and is a special lien under Section 369 of The Municipal Act on all the lands of The Bell Telephone Company of Canada.

PASSED this

day of

A.D., 1985

CITY CLERK

MAYOR

COMPARISON OF COMPONENTS AND TOTAL MILL RATES
FOR THE YEARS 1977 TO 1985 INCLUSIVE

M i l l R a t e s												Increase + Decrease - 1984 to 1985 Mills	
Description (1)	1977	1978	1979	1980	1981	1982	1983	1984	1985	(11)	(12)		
	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)				
Residential													
City	44.6704	44.1755	48.4964	50.4406	57.8731	62.7923	62.7923	69.7323	73.4019	3.6696+	5.3+		
Region	40.5933	39.8564	43.6860	46.6984	50.2599	54.7552	56.6640	56.8038	59.6126	2.8088+	4.9+		
Sub Total	85.2637	84.0319	92.1824	97.1390	108.1330	117.5475	119.4563	126.5361	133.0145	6.4784+	5.1+		
Education - Elementary	31.2794	34.4219	39.8564	40.9514	44.2020	50.0013	57.0683	58.2131	65.4968	7.2837+	12.5+		
- Secondary	27.2571	30.2738	33.4261	33.7734	35.0029	37.9186	41.0524	44.2715	45.1813	.9098+	2.1+		
Sub Total	58.5365	64.6957	73.2825	74.7248	79.2049	87.9199	98.1207	102.4846	110.6781	8.1935+	8.0+		
Total Mill Rates	143.8002	148.7276	165.4649	171.8638	187.3379	205.4674	217.5770	229.0207	243.6926	14.6719+	6.4+		
Non-Residential													
City	52.5535	51.9712	57.0546	59.3419	68.0860	73.8733	73.8733	82.0379	86.3552	4.3173+	5.3+		
Region	47.7568	46.8898	51.3953	54.9393	59.1293	64.4179	66.6636	66.8280	70.1325	3.3045+	4.9+		
Sub Total	100.3103	98.8610	108.4499	114.2812	127.2153	138.2912	140.5369	148.8659	156.4877	7.6218+	5.1+		
Education - Elementary	34.7549	38.2466	44.2849	48.1781	52.0023	58.8251	67.1392	68.4860	77.0551	8.5691+	12.5+		
- Secondary	30.2857	33.6376	37.1401	39.7334	41.1799	44.6101	48.2969	52.0841	53.1545	1.0704+	2.1+		
Sub Total	65.0406	71.8842	81.4250	87.9115	93.1822	103.4352	115.4361	120.5701	130.2096	9.6395+	8.0+		
Total Mill Rates	165.3509	170.7452	189.8749	202.1927	220.3975	241.7264	255.9730	269.4360	286.6973	17.2613+	6.4+		

Note: The 1985 mill rates were calculated based on the 1984 unrevised assessment roll for 1985 taxation.

COMPARISON OF COMPONENTS AND TOTAL RESIDENTIAL MILL RATES
AND RESIDENTIAL REALTY TAXES, WATER RATES AND SEWER SURCHARGE
ON AN ASSESSMENT OF \$5,000
(for the years 1981 to 1985 Inclusive)

Description (1)	M i l l R a t e s					Increase + Decrease - 1984 to 1985	
	1981	1982	1983	1984	1985	Mills/\$	%
	(2)	(3)	(4)	(5)	(6)	(7)	(8)
<u>Residential</u>							
City	57.8731	62.7923	62.7923	69.7323	73.4019	3.6696+	5.3+
Region	50.2599	54.7552	56.6640	56.8038	59.6126	2.8088+	4.9+
Sub Total	108.1330	117.5475	119.4563	126.5361	133.0145	6.4784+	5.1+
Education	79.2049	87.9199	98.1207	102.4846	110.6781	8.1935+	8.0+
Total Residential Mill Rates	187.3379	205.4674	217.5770	229.0207	243.6926	14.6719+	6.4+
<u>Realty Taxes, Water Rates and Sewer Surcharge</u> <u>Based on an Assessment of \$5,000</u>							
City Realty Taxes	\$ 289.37	\$ 313.96	\$ 313.96	\$ 348.66	\$ 367.01	\$ 18.35+	5.3+
Region - Realty Taxes	\$ 251.30	\$ 273.78	\$ 283.32	\$ 284.02	\$ 298.06	\$ 14.04+	4.9+
- Water	58.43	63.98	67.82	70.19	73.00	2.81+	4.0+
- Sewer Surcharge	67.19	73.58	77.99	80.72	83.95	3.23+	4.0+
Total Region	\$ 376.92	\$ 411.34	\$ 429.13	\$ 434.93	\$ 455.01	\$ 20.08+	4.6+
Total City and Region	\$ 666.29	\$ 725.30	\$ 743.09	\$ 783.59	\$ 822.02	\$ 38.43+	4.9+
Education Realty Taxes	396.02	439.60	490.60	512.42	553.39	40.97+	8.0+
Total Amount Payable	\$1,062.31	\$1,164.90	\$1,233.69	\$1,296.01	\$1,375.41	\$ 79.40+	6.1+

City of Hamilton
Treasury

EXHIBIT "C"
(REGION)

COMPARISON OF THE 1984 TO 1985 LEVY, SHARED REVENUES
AND MILL RATES FOR THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

Description (1)	1984 \$/Mills (2)	1985 \$/Mills (3)	Increase/Decrease- 1984 to 1985 \$/Mills (4)	% (5)
Net General Levy based on Equalized Assessment as approved by Regional Council	\$48,391,198	\$50,891,019	\$2,499,821+	5.2+
Add: Area rated charges - Storm Sewer - Transit	3,201,240 7,879,208	3,425,000 8,351,960	223,760+ 472,752+	7.0+ 6.0+
Total Levy	\$59,471,646	\$62,667,979	\$3,196,333+	5.4+
Add: Underlevy from the previous year	\$ 92,445	\$ 63,331	\$ 29,114-	31.5-
Less: Shared Revenues:				
Payments in lieu of taxes	\$ 3,364,680	\$ 3,312,520	\$ 52,160-	1.6-
Telephone and Telegraph	1,302,070	1,274,930	27,140-	2.1-
McMaster University	263,900	258,010	5,890-	2.2-
Mohawk College	147,950	150,270	2,320+	1.6+
Hospitals	82,110	76,900	5,210-	6.3-
Correctional Institutions	8,060	7,630	430-	5.3-
Balance on which Mill Rates are calculated	\$ 5,168,770	\$ 5,080,260	\$ 88,510-	1.7-
	\$54,395,321	\$57,651,050	\$3,255,729+	6.0+
<u>Mill Rates</u>				
Residential	56.8038	59.6126	2.8088+	4.9+
Non-Residential	66.8280	70.1325	3.3045+	4.9+

City of Hamilton
Treasury

EXHIBIT "D"
(EDUCATION)

COMPARISON OF THE 1984 TO 1985 LEVIES AND MILL RATES
FOR THE BOARD OF EDUCATION

Description (1)	1984 \$/Mills (2)	1985 \$/Mills (3)	Increase+/Decrease- 1984 to 1985 \$/Mills (5)	% (6)
<u>Elementary Panel</u>				
Levy requirement approved by the Board of Education	\$46,757,364	\$53,103,026	\$6,345,662+	13.6%+
Add: Underlevy from the previous year	82,088	57,021	25,067-	30.5%+
Total Levy	\$46,839,452	\$53,160,047	\$6,320,595+	13.5%+
Mill Rates (elementary) - Residential	58.2131	65.4968	7.2837+	12.5%+
- Non-Residential	68.4860	77.0551	8.5691+	12.5%+
<u>Secondary Panel</u>				
Levy requirement as approved by the Board of Education	\$42,327,383	\$43,645,223	\$1,317,840+	3.1%+
Add: Underlevy from the previous year	66,983	49,359	17,624-	26.3%+
Total Levy	\$42,394,366	\$43,694,582	\$1,300,216+	3.1%+
Mill Rates (secondary) - Residential	44.2715	45.1813	.9098+	2.1%+
- Non Residential	52.0841	53.1545	1.0704+	2.1%+
<u>Total Mill Rates</u>				
Residential	102.4846	110.6781	8.1935+	8.0%+
Non-Residential	120.5701	130.2096	9.6395+	8.0%+

Note: As in past years, the Separate School Board has again agreed to match the elementary school mill rates
(both residential and non-residential) with the rates approved by the Public School Board.

SUMMARY OF THE 1985 TAXATION REQUIREMENT
TOTAL LEVY AND MILL RATES COMPARED WITH 1984 MILL RATES

Description (1)	1 9 8 5				
	Committee Adjustment		Increase+		Increase+ Decrease-
	1984 Estimate (2)	Original Estimate (3)	Decrease- (Column 9) (4)	Resultant Estimate (5)	over 1984 Estimate Amount Percentage (6) (7)
Expenditures (as approved by City Council March 26, 1985, (Column 5))	110,954,060	121,864,210	3,431,600-	118,432,610	7,478,550+ 6.7+
Revenues	110,954,060	112,434,950	2,448,710+	114,883,660	3,929,600+ 3.5+
Requirement for 1985	=====	9,429,260	5,880,310-	3,548,950	3,548,950+ =====
Summary of 1985 Total Levy	=====	=====	=====	=====	=====
1. 1984 Levy	66,775,630	66,775,630		66,775,630	
2. Levy increase resulting from a .93% increase in assessment		319,830	342,240+	662,070	662,070+
3. Requirement as outlined above		9,429,260	5,880,310-	3,548,950	3,548,950+
Total Levy	66,775,630	76,524,720	5,538,070-	70,986,650	4,211,020+ 6.3+
	=====	=====	=====	=====	=====

Mill Rate Comparisons

Residential

	1984 Mill Rates	1985 Proposed Mill Rates		
City	69.7323	79.1284	5.7265-	73.4019
Region	56.8038	59.6126		59.6126
Education	102.4846	110.6781		110.6781
Totals	229.0207	249.4191	5.7265-	243.6926
	=====	=====	=====	=====

Non-Residential

	1984 Mill Rates	1985 Proposed Mill Rates		
City	82.0379	93.0923	6.7371-	86.3552
Region	66.8280	70.1325		70.1325
Education	120.5701	130.2096		130.2096
Totals	269.4360	293.4344	6.7371-	286.6973
	=====	=====	=====	=====

Note: (1) One Residential Mill for 1985 is estimated \$967,095.
1 April 23



5 (b)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. E. C. Matthews, Treasurer DATE 1985 April 22
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) Finance ☒
Committee

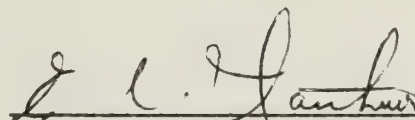
SUBJECT

ROYAL HAMILTON MILITARY INSTITUTE - APPLICATION FOR TAX EXEMPTION

RECOMMENDATION

That in accordance with City Council policy established September 29, 1981, by Item 8 of the Eighteenth Report of the Finance Committee, whereby Veterans' Clubs may submit applications for tax exemptions on the basis of need, and that the exemption to be granted would not exceed the lessor of the actual operating deficit of the previous year or the municipal portion of the taxes.

- (a) a tax exemption be granted to the Royal Hamilton Military Institute in the amount of \$4,686.00, which is the actual deficit and is the lessor of the actual deficit or the 1984 municipal portion of the taxes.
- (n) that the exemption amount of \$4,686.00 be charged to Account 0378-0490 provided in the 1985 Estimates.


E. C. Matthews, Treasurer

BACKGROUND

Attached is a copy of the unaudited financial statements of the Royal Hamilton Military Institute prepared by the Chartered Accountant firm of Doane Raymond, in which you will note on Page 2, that this organization sustained an operating loss of \$4,686.00 for their year ended June 30, 1984. Accordingly, this organization falls within the City Council guidelines and I am recommending the granting of this exemption and the financing from Account 0378-0490 which was provided in the 1985 Estimates specifically for this purpose.

For the information of the Committee, this organization was granted exemptions from 1948-1956; if this present exemption is granted, it would be the final year of a maximum ten year period in which an association can receive this assistance.

Doane Raymond

Chartered Accountants

March 22, 1985.

306 King Street, West
Hamilton
Ontario
L8P 1B1

THE ROYAL HAMILTON MILITARY INSTITUTE,
61 Robinson Street,
Hamilton, Ontario,
L8P 1Y7.

(416) 525-1930

ATTN: S. C. D. PAGET - PRESIDENT

RECEIVED. MAR 25/85

→ To MANAGER *[Signature]*

→ To File.

Dear Mr. Paget:

As per your request, we have prepared a combined unaudited statement of revenue and expenditures and deficit of the Royal Hamilton Military Institute and the Hamilton and District Institute for the Advancement of Military Education for the years ended June 30, 1983 and 1984. We understand that the statement may be used in a presentation to the City of Hamilton in application for realty tax reduction.

As can be seen from the combined statement, there were operating losses of \$25,727 and \$4,686 in 1983 and 1984 respectively. The combined accumulated deficit at June 30, 1984 was \$39,439.

We trust the foregoing is satisfactory and if there are any questions, please contact us.

Yours truly,

DOANE RAYMOND,

J. I. Gallant

J. I. Gallant, C.A.,
Partner.

JIG/cc
(5701)

Encl.

ROYAL HAMILTON MILITARY INSTITUTE
COMBINED STATEMENT OF REVENUE AND EXPENDITURES AND DEFICIT
(Unaudited)
YEAR ENDED JUNE 30, 1983 AND 1984

	<u>1983</u>	<u>1984</u>
Revenue		
Gross profit on dining room and other sales	\$139,648	\$148,085
Membership fees, dues and assessments	77,015	83,191
Sundry income	4,221	10,608
	<u>220,884</u>	<u>241,884</u>
Expenditures		
Administrative	21,620	20,033
Salaries, wages and employee wages	131,157	129,956
Operating	14,149	16,529
Real estate		
Operating	8,929	10,278
Realty taxes and water	11,907	13,920
Mortgage interest and bank charges	30,965	24,898
Repairs and maintenance	4,237	9,644
Utilities	13,831	15,974
Depreciation	9,816	5,338
	<u>246,611</u>	<u>246,570</u>
Operating loss	<u>(25,727)</u>	<u>(4,686)</u>
Special receipts		
Grants	758	666
Donations	-	1,744
Bequest	-	3,496
Insurance proceeds	2,169	500
	<u>2,927</u>	<u>6,406</u>
Excess of revenue over expenditures (expenditures over revenue)	(22,800)	1,720
Deficit, beginning year	<u>(18,359)</u>	<u>(41,159)</u>
Deficit, end of year	<u><u>\$(41,159)</u></u>	<u><u>\$(39,439)</u></u>

The above combined statement has been prepared from the June 30, 1984 unaudited financial statements of the Royal Hamilton Military Institute and the Hamilton and District Institute for the Advancement of Military Education.

ROYAL HAMILTON MILITARY INSTITUTECOMBINED BALANCE SHEET

(Unaudited)

YEAR ENDED JUNE 30, 1984

	<u>1984</u>	<u>1983</u>
<u>ASSETS</u>		
Current		
Cash	\$ 16,010	\$ 5,226
Receivables	27,966	24,602
Inventory	10,570	10,429
Prepaid expenses	<u>4,387</u>	<u>4,610</u>
	58,933	44,867
Fixed assets, at cost less accumulated depreciation	132,158	137,496
Other assets at nominal value	<u>2</u>	<u>2</u>
	<u>\$191,093</u>	<u>\$182,365</u>

LIABILITIES

Current		
Payables and accruals	\$ 32,362	\$ 27,090
Current portion of long term debt	185,000	-
Deferred revenue	<u>13,170</u>	<u>11,434</u>
	230,532	38,524
Long term debt	<u>-</u>	<u>185,000</u>
	230,532	223,524

DEFICIENCY

Balance, end of year	<u>(39,439)</u>	<u>(41,159)</u>
	<u>\$191,093</u>	<u>\$182,365</u>

The above combined balance sheet has been prepared from the June 30, 1984 unaudited financial statements of the Royal Hamilton Military Institute and the Hamilton and District Institute for the Advancement of Military Education.



APR 15 1984

6(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM D.W.Vyce, Director of Real Estate DATE 1985 April 11
Name & TitleFOR ACTION ☒ FOR INFORMATION ☐ File No. 50.20.11 (2719)TO: CITY COUNCIL ☐ (OR) FINANCE ☒
CommitteeSUBJECTFormer King Edward School Site - South-east corner of
Wilson and Mary StreetsRECOMMENDATION

That the status of the City owned property located at the south-east corner of Wilson and Mary Streets being the former King Edward School site be considered at this time as surplus to municipal requirements, and exposed for sale on the open market.

BACKGROUND

During the month of January 1984, Mr. W.G. Cottrell, Manager of the Parking Authority informed the Finance Committee that the Parking Authority has decided to discontinue use of the former King Edward School Site at Wilson and Mary Streets as a temporary Municipal Car Park.

The Finance Committee recommended to City Council that notwithstanding there is no immediate municipal use for this property, consideration not be given to disposing of this property at this time. The Committee was of the opinion that this property may be required for future parking purposes once the Victor K. Copps Trade Centre/Arena is complete and in operation. On January 10, 1984, City Council adopted the recommendation of the Finance Committee.

The availability of this property for purchase has been the subject of discussion with interested parties for the past number of years and just recently, another party has inquired as to whether the property can be purchased.

Continued...

1985 April 11
Finance Committee
Page 2

BACKGROUND - Continued...

I have reviewed the necessity of retaining this property with Mr. Cottrell and from a parking point of view, he believes it to be excess to City requirements. Since the time the property was last considered by Council, the City has purchased two very large land holdings in the immediate vicinity of the area at Queen and Hess Streets, south of York and at Cannon and Bay Streets.

In view of the most recent inquiry with respect to the availability of this property for purchase, we believe the City should once again consider the status of the former King Edward School Site.



APR 12 1984

6(b)

THE CORPORATION OF THE CITY OF HAMILTON

FROM D.W.Vyce, Director of Real Estate DATE 1985 April 11
Name & TitleFOR ACTION ☒ FOR INFORMATION ☐ File No. 50.20.53 (4509)TO: CITY COUNCIL ☐ (OR) FINANCE ☒
CommitteeSUBJECTSchools Available for Rent - Highview, Sherwood Heights and
West Avenue SchoolsRECOMMENDATION

That approval be given to inform the Board of Education that the City does not wish to lease Highview or Sherwood Heights Schools but the Parking Authority may be interested in the possibility of acquiring West Avenue School, in fee simple at a price to be negotiated.

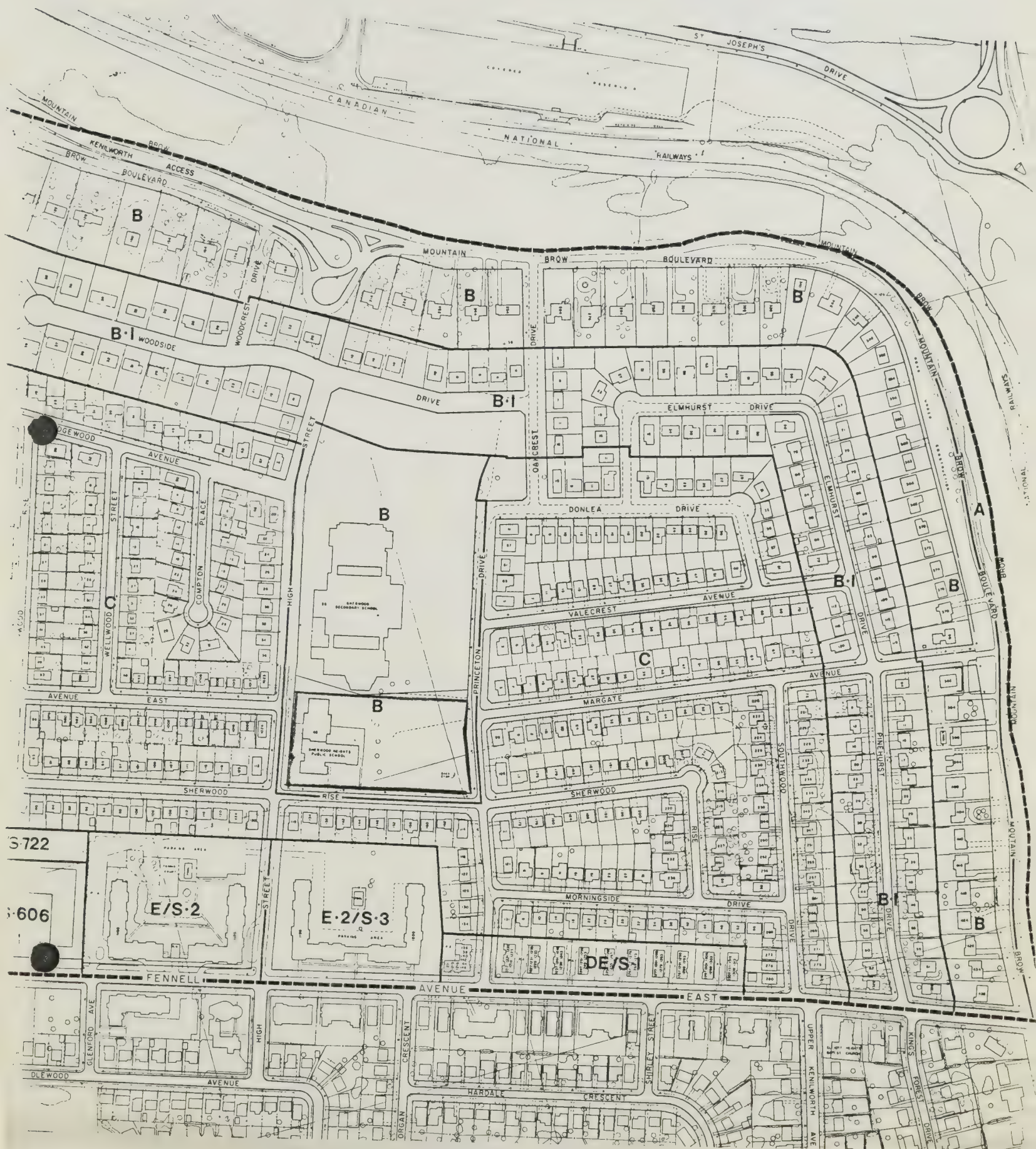
BACKGROUND

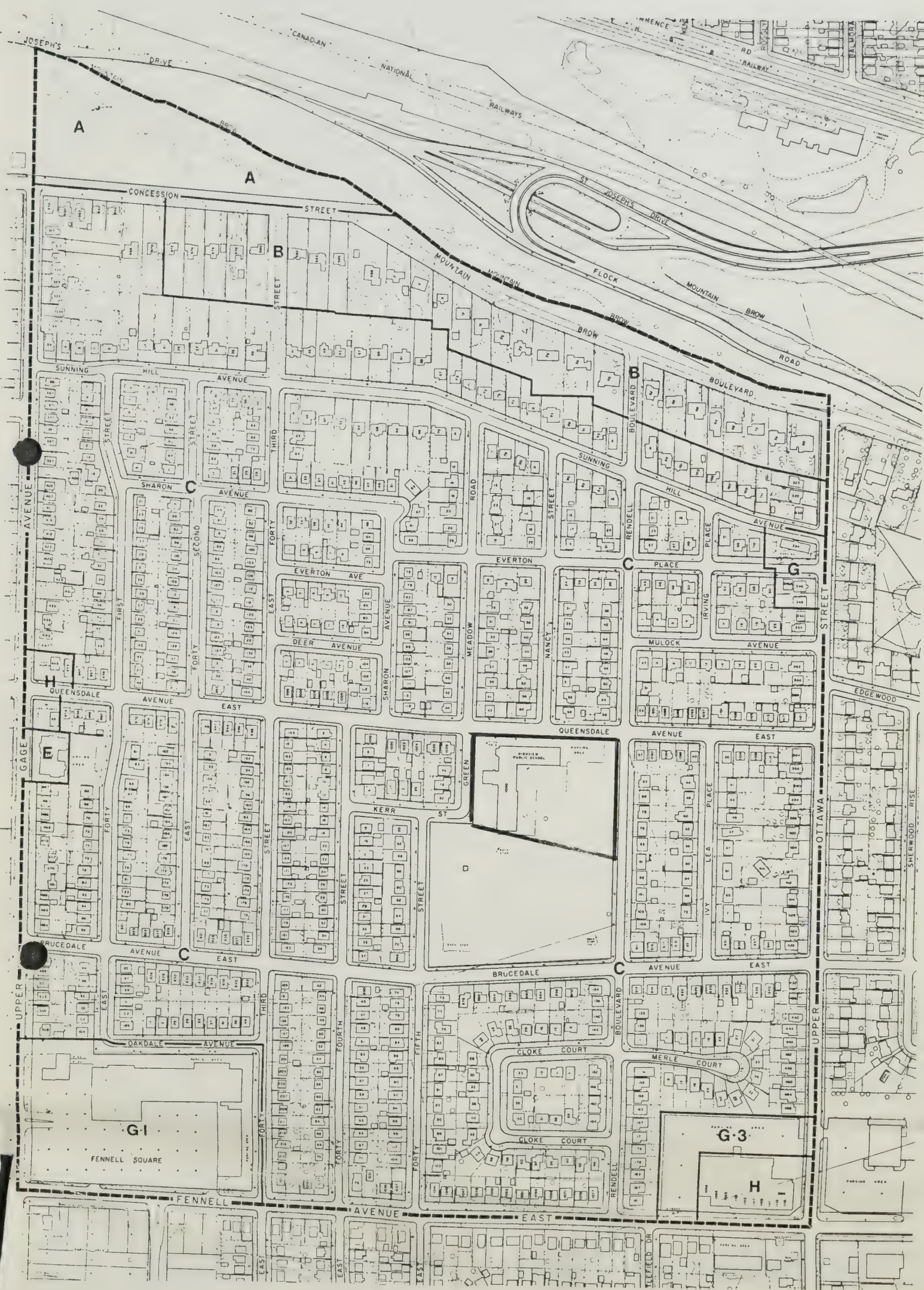
The City is in receipt of a letter from the Board of Education advising that Highview School, 1040 Queensdale Avenue East, Sherwood Heights School, 105 High Street and West Avenue School, 255 West Avenue North, will be closed effective June 30, 1985 and that they will be available for rent.

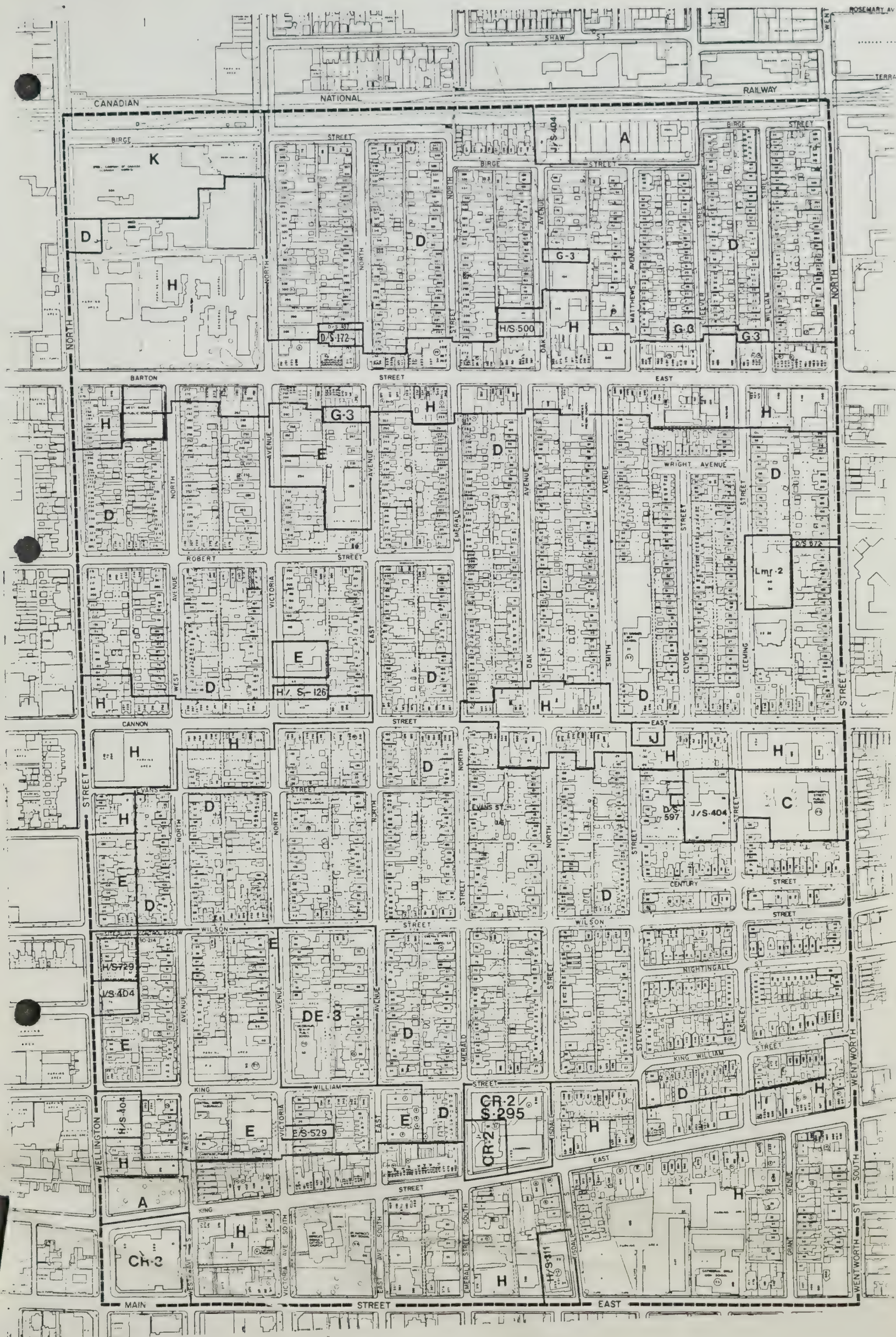
City departments were circularized for comments on their requirements of the subject schools.

We therefore present this recommendation for approval.

NOTE: We have referred these locations to the Hamilton Theatre Inc. as prospects for relocations but were advised that school facilities are not suitable to their needs.









7

THE CORPORATION OF THE CITY OF HAMILTON

David C. Freeman, City Architect &
Co-ordinator, L. D. Jackson Square

FROM _____ DATE 1985 April 3rd
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) FINANCE ☒
Committee

SUBJECT CAPITAL PROJECTS, 1985

RECOMMENDATION

1. That approval be given to proceed with the following projects approved in the 1985 Capital Budget.
 - a) Alterations to City Hall for access by the handicapped\$20,000.
 - b) Repair and replacement of ceramic facing around City Hall at second floor exterior 60,000.
 - c) Energy Conservation Projects 50,000.
2.
 - a) That the cost of alterations to City Hall for access by the handicapped in the amount of \$20,000 be financed from the Reserve for Capital Projects, Account No. 0280-27.
 - b) That the cost of repairing and replacing ceramic facing around City Hall at second floor exterior, in the amount of \$60,000, and the cost of Energy Conservation Projects, in the amount of \$50,000, be financed from the 1985 Capital Levy.

BACKGROUND

For the information of the Committee, these projects are included in the 1985-1989 Capital Budget under the following:

- a) Part of Project No. L35503, Page No. 3, to commence in 1985;
- b) Project No. 34529, Page No. 1, to commence in 1985;
- c) Project No. A33501, Page No. 1, to commence in 1985.



APR 22 1984

8(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. MATTHEWS, TREASURER DATE 1985 APRIL 18
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ FINANCE ☒
Committee

SUBJECT

Financing to Issue a Capital Grant for the McMaster University - Resurfacing Track at at a Gross Cost of \$100,000

RECOMMENDATION

That the City Solicitor be authorized to make application to the Ontario Municipal Board for approval to issue a Capital Grant for the McMaster University Resurfacing Track, at an estimated cost of \$100,000, by the issuance of debentures for a period not to exceed 15 years. It is further recommended that application be made to the Regional Municipality of Hamilton-Wentworth to issue debentures in the amount of \$100,000 for a term not to exceed 15 years.


E. C. Matthews, Treasurer

BACKGROUND

For the information of the Committee, this project is included in the 1985-1989 Capital Budget as Project No. 35283, Page No. 17, to commence in 1985.

Please note this item was approved by the Parks and Recreation Committee on April 11, 1985.



APR 22 1984

8(b)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. MATTHEWS, TREASURER DATE 1985 APRIL 18
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

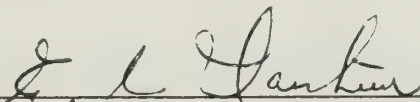
TO: CITY COUNCIL ☐ (OR) _____ FINANCE ☒
Committee

SUBJECT

Financing to Proceed with the Purchase of the Parkland Acquisition Programme at a Gross Cost of \$500,000

RECOMMENDATION

That the City Solicitor be authorized to make application to the Ontario Municipal Board for approval to proceed with the purchase of the Parkland Acquisition Programme, at an estimated cost of \$500,000, by the issuance of debentures for a period not to exceed 15 years. It is further recommended that application be made to the Regional Municipality of Hamilton-Wentworth to issue debentures in the amount of \$500,000 for a term not to exceed 15 years.


E. C. Matthews, Treasurer

BACKGROUND

For the information of the Committee, this project is included in the 1985-1989 Capital Budget as Project No. 35282, Page No. 17, to commence in 1985.

Please note this item was approved by the Parks and Recreation Committee on April 11, 1985.



APR 22 1985

8(c)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. MATTHEWS, TREASURER DATE 1985 APRIL 22
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) FINANCE ☒
Committee

SUBJECT

Financing to Construct a Sprinkler System in Whitehern at a Gross Cost of \$75,000

RECOMMENDATION

That the cost of constructing a Sprinkler System in Whitehern at a gross cost of \$75,000 be financed from the 1985 Capital Levy.



E. C. Matthews, Treasurer

BACKGROUND

For the information of the Committee, this project is included in the 1985-1989 Capital Budget as Project No. 35278, Page No. 23, to commence in 1985.

Please note this item was approved by the Parks and Recreation Committee on April 11, 1985.



APR 22 1985

8(d)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. MATTHEWS, TREASURER DATE 1985 APRIL 22
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) FINANCE ☒
Committee

SUBJECT

Financing to Construct a Sprinkler System in Military Museum at a Gross Cost of \$50,000

RECOMMENDATION

That the cost of constructing a Sprinkler System in Military Museum at a gross cost of \$50,000 be financed from the 1985 Capital Levy.



E. C. Matthews, Treasurer

BACKGROUND

For the information of the Committee, this project is included in the 1985-1989 Capital Budget as Project No. 35277, Page No. 23, to commence in 1985.

Please note this item was approved by the Parks and Recreation Committee on April 11, 1985.



APR 22 1984

8(e)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. MATTHEWS, TREASURER DATE 1985 APRIL 22
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

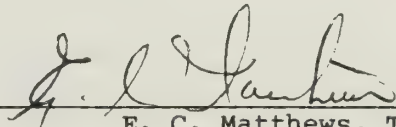
TO: CITY COUNCIL ☐ (OR) FINANCE ☒
Committee

SUBJECT

Financing to Construct an Additional Sprinkler System in the Dundurn Castle Stables at a Gross Cost of \$25,000

RECOMMENDATION

That the cost of constructing an Additional Sprinkler System in the Dundurn Castle Stables at a gross cost of \$25,000 be financed from the 1985 Capital Levy.



E. C. Matthews, Treasurer

BACKGROUND

For the information of the Committee, this project is included in the 1985-1989 Capital Budget as Project No. 35276, Page No. 23, to commence in 1985.

Please note this item was approved by the Parks and Recreation Committee on April 11, 1985.



9.

THE CORPORATION OF THE CITY OF HAMILTON.

FROM E. C. MATTHEWS, TREASURER DATE 1985 APRIL 1
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

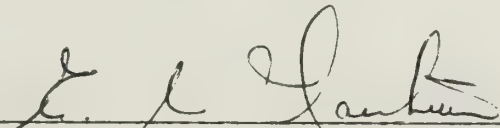
TO: CITY COUNCIL ☐ (OR) _____ FINANCE ☒
Committee

SUBJECT

Financing to Reconstruct Existing Parking Facilities at a Gross Cost of \$110,000

RECOMMENDATION

That the cost of reconstruction of existing parking facilities at a gross cost of \$110,000 be financed by the Reserve for Off-Street Parking, Account No. 0280-14.


E. C. Matthews, Treasurer

BACKGROUND

For the information of the Committee, this project is included in the 1985-1989 Capital Budget as Project No. 35418, Page No. 12, to commence in 1985.

Please note this item was approved by the Parking Authority of the City of Hamilton.

NOTE: THIS MATTER WAS
TABLED BY THE COMMITTEE AT
ITS LAST MEETING PENDING
RECEIPT OF A REPORT AS TO
WHICH FACILITIES ARE TO BE
RECONSTRUCTED.
ATTACHED IS A REPORT IN THIS
REGARD.

MEMBERS:

K.W. O'NEAL

G. FURNESS

V. SCOTT



**THE PARKING AUTHORITY
OF THE CITY OF HAMILTON**

W.G. COTTRELL
GENERAL MANAGER

MRS. F.L. ASTLEY
ASSISTANT MANAGER-
SECRETARY

TELEPHONE: 527-0841

80 MAIN STREET WEST, HAMILTON, ONTARIO L8P 1H6

1985 04 11

Mr. J. Schatz,
Secretary,
Finance Committee,
City Hall,
Hamilton, Ontario.

Dear Mr. Schatz:

RE: 1985 RECONSTRUCTION PROGRAM -
PARKING AUTHORITY

Enclosed for the information of the Finance Committee, in accordance with your request, is a list of the facilities where improvements are scheduled for 1985.

The estimated cost of \$110,000.00 has been approved by Council in the 1985-1989 Capital Budget.

Parking Authority capital projects have, for the past several years, been financed from the Reserve for Off-Street Parking Account.

Yours very truly,

WGC/fa

W.G. Cottrell,
General Manager.

c.c. Members of the Authority.
Mr. E.C. Matthews.

MEMBERS:
K.W. O'NEAL
G. FURNESS
V. SCOTT



THE PARKING AUTHORITY
OF THE CITY OF HAMILTON

W.G. COTTRELL
GENERAL MANAGER

MRS. F.L. ASTLEY
ASSISTANT MANAGER-
SECRETARY

TELEPHONE: 527-0841

80 MAIN STREET WEST, HAMILTON, ONTARIO L8P 1H6

1984 10 22

1985 RECONSTRUCTION PROGRAM

CARPARK NO. 53 - KING WILLIAM AND MARY

Guardrail	\$ 7,476.00	
Curbing	6,585.00	
Lockstone	14,350.00	
Plantings	2,400.00	
Asphalt Repairs	5,000.00	
	<u>35,811.00</u>	
plus 10% contingency	3,580.00	
	<u>39,391.00</u>	\$ 40,000.00

CARPARK NO. 61 - YORK AND MACNAB

Guardrail	9,297.00	
Curbing	985.00	
Islands	2,200.00	
Landscaping	3,540.00	
	<u>16,022.00</u>	
plus 10% contingency	1,602.00	
	<u>17,624.00</u>	18,000.00

CARPARK NO. 62 - VINE AND MACNAB

Guardrail	10,000.00	
Catch basins	1,200.00	
Asphalt Repairs	15,000.00	
Landscaping	4,000.00	
	<u>30,200.00</u>	
plus 10% contingency	3,020.00	
	<u>33,220.00</u>	34,000.00

CARPARK NO. 19 - MAIN AND OTTAWA

Install lighting		2,000.00
------------------	--	----------

CARPARK NO. 44 - BARTON AND EMERALD

Planter Boxes		1,500.00
---------------	--	----------

CARPARK NO. 59 - MAIN AND HUGHSON

Landscaping	3,000.00	
Asphalt Repairs	5,000.00	
Improve signs	3,000.00	
	<u>11,000.00</u>	<u>11,000.00</u>

\$106,500.00

CAPITAL BUDGET REQUEST

\$110,000.00



APR 17 1984

10.

THE CORPORATION OF THE CITY OF HAMILTON

FROM R.A. Morden, Director of Public Works DATE 1985 April 15
Name & TitleFOR ACTION ☒ FOR INFORMATION ☐ File No. 85-5080TO: CITY COUNCIL ☐ (OR) Finance Committee ☒
CommitteeSUBJECT

Central Utilities Plant - Hamilton Place Piping Revisions

RECOMMENDATION

1. That approval be given to proceed with the Hamilton Place Piping at an estimated cost of \$140,000.
2. That the City Architect be directed to prepare the necessary plans, specifications and tenders for the project.
3. That the Finance Committee recommend the method of financing.

BACKGROUND

The Proposed 1985-1989 Capital Budget includes this project, estimated at a cost of \$140,000.

In order for this project to be completed prior to the fall heating season in 1985, work should begin immediately towards the preparation of the required drawings and specifications.

NOTE:

SEE RECOMMENDATION OF
THE TREASURER ON REVERSE
SIDE.



APR 22 1985

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. MATTHEWS, TREASURER DATE 1985 APRIL 23
Name & TitleFOR ACTION ☒ FOR INFORMATION ☐ File No. _____TO: CITY COUNCIL ☐ (OR) FINANCE ☒
CommitteeSUBJECT

Financing to Construct Piping Revisions, Central Utilities Plant - Hamilton Place, at a Gross Cost of \$140,000

RECOMMENDATION

That the City Solicitor be authorized to make application to the Ontario Municipal Board for approval to construct Piping Revisions, Central Utilities Plant - Hamilton Place, at an estimated cost of \$140,000, by the issuance of debentures for a period not to exceed 15 years. It is further recommended that application be made to the Regional Municipality of Hamilton-Wentworth to issue debentures in the amount of \$140,000 for a term not to exceed 15 years.


E. C. Matthews, Treasurer

BACKGROUND

For the information of the Committee, this project is included in the 1985-1989 Capital Budget as Project No. 35297, Page No. 14, to commence in 1985.

Please note this item was approved by the Transport and Environment Committee on April 22, 1985.



APR 22 1985

11(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. MATTHEWS, TREASURER DATE 1985 APRIL 23
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

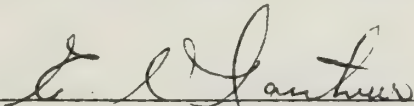
TO: CITY COUNCIL ☐ (OR) FINANCE ☒
Committee

SUBJECT

Financing to Construct Replacement of Wentworth Street Steps - Lower Section
at a Gross Cost of \$230,000

RECOMMENDATION

That the City Solicitor be authorized to make application to the Ontario Municipal Board for approval to construct Replacement of Wentworth Street Steps - Lower Section, at an estimated cost of \$230,000, by the issuance of debentures for a period not to exceed 15 years. It is further recommended that application be made to the Regional Municipality of Hamilton-Wentworth to issue debentures in the amount of \$230,000 for a term not to exceed 15 years.



E. C. Matthews, Treasurer

BACKGROUND

For the information of the Committee, this project is included in the 1985-1989 Capital Budget as Project No. 35281, Page No. 14, to commence in 1985.

Please note this item was approved by the Transport and Environment Committee on April 22, 1985.



11 (b)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. MATTHEWS, TREASURER DATE 1985 APRIL 22
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

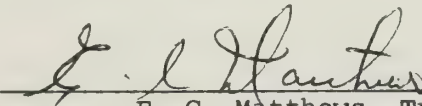
TO: CITY COUNCIL ☐ (OR) _____ FINANCE ☒
Committee

SUBJECT

Financing to Construct Addition and Alterations to Yard Building - Brampton Street, District No. 3, at a Gross Cost of \$293,000

RECOMMENDATION

That the City Solicitor be authorized to make application to the Ontario Municipal Board for approval to construct Addition and Alterations to Yard Building - Brampton Street, District No. 3, at an estimated cost of \$293,000, by the issuance of debentures for a period not to exceed 15 years. It is further recommended that application be made to the Regional Municipality of Hamilton-Wentworth to issue debentures in the amount of \$293,000 for a term not to exceed 15 years.



E. C. Matthews, Treasurer

BACKGROUND

For the information of the Committee, this project is included in the 1985-1989 Capital Budget as Project No. 35280, Page No. 14, to commence in 1985.

Please note this item was approved by the Transport and Environment Committee on April 22, 1985.



11(c)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. MATTHEWS, TREASURER DATE 1985 APRIL 23
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) FINANCE ☒
Committee

SUBJECT

Financing to Construct Addition and Alterations to Yard Building - Ferguson Avenue North, District No. 2, at a Gross Cost of \$125,000

RECOMMENDATION

That the City Solicitor be authorized to make application to the Ontario Municipal Board for approval to construct Addition and Alterations to Yard Building - Ferguson Avenue, District No. 2, at an estimated cost of \$125,000, by the issuance of debentures for a period not to exceed 15 years. It is further recommended that application be made to the Regional Municipality of Hamilton-Wentworth to issue debentures in the amount of \$125,000 for a term not to exceed 15 years.

E. C. Matthews
E. C. Matthews, Treasurer

BACKGROUND

For the information of the Committee, this project is included in the 1985-1989 Capital Budget as Project No. 35279, Page No. 14, to commence in 1985.

Please note this item was approved by the Transport and Environment Committee on April 22, 1985.



11(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. MATTHEWS, TREASURER DATE 1985 APRIL 23
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

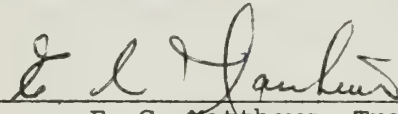
TO: CITY COUNCIL ☐ (OR) _____ FINANCE ☒
Committee

SUBJECT

Financing to Design, Supply and Install a Culvert in Stoney Creek Valley in the Riverdale East Neighbourhood at a Gross Cost of \$200,000

RECOMMENDATION

That the City Solicitor be authorized to make application to the Ontario Municipal Board for approval to design, supply and install a culvert in Stoney Creek Valley in the Riverdale East Neighbourhood, at an estimated cost of \$200,000, by the issuance of debentures for a period not to exceed 15 years. It is further recommended that application be made to the Regional Municipality of Hamilton-Wentworth to issue debentures in the amount \$200,000 for a term not to exceed 15 years.



E. C. Matthews, Treasurer

BACKGROUND

For the information of the Committee, this project is included in the 1985-1989 Capital Budget as Project No. 35296, Page 5, to commence in 1985.

Please note this item was approved by the Transport and Environment Committee on April 22, 1985.

12

Subjoined, for your information and attention, please find a copy of Item 11 of the THIRD Report of the Finance Committee, which was tabled for two months, by City Council, at its meeting February 26, 1985:

11. (a) That a committee consisting of the Chairman of the Finance Committee or his designate, the Chairman of the Planning and Development Committee or his designate, the Mayor, along with the appropriate Civic staff be established to negotiate a detailed draft agreement with Corham Developments Limited with respect to development of the former main Library building and site, the adjacent parking lot and the Football Hall of Fame site.
- (b) That the letter dated February 5, 1985 from Corham Developments Limited to the Finance Committee attached hereto as Schedule "A" form the basis for negotiations.
- (c) That provision be made to incorporate an "Urban Design Component" in the process.
- (d) That the details of the agreement be submitted to the Finance Committee and Planning and Development Committee.
- (e) That the final agreement be subject to the approval of the Canadian Football Hall of Fame and Museum Management Committee.
- (f) That the services of an outside solicitor, recommended by the City Solicitor, be retained to assist this committee.

E. A. SIMPSON
CITY CLERK
K. E. AVERY
DEPUTY CITY CLERK



CITY HALL
HAMILTON, ONTARIO
L8N 3T4

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

2nd floor

CA4 ON HBL A05
CSIF3
1985

NOTICE OF MEETING

FINANCE COMMITTEE

Thursday, May 9, 1985
2:00 o'clock p.m.
Room 233, City Hall

J.J. Schatz, Secretary
Finance Committee

JJS/sma

A G E N D A

- (A) 2:00 p.m. **Mr. M. Collyer**, Spicer McGillvray Chartered Accountants - 1984 Financial Report
- (B) 2:30 p.m. **Mr. W. Simpson** - Lakeland Beach Swimming Pool - Cancellation of Taxes
 1. Adoption of the minutes of the meeting held Thursday, April 25, 1985
 2. **PLANNING AND DEVELOPMENT COMMITTEE/TREASURER'S REPORT**
 - (a) Financing - Downtown Action Plan - Phase III-A
 3. **TRANSPORT AND ENVIORNMENT COMMITTEE/TREASURER'S REPORT**
 - (a) Financing - Roadway and Curbs on Upper Kenilworth Avenue
 - (b) Financing - School Traffic Officer at Locke Street and Charlton Avenue West
 4. **HAMILTON CONVENTION CENTRE BOARD/TREASURER'S REPORT**
 - (a) Financing - Purchase of Equipment and Capital Repairs
 5. **GRANTS SUB-COMMITTEE**
 - (a) Convention/Reception Grant Application - (AIESEC) McMaster
 - (b) General Grant Application - Hamilton All-Star Jazz Band
 6. **CITY TREASURER**
 - (a) Placement of 1985 Tax Notice - Hamilton Spectator
 7. **Adjournment**



(A)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. E. C. Matthews, Treasurer DATE 1985 May 6
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

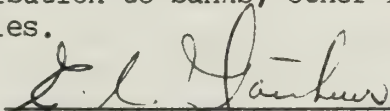
TO: CITY COUNCIL ☐ (OR) Finance ☒
Committee

SUBJECT

1984 Financial Report

RECOMMENDATION

- (1) That the Finance Committee accept the 1984 audited Financial Report and forward to City Council for information purposes.
- (2) That the City Treasurer arrange to publish on one occasion the required 1984 financial statements, based on the audited report, in The Hamilton Spectator as soon as possible and in accordance with regulations provided by the Ministry of Municipal Affairs and Housing, but in any event, within sixty days of receiving the audited statements according to a regulation of the Ministry of Municipal Affairs and Housing.
- (3) That selected statements of the 1984 audited Financial Report be printed in brochure type report form for distribution to banks, other financial institutions and other interested parties.


E. C. Matthews, Treasurer

BACKGROUND

The 1984 Financial Report, attached, has been prepared by Treasury Department staff in accordance with regulations of the Ministry of Municipal Affairs and Housing and The Municipal Act. These statements have been forwarded to the Ministry in Toronto by the final date of April 30, subject to the acceptance of the Finance Committee and City Council.

You will notice that the certificate of our Auditors, dated April 6, 1984 (Page 2), Spicer MacGillivray, Chartered Accountants, contains a clear opinion, free of any qualifications. This report also indicates that the City of Hamilton is in very sound financial condition.

1985 May 6

THE FINANCE COMMITTEE - Page 2

BACKGROUND - Continued

The 1984 Financial Report for the Hamilton Public Library (Pages 26 to 33), the Parking Authority of the City of Hamilton (Pages 34 to 42), the Hamilton and Scourge Foundations, Inc. (Pages 49 to 52), Hamilton Housing Company Limited (Pages 53 to 57), and also The Hamilton Municipal Retirement Fund (Pages 58 to 61), have also been prepared by the Treasury Department in accordance with the respective statute regulations of the Ministry of Municipal Affairs and Housing and The Municipal Act.

The 1984 Financial Reports of the Other Local Boards and appointed Boards of Management, such as The Hamilton Convention Centre (Pages 16 to 20), The Hamilton Performing Arts Corporation Inc. (Pages 21 to 25), Concession Street Business Improvement Area (Pages 43 to 45), Downtown Hamilton Business Improvement Area (Pages 46 to 48) and The Hamilton Hydro Electric System (Pages 62 to 71) are also included in this report. The certificates for all these financial reports from our Auditors, Spicer MacGillivray, Chartered Accountants, contain a clear opinion, free of any qualifications.

The Municipal Act, Section 85(1), provides that the City Treasurer must either publish, mail or deliver a copy of the required financial statements to the ratepayers. Section 85(1) also provides that the statements may be published in such a form as the Ministry may prescribe. As outlined in the regulations, the Ministry of Municipal Affairs and Housing under "Financial Disclosure to the Public", these statements may be published in The Hamilton Spectator on one occasion within the time requirement specified by regulation which states that publication must take place within sixty days of receiving the audited Financial Statements and Auditors' Report.

In addition, it has been the practice of the City of Hamilton for many years to produce the Financial Report in brochure form for distribution to various financial institutions and other interested parties. I am also recommending that this be continued again for the 1984 Financial Report.

Att'd

Thursday, April 25, 1985
2:00 o'clock p.m.
Room 233, City Hall

The Finance Committee met.

Present: Alderman D. Gray, Chairman
Alderman M. Kiss
Alderman V. J. Agro
Alderman B. Hinkley
Alderman S. Collins
Alderman B. Charlton

Absent: Mayor R. M. Morrow - civic business
Alderman I. Stout - civic business
Alderman T. Murray

Also Present: Mr. L. Sage, Chief Administrative Officer
Mr. E. C. Matthews, City Treasurer
Mr. I. R. Hammel, Manager of Budgets
Mr. D. W. Vyce, Director of Real Estate
Mr. D. C. Freeman, City Architect and Co-ordinator,
Lloyd D. Jackson Square
Mr. J. J. Schatz, Secretary, Finance Committee

The Minutes of the meeting held Thursday, April 4, 1985 were adopted as circulated to the members.

Alderman Hinkley submitted to the committee copies of a petition from residents of St. Clair Avenue, requesting that the City and the T.H. & B. Railway Company cost share on a 50-50 basis to supply an installation of a frost fence across the road, sidewalk and road allowance between the City's property and the railway property.

The Committee agreed to refer this matter to the Transport and Environment Committee.

As recommended by the City Solicitor in a report dated April 15, 1985, the Committee approved settlement of the following claims:

By County Court writ issued April 5, 1979, Meta Ann Schell as Plaintiff commenced action against The Corporation of the City of Hamilton Fire Department and firefighter Edward Hilton. The action resulted from a January 22, 1979 accident in which Meta Ann Schell alleged that a Fire Department emergency vehicle being driven by Mr. Hilton on the way to an emergency call, entered her lane causing her to take evasive action and resulting in her travelling off the road and striking a hydro pole. She was driving a Darts vehicle at the time and three of her infant passengers suffered injury. Two of the infants subsequently commenced their own legal actions and their damages were paid by Mrs. Schell's insurer being the insurer of the Darts vehicle, which insurer has now claimed reimbursement for these payments in this action. Mrs. Schell who suffered a minor head injury, multiple contusions, lacerations of both knees and traumatic shock, claimed \$15,000.00 plus costs and interest. Her knees continue to bother her even five years after the accident. The infants Tamara Grace Tomkin and William Hand were paid a total of \$7,891.40 by Mrs. Schell's insurer and \$1,000.00 was also paid to a third infant who did not commence legal action. Damage to the Darts vehicle was approximately \$3,760.00.

Settlement negotiations have taken place with the solicitor for Mrs. Schell and her insurer and, it is recommended that all claims be settled in the amount of \$15,352.05 inclusive of interest and costs.

As recommended by the City Solicitor in a report dated April 18, 1985, the Committee agreed to recommend settlement of the following claim:

On November 2, 1983, Joyce Smith fell on the City sidewalk in front of the Library on Concession Street. She alleged that the fall was due to the unevenness of the sidewalk.

She suffered abrasion injuries to her knees that became infected and will likely cause some scarring. Also she sprained her left ankle.

Settlement negotiations have taken place with her lawyer and she is prepared to settle this matter for \$744.94 inclusive of interest and costs, plus \$40.30 for

OHIP's claim for a total of \$785.24, which settlement is recommended.

As recommended by the City Solicitor in a report dated April 15, 1985, the Committee approved settlement of the following claim:

On September 8, 1983, Donald Pearson was operating a City vehicle which was struck from behind by a motor vehicle owned by Bruce David Caldwell and operated by Peter L. Caldwell. Mr. Pearson suffered injury to his right forearm requiring him to take time off work and to incur expenses for medical and physiotherapy treatment. Settlement discussions have taken place with the insurance adjuster for the Caldwells and it is recommended that the claims of the City and Mr. Pearson be settled in the amount of \$9,617.77 inclusive of interest and costs which amount is to be paid to the City. After deduction of the City's expenses and costs there will be a surplus of \$4,640.00 and it is recommended that in accordance with the authority granted under Section 8(4) of The Workers' Compensation Act, R.S.O. 1980, Chapter 539, payment of the surplus be made to Mr. Pearson. The Workers' Compensation Act provides that in the event that Mr. Pearson suffers a recurrence relating to this accident, the above-mentioned sum of \$4,640.00 remains as a credit to the City and will be deducted from the amount of any further compensation or other benefits to which Mr. Pearson may become entitled from The Workers' Compensation Board with respect to this accident.

The Committee approved a draft by-law to levy special charges for 1985 for the Downtown and Concession Street Business Improvement Areas.

In a letter dated April 23, 1985, Mr. R. S. Cartnell, Secretary-Treasurer and Business Administrator for the Board of Education advised that the 1985 levy requirement for the Board is \$96,748,249.00.

As recommended by the Treasurer in a report dated April 23, 1985, the Committee approved the 1985 Mill Rates for the City, Region, and Boards of Education in the amount of 243.6926 mills, which is an increase of 14.6719 mills or 6.4% over 1984.

Also as recommended by the Treasurer, the Committee approved draft by-laws to fix the rate of taxation for municipal, regional and school purposes for the year 1985 and a by-law to levy an annual tax on telephone companies doing business in Ontario.

As recommended by the Treasurer in a report dated April 22, 1985, the Committee agreed to recommend to City Council that a tax exemption be granted to the Royal Hamilton Military Institute in the amount of \$4,686.00 which is the actual deficit and is the lessor of the actual deficit for the 1985 municipal portion of taxes. The Committee further agreed that this exemption amount be charged to Account No. 378-0490 provided for in the 1985 estimates.

As recommended by the Director of Real Estate in a report dated April 11, 1985, the Committee agreed to recommend to City Council that the status of the City owned property located at the south-east corner of Wilson and Mary Streets, being the former King Edward School Site, be deemed surplus to municipal requirements and exposed for sale on the open market.

It was noted that in January, 1984, the Parking Authority discontinued the use of this site as a temporary municipal carpark and at that time, the Finance Committee agreed that notwithstanding that there was no immediate municipal use for the property, consideration would not be given to disposing of same inasmuch as it may be required for parking purposes for the Victor K. Copps Trade Centre/Arena.

As recommended by the Director of Real Estate in a report dated April 11, 1985, the Committee agreed to inform the Board of Education that the City does not wish to lease the Highview or Sherwood Heights Schools which are surplus to the Board of Education requirements and that the Parking Authority may be interested in the possibility of acquiring the West Avenue School Site in fee simple at a price to be negotiated.

In this regard, the Committee agreed that investigations should be undertaken as to whether or not a portion of the West Avenue School Site may be suitable for the Hamilton Theatre Inc. purposes.

The Committee directed the Director of Real Estate to investigate this possibility.

In further discussing the Hamilton Theatre Inc. requirements, Alderman Gray advised that a Sub-Committee consisting of himself, Mayor Morrow and Alderman Stout as Vice-Chairman

would undertake to meet with the appropriate civic staff and Theatre Aquarius officials with a view to assisting that organization in its relocation to alternate facilities.

As recommended by the Architect in a report dated April 3, 1985, the Committee agreed to proceed with alterations to City Hall for access by the handicapped at a total estimated cost of \$20,000.00 and further that this expenditure be financed from the reserve for capital projects Account 0280-27.

Also as recommended by the Architect in his report dated April 3, 1985, the Committee agreed to recommend to City Council that the following projects be proceeded with as provided for in the 1985 portion of the 1985-1989 Capital Budget Programme.

Repair and replacement of ceramic facing
around City Hall at second floor exterior\$60,000
Energy Conservation Projects\$50,000

As recommended by the Treasurer it was agreed that the total estimated cost of \$110,000 for these projects be financed from the 1985 Capital Levy.

As recommended by the Treasurer in a report dated April 18, 1985, the Committee agreed to recommend to City Council that the City Solicitor be authorized to make application to the Ontario Municipal Board for approval to issue a capital grant for the McMaster University Resurfacing Track at an estimated cost of \$100,000 by the issuance of debentures for a period not to exceed 15 years and further that application be made to the Regional Municipality of Hamilton-Wentworth to issue debentures in the amount of \$100,000 for a term not to exceed 15 years.

As recommended by the Treasurer in a report dated April 18, 1985 the Committee agreed to recommend that the City Solicitor be authorized to make application to the Ontario Municipal Board for approval to proceed with the purchase of parkland at an estimated cost of \$500,000 by the issuance of debentures for a period not to exceed 15 years and further that application be made to the Regional Municipality of Hamilton-Wentworth to issue debentures in the amount of \$500,00 for a term not to exceed 15 years.

As recommended by the Treasurer in a report dated April 22, 1985, the Committee agreed to recommend that the cost of a sprinkler system in Whitehern at a gross cost of \$75,000 be financed from the 1985 capital levy.

As recommended by the Treasurer in a report dated April 22, 1985, the Committee agreed that the cost of constructing a sprinkler system in the Military Museum at a gross cost of \$50,000 be financed from the 1985 capital levy.

As recommended by the Treasurer in a report dated April 22, 1985, the Committee agreed that the \$25,000 estimated cost of constructing an additional sprinkler system in the Dundurn Castle stables be financed from the 1985 capital levy.

As recommended by the Treasurer in a report dated April 1, 1985, the Committee agreed that the estimated cost of \$110,000 for the reconstruction of the existing parking facilities be financed from the reserve for off-street parking, Account #0280-14.

It was noted that the 1985 reconstruction programme provides for improvements of the following parking facilities:

CARPARK No. 53 - KING WILLIAM AND MARY
CARPARK No. 61 - YORK AND MACNAB
CARPARK No. 62 - VINE AND MACNAB
CARPARK No. 19 - MAIN AND OTTAWA
CARPARK No. 44 - BARTON AND EMERALD
CARPARK No. 59 - MAIN AND HUGHSON

As recommended by the Treasurer in a report dated April 23, 1985, the Committee agreed that the City Solicitor be authorized to make application to the Ontario Municipal Board for approval to construct replacement of the Wentworth Street steps - lower section, at an estimated cost of \$230,000 by the issuance of debentures for a period not to exceed 15 years and further that application be made to the Regional Municipality of Hamilton-Wentworth to issue debentures in the amount of \$230,000 for a term not to exceed 15 years.

As recommended by the Treasurer in a report dated April 22, 1985, the Committee agreed to recommend that the City Solicitor be authorized to make application to the Ontario Municipal Board for approval to construct an addition and make alterations to the yard building - Brampton Street, at an estimated cost of \$293,000 by the issuance of debentures for a period not to exceed 15 years, and further that application be made to the Regional Municipality of Hamilton-Wentworth to issue debentures in the amount of \$293,000 for a term not to exceed 15 years.

As recommended by the Treasurer in a report dated April 22, 1985, the Committee agreed to recommend to City Council that the City Solicitor be authorized to make application to the Ontario Municipal Board for approval to construct an addition and alterations to the yard building - Ferguson Avenue, at an estimated cost of \$125,000 by the issuance of debentures for a period not to exceed 15 years, and further that application be made to the Regional Municipality of Hamilton-Wentworth to issue debentures in the amount of \$125,000 for a term not to exceed 15 years.

As recommended by the Treasurer in a report dated April 23, 1985, the Committee agreed to recommend to City Council that the City Solicitor be authorized to make application to the Ontario Municipal Board for approval to design, supply and install a culvert in Stoney Creek Valley in the Riverdale East Neighbourhood at an estimated cost of \$200,000 by the issuance of debentures for a period not to exceed 15 years and further that application be made to the Regional Municipality of Hamilton-Wentworth to issue debentures in the amount of \$200,000 for a term not to exceed 15 years.

As recommended by the Director of Public Works in a report dated April 15, 1985 and the Treasurer in a report dated April 23, 1985, the Committee agreed to recommend to City Council that the existing piping system between the Central Utilities Plant and Hamilton Place which provides for the supply of heating water, be revised at an estimated cost of \$140,000 as provided for in the 1985 portion of the 1985-1989 Capital Budget.

In addition, the Committee agreed to recommend that the City Architect and Co-ordinator, Lloyd D. Jackson Square be authorized and directed to have the necessary plans, specifications and tender documents prepared and issued.

The Committee further agreed to recommend that the City Solicitor be authorized and directed to make application to the Ontario Municipal Board for approval of this project at an estimated cost of \$140,000 and to finance same by the issuance of debentures for a period not to exceed 15 years; and further that application be made to the Regional Municipality of Hamilton-Wentworth for consent to issue debentures.

As recommended by the Treasurer in a report dated April 14, 1985, the Committee agreed to recommend that the legal fees of Weir and Foulds, retained to represent the City before the Divisional Court in Toronto with respect to the City's Licensing By-law, in the amount of \$6,677.80 be charged to the Solicitor's 1985 current account 0325-0156 "Consultant's Fees".

The Committee noted that Item 11 of the third Report of the Finance Committee dealing with the Corham proposal relative to the former Library building was tabled for 2 months by City Council at its meeting of February 26, 1985 and that this matter should be discussed at the next meeting of City Council scheduled for April 30, 1985.

The Committee then met in camera to discuss the private and confidential report from the Director of Real Estate relative to negotiations with the Ministry of Government Services for use of the Library building for court facilities.

Following discussion, the meeting was open to the public, at which time the Committee agreed to forward copies of the Director of Real Estate's information report to all members of City Council.

Following still further discussion, the following motion, moved by Alderman Collins seconded by Alderman Kiss was lost on a 3-3 tie vote. - that staff be authorized to continue negotiations with the Ministry of Government Services and the Office of the Attorney General, relative to the use of the former main Library building for Unified Family Court facilities. (In favour of the motion were: Aldermen Kiss, Agro, and Collins. Opposed were: Aldermen Gray, Hinkley and Charlton.

The meeting then adjourned.

Taken as read and approved,

J. J. SCHATZ, SECRETARY
FINANCE COMMITTEE

ALDERMAN D. GRAY, CHAIRMAN
FINANCE COMMITTEE



2(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. MATTHEWS, TREASURER DATE 1985 MAY 3
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

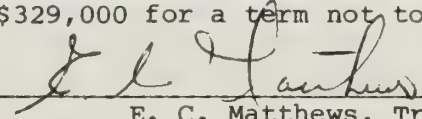
TO: CITY COUNCIL ☐ (OR) _____ FINANCE ☒
Committee

SUBJECT

Financing to Construct Downtown Action Plan - Phase III-A
at a Gross Cost of \$329,000

RECOMMENDATION

That the City Solicitor be authorized to make application to the Ontario Municipal Board for approval to construct Downtown Action Plan - Phase III-A, at an estimated cost of \$329,000, by the issuance of debentures for a period not to exceed 15 years. It is further recommended that application be made to the Regional Municipality of Hamilton-Wentworth for consent to issue debentures in the total amount of \$329,000 for a term not to exceed 15 years for the above project.


E. C. Matthews, Treasurer

BACKGROUND

For the information of the Committee, this project is included in the 1985-1989 Capital Budget as Project No. 33002-C, Page 29, to commence in 1985.

Please note this item was approved by the Planning and Development Committee on May 1, 1985 as part of Downtown Action Plan III, with Part B to be applied for in 1986 when the work is to commence.

c.c. Mr. J. Thompson, Secretary, Planning and Development Committee
Mr. E. Kowalski, Director, Community Development Department



3(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. MATTHEWS, TREASURER DATE 1985 MAY 2
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

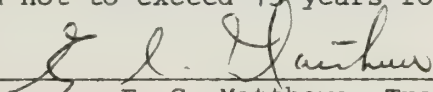
TO: CITY COUNCIL ☐ (OR) FINANCE ☒
Committee

SUBJECT

Financing to Construct a Finished Roadway and Curbs on Upper Kenilworth Avenue, from Carson Drive to Landron Drive, at a Gross Cost of \$270,000

RECOMMENDATION

That the City Solicitor be authorized to make application to the Ontario Municipal Board for approval to construct a finished roadway and curbs on Upper Kenilworth Avenue, from Carson Drive to Landron Drive, at an estimated cost of owner's share of \$120,528, as well as City Share \$149,472, by the issuance of debentures totalling \$270,000 for a period not to exceed 15 years. It is further recommended that application be made to the Regional Municipality of Hamilton-Wentworth for consent to issue debentures in the total amount of \$270,000 for a term not to exceed 15 years for the above project.


E. C. Matthews, Treasurer

BACKGROUND

For the information of the Committee, this project is included in the 1985-1989 Capital Budget as part of Project No.35000, Page 9, City's share, and Project No. 85000, Page 35, Owner's Share, to commence in 1985.

Please note this item was approved by the Transport and Environment Committee on April 29, 1985 and City Council on April 30, 1985.



3(b)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. E. C. Matthews, Treasurer DATE 1985 May 7
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) Finance ☒
Committee

SUBJECT

SCHOOL TRAFFIC OFFICER AT THE INTERSECTION OF
LOCKE STREET SOUTH AND CHARLTON AVENUE WEST

RECOMMENDATION

That the amount of \$2,500 required for the placement of a School Traffic Officer at the intersection of Locke Street South and Charlton Avenue West be financed by means of an overdraft in the School Traffic Officer Account No. 0347-0119.

for J. R. Hammel
E. C. Matthews, Treasurer

BACKGROUND

This additional Traffic Officer was approved at the Transport and Environment Committee meeting of May 6, 1985.



4(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. MATTHEWS, TREASURER DATE 1985 MAY 3
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

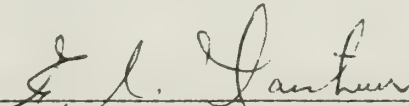
TO: CITY COUNCIL ☐ (OR) FINANCE ☒
Committee

SUBJECT

Financing to Purchase Equipment and Capital Repairs at the Hamilton Convention Centre at a Gross Cost of \$100,000

RECOMMENDATION

That the cost of purchasing equipment and capital repairs at a gross cost of \$100,000 be financed from the Reserve for Capital Projects - Hamilton Convention Centre, Account No. 0280-46, and that the Board of Directors of the Hamilton Convention Centre be requested to authorize individual capital purchases before they take place.



E. C. Matthews, Treasurer

BACKGROUND

For the information of the Committee, \$60,000 of the total cost of \$100,000 is included in the 1985-1989 Capital Budget as Project No. 35293, Page No. 27, to commence in 1985.

Please note this item was approved by the Hamilton Convention Centre Board on April 29, 1985.



MAY 6 1985

5.

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. D. K. Beattie, Secretary DATE 1985 May 6
Grants Subcommittee
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) Finance ☒
Committee

SUBJECT

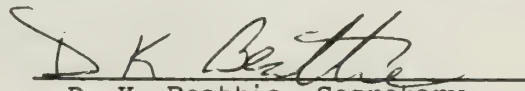
CONSIDERATION OF NEW GRANT REQUESTS

RECOMMENDATION

That consideration be given to the following grants requests:

- (a) International Association for Students of Economics and Commerce (AIESEC) McMaster - Convention/Reception Grant to defray the costs of a luncheon June 9, 1985 for 105 people.
- (b) Hamilton All Star Jazz Band - General Grant to defray the costs of representing the City of Hamilton in Quebec City at the National Finals of the Canadian Stage Band Festival May 14 to 17, 1985.

(Note: The Grant Subcommittee has not had an opportunity to meet to discuss these items.)


D. K. Beattie, Secretary
Grants Subcommittee

BACKGROUND

The AIESEC McMaster grant application is attached. The requested grant amount is \$1,150.00 to cover the quoted cost of the luncheon held at the Convention Centre June 9, 1985 for 105 people. This is a first time request.

The grant guidelines for a Convention/Reception Grant dictate a grant amount of \$3.00 per person for non-municipal content to a maximum of \$1,000.00. For the information of the Committee, there is a balance remaining in the Convention/Reception Grant Account No. 0374-1000 in the amount of \$20,000.00.

The Hamilton All Star Jazz Band grant request is attached. The estimated cost to represent the City of Hamilton in Quebec City is \$4,250.00 for 22 people. This is a first time request. For the information of the Committee, there is a balance remaining in the Unallocated Grant Funds Account No. 0374-0601 in the amount of \$4,060.00. (Note: The amount of \$11,310.00 representing the balance of the Unallocated Grant Funds, previously reported, was reported in error.)

APR 19 1985

AIESEC McMASTER

5(a)
April 19, 1985

Mr. J. Schatz
Secretary to the Finance Committee
City of Hamilton
City Hall
Hamilton, Ontario

Dear Mr. Schatz:

Please find enclosed an application by AIESEC McMaster to the Finance Committee of the City of Hamilton for assistance with a luncheon we are planning to host at the Hamilton Convention Centre on June 9, 1985. We expect that you will find that our group and event meet the criteria perscribed as per 'Exhibit "B", CONVENTION/RECEPTION'. If you have any questions and/or concerns please do not hesitate to contact me regarding this matter.

Sincerely yours,

S. A. Gainer

Sharon A. Gainer
IYY Study Tour '85 Director

282 Ridge Dr.
Milton, Ontario
L9T 1X3

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR CONVENTION OR RECEPTION GRANT

Each organization applying for a grant is required to complete this form and forward same to the Manager of Budgets, Treasury Department, City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4.

1. Name, address and telephone number of organization:

AIESEC McMaster
Kenneth Taylor Hall
Room 226 McMaster University
HAMILTON ON
L8S 4M4

2. Provide a brief history of the organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

AIESEC Canada was established by Mr. Samuel Bronfman in 1958. It is part of a larger organization, AIESEC International. Presently established in sixty two countries, 525 universities with over 50,000 members around the world. AIESEC Canada is incorporated as a charitable organization. AIESEC Canada's Compendium is revised twice annually at our National Congress in January and our Local Committee Executive Meeting in September. The Compendium outlines the procedures for establishing a local committee as well as its rights and obligations thereafter.

3. What are the general objects and/or functions of the organization?

AIESEC's prime objective is to provide management training through an international job exchange program. As well AIESEC strives to promote international understanding through cultural integration. At the local level, AIESEC provides its members with an opportunity to gain management experience while improving ones own leadership abilities through the organization of various local events. Through these local events, AIESEC itself aids in developing a rapport between the student community and the business community, and thus providing a great service to the city in which it is established. AIESEC McMaster, this past year, has hosted a Career's Day and a 'Dream Auction'. Both of these events provided the business community to meet with some of the students at McMaster in a business type setting.

4. Amount of the grant request \$ 1150.00.

Luncheon price calculated as follows:

8.95 per person

.63 -7% prov. sales tax

1.34 -15% gratuity

\$10.92

105 persons @ 10.92 = 1146.60

5. Explain briefly the nature of the event to be held for which you are requesting financial assistance. Include a specific reference to the number of people who will be attending from out of town.

The United Nations have declared 1985 the International Year of Youth. In honour of this, the AIESEC locals of Ontario, under the direction of AIESEC Western, are hosting a study tour of Ontario. Scheduled to take place from June 2-12, 1985. The tour will provide incoming trainees with an introduction of Ontario thusly reducing 'culture shock'. The theme of the tour is "Ethics in the World of Business". A series of symposiums will be taking place across the province in this regard. AIESEC McMaster will be exploring the topic of "Acid Rain" for their portion of the tour. On Sunday June 9, 1985 AIESEC McMaster will be hosting a luncheon for the tour participants. The Hon. Charles Caccia, MP and former Minister of the Environment, is scheduled to speak at the luncheon. It is expected that there will be 98 travelling on the tour. Of these approximately 60 will be from outside of North America, 20 will be from Ontario, 15 from the United States and 3 from AIESEC McMaster. As well as the 98 tour participants it is likely that there will be 7 people from the hosting local at the luncheon.

6. With respect to the event, answer the following:
(if any of your answers are estimated, please so indicate)

- (a) How many people will be in attendance? 105
- (b) What is the date of the event? Sunday June 9, 1985
- (c) What is the location of the event? Hamilton Convention Centre
-

7. For what reasons does the organization merit the use of public funds for the purpose indicated above?

It is expected that this tour will draw both national and international media attention. As well AIESEC McMaster has received support from CHCH television, CHML radio and CHAM radio stations. Thus, the City of Hamilton will have the opportunity to capitalize on some of this attention by hosting a luncheon of this nature. By receiving your support AIESEC McMaster can continue its work in improving the relationship between the student and business communities in Hamilton, both of which are a vital part of the City of Hamilton.

8. What other contributions are being requested or obtained to meet the cost of this event? (Government grants, donations, etc.)

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

To date the only support AIESEC McMaster has received is in the form of in kind donation of publicity from the television and radio stations listed on the previous page. Study Tour '85 has received a grant from the IYY Secretariat to cover the cost of buses for the tour.

9. Does this organization provide a service for which a charge is made?
Some examples are admission fees, membership fees, and rental charges.
If answer is "Yes", give details.

The tour participants are being charged 185 dollars to cover accomodations and administrative costs.

10. Will assistance be requested from the City of Hamilton in future years in this respect?

no.

11. List the Executive Officers of the organization:

Name and Title	Address	Telephone Number	
		Business	Home
Dorothy Vandervlist (president)	349 Patricia Dr. Burl.		527-1484
Richard Wunderlich	43 Forest Ave. Ham.		527-7420
V.P. Marketing	Apt. 1003		
Allan Webb	43 Forest Ave. Ham		527-7420
V.P. Finance	Apt. 1003		
Sharon Gainer	282 Ridge Dr. Milton	960-0665	878-5094
V.P. External Communications and IYY Study Tour Director			

April 19, 1985
Date

Sharon Gainer: IYY Study Tour Director
Name and Title of Officer making application

S. Gainer
Signature of Officer making application

878-5094 bus. after May 13: 960-0665 ext. 218
Telephone Number

APR 12 1985

Scott Park Secondary School

OFFICE OF THE PRINCIPAL

1055 KING STREET EAST

HAMILTON, ONTARIO L8M 1E2

TELEPHONE: 547-2574

April 9, 1985

5(b)

Mr. F. Morrow,
Mayor,
City of Hamilton,
City Hall,
71 Main St.W.,
Hamilton, Ontario.

Dear Mr. Morrow:

Further to our telephone conversation of April 9,
I am writing to outline the details of our request for financial assistance
from the City of Hamilton.

The HAMILTON ALL STAR JAZZ BAND is a
group of 20 high school musicians ranging in age from 15 to 19 years.
The band was formed during the fall of 1984 to provide an outlet for some
of the area's better young aspiring musicians to play music at a level
somewhat beyond the average high school level and to further the concepts
of jazz and big band music in the Hamilton area. Entry is by audition only.
To date, we have performed in many high schools as well as Hamilton
Place, the Convention Centre and on both local television stations. (4 and 11).
The band prides itself on excellence as is evidenced in Hugh Fraser's
review of Wednesday, March 6 (Hamilton Spectator) with comments as,
"...an outfit of great quality; stars of the show; ...can they cook!"
For further information and/or recommendation, you may contact Bill Powell
at Creative Arts Inc.

Scott Park Secondary School

OFFICE OF THE PRINCIPAL

1055 KING STREET EAST

HAMILTON, ONTARIO L8M 1E2

TELEPHONE: 547-2574

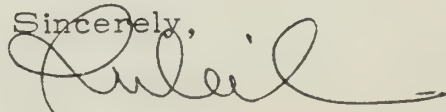
April 9, 1985
H.A.S.J.B. (2)

On Saturday, March 30, 1985 we competed in the South East Ontario Competition for the Canadian Stage Band Festival and came away with first place in the Senior IIB category. In addition we were invited to compete at the NATIONAL FINALS in Quebec City from May 14 to 17 this year. It is regarding this festival that I am writing to you.

We are requesting that the City of Hamilton contribute in some financial way to help defray the cost of competing in Quebec City. We face 3 areas of expense. They include transportation, accomodation and entry fee. (The entry fee is \$25.00 per student and chaperone for a total of \$550.00) (with 2 chaperones). We estimate the cost of a small coach (41 passengers is the smallest from Canada Coach Lines) at \$2500.00. An additional \$1200.00 is estimated for 3 nights accomodation for 22 people. This brings a total estimated cost of \$4250.00.

We are very proud to represent the City of Hamilton as our name suggests. If the city is willing to help us get to Quebec City for this national competition, we would be most appreciative. Please feel free to call on us to perform for any suitable occasion as representing the finest that young people have to offer (especially in this, the Year of the Youth).

Sincerely,



Russ Weil,
Director, H.A.S.J.B.

6486219

HAMILTON ALL STAR JAZZ BAND

- 20 members, all high school students
- ages 15 to 19 yrs.
- representing 9 different high schools in the Hamilton area
- 1985 winner of the South East Regional Competition of the Canadian Stage Band Festival
- invited to compete at the National Championship Competition in Quebec City, May 1985
- appearances include Festival of Friends, Hamilton Convention Centre, Hamilton Place, various high schools, Channel 11 (CHCH-TV), Cable 4
- repertoire includes works by Nestico, Ellington, Basie, Coulman, McGrath, Wright, Ferguson, Gillespie, etc.
- for information, call Russ Weil, Director,
547-2574 (Scott Fark High School)
648-6219 (home)



6(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. E. C. Matthews, Treasurer DATE 1985 May 3
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

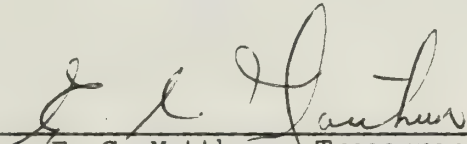
TO: CITY COUNCIL ☐ (OR) Finance ☒
Committee

SUBJECT

PLACEMENT OF THE 1985 TAXATION NOTICE IN THE HAMILTON SPECTATOR

RECOMMENDATION

That a taxation notice designated for the information of the City of Hamilton taxpayers, with appropriate changes by the Finance Committee if required, be placed in The Hamilton Spectator as a full page ad for one day, Saturday, May 18, 1985, or as an alternative date, May 25, 1985.


E. C. Matthews, Treasurer

BACKGROUND

This proposed ad will be available for review by the Finance Committee at our upcoming meeting and is divided into basically four sections:

- (1) Message from Mayor Robert M. Morrow - a copy of the proposed message is attached.
- (2) Comparison of 1985 residential mill rates to previous years, 1981 to 1984, and calculation of taxes based on an assessment of \$5,000.
- (3) Summary of the 1985 taxation levy and Provincial contributions. This is a requirement of Provincial Legislation.
- (4) Tax assessment and payment information.

As was the case in previous years, Sections (2) and (3), as noted above, will indicate City of Hamilton information in black type, Region in green type and Education in red type. This colour feature was introduced for the first time in 1979 clearly differentiating the three parts of the mill rate referred to in the Mayor's message and has appeared to be well received.

1985 May 3

FINANCE COMMITTEE - Page 2

BACKGROUND - Continued

Message from Mayor Robert Morrow

The proposal is to again have a picture of His Worship the Mayor along with a message, as follows:

"MESSAGE FROM MAYOR ROBERT MORROW"

It is that time of year again when I am able to summarize for you, in comparative form, total mill rates for the current year. Tax, grant, assessment and payment information is also provided for your consideration. The Council of the City of Hamilton, Regional Council and the Boards of Education are separate bodies who establish the amount to be raised from citizens independently and the City of Hamilton is required to collect taxes for all three.

Our own municipality's efforts to restrain spending and increase revenues have resulted in a net increase in the mill rate for City purposes of 5.3% over last year. During the three-year term of this Council, however, the average increase in residential taxes for City purposes has been only 3.9%, even while continuing to provide a variety of services to which we are committed and, in some cases, new or expanded programs.

I would also like to take this opportunity to invite all citizens, both individual and corporate, to express their views, preferable in writing addressed to the City Clerk, with respect to the annual Budget Estimates of the City. It is hoped that your comments and suggestions will assist us in the ongoing budgeting process to produce a document in keeping with the balanced needs of our community.



E. A. SIMPSON
CITY CLERK

K. E. AVERY
DEPUTY CITY CLERK

CITY HALL
HAMILTON, ONTARIO
L8N 3T4

THE CORPORATION OF THE CITY OF HAMILTON

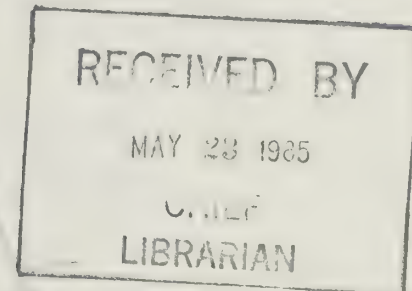
OFFICE OF THE CITY CLERK

1985 May 21

NOTICE OF MEETING

FINANCE COMMITTEE

Thursday, May 23, 1985
2:00 o'clock p.m.
Room 233, City Hall



S. J. Schatz
J. J. Schatz, Secretary
Finance Committee

JJS/jm

A G E N D A

1. Adoption of the minutes of the meeting held May 9, 1985
2. HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
 - (a) Capital Projects - Victor K. Copps Trade Centre/Arena
 - (b) Transfer of responsibility - Central Utilities Plant
 - (c) Retention of Solicitor - Licence Agreement - Private Boxes
3. PARKS AND RECREATION COMMITTEE/TREASURER'S REPORT
 - (a) Financing - Private Boxes - Victor K. Copps Trade Centre/Arena
 - (b) Financing - Construction of Common Areas - Trade/Centre Retail Space Area
 - (c) Financing - Ice-making System - Inch Park Arena
4. DIRECTOR OF PURCHASING
 - (a) Tenders - Fire Package for Chassis
 - (b) Tenders - Replacement of Ammonia System - Scott Park Rink
5. DIRECTOR OF REAL ESTATE
 - (a) Sale - Surplus lands - Canada Street

6. CITY TREASURER

- (a) Application - 1985/86 Ontario Youth Corps Programme
- (b) Criteria - Eligibility of Non-Profit Community Groups - Ontario Youth Corps Programme
- (c) Financing - 1985 Reconstruction/Resurfacing Programme

7. PERSONNEL COMMITTEE/TREASURER'S REPORT

- (a) Financing - City Solicitor's Office Renovations

8. PLANNING AND DEVELOPMENT COMMITTEE/TREASURER'S REPORT

- (a) Financing - Installation Costs - Birk's Clock
- (b) Financing - Restoration of south leg of King Street

9. GRANTS SUB-COMMITTEE

- (a) Report

10. LEGISLATION COMMITTEE/TREASURER'S REPORT

- (a) Financing - Cost of Burying Time Capsule

11. CITY SOLICITOR

- (a) By-law - Issue of Debentures - Ontario Municipal Board Order
- (b) By-law - Cancellation of Taxes - Lakeland Beach Swimming Pool

12. ADJOURNMENT

1

Thursday, May 9, 1985
2:00 o'clock p.m.
Room 233, City Hall

The Finance Committee met.

Present: Alderman D. Gray, Chairman
Alderman I. Stout, Vice-Chairman
Alderman M. Kiss
Alderman V. J. Agro
Alderman B. Hinkley
Alderman S. Collins
Alderman B. Charlton
Alderman T. Murray

Absent: Mayor R. M. Morrow

Also Present: Mr. E. C. Matthews, City Treasurer
Mr. I. R. Hammel, Manager of Budgets
Mr. J. J. Schatz, Secretary, Finance Committee

Mr. M. Collyer and Mr. R. Hilson of Spicer MacGillivray, Chartered Accountants, presented to the Committee the 1984 audited Financial Report for the Corporation of the City of Hamilton.

1984 Financial Report

Mr. Collyer advised that the Statement is unqualified and further that the City of Hamilton is in a very sound financial condition.

As recommended by the Treasurer in a report dated May 6, 1985, the Committee approved receipt of the 1984 audited financial statement and further agreed to forward same to City Council for information purposes.

In addition, the Committee agreed that the Treasurer be authorized to arrange to publish on one occasion the required 1984 financial statements, based on the audited report in the Hamilton Spectator as soon as possible, and in accordance with regulations provided by the Ministry of Municipal Affairs and Housing, but in any event, within 60 days of receiving the audited statements according to a regulation of the Ministry of Municipal Affairs and Housing.

Publication of Report
in Hamilton Spectator

In addition, the Committee agreed that the selected statements of the 1984 audited financial report be printed in brochure type form for distribution to banks and other financial institutions and other interested parties.

Brochures of Report
distributed to banks,
etc.

In response to a query from Alderman Collins as to the status relative to the tendering of the auditing services for the City, Mr. Matthews advised that his Department is presently preparing specifications and tendering documents with a view to calling tenders for this service in the Fall of this year.

Auditing Services for
City

Mr. W. Simpson appeared before the Committee in connection with the tax exemption relative to Lakeland Beach Pool.

Lakeland Pool
(tax exemption)

In this regard, copies of a report dated May 8, 1985 from the City Treasurer containing a summary of the 1984 realty and business taxes applicable to the Lakeland Pool Complex, based on present assessments and revised assessments calculated by the Provincial Assessment authorities were distributed to the members.

It was noted that based on the calculations of the assessment authorities, the total 1984 taxes amount to \$28,511.46 and further that of this amount, it is being proposed that Mr. Simpson be required to pay a total of \$8,577.23 for assessments relative to the restaurant, patio and a proportionate amount of the parking lot.

Mr. Simpson submitted that it was his understanding that the only taxes he would be required to pay were those relative to the restaurant building itself, and that taxes relative to the parking lot should not be applicable.

Following considerable discussion, the Committee agreed to recommend to City Council that Mr. Simpson be required to pay taxes on the restaurant building and land, the patio building and land, and that portion of the parking lot required as a minimum pursuant to the City's zoning by-laws.

Minutes, April 25/85

Application to O.M.B.
Downtown Action Plan
Phase III-A

Application to O.M.B.
construction of
finished roadway and
curbs on Upper
Kenilworth from
Carson Dr. to Landron
Dr.

School Traffic
Officer - Locke St.S.
and Charlton Ave.

Hamilton Convention
Centre Inc. - purchase
of equipment & capital
repairs

AIESEC McMaster
Grant

Hamilton All Star
Jazz Band - no
action on Grant

The minutes of the meeting held Thursday, April 25, 1985 were adopted as circulated to the members.

As recommended by the Treasurer in a report dated May 3, 1985, the Committee agreed to recommend to City Council that the City Solicitor be authorized and directed to make application to the Ontario Municipal Board for approval of the Downtown Action Plan - Phase III-A at an estimated cost of \$329,000 by the issuance of debentures for a period not to exceed 15 years and further that application be made to the Regional Municipality of Hamilton-Wentworth for consent to issue debentures in the total amount of \$329,000 for a term not to exceed 15 years.

As recommended by the Treasurer in a report dated May 2, 1985, the Committee agreed to recommend to City Council that the City Solicitor be authorized and directed to make application to the Ontario Municipal Board for approval to construct a finished roadway and curbs on Upper Kenilworth Avenue from Carson Drive to Landron Drive, at an estimated cost of owner's share of \$120,528, as well as the City's share of \$149,472, by the issuance of debentures totalling \$270,000 for a period not to exceed 15 years, and further that application be made to the Regional Municipality of Hamilton-Wentworth for consent to issue debentures in the total amount of \$270,000 for a term not to exceed 15 years.

As recommended by the Treasurer in a report dated May 7, 1985, the Committee agreed to recommend to City Council that the amount of \$2,500 required for the placement of a School Traffic Officer at the intersection of Locke Street South and Charlton Avenue West be financed by means of an overdraft in the School Traffic Officer Account No. 0347-0119.

In a report dated May 3, 1985, the Treasurer recommended that the estimated gross cost of \$100,000 for the purchase of equipment and capital repairs at the Hamilton Convention Centre be financed from the Reserve for Capital Projects - Hamilton Convention Centre.

It was noted that an amount of \$60,000 was included in the 1985 portion of 1985-1989 Capital Budget. Mr. Matthews advised that while the amount has increased from \$60,000 to \$100,000 as a result of the need for additional carpeting, no additional funding is required to be provided by the City isasmuch as the total amount is intended to be financed from the Reserve for Capital Projects - Hamilton Convention Centre, Account No. 0280-46.

Members of the Committee expressed concern in that neither the Finance Committee nor City Council previously approved the increased appropriation of \$40,000. In addition, the Committee expressed concern in that there was no detailed listing of the equipment and capital repairs proposed to be undertaken, available for review by the Finance Committee.

Following some discussion, the Committee concurred with the suggestion of Alderman Stout in that in the future, Finance Committee addresses separately any items which have not been previously included in the Capital Budget.

Alderman Collins suggested that as a way to overcome these concerns, the actual awarding of all contracts and purchases by the local boards such as the Convention Centre, be subject to the approval of City Council. Following some discussion in this regard, the Committee requested the Treasurer to undertake to prepare a report as to the present procedure, as well as Alderman Collins' suggestion relative to the awarding of contracts, for review by the Committee at its next meeting.

In a report dated May 16, 1985, the Grants Sub-Committee advised that it has not had an opportunity to meet to discuss grant applications from AIESEC McMaster and the Hamilton All Star Jazz Band, and submitted same to the Finance Committee for its review and consideration.

Following discussion, the Committee agreed to recommend to City Council that a \$315.00 Convention/Reception Grant be made to the International Association for Students of Economics and Commerce (AIESEC) McMaster, to defray the costs of a luncheon June 9, 1985 for 105 people. The Committee further agreed to recommend that this expenditure be charged to Account No. 0374-1000 - Convention Reception Grants.

The Grant Application from the Hamilton All Star Jazz Band was received and no action taken.

Alderman Gray advised of the request of an organization for the Finance Committee to re-consider its decision relative to the grant. He advised that the organization has already appeared before the Finance Committee in connection with this matter and that this would in fact be a second appeal.

Second Appeal

Following discussion, the Committee agreed to re-establish its practice of not entertaining a second appeal relative to grant requests.

In an information report dated May 9, 1985, the Grants Sub-Committee advised that the present balance of the Unallocated Grant Fund is \$4,060.00 and not the \$11,310.00 reported earlier. It was noted that the difference is due to miscalculation of the balance of the unallocated funds following the Finance Committee meeting on April 4, 1985.

Unallocated Grant Fund

In a report dated May 3, 1985, the Treasurer recommended that a taxation notice designated for the information of the City of Hamilton taxpayers be placed in the Hamilton Spectator as a full page ad for one day on Saturday, May 18, 1985 or as an alternative date, May 25, 1985.

Taxation Notice
Hamilton Spectator

Following some discussion, the Committee approved the general format of the proposed ad however, directed that same be a one-half page ad as opposed to a full page ad.

One-half page ad

The Committee requested a report from the Treasurer relative to the Mementos Account, for review and consideration at its next meeting.

Report requested re
Mementos Account

The meeting then adjourned.

Taken as read and approved,

J. J. SCHATZ, SECRETARY
FINANCE COMMITTEE

ALDERMAN D. GRAY, CHAIRMAN
FINANCE COMMITTEE



2(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Hamilton Entertainment and
Convention Facilities Inc. DATE 1985 May 16
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) Finance Committee ☒
Committee

SUBJECT

Capital Projects - Victor K. Copps Trade Centre/Arena

RECOMMENDATION

- (a) That the Director of Purchasing of the City of Hamilton be authorized and directed to tender, in accordance with the City of Hamilton's purchasing practices and procedures, the attached listing of equipment totalling an estimated \$841,600 for the Victor K. Copps Trade Centre/Arena; and
- (b) That the Finance Committee of the City of Hamilton be requested to recommend the method of financing of the cost of this equipment in the amount of \$705,100 which has been included as part of the 1985 approved capital budget submission for the Victor K. Copps Trade Centre/Arena. The balance of \$136,500 has been provided for in the gross construction cost of \$36,975,000.

S. K. Reeder

BACKGROUND

The 1985 capital budget submission of additional capital equipment and construction items totalling \$4,367,000 has previously been approved by the Trade Centre/Arena Management Committee, the Board of H.E. & C.F., Inc. and the Parks and Recreation Committee. The attached listing of capital items represents only a partial request at this time.

Once the results of the tenders for equipment in excess of \$10,000 are known, management will then make the necessary purchase recommendations along with the results of the tenders, to the Trade Centre/Arena Management Committee, the H.E.&C.F., Inc. Board and the City's Finance Committee, which in turn reports to City Council.

**SEE RECOMMENDATION OF
TREASURE ON REVERSE SIDE.**



THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. E. C. Matthews, Treasurer DATE 1985 May 17
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

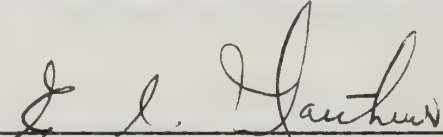
TO: CITY COUNCIL ☐ (OR) Finance ☒
Committee

SUBJECT

FINANCING OF VARIOUS CAPITAL EQUIPMENT ITEMS
IN THE TRADE CENTRE/ARENA COMPLEX

RECOMMENDATION

That the total estimated cost of \$705,100 for the purchase of capital equipment listed on Schedule "A" attached for the Trade Centre/Arena complex, be financed from the unutilized portion of the original gross cost and debenture authority under OMB Order No. E830018 dated May 8, 1983 for the Trade Centre/Arena and be charged to account No. 0408-U3305.



E. C. Matthews, Treasurer

BACKGROUND

These capital equipment items have been approved by the Hamilton Entertainment and Convention Facilities Inc. and referred to the Finance Committee for financing. The amount requested of \$705,100 is part of the 1985-1989, Capital Budget (Project No. 32251-A) in the gross amount of \$4,367,000 provided for the Trade Centre/Arena - "Costs Outside of Construction Tender".

VICTOR K. COPPS TRADE CENTRE/ARENA

ITEMS TO BE PURCHASED OUTSIDE

OF CONSTRUCTION TENDER

A. SPORTING EQUIPMENT

	<u>Estimated Cost</u>	<u>Amount Budgeted In Construction Tender</u>
1. Basketball floor	\$ 115,000.00	\$ -
2. Basketball nets, accessories	10,000.00	-
3. Two sets Meg nets	<u>7,000.00</u>	<u>-</u>
SUB TOTAL	<u>\$ 132,000.00</u>	<u>\$ -</u>

B. MAINTENANCE EQUIPMENT

1. Maintenance shop: work benches, storage cabinets and closures, portable shelving and complete set of craftsmen's tools.	\$ 30,000.00	\$ -
2. Automatic aluminum overhead work platform	20,000.00	-
3. Aluminum scaffolding (4 foot)	4,500.00	-
4. Two industrial wet and dry vacuum cleaners	6,500.00	-
5. Preventative maintenance card system	2,000.00	-
6. Key control cabinet	800.00	-
7. Honeywell Central Control Unit	<u>25,000.00</u>	<u>-</u>
SUB TOTAL	<u>\$ 88,800.00</u>	<u>\$ -</u>

C. ICE EQUIPMENT

1. Ice surfacing equipment	\$ 75,000.00	\$50,000.00
2. Ice edging machines (two)	1,300.00	-
3. Steam and water hose c/w spray nozzles and other equipment	<u>5,000.00</u>	<u>-</u>
SUB TOTAL	<u>\$ 81,300.00</u>	<u>\$50,000.00</u>

VICTOR K. COPPS TRADE CENTRE/ARENA

ITEMS TO BE PURCHASED OUTSIDE

OF CONSTRUCTION TENDER

	<u>Estimated Cost</u>	<u>Amount Budgeted In Construction Tender</u>
D. <u>FURNISHINGS</u>		
1. Office furniture, Trade Centre/Arena	\$ 40,000.00	\$ 35,000.00
2. Office furniture, H.E.&C.F. including Box office, meeting room and lunch- room	110,000.00	-
3. Venetian Blinds for office area	7,000.00	-
4. Dressing rooms, Basic furniture	15,000.00	-
Floor matting	5,000.00	-
5. Public First Aid Room (beds, stretchers, oxygen, first aid cabinet, supplies, etc.)	5,000.00	-
6. Interview rooms (2), Press room/ lounge, T.V. studio (basic furniture)	50,000.00	-
7. Staff lockers, padlocks, supplies	20,000.00	3,000.00
8. Telephone system	<u>80,000.00</u>	<u>15,000.00</u>
SUB TOTAL	<u>\$332,000.00</u>	<u>\$53,000.00</u>
E. <u>MISCELLANEOUS</u>		
1. Transportable Stage	\$ 10,000.00	\$ 6,000.00
2. Turnstiles	30,000.00	27,500.00
3. Interior artwork (incl. capsule and Commemorative bust)	80,000.00	-
4. Electronic organ	20,000.00	-
5. Safe	7,500.00	-
6. Television Monitors	12,000.00	-
7. Satelllite Dish	18,000.00	-

VICTOR K. COPPS TRADE CENTRE/ARENA

ITEMS TO BE PURCHASED OUTSIDE

OF CONSTRUCTION TENDER

	<u>Estimated Cost</u>	<u>Amount Budgeted In Construction Tender</u>
8. Two-way radio system	<u>\$ 30,000.00</u>	<u>\$ -</u>
SUB TOTAL	<u>\$207,500.00</u>	<u>\$ 33,500.00</u>
TOTAL	<u>\$841,600.00</u>	<u>\$136,500.00</u>
Additional items over that budgeted in the Construction Tender (\$841,600.00 less \$136,500.00)	<div><div></div><div><u>\$705,100.00</u></div></div>	



2(b)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Hamiltoⁿ Entertainment and
Convention Facilities Inc. DATE 1985 May 16
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) Finance Committee ☒
Committee

SUBJECT

Central Utilities Plant - Organizational Structure

RECOMMENDATION

That the responsibilities for the operation and management of the Central Utilities Plant be transferred from the Department of Public Works to the General Manager of the Trade Centre/Arena in accordance with the attached report from Mr. J. Crane, dated 1985 March 16.

S. K. Reader

BACKGROUND

The attached report was approved by the Trade Centre/Arena Management Committee at its meeting held 1985 May 7 and by the Interim Board of the Hamilton Entertainment and Convention Facilities Inc. on 1985 May 14.

c.c. Mr. R. Morden, Director
Department of Public Works



THE CORPORATION OF THE CITY OF HAMILTON
VICTOR K. COPPS TRADE CENTRE/ARENA
(416) 526-4450

March 16, 1985

Mr. Brian Conacher
Managing Director
Hamilton Entertainment and
Convention Facilities Inc.

Dear Brian:

SUBJECT: CENTRAL UTILITIES PLANT AND OPERATIONS JURISTITION

A meeting was arranged by Mr. Lou Sage on February 24, 1985 to discuss the possibility of the Central Utilities Plant and its operations coming under the direction of the General Manager, Trade Centre/Arena.

In attendance at this meeting was, Mr. Brian Conacher, Mr. Don Heintz, Assistant Director of Public Works and Mr. Leo Constantinides, Chief Engineer, Central Utilities Plant.

There seemed to be an opinion expressed by Mr. Sage that the Central Utilities Plant and its operations would be more suited under the General Manager of the Trade Centre/Arena because Hamilton Place and the Convention Centre receives plant operations and maintenance from the Central Utilities Plant. It also appeared from a Public Works point of view that they are not in the business of operating and maintaining buildings and facilities and therefore the Utilities Plant should come under the jurisdiction of another department.

As shown in Exhibit 1. of this report the Central Utilities Plant provides services to several buildings and facilities in the downtown core of the city and has an operating budget in excess of two million dollars for the 1985 fiscal year. You can see from Exhibit 1. that it is a major operation with major responsibilities associated thereto.

On December 4, 1984 I submitted an organizational structure and budget to Mr. John Leuser the Director of Finance and Administration, for the new corporation. The organizational structure and budget was designed to reflect on the cost of operating and maintaining the Trade Centre/Arena for the 1985 fiscal year, which is contained in Exhibit 2. of this report. This organizational structure and budget was approved by the new corporation and Finance Committee of Council.

Contained in that report was the possibility of extending the central control system from the Trade Centre/Arena to the Central Utilities Plant. This would cost approximately twenty three thousand dollars to be operated on a twenty four hour basis by Central Utilities personnel. It would also eliminate having to hire four plant attendants at an annual cost in excess of one hundred thousand dollars per year.

In view of the meeting arranged by Mr. Sage and a subsequent meeting with Mr. Heintz and Mr. Constantinides, I conducted further studies to determine the feasibility of amalgamating the plant operations and maintenance of the Core group of buildings and facilities and its impact.

I would make the following comments as to my findings;

- a. The Core group of buildings and facilities in the downtown area are so close together, it would make good economic sense from a control and management point of view to come under the direction of one department.
- b. By amalgamation to one department you would have a greater manpower resource base to carry out planned programs such as preventive maintenance, energy management and to establish a job order system which will provide for prioritization of work load and manpower accountability. The advantages of providing for the above programs would be overall reduced costs of operating and maintaining building and facilities and increase the life cycle cost of major capital.
- c. You would have the necessary expertise in negotiating all service contracts associated with the operations, maintenance and management of buildings and facilities.

In reference to exhibit three of this report I have developed an organizational structure which I feel will provide the necessary resources to practice the operations, maintenance and management of facilities and buildings in a professional manner. Without this type of structure it would be difficult to provide the necessary operations and maintenance with regards to operations, maintenance and inspections for such a large square footage of facilities and buildings.

By establishing the organizational structure outlined in Exhibit 3. I was able to eliminate the Maintenance Mechanics position submitted in my budget request mentioned earlier in this report. This represents a total of five full time staff people who would otherwise have to be hired to man the Trade Centre/Arena.

You will also notice in Exhibit 3. that I have created three divisions namely; Central Utilities, Maintenance and Preventive Maintenance. These divisions will be manned by existing Central Utilities personnel and the supervisory positions are necessary in order to establish planned energy, preventive maintenance and operations programs and to function in the most efficient and effective way possible.

There will be increases in salary for the supervisory positions. However, the increases will be more than off-set by the elimination of the Maintenance Mechanics position.

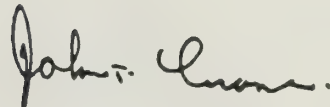
In conclusion, the approval of this report would mean a much greater responsibility to me and my staff. However, as a professional in this field it would be a prudent business decision to do so. The City of Hamilton and the new Corporation will benefit from savings in manpower as indicated, savings through energy management practices and savings by the greater resource manpower base the amalgamation will provide for more efficient operations and maintenance.

RECOMMENDATION

1. That the Hamilton Entertainment and Convention Facilities Inc. and City Council approve this report.
2. That the organizational structure supercede the one submitted by me on December 4, 1985.

3. That once the appropriate evaluation forms and position description forms are in place they will be evaluated by the wage and salary study now being undertaken by Coopers and Lybrand on behalf of the City of Hamilton.

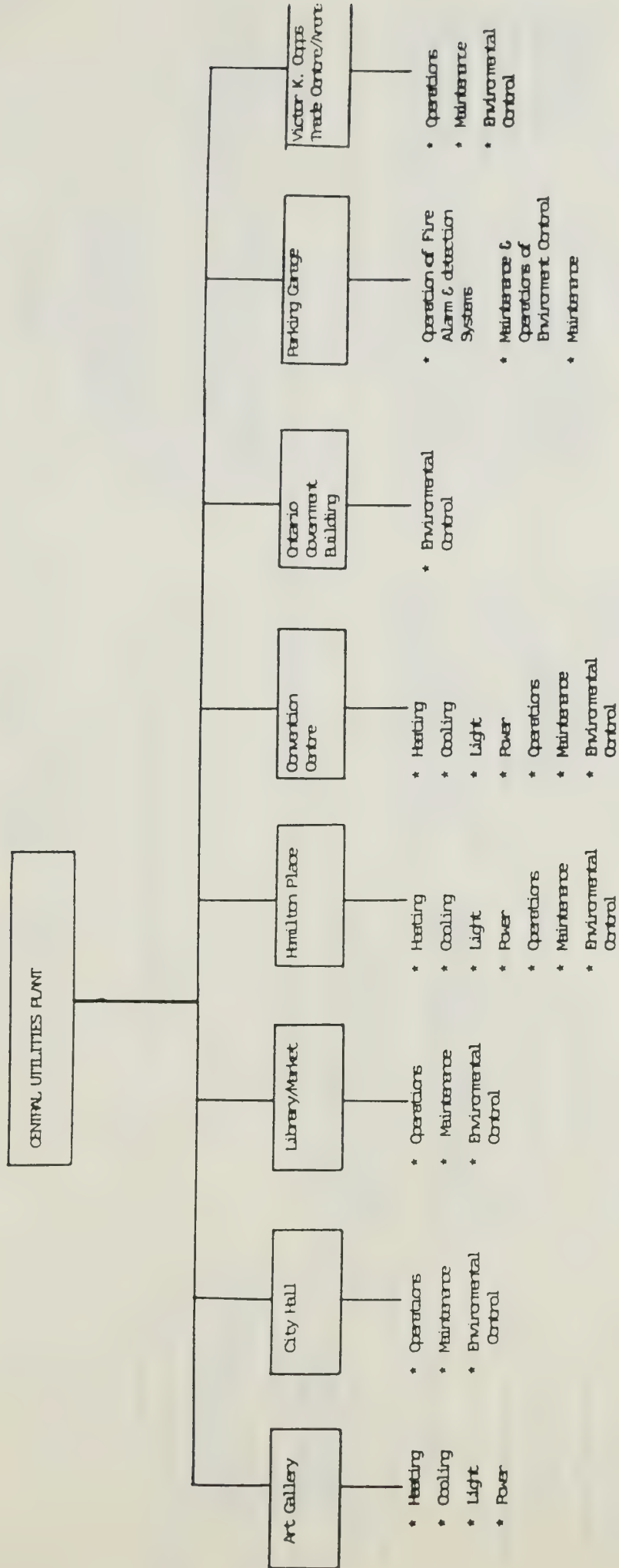
Respectfully submitted,



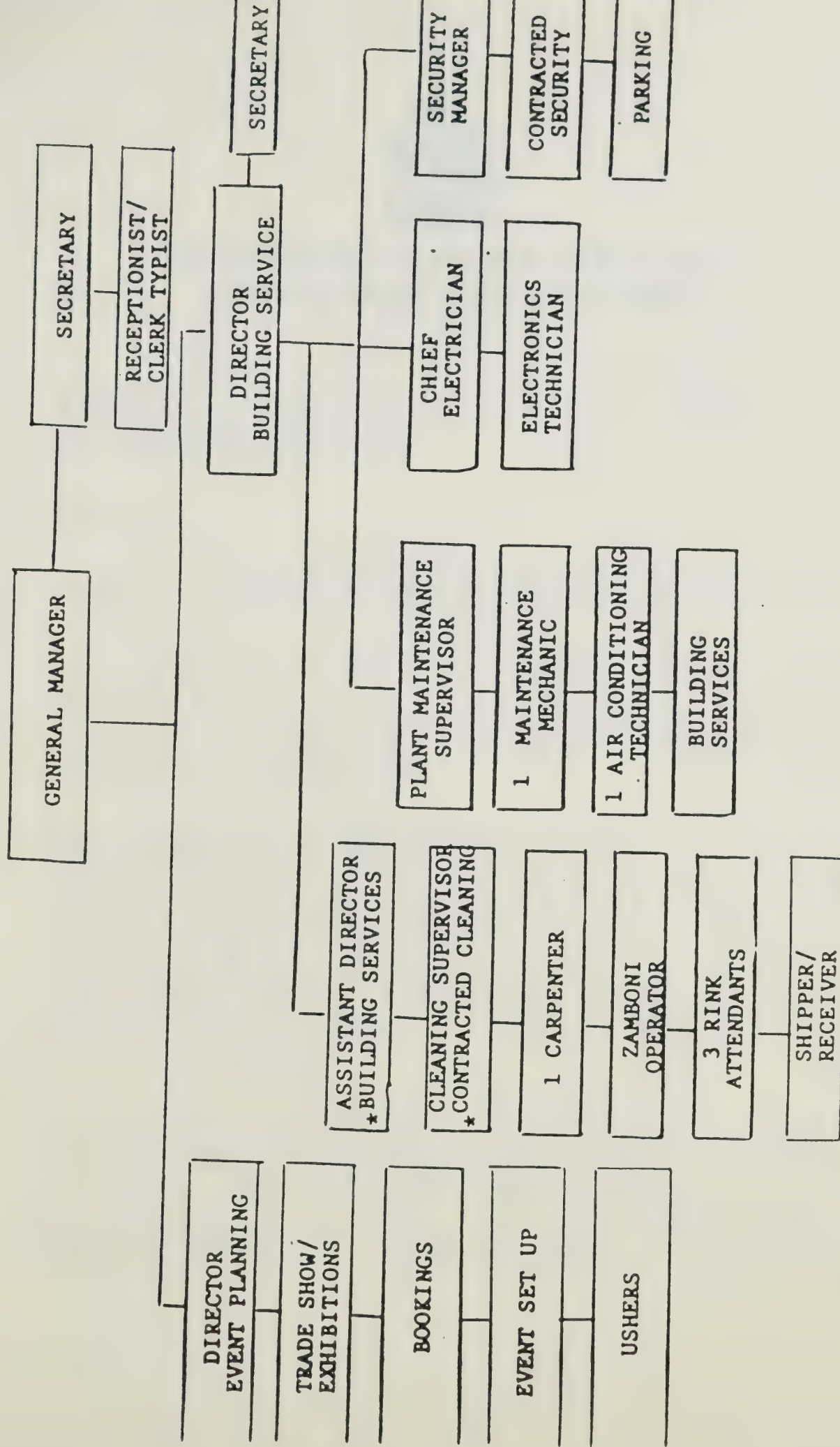
John T. Crane
General Manager
Victor K. Copps
Trade Centre/Arena

JTC.cd

CENTRAL UTILITIES PLANT - PROVISION OF SERVICES



VICTOR K. COPPS TRADE CENTRE/ARENA



1. Four shift operators removed from this organizational chart as per attached report, pages 19-22
2. Positions indicated by asterisk could be transferred from other departments when the overall organizational package is finalized.



THE CORPORATION OF THE CITY OF HAMILTON
VICTOR K. COPPS TRADE CENTRE/ARENA
(416) 526-4450

Mr. John Leuser
Director of Finance
Hamilton Entertainment &
Convention Facilities Inc.

December 4 1984

Dear Sir:

The enclosed organizational report and budget is designed to reflect the cost of operating and maintaining Victor K. Copps Trade Centre/Arena for 1985.

Before putting this report together I arranged, through our City Architect, to meet with the project's consulting engineers and architects. The purpose of the meeting was to discuss the heating, ventilating, air conditioning and ice making plant in general and the control systems for the Trade Centre/Arena in particular.

The consulting engineers, H. H. Angus, will verify that they have designed a very complex plant to operate and maintain and that the only other ice making plant of the same design known to them is located in Hampton, Virginia, U.S.A. However, the main thought I had in mind was whether the central control system software designed for the Trade Centre/Arena could be extended to the Central Utilities plant. This would enable the plant to be monitored and operated by the Central Utilities Plant which would eliminate the necessity of hiring four plant attendants plus benefits at considerable savings, as outlined in the budget package.

I was later informed that the control software could be installed at the Central Utilities Plant from the Trade Centre/Arena at a cost of approximately twenty-three thousand dollars (\$23,000). This amount represents less than one plant attendant's salary per year. I will be recommending through the Trade Centre/Arena Construction Subcommittee that the control change be approved and carried out as part of the project costs.

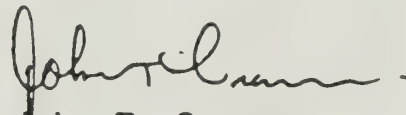
- 20 -

Mr. John Leuser

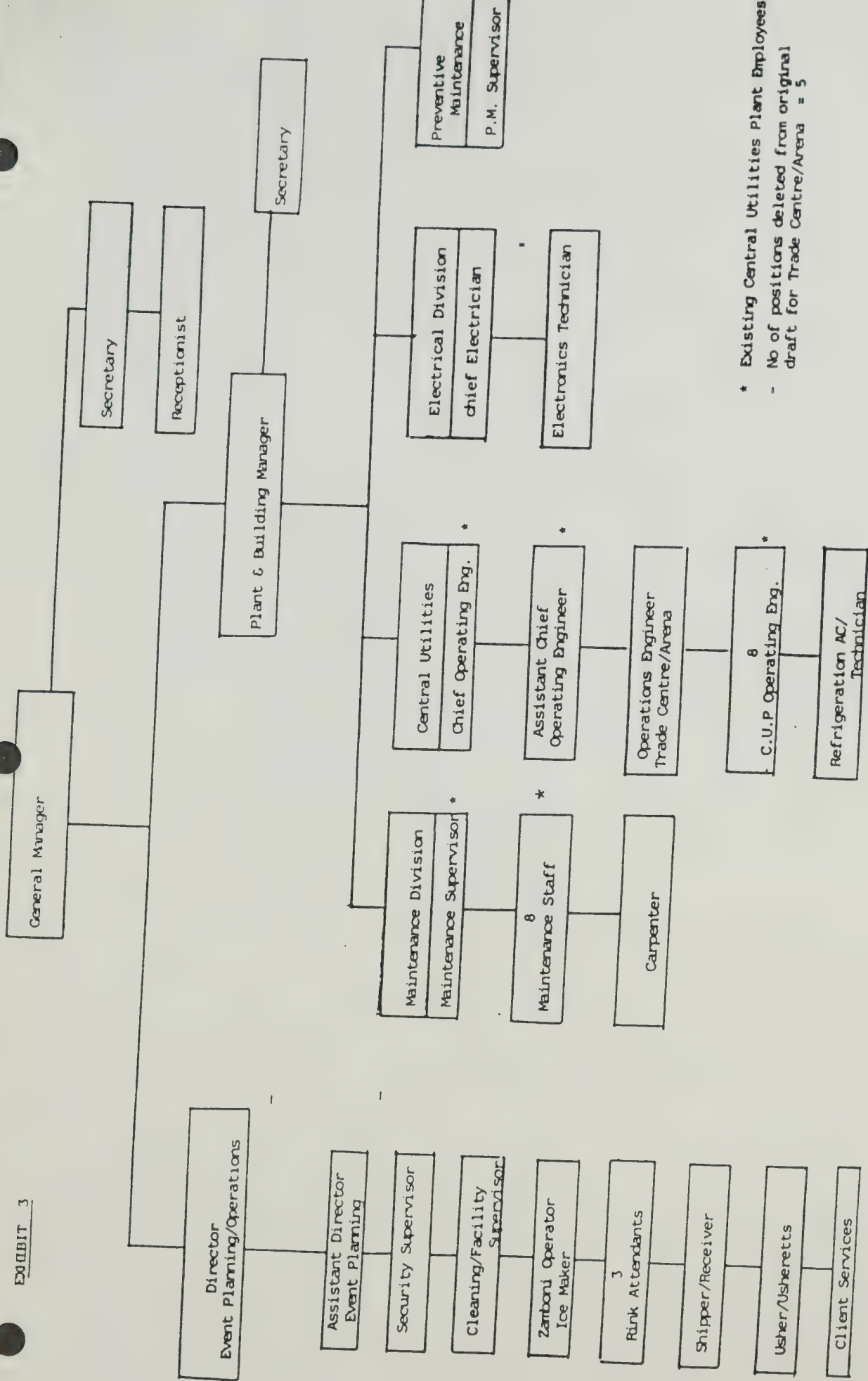
December 4, 1984

By doing this I have eliminated four operating positions from the organizational report and the budget presentation.

Yours truly
VICTOR K. COPPS TRADE CENTRE/ARENA


John T. Crane
General Manager

JTC/jmr



* Existing Central Utilities Plant Employees
 - No of positions deleted from original draft for Trade Centre/Arena = 5

7

Manpower Controls in Plant Operations: How to Reduce Staff 50% or More

WHEN WE SPEAK OF AN "OPERATOR" WE VISUALIZE A MAN turning valve wheels, punching starter buttons, reading gauges, peering at water samples, and, rarely, sitting at a logbook. Or do we visualize him sitting on his backside, reading a month-old copy of *Playboy* and hoping that nothing will happen on his watch? Or, perhaps, ducking to the building mechanical room where he has a comfortable chair and a bottle of "Oldershoes" to sip? Unfortunately, if we were able to recapitulate all the "working" hours of all our operators we might find the last two images more representative than the first. In this chapter, after identifying some of the principal types of operator jobs, we will define a philosophy for controlling operating manpower and accomplishing the most work with our operators. Chapter 7 describes procedures which were instrumental in reducing operating manpower (and total labor costs) in several utility plants by as much as 25%. Also described are techniques for evaluating, staffing, and controlling several other types of operator positions, including the most difficult operator to handle—the roving patrol operator." (These techniques were responsible for cutting back the roving patrol" staff of a large institution by one-third.) Finally, Chapter 7 discusses the benefits of central monitoring and control systems and how to realize their potential for savings.

CATEGORIES OF "OPERATORS"

What is an operator in the context of Plant Engineering? The label can be applied to a wide variety of jobs, most of which involve the controlling and surveillance of building or utility systems and equipment. In this chapter we will consider the following types of operator jobs:

(1) Operators of plants requiring (by code or regulation) a continuous watch of one or more persons per shift. Included in this group are the operators of electrical, steam, and chilled water generating plants of large capacity, water filtration plants, and sewage disposal plants which are normally operated continuously. A special sub-set of this group of operators are the operators of central monitoring and control systems who operate a large number of plants or systems through the medium of a remote console and an electrical or electronic network.

(2) Operators of facilities which require continuous attendance but which are operated only intermittently or for all or part of the working day. In this category are operators of incinerators and processing plants of many varieties, attendants of stockrooms, toolrooms, and other service facilities.

(3) Roving patrol operators who periodically visit, inspect, and read and record operating data on automatically controlled equipment and systems, such as building air conditioning systems, chillers, boilers, cooling towers, and other auxiliaries.

It should be noted that custodians are not included in the above groups. Although theirs also is in some respects an operating job it is susceptible to different control techniques.

BASIC CONTROL PHILOSOPHY

① → The essence of control of operator manpower is to minimize the numbers of personnel assigned. Recalling Parkinson's Law* again, the workload will always expand to fill the time, or man-hours, available. It is no coincidence that most well-supervised central heating and chilling plants are painted more often than the president's office: there are always man-hours to be used up, and many low-priority jobs get done. Extra manpower on night shifts is especially likely to be under-utilized, partly because of the absence of supervisors and partly because small obstacles, such as the lack of a tool or a part, are harder to overcome with most of the company (and its suppliers) closed down.

② → Most attendant situations which are staffed for the duration of the working day have short periods of heavy activity followed by hours of low workload levels during which the operator or attendant has little to do. Roving patrol operations are usually inefficient because they are difficult to schedule with accuracy and almost impossible to supervise effectively. Even the most conscientious operator, if he has slack in his schedule, can find ways to use it that don't trouble his conscience. The slacker tries to build the occasional need for strenuous activity into an excuse for a schedule that permits him hours of loafing.

*C. Northcote Parkinson, *Parkinson's Law* (Boston: Houghton Mifflin Co., 1957).

When the numbers of personnel assigned to operator positions have been reduced to the minimum levels needed to deal with peak workloads and/or to satisfy code or regulation, the control process takes the form of studying the pattern of peak and slack intervals to determine, first, whether further personnel reductions can be made by reassigning operators during slack periods and second, whether and what additional tasks can be assigned to the operators for accomplishment during lulls in their principal workload.

CONTINUOUS WATCH OPERATORS—CONTROL TECHNIQUES

Here is how the above philosophy is applied to the operation of heating and chilling plants, water filtration plants, and other 24-hour-a-day operations. (These techniques resulted in staff reductions of approximately 1/3 and operating cost reductions of 1/4 at a large northern facility.)

(1) Review applicable codes, regulations, ordinances, and union contract provisions to determine the *minimum* staffing requirements for each shift. This review should go further than merely touching base with the appropriate officials. Interpretations of code differ, and the most conservative interpretation, rendered by the local inspector or the union business agent, may not be the final word. Remember, if you can reduce your operating crew by one individual per shift you have saved five man-years per year. The minimum staffing prescribed by code will nearly always equal or exceed the staff required for normal operation of the plant.

(2) Determine, by work sampling (see Figure 7-1 A, B, and C), the number of man-hours per shift that are employed in the *operation* of the plant (as distinguished from maintenance and repair) and decide upon the number of personnel needed in the plant *at one time* to handle the jobs which have to be done simultaneously at periods of peak activity. Determine also whether operations during these peaks can be scheduled, thereby flattening the peaks. Plant staffing must, of course, equal the peak operating requirement (after the peaks have been flattened by rescheduling). The difference between the man-hours available at this staffing level and the man-hours required for operation is a measure of the amount of maintenance effort which can be provided by the plant operators.

(3) Determine, from plant labor distribution records (or estimate, if detailed records are not available), the man-hour requirements for performing those recurring maintenance tasks that are within the technical range of competence of the operators. Select and schedule maintenance workload to the operating personnel on each shift to use up the man-hours available, less suitable allowances for personal time, etc. (It must be emphasized, to counter complaints from the operators, union officers, etc., that the maintenance tasks may be deferred if operating conditions arise in the plant that demand unusual commitments of the operators' time.)

(4) ~~If it has not already been done, transfer all maintenance personnel from the operating unit to the appropriate maintenance shops. There will be resistance on the part of the plant supervisor to this move, based on the arguments that the plant maintenance crew is more familiar with the plant than anyone else, and that the plant can't afford to compete for priority with other programs when repairs are needed. These should be~~

← (3)

INSTRUCTIONS FOR WORK SAMPLING

General: Work sampling is a technique for approximating, with increasing levels of accuracy, the composition of the activities of a worker, or a group of workers, by observing and recording what each is doing on a large number of occasions taken at random. The more observations that are made, the greater is the accuracy of the approximation.

Accuracy of Approximation: To determine the number of observations to be made for the work sampling study, first decide the confidence level (the likelihood that the conclusion reached by the study is, in fact, correct) and the accuracy (the tolerance limit for the conclusions) needed. For this type of study a confidence level of 95% and an accuracy of $\pm 5\%$ will usually be adequate.

The number of observations required to achieve a confidence level of 95% depends on the accuracy desired and the proportion of the total number of activities observed represented by the activity being considered. The relationship is expressed as follows:

$$N = \frac{4(1 - P)}{S^2}$$

where N = number of observations

P = proportion of total observations

S = accuracy desired (expressed as a decimal).

Procedure:

(1) Select the activities to be observed; for example, operation of boilers, maintenance of boilers, repair of boilers, operation of auxiliaries, maintenance of auxiliaries, repair of auxiliaries, talking with supervisor (or other workers) regarding job, reading technical material, walking, waiting for tools, parts, or another worker, idle (or personal activities), and unobserved. Define each activity carefully.

(2) Prepare tally sheets to record observations (Figure 7-1B).

(3) Estimate number of observations required. (See above.) Decide on the number to be made per shift. Select times and routes of travel for observations on a random basis. Avoid scheduled rest and lunch periods.

(4) Observe what each worker is doing when seen. Record each observation on the tally sheet for the day. Total the tally sheet for each day's observations. Continue until the number of observations made equals the estimated requirement.

Calculation of Findings: Summarize observed data on summary sheet (Figure 7-1C). Subject to the limits of accuracy imposed by the number of observations taken, the percentages calculated for each activity approximate the percentage of man-hours expended for that activity by the personnel observed. Recalculate the levels of accuracy using the observed percentages to determine whether additional observations are needed.

FIGURE 7-1A

countered with guarantees that the plant will have first call on the people best qualified for work on the plant equipment and the clincher, that when the former plant maintenance personnel are sick or on vacation the plant will have priority access to the other qualified men in the shops, which was not necessarily the case when the plant maintenance crew was part of the plant complement. In performing the maintenance and repair needed in the plant the plant supervisor must be obliged to "buy" service from the maintenance shops to do the work that can't be done by his operators, as does any other "customer" department of the company.

WORK SAMPLING TALLY SHEET

UNIT OBSERVED: _____

DATE: _____ SHIFT: _____ OBSERVER: _____

[illegible]

FIGURE 7-1B

UNIT OBSERVED: _____ DATES/SHIFTS SUMMARIZED: _____

										Date		
										Shift		
										Working	Boiler Operation	
											Boiler Maintenance	
											Boiler Repair	
											Auxiliary Operation	
											Auxiliary Maintenance	
											Auxiliary Repair	
											Talking - Work Related	
											Reading - Work Related	
										Walking		
										Waiting		
										Idle		
										Not Observed		
										Total Observations		

(5) Keep accurate and detailed records of manpower usage and cost for plant maintenance for a number of months (preferably a year). The object is to learn how many man-hours of which crafts' time have had to be "bought" to maintain the plant adequately.

(6) Make decisions, after analyzing the records of a few months' experience, as to how the various maintenance functions are to be accomplished. Most maintenance tasks can be done by the shops craftsmen for less than it costs to keep maintenance personnel on the plant payroll. If it is apparent that there is sufficient maintenance workload which doesn't require special skills to warrant assignment of one or more personnel continuously, one or more of the transferred people should go back to the plant. It may be found more economical to rely on service contractors for special skills than to maintain the skills on the company payroll.

(7) Control of all activity in the plant will be improved by . . .

- Requiring that all maintenance activity by plant personnel be recorded in the operating log.
- Establishing detailed expenditure accounts for plant operation and maintenance, and insisting on their being followed conscientiously in reporting labor distribution. (See Chapter 3.)
- Scheduling the tasks assigned to plant personnel, especially those on night shifts.

CONTROL OF "OPERATING ATTENDANT" SITUATIONS

The same principles apply to controlling the manpower used in operating attendant situations as in plants requiring around-the-clock operators. The minimum staffing is limited by the numbers of hours per day (and week) that it is necessary for someone to be on hand. If this number is *less* than eight hours per day and 40 hours per week the Plant Engineer can either find additional assignments for the attendant or schedule specific maintenance tasks into the "down" time. If the hours of operation amount to *more* than one individual's regular working time, the alternatives of overtime, relief watch-standers, and other one-at-a-time staffing arrangements should be studied. The frequently used procedure of doubling up for part of the day, with one operator starting early and the other stopping late, on the assumption that both will be busy during the middle of the workday, usually insures that the two operators are seldom lonely, but it's rather expensive. Arrangements must be made, in any case, to cover absences of the operator or operators, preferably by a qualified individual who normally works in a unit that can spare him for short periods. Once the operating schedule is established, the process described in paragraphs (2), (3), (4), (5), (6), and (7) above should be followed to deal with maintenance workload and keep assigned staffing at minimum levels.

The possibility of combining tasks, even though this may necessitate relocating facilities, should be examined before it is assumed that the operating attendant assignments are at their optimum staffing levels. The more obvious combinations, such as merging toolrooms and stockrooms, usually require little in the way of facility alterations. Combinations that involve the relocation of major installed equipment are more complicated and expensive, but can often be justified if the return is a reduction of the payroll by one or two personnel.

CONTROL OF "ROVING PATROL" MANPOWER

4



Roving patrol operations are not only difficult to control, but are likely to be largely ineffectual in accomplishing their principal mission—detecting malfunctions of operating equipment before a breakdown occurs. Not always, but in many situations, automatic controls afford adequate protection against serious damage to the equipment, and the Plant Engineering staff is notified of the outage by a hot (or cold) secretary before it is discovered by the operator on duty.

The roving patrol operator force of a large eastern institution was cut by five people (1/3 of the force) by the following process:

(1) Identify and distinguish between the *operation* and *maintenance* tasks required for each piece of equipment. In many instances it will be apparent that a roving patrol operator need not check the unit at all because it can be kept in satisfactory condition with properly scheduled preventive maintenance—and monthly or quarterly, rather than daily, visits.

(2) For those units requiring frequent inspections and the performance of operational tasks, establish the intervals at which each unit must be visited on the basis of the required tasks and the likelihood and possible consequences of breakdowns or malfunctions. If, for example, the lack of compressed air resulting from the breakdown of a control air compressor will shut down an important process in two or three hours, that compressor should be inspected every hour or two while the plant is in operation (and a standby, with automatic start-up controls, should be installed). Boilers and chillers providing comfort air conditioning to shops and office spaces, on the other hand, can tolerate a routine of daily visits.

(3) Specify the tasks to be performed by the operators, first, so that their responsibilities are well understood and, second, so that estimates and/or observations can be made of the time required for their performance.

(4) Calculate, on the basis of estimated or observed time and travel allowances, the number of man-hours required to perform the *operating* tasks. A time allowance must be included for making adjustments or minor repairs. This should, however, be very limited, with the understanding that the operator does not undertake major repairs, but calls in mechanics when the repair will require more than, say, 15 minutes. Identify and incorporate into these calculations any *maintenance* tasks which must be performed at intervals of, say, a week or less.

(5) Establish schedules, spelling out sequence and routes, for the operation. If man-hours are available for performing maintenance tasks on the equipment being operated (or on nearby units), add this work to the schedule.

(6) If roving patrol operators are scheduled for shifts when the Plant Engineering Department is shut down, they may be assigned responsibility for handling urgent service calls. Conversely, if night and weekend service personnel are employed, they should, if possible, make operating checks on equipment.

THE EFFECTS OF CENTRAL MONITORING AND CONTROL SYSTEMS

5 → A properly designed and installed central monitoring and control system should eliminate the need for all roving patrol operators. Most electrically controlled equipment can be operated remotely by means of such a system, and equipment, such as boilers and chillers, which should not be restarted remotely, can be monitored from the central console, shut down if necessary, and restarted (or repaired) by a mechanic dispatched to the scene. The scanning sequences of the better central systems provide far better protection against undetected breakdowns and malfunctions than even the most frequent and detailed operator visits. Despite the cost of installing an adequate system (and don't accept the salesman's estimates without expert advice from an unbiased source) the central monitoring and control system can, in many plants, be justified on the basis of labor savings alone. Although not necessarily in the Plant Engineer's area of responsibility, the central system can also save manpower in the form of security personnel when fire alarm and intrusion protection systems are tied in and the system operator during out-of-hours periods deals with security problems as well as those involving operating equipment.

Operating with a Central System

6 In large or complex facilities the most effective operation takes place when the central monitoring and control system is operated during normal working hours by a full-time operator. During non-working hours it is desirable if the operation of the system can be combined with the operation of a utility plant. It may be desirable to have a maintenance mechanic on duty for one or more out-of-hours shifts, to respond to problems involving mechanical systems that show up on the console and to respond to other requests for emergency service. Where there is less activity outside of normal working hours the duty operator may work with security guards as "leg-men," calling in off-duty personnel if repairs are required. In order to avoid wasted man-hours the duty maintenance mechanic, if one is assigned, should spend the slack periods of his shift performing service work left over from the day shift or performing assigned preventive maintenance. It must be acknowledged, however, that the night duty mechanic is likely to be a relatively unproductive employee.

7 Successful use of the central system depends in part on the quality and completeness of communications between the supervisor and the duty operators. Operations to be carried out on each shift should be spelled out in adequate detail in written instructions and the operator's log should be a complete record of his performance and of unusual events. It is most desirable to have the duty operator (especially if he is alone) initiate action to correct deficiencies that are reported by the system by actually preparing deficiency slips (see Chapter 9) during his shift that will generate prompt remedial action, via the Service Work system, on the next workday even if the supervisor is delayed or absent. If a mechanic is on duty the tasks he is assigned in response to problems signalled by the system or otherwise should be transmitted and recorded according to the Service Work system, so that these problems and tasks are documented for subsequent analysis and evaluation. Where the duty mechanic works on P. M. he documents his work by the procedures established for preventive maintenance. (See Chapter 8.)

VALIDATION OF SCHEDULES

In setting up schedules and assigning personnel to the several types of operator jobs the Plant Engineer and his staff will have performed calculations (and made some guesses) using data which tend to be somewhat variable. The last (and recurring) step in controlling this class of manpower is the periodic validation of the productivity of the individual operators. If there have been mistakes or if conditions change so that the personnel are overloaded, the Plant Engineer will hear the squeaks quite promptly—from the people and from the equipment. If, on the other hand, the scheduling has been too loose there will be little, if any, feedback.

The most effective method (sometimes the only method) of evaluating the adequacy of the schedule is to conduct occasional work-sampling studies of the personnel, to determine whether their time is spent doing the work that was planned, in approximately the anticipated proportions, and, if not, where and of what magnitude the variations are. Work sampling will be easy in a plant or stockroom but awkward if the subject is a roving patrol operator who is moving about a large facility. However, by tracking him according to his scheduled route the person or persons making the study can obtain reasonably valid observations over a period of time. If the studies indicate that the operator can handle more maintenance workload it should be assigned (with due regard for unfavorable reactions and allegations of speed-up from the union). It may appear that "operator" assignments can be combined or eliminated. In any case, the periodic review of the operators' performance and workload is necessary to insure that manpower is being used efficiently.

8

Profit-Centered Preventive Maintenance: Surefire Ways to Do Things Right

I MENTIONED IN CHAPTER 4 THAT PREVENTIVE MAINTENANCE HAS ASPECTS in common with vitamins. I could go further and liken P. M. to motherhood—everyone is in favor of it, but sometimes the price turns out to be higher than we expect.

In this chapter we will look at what is involved in starting, keeping up, and improving a good P. M. program. Described and illustrated are procedures and paperwork that are used for P. M. by a large eastern research facility and a midwestern institution.

PREVENTIVE MAINTENANCE—WHAT IT IS AND WHAT IT IS NOT

① Preventive Maintenance of building and production systems and equipment, when properly performed, includes lubrication, replacement of expendable or consumable elements, adjustment, sometimes *minor* repair, and above all, *inspection*. P. M. is scheduled, not haphazard. The chief objective of P. M. is to prevent untimely breakdowns and/or excessive wear of the facility (mostly dynamic equipment) being maintained.

② In too many instances, what is called "preventive maintenance" falls far short of this definition. All too often so-called P. M. doesn't go beyond lubrication and even there (see below) falls short. The frequency of much P. M. is determined by the other workload on the shop's personnel, not by the needs of the equipment. Or it may be established on the basis of tradition, regardless of performance. Even when P. M. is performed on a more logical basis, it is often inadequately documented. In many plant engineering organizations P. M. (such as it is), service work, and roving patrol equipment operation are, as far as manpower and cost records are concerned, indistinguishable.

SETTING UP A P. M. PROGRAM

2

The principal steps in setting up a P. M. program are fairly well known in plant engineering circles. They include:

(1) Decide what equipment and systems scheduled P. M. is to be performed on. Although local conditions will influence these decisions, a good starting point is the adoption of the policy that P. M. will be done on equipment (a) whose failure will interrupt or seriously hamper the operation of one or more of the company's programs, or, (b) which is more costly to repair or replace than to maintain.

1

(2) Make an inventory of equipment and systems to be included in the P. M. program. This often involves actually going through buildings to locate, identify, and record nameplate data from installed equipment. The process can be expedited and the results will be more easily used if a well-designed inventory work-sheet is used. Figure 8-1 is an example of one used at a new midwestern institution. An equipment numbering system, preferably coded to indicate equipment type and location, should be designed and applied in the inventory process.

(3) Set up an equipment inventory and P.M. file. One of the obstacles to implementing a successful P. M. program is the need for frequent and easy access to equipment records, to obtain information, to schedule P. M. tasks, and to record events. The mechanics of filing the data collected during the inventory phase are important. Recognizing this, a number of companies that market management devices have developed elaborate (and expensive) hardware and forms for data filing and retrieval in P. M. systems. While some of these are very efficient, the Plant Engineer would be wise to shake down his P. M. procedures before investing the time and money required to set up a program using proprietary hardware. There is much to be said for the visible-card file and locally designed forms. (See Figure 8-2 for one such form.)

Suggestion: A suggestion here may save many hours of typists' time: if the facility has large numbers of identical units of equipment (for example, re-heat coils or exhaust fans), equipment cards containing the common information can be preprinted, using photo-offset methods on card stock, and the information peculiar to each unit (location and serial numbers) added to the individual cards.

(4) Research manufacturers' maintenance and operation instructions to determine what recurring maintenance they prescribe for each item of equipment. Unfortunately, many such instructions are not specific or complete, and others lean over backwards in recommending excessively frequent service and/or inspection, as a hedge against customer claims. The Plant Engineer, guided by his experience and that of his mechanics, and other references, must exercise his own judgment in deciding at what intervals to schedule P. M. and what operations to include in the P. M. routine. Later, if experience with this particular equipment indicates, changes can be made.

(5) Prepare P. M. task lists for each item of equipment. Decide on the initial frequency. To reduce the amount of paperwork and confusion, P. M. tasks on a class of equipment that have different frequencies should be set up so that the less frequent tasks

EQUIPMENT INVENTORY WORKSHEET

1 Equipment	2 Building	3 Level/Room	4 Equipment Number
5 System	6 Description (Incl. Unit No.)		
7 Reqn No.	8 Vendor or Contractor	9 Cost	10 Installed
DRIVEN UNIT			
11 Name	12 Manufacturer	13 Mfr Model	14 Mfr Ser
15 Mfr Address			
16 Capacity - Units/Time Period		17 Speed	18 Pressure - In/Out/Units
19 Temperature - In/Out/Units		20 Significant Dimensions	
21 Additional Data			
Filters (Type, Size, Service Interval): _____			
Bearings (Type, Mfr, Model): _____			
Lubrication (Type, Interval): _____			
Insurance Spares: _____			
22 References: Bldg Plans:			
Mfr Data:			
Supplementary Material (Refer to Item Number)			

FIGURE 8-1A

EQUIPMENT INVENTORY WORKSHEET

23 Equipment	24 Building	25 Level/Room	26 Equipment Number
27 Type	28 Manufacturer	29 Size	30 Mfr Model
31 Mfr Address			
DRIVER			
32 Name	33 Manufacturer	34 Mfr Model	35 Mfr Serial
36 Mfr Address			
37 Volts	38 Amps	39 HP	40 Ph
41 RPM	42 Type		
43 Special Dimensions or Characteristics			
44 Additional Data			
Bearings: _____			
Controlled By (Type of Device, Location): _____			
Lubrication (Type, Interval): _____			
Insurance Spares: _____			
45 References - Mfr Data			
Supplementary Material (Refer to Item Number)			

FIGURE 8-1B



UNIVERSITY OF WISCONSIN - PARKSIDE					
EQUIPMENT RECORD					
SYSTEM Air Handling System #13			DESCRIPTION Squirrel Cage Fan		
LOCATION Rm D202 Greenquist Lab			CONTROL Master Panel - West Wall		
VENDOR Zien Plbg & Htg, Milwaukee, WI					DATE INSTALLED 7/2/68
DRIVER			DRIVEN		
NAME Motor			NAME Supply Fan		
MFG. Louis Allis, Milwaukee, WI			MFG American Standard, Detroit, MI		
MODEL NO 9251102001			MODEL NO 402-44		
SERIAL NO 435563987			SERIAL NO 45763		
TYPE COG-4B		DESIGN B	CAPACITY 32,500 CFM		SPEED 1266 RPM
CODE F	FRAME 326T		TEMP 70 deg F	PRESS 6-3/4" S	
VOLTS 480	AMP 49		COUPLING / BELT C136	NO. ROO'D 4	
H.P. 50	PHASE 3		MFG Three Star		
R.P.M. 1775	TEMP 40 deg C		BEARING DATA Fafnir RSAO 3-7/16"		
BEARING-SHAFT END 312 KD			MFG		
BEARING-OTHER END 212 KD			LUBE TYPE GF		
LUBE TYPE GF			LUBE SCHEDULE Monthly		
LUBE SCHEDULE Monthly			REFERENCE Sh. H6,H7, Greenquist; Shop Dwg File H8		
GROUP NO 0112110	DESCRIPTION Supply Fan (AHS #13)		GROUP NO D202	CLASS NO Greenquist - #307	

FIGURE 8-2A
EQUIPMENT RECORD CARD
(Front)

HISTORY OF REPAIRS						PARTS LIST		
DATE	WORK ORDER NO	DESCRIPTION	EST. COST	ACT. COST	QTY	PART NAME	MFG PART NO	QTY
EQUIPMENT Supply Fan (AHS #13) Greenquist - #307						GROUP NO 0112110		

FIGURE 8-2B
EQUIPMENT RECORD CARD
(Back)

ITEM FAN (Supply) (Return) (Exchange)		LOCATION Greenquist - D202		S E R V I C E S C H E D U L E D B Y	C O M P L E T E D B Y	N O T D O N E	R E P A I R																																																																																																							
WORK ORDER NO 1110	DATE XXX	EQUIP NUMBER 0112110	P. M. ORDER																																																																																																											
(Monthly) (Semi-Annual) Inspection - Est. Time: (Two-Hr) (3.0 HR)																																																																																																														
1	Lubricate all bearings																																																																																																													
2	Check bearings for play, wear, heat, noise, vibration																																																																																																													
3	Tighten bearing collar set-screws & mounting bolts																																																																																																													
4	Tighten blade assembly & fan wheel set-screws																																																																																																													
5	Check belt alignment & tension																																																																																																													
6	Check shaft drive & pulleys for damage & alignment																																																																																																													
7	Tighten pulley & collar set-screws																																																																																																													
8	Tighten motor mount & base bolts																																																																																																													
9	Clean wheel & housing of dirt & debris																																																																																																													
NOTES																																																																																																														
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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52																																																											

FIGURE 8-3C
P. M. ORDER
(Field Copy)

are listed on the same card or sheet, but with provision made for the person scheduling the P. M. to indicate which tasks are performed on each visit. A number of systems are available for printing or reproducing P. M. task lists to be issued to the mechanics as guides and records of work done. As with the inventory documents I recommend using a system that is essentially manual until the P. M. program has gone through a few cycles. One such system is illustrated in Figure 8-3.

(6) Initiate the new schedule incrementally. It would be surprising if the mechanics did not need some instruction in the system and in evaluating equipment condition and repair requirements. At the same time, the P. M. system will benefit greatly if the observations and recommendations of the mechanics are heeded before procedures are "cast in concrete."

(7) Broaden the program, where it is warranted, as the mechanics become better qualified, incorporating the use of diagnostic equipment and tests. One such technique is vibration analysis, which can forecast the need for major overhauls, bearing failures, and other problems that can cause expensive outages.

HOW TO HAVE EFFECTIVE P. M.

Many P. M. programs, launched with high hopes, bog down and cease to function after a relatively short time. There are a number of steps which can be taken to prevent this:

3 — If possible (under the terms of the company's collective bargaining agreement), assign all the P. M. tasks appropriate to the elements of a system to one team or individual, rather than breaking them up on craft lines. This doesn't mean that the mechanic should be assigned work on electrical equipment which he is incapable of inspecting or servicing, but he should be taught to inspect and service the low-voltage controls associated with fans and pumps, the steam and chilled water valves, steam traps, and coils installed in air handling systems, and the electrical and pneumatic elements of control systems, and these tasks should be incorporated in his schedule. The benefits of having a single P. M. team are, first, that fewer tasks are overlooked and responsibility is not divided, and, second, the program costs less.

— Assign P. M. to a team or individual who does not have other responsibilities. Do not try to split P. M. assignments among personnel who are also answering service calls or performing major repair. Where the individual has a choice the P. M. is likely to be deferred, and the schedule disrupted. Also, assignment of P. M. to a "specialist" tends to improve efficiency and, if the assignment is given the proper emphasis, to enhance its importance, both of which tend to improve performance.

— Take care that the level of repair or maintenance performed by the P. M. mechanic is restricted in duration, so that he does not become involved with the repair of one unit at the expense of his schedule.

— Encourage the P. M. mechanics to report problems and recommend corrective steps related to the performance of their work. For example, many air handling systems are constructed, in spite of the good intentions of the engineers, with access doors which are too small or improperly located, so that the inspection or servicing of fan bearings is impossible except by a very small midget or a mechanic with six-foot arms. I installed plexiglass inspection ports and large access doors in nearly every one of 85 air handling units in a new facility. Without them, P. M. would have been next to impossible. The problem came to my attention through the reports of the P. M. mechanics.

— Insist on complete recording, by the mechanic, of what he does and what he finds. Then insure that his reports of needed action produce results. The results may not always take the form which the mechanic has recommended—management and engineering must exercise judgment—but the mechanic should be aware that his comments are read and acted upon. One of the saddest epitaphs to a promising P. M. procedure is "I reported that condition five times, but nothing ever happened."

DEVELOPMENT AND EVALUATION OF A P. M. PROGRAM

A question to be answered after the P. M. program has been in operation for a year or more is "Is P. M. paying off?" If the program is effective and not excessive the incidence and cost of service calls generated by system malfunctions should drop, by amounts approaching or exceeding that of the cost of P. M. The number of breakdowns of major equipment should fall almost to zero. To learn whether these hoped-for events take place

the cost accounting system must accurately differentiate between categories of maintenance and repair, and the maintenance personnel must be adequately instructed in reporting expense so that input to the system is accurate. To evaluate and improve the P. M. program:

- Obtain data on service call frequency and cost (if possible by building and system) before and after P. M. was started. (See Chapter 9.)
- Obtain data on incidence of equipment and system breakdowns—casualty reports—before and after initiation of the P. M. program.
- Determine the costs associated with the P. M. program.
- If second and subsequent cycles indicate little change in inspected units, reduce frequencies of P. M. selectively, by modifying schedules for a part of the equipment inventory first, and by modifying the tasks to be performed so that less frequently needed work is done on alternate visits, or less often. Keep track of the dates when schedule changes are made and see if the incidence of trouble is affected, relative to that experienced with equipment still on the original schedule, before changing the entire schedule.
- Document the results of your investigations and the resulting decisions.

9

Slash Service Work Cost with These Manpower and Job Controls

IN THE MANAGEMENT AND MAINTENANCE OF FACILITIES one of the most difficult work categories to handle efficiently is the small repair or alteration job, too small to be scheduled, but near and dear to the heart of the individual requesting it. These "service" jobs must be handled carefully and completed promptly (within three to five days, usually) or they create a serious public relations problem between the plant engineering department and other elements of the company or institution. If not handled efficiently, or if a misguided effort is made to provide service that is too good, this type of job can become very expensive. Therefore we have a dual requirement for control: job control and manpower (which means "cost") control.

"SERVICE WORK" DEFINED

To avoid confusion we'll define "service work" as unscheduled minor repair, adjustment, alteration, or housekeeping or transportation service, not exceeding two or three man-days in scope. (The limit in the size of job to be handled by these procedures will vary from one plant engineering department to another, but a limit to the manpower expenditure and cost of a service job is necessary for control.) Requests for service work are received in the plant engineering office through a variety of media—telephone, voice radio, memo, or work request. Because of the small commitment of manpower and money in each job the level of approval required is the lowest—the first line of supervision

and/or the work reception clerk. The criteria for acceptance of requests for service work are (1) the capability of the department to do the type of work requested, (2) general authorization of funding, (3) conformance to general policy, and (4) conformance to limitations on manpower and cost.

JOB CONTROL—REQUIREMENTS

The *job* control system must minimize (if possible, eliminate) communication lapses between the requester of service and the mechanic doing the work, and unnecessary delays in accomplishing requested work. Because the requester frequently has contact with the mechanic only through the work reception clerk there are many opportunities for scrambled communications. Their differences in background and approach add to the likelihood of missed signals. There is an inevitable percentage of jobs which are delayed because the necessary parts or materials are not on hand, and these jobs can be forgotten long after the missing items are delivered.

JOB CONTROL PROCEDURES

Although there can be a number of variations in the details of a successful service job control system, the principal elements must include . . .

- a procedure to insure that each request is recorded
- means of positively transmitting the request to the mechanic who will attend to it
- a procedure for having the mechanic report back the completion (or non-completion) of the requested job
- a procedure for tracking down the requested job that has been side-tracked or gone astray.

The following system provides all of these:

(1) All service work requests are channelled through a single clerk (or desk)—the work reception clerk—whether received by telephone, memorandum, or other medium.

(2) The work reception clerk records the request in a journal, assigning a serial or reference number and giving the number to the caller (if the request is by telephone).

(3) The work reception clerk writes or types on a service ticket form (Figure 9-1) the number, the requester's name, address, and telephone number, the location of the job to be done, a description of the job, the unit or trade to perform the work, and the account to be charged for the work. If warranted by the urgency of the job, the clerk transmits it to the mechanic or shop by telephone or radio, noting this on the service ticket. Copies of the service ticket go to the performing unit, the requester, and to an "open job" file for control.

(4) After the mechanic completes the job he marks the job ticket "complete," signs it, and returns it to the work reception clerk, via his supervisor. If he has been unable to complete the job or finds conditions that are not reflected on the job ticket, he notes the circumstances on the ticket and returns it.

(5) The supervisor signs the ticket after assuring himself that the job has been properly handled. If further action is required he sees that the appropriate person in the plant engineering department is notified, and notes this on the ticket before returning the ticket to the work reception clerk.

(6) The work reception clerk clears the open job file and enters the closing date of the job ticket in the journal. She sends one copy of the ticket, suitably marked, to the requester, and files one copy in the facility, or building, file. If the job has not been completed she also sends a copy to the plant engineering department head (or a designated assistant) and telephones the requester to inform him of the situation and what is being done about it.

Figure 9-2 is a flow chart illustrating the steps in the procedure.

Job Follow-up

To insure that service jobs don't get lost or delayed excessively the work reception clerk follows up regularly on over-age job tickets. Once a week (or oftener) she reviews the open job file, identifies those job tickets more than one week old, and requests the cognizant supervisors to report on their status. She passes on the reasons for delay to the requesters (before they complain, if possible). If the supervisors don't respond with the required information she refers the delinquent job tickets to the department head. The above system makes it almost impossible for a job to be lost or delayed without a known reason. It also minimizes the probability of misunderstanding between the requester and the plant engineering department. Finally, it insures that a situation that turns out to be more serious than was anticipated is not overlooked but is properly handled.

Sign-off by Mechanic

One variation on the above procedures worth mentioning is that of requiring the mechanic, in step (4), to obtain the signature of the requester on a copy of the job ticket after the job has been completed. On the surface this practice may appear to be very useful, and indeed, where the service is furnished to married housing units, or to other types of facility where the requester must be "at home" for the job to be done, it serves a useful purpose. However, the amount of time that can be lost in tracking down the requester in the usual industrial or institutional situation makes this a potentially expensive procedure.

Service Jobs out of Working Hours

Requests for service outside of regular working hours may be dealt with by night shift maintenance personnel or by off-duty personnel called back on overtime. Because of the cost of overtime work and the (normally) limited capacity of the night shift workforce, the usual policy is to have only essential repairs done out of hours to the extent needed to control the problem, and to have the job picked up by the regular workforce on the next working day. To insure that incomplete jobs are assigned to the day shift force without delay, the night shift mechanic must record the nature of the problem and what has been done to contain it in a journal or he must prepare a deficiency report (Figure 9-3) to be turned over to his supervisor and thence to the work reception clerk the next working day.

FLOW CHART - "SERVICE WORK"

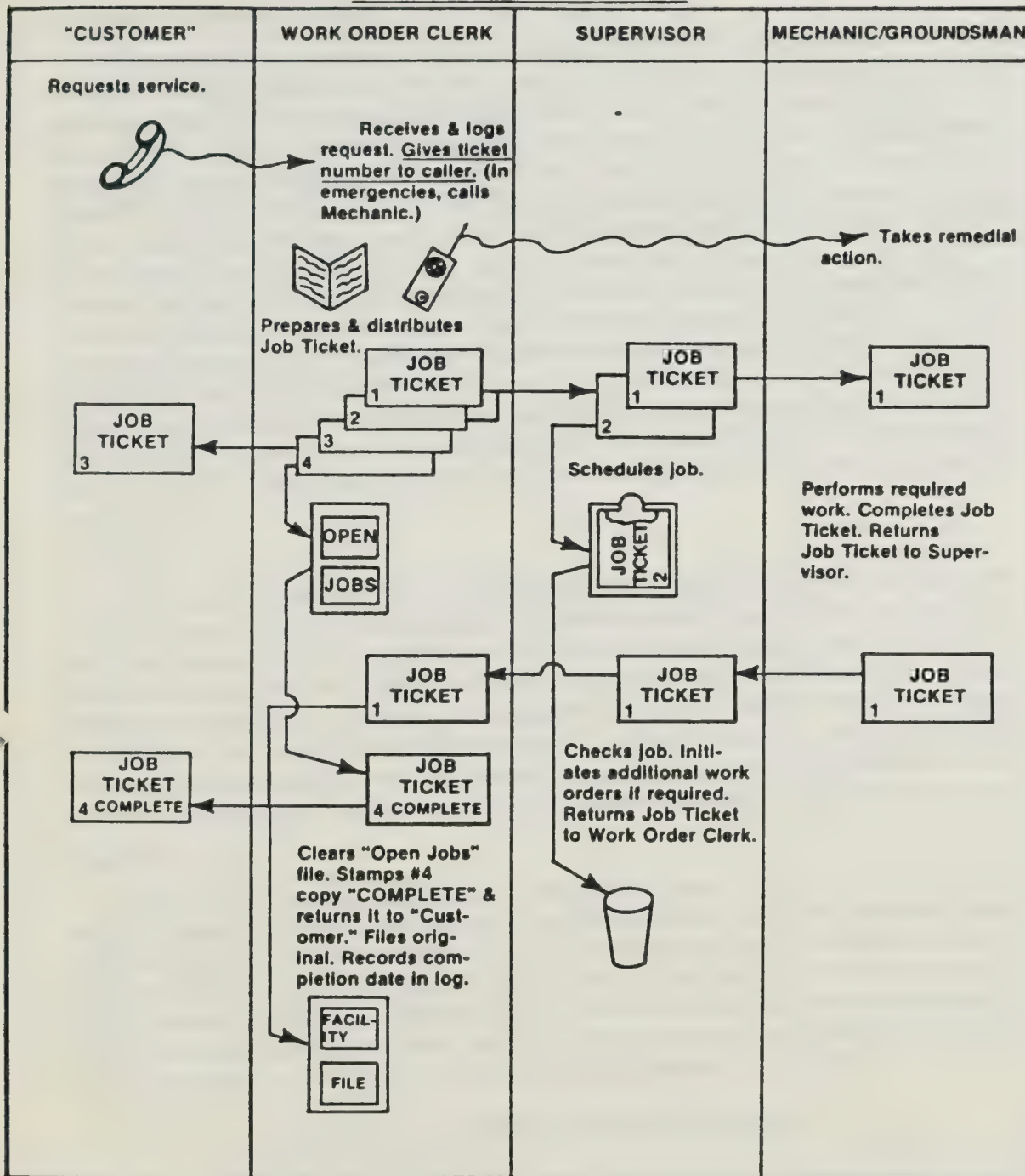


FIGURE 9-2

Organization for Service Work

The first decision to be made which has a major effect on the cost of service work is the selection of the organizational structure that will accomplish it. Service work can be performed by individuals assigned from the trade-oriented shops or work centers, or by members of a special work center (a "Do-It-Now" crew, etc.). The size of the operation usually will determine which alternative is best. For a DIN crew to be economically preferable the minimum service workload for each trade must represent full-time employment for at least one man, or the local labor arrangement must tolerate the handyman type of employee. The separate service work center has the advantage of providing a means for responding rapidly to service requests without disrupting scheduled preventive maintenance or major jobs. It lends itself to the use of specially trained personnel and special equipment, such as mobile service vans stocked with common parts. On the other hand, it has the disadvantage of encouraging fixed staffing in this hard-to-control function. Once a level of staffing becomes established in the service work center, staffing reductions become major evolutions, accompanied by much agony and wailing. My recommendation is to set up the service work center only when you are *very* sure that it is warranted.

Supervision

The first-line supervisor is the most important person in the control of service work costs. He alone can select the jobs that he assigns to the individual mechanic so that, subject to the demands of emergencies, each man is accomplishing the maximum amount of productive work with the minimum expenditure of time and shoe leather. For example: when spot relamping is necessary he can insure that the mechanic relamps one area or building at a time, instead of travelling the length and breadth of the installation to change a handful of burn-outs. He must be instructed to screen the service tickets so that each mechanic has several jobs assigned, rather than one or two, every time he leaves the shop.

Equipment

The mechanic must be equipped to handle the largest possible percentage of jobs without having to (or having an excuse to) return to the shop. If he can be put on wheels and provided with a good selection of tools and common small parts, his efficiency may be increased. Rather than to try to equip him for every type of call, however, his supervisor should concentrate on batching his jobs so that he can tool up once for a series of similar tasks. The most valuable equipment that management can give the mechanic is a pager or a two-way radio, so that his instructions can be augmented in the field.

STATISTICAL ANALYSIS OF MAN-HOUR USAGE

It is well known that personnel who generate their own workload never run out of work, and service men can be expected to stretch a shrinking number of jobs over the entire workday when their paychecks are threatened. How does one keep score on service work performance? The answer is, "By judicious use of a few simple statistics."

It is usually not worthwhile to have the mechanic try to record the time spent on each service job; instead he should merely record his time by work category and major facility.

(See Chapter 3.) It is very doubtful that the attempt to clock in and out on each job would produce an accurate accounting, and it would add to the quantity of poorly done paperwork in the department. On the other hand, it is a simple operation for a clerk to tabulate weekly or bi-weekly the number of jobs completed and the number of man-hours expended by each trade and to calculate and record the average number of man-hours per job. This will produce a set of data which can be used to monitor the performance of each work center or trade assigned to service work. (See Figures 9-4 and 9-5.) Plotting, over a period of a year or more, the average number of man-hours per job against the number of weeks (or other time units) in which each occurs should produce a normal curve, the peak (or "point of central tendency") of which will fall at the mode (or most common value) of the distribution. Applying statistical mathematics, the standard deviation of the distribution is determined as follows:

- (1) Calculate the arithmetic mean of the man-hour values (\bar{X}).
- (2) Determine the deviation of each value from the mean ($X - \bar{X}$).
- (3) Calculate the standard deviation (σ) as follows—

$$\sigma = \sqrt{\frac{\sum (X - \bar{X})^2}{N}} \text{ where } N = \text{number of values}$$

The range between the plus and minus 1σ values will encompass approximately 68% of the values to be expected. The range between plus and minus 2σ will encompass 95% of the expected values. These ranges provide an excellent guide to future expected average values of man-hours per job. Few subsequent average values of man-hours per job should exceed the plus 2σ range, and only about one-third should exceed the plus 1σ range. If the man-hours per job increase out of the expected range the operation should be closely examined to determine the reason for the change. The cause may be a policy decision to increase the scope of the service job, but in the absence of that alternative it is likely to be the result of either incomplete reporting of service jobs (that is, the mechanic works on his own and doesn't report the jobs worked on) or a general slowdown.

Manpower Controls

Control of the cost of service work can be accomplished only by limiting the amount of labor to be expended for this category of workload. Because of the lack of review or estimating prior to approval of each job the limitations on manpower must be applied in what may seem to be an arbitrary manner. If the department has compiled enough data to permit estimates to be made of the average number of service jobs done and man-hours used per week for each trade, projections can be made from this base. Before establishing staffing or man-hour allocations it is wise to study a few sample batches of job tickets, to evaluate the patterns of job assignments. Are the mechanics putting in too much mileage on each job or are they being dispatched carefully? Are there "Siamese twins" that always work together, regardless of the nature of the job? The data may have to be adjusted or discounted to allow for the correction of inefficient practices. When in doubt I set staffing limits lower than past practice would dictate and watch the job backlog for a month or two. If the backlog grows despite apparent efforts to improve the quality of dispatching I



2(c)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Hamilton Entertainment and
Convention Facilities Inc. DATE 1985 May 17
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) Finance Committee ☒
Committee

SUBJECT

Licence Agreement for the use of Private Boxes in Copps Coliseum.

RECOMMENDATION

That the law firm of Philp, Gordon, Leggat, Evans, Pigott and Culver be retained to assist the Managing Director, Hamilton Entertainment and Convention Facilities Inc. in the development of a Licence Agreement for the use of a Private Box in Copps Coliseum.

Sufficient funds are available in the appropriate account of the Trade Centre/Arena to provide for this expenditure.

BACKGROUND

S. K. Reader.



3 (a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. E. C. Matthews, Treasurer DATE 1985 May 16
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

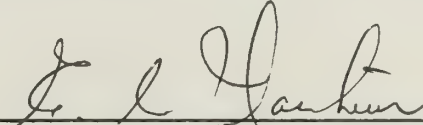
TO: CITY COUNCIL ☐ (OR) Finance ☒
Committee

SUBJECT

FINANCING OF CONSTRUCTION OF 10 PRIVATE BOXES AT THE TRADE CENTRE/ARENA

RECOMMENDATION

- (1) That the total estimated cost of \$512,000 for providing ten (10) Private Boxes, including consulting services, be financed from the unutilized portion of the original gross cost and debenturing authority under OMB Order No. E830018 dated May 8, 1983, for the Trade Centre/Arena and be charged to account No. 0408-U3303.
- (2) That the above recommendation include the construction of two private boxes and revise the method of financing previously approved by City Council on May 8, 1984 in adopting Section 6 of the Ninth Report of the Finance Committee which referred to the estimated cost of \$107,000 for the construction of two private boxes being financed from deferred Accounts Receivable.


E. C. Matthews, Treasurer

BACKGROUND

This project was approved by the Parks and Recreation Committee at its meeting May 16, 1985, and is part of the 1985-89 Capital Budget (Project No. 32251-A) in the gross amount of \$4,367,000 provided for the Trade Centre/Arena - "Costs Outside of Construction Tender". The unutilized portion of the original OMB Order No. E830018 dated May 9, 1983, (after providing for construction of Private Boxes and Retail Space - Common Areas), is as follows:

1985 May 16

FINANCE COMMITTEE - Page 2

BACKGROUND - Continued

<u>Description</u> (1)	<u>Gross Cost</u> (2)	<u>Debenture Authority</u> (3)
Approved Authorization	<u>\$42,700,000</u>	<u>\$17,787,000</u>
Less: Construction of Trade Centre/Arena	<u>36,975,000</u>	<u>11,295,000</u>
Balance Available	<u>5,725,000</u>	<u>6,492,000</u>
Less: Dasherboards	127,130	127,130
Scoreboard Tax	14,000	14,000
Retail - Common Areas	250,000	250,000
Private Boxes (10)	<u>512,000</u>	<u>512,000</u>
	<u>903,130</u>	<u>903,130</u>
Balance Available	<u>\$ 4,821,870</u>	<u>\$ 5,588,870</u>



3 (b)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. E. C. Matthews, Treasurer DATE 1985 May 16
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

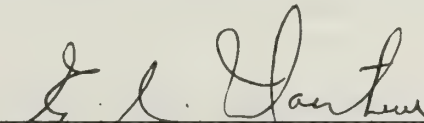
TO: CITY COUNCIL ☐ (OR) Finance ☒
Committee

SUBJECT

FINANCING OF CONSTRUCTION OF COMMON AREAS
IN THE TRADE CENTRE/ARENA RETAIL SPACE

RECOMMENDATION

That the estimated cost of \$250,000 including consulting services for the construction of Common Areas in the retail space of the Trade Centre/Arena, be financed from the unutilized portion of the original gross cost and debenture authority under OMB Order No. E830018, dated May 8, 1983 for the Trade Centre/Arena and be charged to account No. 0408-U3304.



E. C. Matthews, Treasurer

BACKGROUND

This project was approved by the Parks and Recreation Committee at its meeting May 16, 1985 and is part of the 1985-89 Capital Budget (Project No. 32251-A) in the gross amount of \$4,367,000 provided for the Trade Centre/Arena - "Costs Outside of Construction Tender".



3(c)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. E. C. MATTHEWS, TREASURER DATE 1985 MAY 17
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

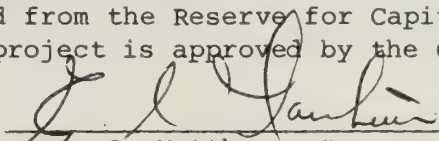
TO: CITY COUNCIL ☐ (OR) FINANCE ☒
Committee

SUBJECT

Financing of \$600,000 required for Inch Park Arena - Ice Making System

RECOMMENDATION

- 1) That the Capital Budget project "Replacement of Ice Making System - Inch Park Arena" scheduled for commencement in 1987 at a cost of \$600,000 be advanced to commence in 1985.
- 2) That the City Solicitor be authorized and directed to make application to the Ontario Municipal Board for approval of the project "Replacement of Ice Making System - Inch Park Arena" listed as item 37287 on Page 17 of the 1985-1989 Capital Budget at an estimated cost of \$600,000 and the authority to finance this project by the issuance of debentures in the same amount for a period not to exceed 15 years.
- 3) That application be made to the Regional Municipality of Hamilton-Wentworth for consent to issue debentures in the total amount of \$600,000 for a term not to exceed 15 years for the above project.
- 4) That an amount of \$55,000 representing H. H. Angus Associates consulting fee and Associated Engineer, El-Hamzowi, Engineering, not to exceed 10% of the cost of the work, be allocated from the Reserve for Capital Projects until the full cost of the project is approved by the Ontario Municipal Board.


E. C. Matthews, Treasurer

BACKGROUND

The Parks and Recreation Committee, at its meeting of May 16, 1985, approved of proceeding with this project immediately rather than wait until the scheduled start in 1987.

It is my understanding the the design and engineering work is required to commence even before the approval of the Ontario Municipal Board. It is, therefore, recommended that this cost estimated at a maximum of \$55,000 be financed from the Reserve for Capital Projects on a temporary basis until the receipt of the O.M.B. order.



21 1985

4(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM T. Bradley, 85.05.16
Director of Purchasing
Name & Title DATE

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☒ (OR) FINANCE ☒
Committee

SUBJECT Supply & Delivery of Fire Package for City of Hamilton Chassis
Fire Department

RECOMMENDATION

DEPENDABLE TRUCK & TANK REPAIRS LTD., Brampton, Ontario

Supply and delivery of a Fire Package consisting of a Pump, Water Tank, and Compartment Body to be installed on City of Hamilton Chassis in accordance with specifications issued by the Director of Purchasing and Vendor's Tender as follows:

Fire Package installed on City of Hamilton Chassis	\$86,996.00
Less trade-in of 1975 Ford F350 Custom Chassis and Water Tank	
Body only	<u>7,000.00</u>
Total Contract including all charges	<u>\$79,996.00</u>
Federal & Ontario Sales Taxes Exempt.	

Note: Lower of 2 acceptable tenders. Funding provided in the
Depreciation Account 0280.

BACKGROUND

T. Bradley, Director of Purchasing

Almonte Fire Trucks, Almonte	\$65,916.10	There were several areas where the specifications were not met including the required bonding.
Dependable Truck & Tank, Brampton	\$79,996.00	
C. E. Hickey & Son Ltd., Hamilton	\$84,403.00	

MAY 13 1985



4(b)

THE CORPORATION OF THE CITY OF HAMILTON

FROM T. Bradley, Director of Purchasing DATE May 13/85
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☒ (OR) _____ FINANCE ☒
Committee

SUBJECT Replacement Evaporator Condensor Ammonia System for Scott Park Rink,
Property Department

RECOMMENDATION

CIMCO DIV. TOROMONT INDUSTRIES LTD., Toronto, Ontario

Apply and install a Replacement Evaporator Condensor Ammonia Brine System at Scott Park Rink, in accordance with specifications issued by the Director of Purchasing and Vendor's Quotation for the total sum of.....\$18,300.00 All charges included.

Note: Lower of 2 tenders. Funding provided in account 0328-1236.

BACKGROUND

T. Bradley,
Director of Purchasing

Cimco Div. Toromont Ind. Ltd., Toronto	18,300.00
Beaver Engineering Ltd., Hamilton	19,800.00



MAY 13 1985

5(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM D.W.Vyce, Director of Real Estate DATE 1985 May 9
Name & TitleFOR ACTION ☒ FOR INFORMATION ☐ File No. 1.3.178 (4509)TO: CITY COUNCIL ☐ (OR) FINANCE ☒
CommitteeSUBJECTSale of Surplus Land - 184B Canada Street to Barabara Jean Domes
and Larry Gorrin -RECOMMENDATION

That approval be given for the sale of surplus land at 184B Canada Street as follows:

1. to Barbara Jean Domes a parcel of land measuring 2.5 feet (.76m) more or less along the northerly limit of Canada Street by a depth of 50 feet (15.24m) more or less for the sum of \$250.00 to be credited to account 0280-02. The Offer to Purchase was executed on May 1, 1985 and is scheduled to close on July 19, 1985. The subject parcel is shown in heavy outline on Plan SS-1508 Surveys. A deposit cheque in the amount of \$25.00 is being held by the Treasury Department pending approval of this transaction.
2. to Larry Gorrin, a parcel of land measuring 2.5 feet (.76m) more or less, along the northerly limit of Canada Street by a depth of 50 feet (15.24m) more or less, together with a rear parcel measuring .08 feet (.02m) more or less by a depth of 50 feet (15.24m) more or less, for the sum of \$300.00 to be credited to account 0280-02. The Offer to Purchase was executed on May 8, 1985 and is scheduled to close on July 19, 1985. The subject parcel is shown in heavy outline on Plan SS-1508 Surveys. A cash deposit of \$30.00 is being held by the Treasury Department pending approval of this transaction.

BACKGROUND

The subject parcel was acquired through the tax sale in 1953 and has been deemed surplus to municipal requirements. The purchasers are the two abutting property owners, who are both encroaching on these lands. We therefore recommend these sales as follows to clear up any future title problems.

Continued...

BACKGROUND - Continued...

1. part of Lot 46, Plan 244, having a frontage along the northerly limit of Canada Street of 2.5 feet (.76m) more or less by a depth of 50. feet (15.24m) more or less, in heavy outline on attached copy of Plan SS-1508 Surveys, subject property is between 184 and 186 Canada Street and bears municipal number 184B Canada Street, for the sum of \$250.00.
2. part of Lot 46, Plan 244, having a frontage along the northerly limit of Canada Street of 2.5 feet (.76m) more or less, by a depth of 50 feet (15.24m) more or less, together with a rear parcel measuring .08 feet (.02m) more or less by a depth of 50 feet (15.24m) more or less, shown in heavy outline on attached copy of Plan SS-1508 Surveys, subject property is between 184 and 186 Canada Street and bears municipal number 184B Canada Street, for the sum of \$300.00.

Attch.



6 (a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. MATTHEWS, TREASURER DATE 1985 MAY 21
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____


TO: CITY COUNCIL ☐ (OR) _____ FINANCE ☒
Committee

SUBJECT

1985/86 Ontario Youth Corps Program

RECOMMENDATION

That the Treasurer be authorized to make application to the Ministry of Municipal Affairs and Housing for participation in the 1985/86 Ontario Youth Corps Program for projects to be initiated by the City and the non-profit community groups.



E. C. Matthews, Treasurer

BACKGROUND

The Ontario Youth Corps Program was announced in April 1985.

The guidelines for this Program allow municipalities to apply for youth employment incentive proposals for themselves and non-profit community groups.

The youth applicants aged 15 to 24 must have left school and be unemployed for at least 12 weeks.

Provincial subsidy will be \$4.00 per hour for wages (no top-up allowed), plus 30% for other costs, total \$5.20 per hour.

Queen's Park
Toronto, Ontario M7A1Y7

To: Heads of Council

I am very pleased to announce the 1985-86 Ontario Youth Corps Program.

Ontario Youth Corps is a continuation of the program which was first launched last year, under the Ontario Youth Opportunities Program, announced by the Treasurer of Ontario in May 1984.

Municipalities and non-profit groups may apply for grants under Ontario Youth Corps to hire disadvantaged young people between the ages of 15 and 24 years, who have left school and been unemployed for at least three months.

This year, \$18 million has been made available to create over 4,000 jobs in municipalities.

Application forms and guidelines are enclosed. Although there is no specific deadline for proposals, it is advisable to apply as early as possible since approval will be given on a first-come first-served basis.

The first year of the program is proving to be very successful, and I am very pleased with the number of municipalities participating. I am also delighted with the imagination many have shown in developing projects suited to the needs and skills of disadvantaged young people.

In 1984-85, over 2,600 jobs have been created through 270 municipalities. Nearly 1,000 projects have been approved involving a wide range of activities. About one quarter of the projects are being undertaken by non-profit groups.

Each sponsor has found ways to add a service never before provided, carry out a specific project, or extend existing services. At the same time, the young people hired have been given a chance to work, often for the first time, together with invaluable training and experience.

Among the projects approved are:

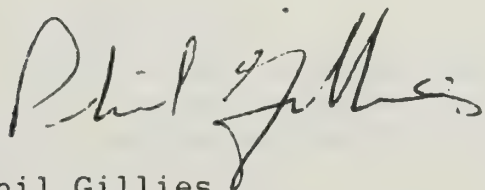
- Teacher's assistants in day care centres
- Work placement positions in the community, together with a structured job readiness program

- Workers' aides in social assistance/income security offices
- Program of preventative maintenance on equipment, buildings and roadways - to help youth gain experience in carpentry, mechanics, welding, and forestry
- Updating maps and surveys in plans department - to provide drafting skills, mathematics and geography application
- Preparation of book inventory for library automation - with some computer training
- Various clerical positions in property records updating, legal assistance, easement records, cataloguing, building permit indexing and school administration

I encourage all municipalities to make this program even more successful this year. The announcement of the program well before summer should create many more opportunities for outside or recreational training positions than were available last year.

Thank you for your participation. I wish you every success in your endeavours.

Sincerely,



Phil Gillies
Minister for Youth

Attachment

Guidelines for Municipal Project Proposals Ontario Youth Corps 1985-86

Goals and Objectives

The goal of the Ontario Youth Corps is to provide work experience and training to young people who have left school and are experiencing difficulty in finding employment or starting a career. In approving proposals, the Ministry of Municipal Affairs and Housing will consider the degree to which projects are capable of:

- 1) providing work experience for youth facing special difficulties in seeking employment (e.g. grade 11 education or less; minimal work experience; physical or mental disabilities; problems with the law, and/or those in receipt of welfare assistance);
- 2) providing work in community organizations or municipal departments offering training and/or the opportunity to learn basic job skills;
- 3) providing worthwhile community services and/or undertaking projects which will provide long-term benefits to the community.

Eligibility of Employees

The program is open to young people aged 15 to 24 who face particular difficulties in seeking employment, as defined above. They must have left school and have been unemployed for at least 12 weeks. The Occupational Health and Safety Act will be used to determine minimum ages for various types of employment. All participants must be residents of and eligible to work in Ontario. Program participants must not displace regular employees. (if one exists in the community).

Municipalities will undertake their own hiring. Potential employees should preferably be referred by a Youth Employment Counselling Centre (if one exists in the community), or Welfare Department. Otherwise, employees may be hired from a Canada Employment Office or a Federal, Provincial or Municipal department or agency with responsibilities for the disadvantaged. Referrals must be in writing and retained.

Eligibility of Employers

Municipalities and their boards and commissions, and non-profit community groups are eligible to apply. All proposals must be co-ordinated through the municipality and have municipal approval. Participation by community groups should be encouraged; however, proposals from all community groups should be project-oriented and not incur ongoing costs. Funds will be paid to the municipality, which will be responsible for all financial administration e.g. payroll.

Contractors may be hired, but the municipality is responsible for ensuring that eligible employees are hired.

Municipalities are advised to inform their unions of the goals of the program, and to consult with them before undertaking projects.

Project Proposals

Project proposals should be submitted as soon as possible. Projects will be evaluated on a first-come first-served basis and approved in accordance with their relevance to program objectives as stated above. All projects should commence before March 31, 1986.

If a major proposal is being considered, please notify the program manager of the municipality's intent to participate, with an estimate of the size of the proposed projects.

Proposals should be submitted by the municipality, with priority ranking, to the Ontario Youth Corps Program, Ministry of Municipal Affairs and Housing, Subsidies Branch, 777 Bay Street, 12th Floor, Toronto, Ontario M5G 2E5.

Projects may begin immediately upon approval, and must be completed by the date approved. Any other grants received in respect of these projects must be declared and may be deducted from the subsidy.

Any change in projects from those approved must be discussed with the Ministry before it is undertaken.

Reimbursable Costs

Employees will be paid the minimum wage (\$4.00/hr after October 1, 1984). Municipalities may not supplement this wage.

When an employee remains for the approved duration of a project, a pro-rated bonus will be paid to that employee (eg. 26 weeks = \$500, 12 weeks \$230).

In addition to the wage subsidy, the Province will pay an allowance of 30% of wages (excluding bonus) to cover benefits, supervisory and other costs.

Projects should ensure employment of each young person for at least 12 weeks. The maximum subsidy for any employee will be 26 weeks.

Advance Payments

An advance payment of 50% of the approved amount will be forwarded upon approval of the proposal. A further advance payment of 25% may be applied for when all projects are half completed, followed by final payment upon completion of projects.

Claim for Reimbursement

Claim forms will be sent to each participating municipality.

Claims should be returned to the Subsidies Branch as soon as possible following completion of projects, and in any case no later than one month after completion of all projects.

Verification

Verification may be undertaken by the Subsidies Branch. It is important that all records concerning projects and the data presented on the claim form be retained for possible audit. This includes such information as referral slips to determine employee eligibility, worksheets, reconciliations, payrolls, time-cards, and cancelled cheques or signed receipts for wages.

Further Information

If you need any further information on the Ontario Youth Corps Program, please contact:

The Ontario Youth Corps Program
Subsidies Branch
Ministry of Municipal Affairs and Housing
777 Bay Street, 12th Floor
Toronto, Ontario
M5G 2E5

Contact: Celia Fairclough, Manager
585-6213
1-800-387-1290 (toll-free, outside Toronto area)

IMPORTANT: PLEASE WAIT FOR APPROVAL BEFORE HIRING

Municipality		Address		Postal Code		Municipal Contact		Telephone No.	
Proposed Projects in Order of Priority									
Office Use Only M-C									
Priority	*Project Title and Description	Name of Sponsor	Start Date	No. of Positions	Hrs./Weeks X	No. of Weeks X	Total Hours X	Total Wages	Project No.
1			D M						
2									
3									
4									
5									
Note: If Space Not Sufficient, Attach Sheet.									
Proposed Job Descriptions (Insert Total No. for Each)									
<input type="checkbox"/> Skilled Labour		<input type="checkbox"/> Skilled Clerical		<input type="checkbox"/> Supervisory					
<input type="checkbox"/> Unskilled Labour		<input type="checkbox"/> Unskilled Clerical		<input type="checkbox"/> Other - Specify					
Municipal Treasurer's Signature				Date					
Municipal Contribution			Less Wage Grants From Other Sources If Applicable		Total 30% Total Grant				
Totals									
No. of Positions			Total Hours		No. of Weeks		Total Hours		
Total Wages			Total 30%		Total Grant				
Amount Approved			Approved by		Date				



MAY 15 1985

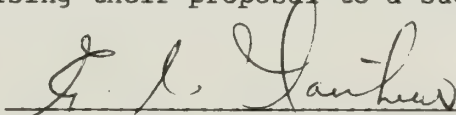
6 (b)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. MATTHEWS, TREASURER DATE 1985 MAY 14
Name & TitleFOR ACTION ☒ FOR INFORMATION ☐ File No. _____TO: CITY COUNCIL ☐ (OR) FINANCE ☒
CommitteeSUBJECTOntario Youth Corps Program 1985/86 - Eligibility of Non-Profit
Community GroupsRECOMMENDATION

Non-Profit community groups must meet the following criteria in order to obtain municipal approval for participation in the Ontario Youth Corps Program:

1. Provide evidence of a funding request under the respective Ministry's program which has been denied.
2. Be in receipt of a grant from the City of Hamilton for 1984 (1984 Approved Budget - 0374) and/or approved for a grant in 1985.
3. Provide financial statements for the operations of the prior fiscal year acceptable to the Treasurer.
4. Satisfy the Treasurer that the organization is administratively and financially capable of supervising their proposal to a successful completion.


E. C. Matthews, TreasurerBACKGROUND

In September 1984, the Province of Ontario, Ministry of Municipal Affairs and Housing, announced the first Ontario Youth Corps Program.

Under the guidelines, municipalities and their boards or commissions, and non-profit community groups, were eligible to apply. All proposals were to be co-ordinated through the municipality and have municipal approval. Funds will be paid to the municipality which will be responsible for all financial administration, e.g. payroll.

A similar program is also available through the various ministries of the Province of Ontario of which the non-profit community organizations are clients or are eligible to become clients. On this basis, the organization should request funding under the respective Ministry's program and if not successful then approach the City with a request for funding of their proposal under the Ministry of Municipal Affairs and Housing's program.

1983 MAY 14

FINANCE COMMITTEE - PAGE 2

BACKGROUND - continued

The first series of applications consisted of four proposals from four non-profit community groups. These proposals were only given a cursory review prior to acceptance and approval by the City due to my knowledge of the credibility and reputation of the organizations in past relations with the City. Subsequently, these applications were approved for funding by the Program.

The complete administration (supervision, financial, etc.) of these projects, once approved, remained with the organization. Our participation in the project (other than an advisory capacity) was simply to receive grant funds and forward them to the respective organization.

A second group of applications consisting of eleven proposals from five non-profit community groups was received. After review of these proposals and organizations, serious reservations were noted as to the credibility of certain organizations and their ability to financially administer the projects.

Reluctantly, in some instances, I accepted the applications and processed them for approval of City Council and funding by the Program.

Once approved, I could not see my way clear to turning the grant funds over to the organizations as per my previous concerns in that employees, or goods or services, may not be paid for by the organizations and the grant funds could be squandered, thereby creating serious financial problems for the municipality. Therefore, arrangements were made with the approval of Mr. Sage, Mr. Gillespie and myself for the City to pay all costs of the projects through utilization of our personnel, payroll and accounts payable systems. In other words, the City administers the entire project, other than supervision, and pays any excess grant monies to the organization.

City staff in the Personnel and Treasury Departments are totally co-ordinating and administering the non-profit community organizations project from the documentation for employees (hiring to termination) to payment of invoices for materials, etc. Furthermore, staff in some cases are advising the organization's supervisors in not only Program matters, but also personnel and supervisory problems.

The Ontario Youth Corps Program through the guidelines has made the municipality responsible for the non-profit community. This responsibility has created a sizeable workload to City staff in addition to their normal activities. Also, the municipal organization is not geared to monitor outside agencies on an ongoing basis. For these reasons, the eligibility criteria for non-profit community groups has been developed to place the onus for the project with the group and retain the municipal position as a middleman for receipt and payment of grant funds only.

c.c. Mayor R. Morrow

Mr. L. Sage, Chief Administrative Officer

Mr. A. F. Gillespie, Director, Personnel Department

MAY 14 1985



6(c)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. MATTHEWS, TREASURER DATE 1985 MAY 13
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) FINANCE ☒
Committee

SUBJECT

To complete the Financing for the 1985 Reconstruction/Resurfacing Program with a Gross Cost of \$5,795,000, Roadway Subsidies of \$2,086,000 and Net Financing of \$3,709,000

RECOMMENDATION

That the 1985 Reconstruction/Resurfacing Program, as approved by City Council on February 26, 1985, in the gross amount of \$5,795,000, which was previously limited to financing in the net amount of \$3,000,000, now be extended to the full net amount required of \$3,709,000 as indicated in the 1985-1989 Capital Budget, with the additional financing of \$709,000 to be allocated from the 1985 Capital Levy, and the balance of the financing to come from the roadway subsidy from the Ministry of Transportation and Communications estimated at \$2,086,000.

BACKGROUND

For the information of the Committee, this project is included in the 1985-1989 Capital Budget as Project No. G35133, Page No. 6, to commence in 1985.

Please note this item was approved by the Transport and Environment Committee on February 18, 1985.


E. C. Matthews, Treasurer



7(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. E. C. Matthews, Treasurer DATE 1985 May 17
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

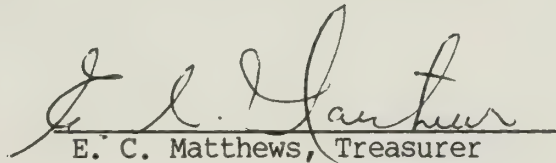
TO: CITY COUNCIL ☐ (OR) Finance ☒
Committee

SUBJECT

FINANCING CITY SOLICITOR'S OFFICE REVISION COSTS
TO ACCOMMODATE ADDITIONAL SOLICITOR

RECOMMENDATION

That the estimated amount of \$4,895 required to re-arrange the office space in the City Solicitor's Department to accommodate the additional Solicitor be financed from the Reserve for Capital Projects, Account No. 0280-27.


E. C. Matthews, Treasurer

BACKGROUND

The Personnel Committee will be considering this issue at their meeting on May 22, 1985.

Sufficient funds are available within project No. L35503, 1985-1989 Capital Budget, to commence in 1985.



8(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. E. C. MATTHEWS, TREASURER DATE 1985 MAY 17
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____


TO: CITY COUNCIL ☐ (OR) FINANCE ☒
Committee

SUBJECT

Financing of the Cost of Installing Birks Clock

RECOMMENDATION

That the estimated total cost of \$25,000 for construction and professional fees associated with installing the Birks Clock at the north-west corner of King and James Streets be financed from the Reserve for Capital Projects, Account 0280-27.


E. C. Matthews, Treasurer

BACKGROUND

The Planning and Development Committee approved of this project at its meeting of May 15, 1985.



8(b)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. E. C. MATTHEWS, TREASURER DATE 1985 MAY 17
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____


TO: CITY COUNCIL ☐ (OR) FINANCE ☒
Committee

SUBJECT

Financing Estimated City's Share of \$7,000 required for Restoration of South Leg of King Street between James and Hughson

RECOMMENDATION

That the estimated City's share of \$7,000 for the restoration of the south leg of King Street between James and Hughson be financed from the Reserve for Capital Projects, Account 0280-27.



E. C. Matthews, Treasurer

BACKGROUND

The Planning and Development Committee approved of the restoration of the south leg of King Street at a total cost of \$27,000 with the City's share of that cost to be \$7,000.

As the construction of Phase I of the Downtown Action Plan is complete as authorized by City Council and the Ontario Municipal Board, this project can be considered as a separate maintenance or renovation project, and, as such, I would recommend financing from the Reserve for Capital Projects, Account 0280-27.



9 (a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM MR. D. K. BEATTIE SECRETARY, GRANTS SUB-COMMITTEE DATE 1985 MAY 15
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ FINANCE ☒
Committee

SUBJECT

Consideration of Additional 1985 Grant Requests

RECOMMENDATION

The Grants Sub-committee has met to consider the following items and respectfully recommends:

- 1) That the Convention/Reception Grants outlined below be approved -
 - i) Canadian Postmasters and Assistants Association in the amount of \$900 to defray the costs of a convention June 21-24, 1985.
 - ii) Canadian Racing Pigeon Union in the amount of \$600 to defray the costs of a convention October 11-13, 1985.
 - iii) Hamilton Hornets Rugby Football Club Inc. in the amount of \$200 to defray the costs of a civic luncheon for visiting members of the Garryowen Rugby Club from Limerick, Ireland, June 16-19, 1985.

That the above approved grant amounts be charged to Account No. 0374-1000, Convention/Reception Grants.

- 2) That the recommendations with respect to the General Grant request outlined below be approved and financed from Unallocated Grant Funds -
 - i) Hamilton and District Slo Pitch Association - Men's Division, a General Grant in the amount of \$1,000 in Category (4), One Time Only, to defray the costs of a Slo Pitch Tournament August 8-11, 1985.
 - ii) No action to be taken with respect to a General Grant request from Linda Carte to defray costs of the publication of a slide presentation on a Youth Exchange Program.
 - iii) Hamilton and District Labour Council, a General Grant in the amount of \$500 in Category (2), Fixed, to defray the costs of the Labour Day Parade, September 2, 1985.

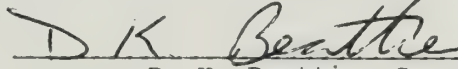
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1985 MAY 15

FINANCE COMMITTEE - Page 2

RECOMMENDATION - continued

- iv) No action to be taken with respect to a General Grant request from J. Kadonaga et al to defray the costs of incorporating and organizing a factory as a charitable organization.



D. K. Beattie, Secretary
Grants Sub-committee

BACKGROUND

The Canadian Postmasters and Assistants Association is holding its 67th Convention June 21-24, 1985 with an estimated 300 delegates in attendance (approximately 250 delegates are from across the province). The grant would defray the cost of a Sunday luncheon. The amount of the grant request by the organization was \$1,000.

The Canadian Racing Pigeon Union is holding its annual convention October 11-13, 1985, with an estimated 350 delegates in attendance (approximately 300 delegates are from across Canada, United States and England). The grant would defray the costs of touring Hamilton. The amount of the grant request by the organization was \$600.

The Hamilton Hornets Rugby Football Club Inc. is hosting the Garryowen Rugby Football Club from Limerick, Ireland, June 16-19, 1985. The grant is to defray the costs of a civic luncheon to be held for approximately 50 people. After the luncheon, the group would be touring the Canadian Football Hall of Fame with the associated admission charge being waived on this occasion by the Hall of Fame. The Hamilton Hornets Rugby Football Club received a similar grant in 1984 in the amount of \$200. The amount of the grant request by the organization was \$750.

The Hamilton and District Slo Pitch Association - Men's Division, is holding a Slo Pitch Tournament August 8-11, 1985, with any proceeds going to the Canadian Association for the Mentally Retarded. There is to be an estimated 120 teams involved with approximately 35 teams from across the province. The grant is to defray the costs of renting the City baseball diamonds and Rosedale Community Centre. The amount of the grant request by the organization was \$1,500.

Linda Carte had requested a one time General Grant in the amount of \$152.50. The grant would be to defray the costs of the publication of a slide show concerning a Youth Exchange Program in Sri Lanka. The applicant would be working with the Hamilton Multicultural Centre. The present grant guidelines dictate that no grant is eligible to individuals.

The Hamilton and District Labour Council is holding the annual Labour Day Parade September 2, 1985. The grant would defray the costs of the parade. In 1983 and 1984 the approved grant by the Legislation Committee was in the amount of \$500 each year. The grant request by the organization was \$1,000.

J. Kadonaga et al had requested a one time General Grant in the amount of \$1,500 to defray the costs of incorporating and organizing a factory which would be a charitable organization. One of the objectives of the factory would be to employ youths between the ages of 18 to 24 who have not previously held full-time employment. The Grants Sub-committee recommended that this organization approach the Citizens Action Group and other levels of government for funding.



10 (2)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. E. C. MATTHEWS, TREASURER DATE 1985 MAY 21
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

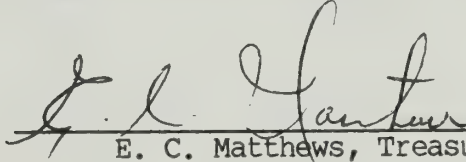
TO: CITY COUNCIL ☐ (OR) FINANCE ☒
Committee

SUBJECT

BURYING OF A TIME CAPSULE - FINANCING

RECOMMENDATION

That the cost of the burying of a time capsule to the east City Hall entrance on the centre of the three small grass squares adjacent to the handicapped ramp at a maximum cost of \$250 be charged to the Unclassified Account # 0378-2700.


E. C. Matthews, Treasurer

BACKGROUND

This item is being considered by the Legislation Committee at their meeting of May 21, 1985.

The Corporation of the City of Hamilton

BY-LAW NO. 85-

To Amend:

By-law No. 85-52

Respecting:

VARIOUS UNDERTAKINGS

WHEREAS By-law No. 85-52, passed on the 26th day of March, 1985, provided for the proceeding with various undertakings and the issue of debentures in accordance with the respective Ontario Municipal Board Orders as therein set out;

AND WHEREAS it is intended to amend the by-law by adding a further undertaking thereto, as approved by the Ontario Municipal Board.

NOW THEREFORE the Council of The Corporation of the City of Hamilton enacts as follows:

1. The preamble to By-law No. 85-52 is amended by adding thereto the following:

AND WHEREAS the Ontario Municipal Board, by Order dated the 9th day of May, 1984 (File No. E 830507), approved the undertaking of certain improvements in the Gore Park Area at an estimated cost of \$715,000.00 and the issue of debentures as therein set out;

AND WHEREAS the Ontario Municipal Board, by Order dated the 13th day of July, 1984 (File No. E 840584), approved the construction of certain improvements to the Gore Park Area - Phase II at an estimated cost of \$1,603,000.00 and the issue of debentures as therein set out.

2. Section 1 of the said by-law is amended by striking out "and" at the end of the third line and inserting a comma in lieu thereof and by inserting after "E 840962" in the fourth line "E 830507 and E 840584", so that the third and fourth lines read as follows:

"E 840604, E 840725, E 840726, E 840689, E 840961, E 840962, E 830507 and E 840584), shall proceed in accordance with the respective"

3. Section 2 of the said by-law shall apply to the undertaking approved by the Ontario Municipal Board Orders, under Files No. E 830507 and E 840584.

PASSED this day of A.D. 1985.

City Clerk

Mayor

11 (b)

The Corporation of the City of Hamilton

BY-LAW NO. 85-

To Amend:

By-law No. 75-198

Respecting:

LAKELAND BEACH SWIMMING POOL

FOI

MAY 21 1985
CITY SOLICITOR
THE CITY OF HAMILTON

WHEREAS The City of Hamilton Act, 1975, S.O. 1975 (No. 2), Chapter 98 provides for the cancellation of business and realty taxes "in respect of Lakeland Beach Swimming Pool";

AND WHEREAS By-law No. 75-198, passed on the 9th day of September, 1975, provided in section 2 thereof as follows:

2. Arrears of realty and business taxes due and payable for each of the years 1976 to and including 1989 in respect of Lakeland Beach Swimming Pool are hereby cancelled.

AND WHEREAS the Council of The Corporation of the City of Hamilton at its meeting held on March 26, 1985, carried the following resolution:

"that the previous By-law exempting taxes on Lakeland Pool be amended by clearly defining that the exemption apply only to the pool and not additional development on the site, and that the amended by-law apply for the duration as stipulated in the original By-law."

AND WHEREAS the Finance Committee at its meeting held on the 9th day of May, 1985 determined that the following would be taxable:

- o restaurant building and land thereunder
- o patio roof and land thereunder
- o minimum parking area as required by Zoning By-law No. 6593 for a restaurant facility.

NOW THEREFORE the Council of The Corporation of the City of Hamilton enacts as follows:

1. Section 2 of By-law No. 75-198 is amended by inserting at the beginning thereof, "Subject to subsection 2(2),".

2. Section 2 of the said by-law is renumbered subsection 2(1) and is amended by adding the following subsection thereto:

(2) Arrears of realty and business taxes due and payable for each of the years 1985 to and including 1989 are hereby cancelled in respect of Lakeland Beach Swimming Pool complex, except the following:

1. The restaurant building and land thereunder shown as Part 6 on the Regional Municipality of Hamilton-Wentworth Department of Engineering Survey Plan No. RC-H-252.
2. The patio roof and land thereunder comprised of part of Part 1 on the Survey Plan referred to in paragraph 1.
3. The minimum parking area required for a restaurant facility by Zoning By-law No. 6593.

PASSED this

day of

A.D. 1985.

City Clerk

Mayor

E. A. SIMPSON
CITY CLERK
K. E. AVERY
DEPUTY CITY CLERK



Mrs. J. McAnanama, Library

20 June

HAMILTON, ONTARIO
LBN 3T4

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1985

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

1985 June 18

NOTICE OF MEETING

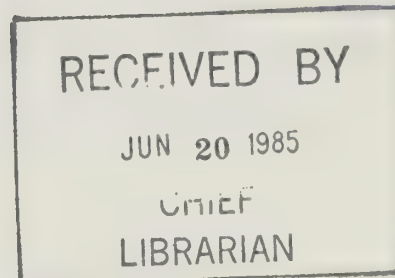
FINANCE COMMITTEE

Thursday, June 20, 1985

1:00 o'clock p.m.

Room 233, City Hall

J. J. Schatz, Secretary
Finance Committee



NOTE: Please note 1:00 p.m. start.

JJS:jm

A G E N D A

(A) 2:00 p.m. - DELEGATION/DIRECTOR OF REAL ESTATE REPORT

Purchase of 608 King Street East for parking lot

1. Adoption of the Minutes of the Meetings held Thursday, May 23, 1985 and Tuesday, May 28, 1985 (3 sets)

2. TRANSPORT AND ENVIRONMENT COMMITTEE/TREASURER'S REPORT

- (a) Financing - Overdraft - Snow Control Activity and Storm Damaged Trees
- (b) Financing - School Traffic Officer - Upper Wellington Street and Jay Street
- (c) Financing - Restoration of Brick Pillars - Main Street East at Barnesdale Blvd.
- (d) Financing - Construction of Alley in Block bounded by Rosslyn Avenue, Campbell Avenue, Balmoral Avenue and Cannon Street

3. LEGISLATION COMMITTEE/TREASURER'S REPORT

- (a) Financing - Furnishings and Equipment - Aldermen's Support Services
- (b) Re-scheduling of Finance Committee Meetings

4. **PARKS AND RECREATION COMMITTEE/TREASURER'S REPORT**
 - (a) Financing - Waterfront Park Improvement Project
5. **PLANNING AND DEVELOPMENT COMMITTEE/TREASURER'S REPORT**
 - (a) Financing - Payment of Taxed Court Costs - Kohler's Drug Store
 - (b) Financing - Additional Staff and Accommodation Costs - Building Dept.
 - (c) Financing - Consultant's Fees - Phase III Downtown Action Plan
6. **GRANTS SUB-COMMITTEE**
 - (a) Report
7. **HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.**
 - (a) Computerized Ticketing
 - (b) Retention of Legal Firm - Standard Licence Agreement
8. **CHIEF ADMINISTRATIVE OFFICER**
 - (a) Accommodations Sub-Committee
9. **DIRECTOR OF PURCHASING**

Proposals - Mini Computers
10. **HAMILTON PARKING AUTHORITY**
 - (a) Discontinuance of Parking Lot - 441 Kenilworth Avenue North
11. **DIRECTOR OF REAL ESTATE**
 - (a) Sale - Beach Strip Lands to Ministry of Transportation and Communications
 - (b) Availability of Holy Rosary School
 - (c) Information Report - Former Main Library Building
12. **CITY ARCHITECT AND CO-ORDINATOR, LLOYD D. JACKSON SQUARE**
 - (a) Financing - Consultant's Fees - Ferguson Avenue Yard Building
 - (b) Financing - Consultant's Fees - Brampton Street Yard Building
 - (c) Financing - Consultant's Fees - Retention of Consultants - Hamilton Place Piping
 - (d) Consultants - Energy Saving Project - City Hall
13. **CITY SOLICITOR**
 - (a) Claim - Scholes vs City

(b) Claim - Keenan vs Cox

(c) Claim - Webb vs City and Tyka Investments et al

14. CITY TREASURER

(a) By-law/Agreement - Ministry of Municipal Affairs & Housing
- Physical Demand Analysis Programme Grant

(b) Status Report - 1985 Current Budget

(c) Consultants - Computer Information Need Study

(d) Spicer MacGillivray - 1985 Audit Fees

(e) Financing - Fence Installation - Lax Property

(f) Write-off - Outstanding Business Taxes

(g) 1985-1986 Ontario Youth Corps Programme

(h) Capital Grant - S.P.C.A.

15. ADJOURNMENT



MAY 31 1985

A(ii)

THE CORPORATION OF THE CITY OF HAMILTON

FROM D.W.Vyce, Director of Real Estate DATE 1985 May 30
Name & TitleFOR ACTION ☒ FOR INFORMATION ☐ File No. 50.19.63(4503)TO: CITY COUNCIL ☐ (OR) FINANCE ☒
CommitteeSUBJECT

Purchase by the City of 608 King Street East from the Estate of Elizabeth Cathrine Bagshaw

RECOMMENDATION

That an Option to Purchase the lands and residential buildings of the Estate of Elizabeth Cathrine Bagshaw, duly executed on May 29, 1985 and scheduled for closing on August 20, 1985, be completed, and that the said building thereon be demolished and the lands cleared for off-street parking.

The property comprises an area of 610m (6,600 sq.ft., more or less) and is known as 608 King Street East. The purchase price for the realty is \$74,000 and demolition costs are estimated at \$5,000, the total cost of which will be charged to account 0408-P34156 (Parking Authority).

BACKGROUND

Acquisition of the subject property was initiated by the Parking Authority to provide off-street parking for commercial activity on King Street westerly from Wentworth.

We attach hereto an Option to Purchase from the Estate of Elizabeth Cathrine Bagshaw for the purchase by the City of Lots 3 and 4, Registrars Compiled Plan 1386, having a frontage on the southerly limits of King Street East of 20m (66 feet, more or less), by a depth of 30.5m (100 feet, more or less), together with a brick dwelling thereon, known as 608 King Street East, for the sum of \$74,000.00.

Attch.

A(ii)

May 23/52

We as the merchants of King between
Wentworth & Farnold. are supporting the
following proposal:

1. Parcelizing the property known as
122 King St. E. for a parking lot.

(KEEPING) Conditional on retaining all meters on
the North & South side of King St.

Joseph & Johnston Vantasy Van Supplier
New, Ross, 547 Reg St E CYRUS BERT

John Katsiris 627 KING ST EST HOMESTEAD REST

Joseph A. Salas 560 King St E Dr. Salas

Peter C. Cunnahan 633 KING ST E GREEK CORNER

William Tucker Ladysburg 571 King St E.

Chad Alano 535 King

Barry Scottalon 561 KING ST E

Harold Barber Staff 545 KING ST E

BYUNG-KYOO LEE (I & J Variety) 589 KING ST E

Ann A Temple (VANTASY VANS) 601 KING ST E

OH. SEUNG-TAK (Carlton Tavern) 657 KING ST E

Stacy Lee 672 King St E

David Lee 665-667 KING ST E

D. Lee 649 King St E

Tom Lee Nancy's Restaurant

William Lee 562 King St E East

Arthur Lee A+B INTERIORS 660 King St E

1(a)

Thursday, May 23, 1985
2:00 o'clock p.m.
Room 233, City Hall

The Finance Committee met.

Present: Alderman D. Gray, Chairman
Alderman M. Kiss
Alderman V. J. Agro
Alderman B. Hinkley
Alderman S. Collins
Alderman B. Charlton
Alderman T. Murray

Absent: Mayor R. M. Morrow
Alderman I. Stout

Also Present: Mr. L. Sage, Chief Administrative Officer
Mr. E. C. Matthews, City Treasurer
Mr. J. J. Schatz, Secretary, Finance Committee

The Minutes of the meeting held Thursday, May 9, 1985 were adopted as circulated to the members.

As recommended by the Hamilton Entertainment and Convention Facilities Inc. in a report dated May 16, 1985, the Committee agreed to recommend to City Council that the Director of Purchasing be authorized and directed to tender, in accordance with the City of Hamilton's Purchasing Policies and Procedures, a listing of equipment totalling an estimated cost of \$841,600 for the Victor K. Copps Trade Centre/Arena.

VICTOR K. COPPS
TRADE CENTRE/ARENA

As recommended by the City Treasurer in a report dated May 17, 1985, the Committee agreed to recommend that \$705,100 of this amount be financed from the unutilized portion of the original gross cost and debenture authority under Ontario Municipal Board Order No. E830018 dated May 8, 1983 for the Trade Centre/Arena and be charged to Account No. 0408-U3305. The balance of \$136,500 has been provided for in the Gross Construction Cost of \$36,975,000.

As recommended by the Hamilton Entertainment and Convention Facilities Inc. in a report dated May 16, 1985, the Committee agreed to recommend to City Council that the responsibilities for the operation and management of the Central Utilities Plant be transferred from the Department of Public Works to the General Manager of the Trade Centre/Arena in accordance with a report dated March 16, 1985 from Mr. J. Crane to Mr. B. Conacher, Managing Director, Hamilton Entertainment and Convention Facilities Inc.

CENTRAL UTILITIES
PLANT

As recommended by the Hamilton Entertainment and Convention Facilities Inc. in a report dated May 17, 1985, the Committee agreed to recommend to City Council that the law firm of Philp, Gordon, Leggat, Evans, Pigott & Culver, Barristers and Solicitors, Hamilton, Ontario, be retained to assist the Managing Director in the development of a Licence Agreement for use of private box facilities in the Copps Coliseum.

LAW FIRM TO ASSIST
IN LICENCE AGREEMENT
PRIVATE BOXES
COPPS COLISEUM

It was noted that sufficient funds are available in the appropriate account in the Trade Centre/Arena to provide for this expenditure.

As recommended by the Treasurer in a report dated May 16, 1985, the Committee agreed to recommend the following to City Council with respect to financing of construction of 10 private boxes at the Trade Centre/Arena.

FINANCING 10 BOXES

- That the total estimated cost of \$512,000 for providing ten (10) private boxes, including consulting services, be financed from the unutilized portion of the original gross cost and debenturing authority under O.M.B. Order No. E830018 dated May 8, 1983 for the Trade Centre/Arena and be charged to Account No. 0408-U3303.

- That the above recommendation include the construction of 2 private boxes and revise the method of financing previously approved by City Council on

(a)!

May 8, 1984 with the adoption of Section 6 of NINTH Report of the Finance Committee which referred to the estimated cost of \$107,000 for the construction of 2 private boxes being financed from Deferred Accounts Receivable.

It was noted that the Parks and Recreation Committee at its meeting on May 16, 1985 approved this project and requested the Finance Committee to recommend the method of financing.

COMMON AREAS IN
RETAIL SPACE
TRADE CENTRE|ARENA

As recommended by the Treasurer in a report dated May 16, 1985, the Committee agreed to recommend that the estimated cost of \$250,000 including consulting services for the construction of the Common Areas in the Retail Space of the Trade Centre/Arena be financed from the unutilized portion of the original gross cost and debenture authority under O.M.B. Order No. E830018 dated May 8, 1983 for the Trade Centre/Arena and be charged to Account No. 0408-U3304.

It was noted that this project was approved by the Parks and Recreation Committee at its meeting on May 16, 1985 and that the Finance Committee was being requested to recommend the method of financing.

ICE-MAKING SYSTEM
INCH PARK ARENA

As recommended by the Treasurer in a report dated May 17, 1985, the Committee agreed to recommend the following to City Council with respect to the replacement of the Ice-Making System at Inch Park Arena:-

- That the Capital Budget Project "The Replacement of Ice-Making System - Inch Park Arena" scheduled for commencement in 1987 at a cost of \$600,000 be advanced to commence in 1985
- That the City Solicitor be authorized and directed to make application to the Ontario Municipal Board for approval of the project at an estimated cost of \$600,000 and for authority to finance this project by the issuance of debentures in the same amount for a period not to exceed 15 years.
- That application be made to the Regional Municipality of Hamilton-Wentworth for consent to issue debentures in the total amount of \$600,000 for a term not to exceed 15 years for the project
- That an amount of \$55,000 representing H.H. Angus Associates consulting fees and Associate Engineer El-Hamzowi, not to exceed 10% of the cost of the work, be allocated from the Reserve for Capital Projects until the full cost of the project is approved by the Ontario Municipal Board.

It was noted that the Parks and Recreation Committee at its meeting on May 16, 1985 approved this project and requested the Finance Committee to recommend the method of financing.

CONTRACT AWARDED

As recommended by the Director of Purchasing in a report dated May 13, 1985, the Committee approved awarding of the following contract:-

CIMCO DIVISION TOROMONT INDUSTRIES LTD., TORONTO, ONTARIO

Supply and install a Replacement Evaporator Condensor Ammonia Brine System at Scott Park Rink, in accordance with specifications issued by the Director of Purchasing and Vendor's Quotation for the total sum of\$18,300.00
All charges included.

NOTE: Lower of 2 tenders. Funding provided in Account No. 0328-1236.

As recommended by the Director of Purchasing in a report dated May 16, 1985, the Committee approved awarding of the following contract:-

CONTRACT AWARDED

DEPENDABLE TRUCK & TANK REPAIRS LTD., BRAMPTON, ONTARIO

Supply and delivery of a Fire Package consisting of a Pump, Water Tank, and Compartment Body to be installed on City of Hamilton Chassis in accordance with specifications issued by the Director of Purchasing and Vendor's Tender as follows:

Fire Package installed on City of
Hamilton Chassis\$86,996.00

Less trade-in of 1975 Ford F350 Custom
Chassis and Water Tank, Body Only\$ 7,000.00

Total Contract including all charges\$79,996.00

Federal & Ontario Sales Taxes Exempt.

NOTE: Lower of 2 acceptable tenders. Funding provided
in the Depreciation Account 0280.

As recommended by the Director of Real Estate in a report dated May 9, 1985 the Committee approved the sale of a surplus parcel of land at 184B Canada Street, measuring approximately 2.5 feet along the northerly limit of Canada Street by a depth of approximately 50 feet to Barbara Jean Domes for the sum of \$250.00.

SALE OF LAND
184B CANADA STREET

Also as recommended by the Director in his report dated May 9, 1985, the Committee approved the sale of the surplus parcel of land at 184B Canada Street measuring approximately 2.5 feet along the northerly limit of Canada Street by a depth of approximately 50 feet, together with a rear parcel measuring approximately .08 feet by a depth of 50 feet to Mr. Larry Gorrin for the sum of \$300.00.

It was noted that these parcels of land were acquired through the Tax Sale in 1953 and have been deemed surplus to municipal requirements. The purchasers are the two abutting property owners who are presently both encroaching on these lands.

Funds derived from the sale of these parcels of land are to be credited to Account No. 0280-02.

As recommended by the City Treasurer in a report dated May 21, 1985, the Committee agreed to recommend to City Council that the Treasurer be authorized and directed to make application to the Ministry of Municipal Affairs and Housing for participation in the 1985/86 Ontario Youth Corps Programme for projects to be initiated by the City and the non-profit community groups.

1985/86 ONTARIO YOUTH
CORPS PROGRAMME

It was noted that the guidelines for this Programme allow municipalities to apply for youth employment incentive proposals for themselves and non-profit community groups. The youth applicants aged 15 to 24 must have left school and be unemployed for at least 12 weeks. Provincial subsidy will be \$4.00 per hour for wages (no top-up allowed), plus 30% for other costs, for a total of \$5.20 per hour.

In a report dated May 14, 1985 the City Treasurer recommended the establishment of a criteria for non-profit community groups to qualify for municipal approval for participation in the Ontario Youth Corps Programme.

Following some discussion, the Committee agreed to recommend to City Council that non-profit community groups be required to meet the following criteria in order to obtain municipal approval for participation in the Ontario Youth Corps Programme.

- Provide evidence of a funding request under the respective Ministry's programme which has been denied
- Provide financial statements for the operations of the prior fiscal year acceptable to the Treasurer
- Satisfy the Treasurer that the organization is administratively and financially capable of supervising their proposal to a successful completion.

The Committee did not approve the recommendation of the Treasurer in that the organization also be required to be in receipt of a grant from the City of Hamilton for 1984 and/or approved for a grant in 1985.

As recommended by the Treasurer in a report dated May 13, 1985 the Committee agreed to recommend to City Council that the 1985 reconstruction/resurfacing programme approved by City Council on February 26, 1985 in the gross amount of \$5,795,000 which was previously limited to financing in the net amount of

RECONSTRUCTION/
RESURFACING PROGRAMME

\$3,000,000, now be extended to the full net amount required of \$3,709,000 as indicated in the 1985-1989 Capital Budget, with the additional financing of \$709,000 to be allocated from the 1985 Capital Levy, and the balance of the financing to come from the roadway subsidy from the Ministry of Transportation and Communications estimated at \$2,086,000.

RE-ARRANGE OFFICE
SPACE - LEGAL DEPT.

As recommended by the Treasurer in a report dated May 17, 1985, the Committee agreed that the estimated amount of \$4,895.00 required to re-arrange the office space in the City Solicitor's Department to accommodate an additional solicitor be financed from the Reserve for Capital Projects, Account No. 0280-27.

BIRK'S CLOCK

As recommended by the Treasurer in a report dated May 17, 1985, the Committee agreed to recommend to City Council that the total estimated cost of \$25,000 for consultant's fees and installation of the Birk's Clock at the north-west corner of King and James Streets, referred to in Section 9 of the Sixteenth Report of the Planning and Development Committee, be financed from the Reserve for Capital Projects, Account No. 0280-27.

The Committee approved same on the understanding that \$5,000 of this amount which is required for consultant's fees is authorized for expenditure immediately and that expenditure of the remaining \$20,000 for the actual installation will be subject to a satisfactory agreement between the City of Hamilton and Birks, relative to the placement of the clock at this location.

It was noted that the Planning and Development Committee at its meeting on May 15, 1985 approved this project and requested the Finance Committee to recommend the method of financing.

CITY'S SHARE
FOR RESTORATION
SOUTH LEG OF KING ST.

In a report dated May 17, 1985, the Treasurer recommended that the City's estimated share of \$7,000 for the restoration of the south leg of King Street between James Street and Hughson Street be financed from the Reserve for Capital Projects Account No. 0280-27.

It was noted that the Planning and Development Committee at its meeting on May 15, 1985 approved this project and requested the Finance Committee to recommend the method of financing.

In this regard, Mr. Sage advised that the costs to the City relative to the total restoration project may exceed the \$7,000 and that he would have a further report in this regard available for consideration by the Committee.

Following some discussion, the Committee agreed to **TABLE** this matter and further to hold a special meeting of the Finance Committee prior to the May 28, 1985 meeting of City Council at which time it would consider a report from Mr. Sage.

GRANTS APPROVED

As recommended by the Grants Sub-Committee in a report dated May 15, 1985, the Committee approved the following Convention/Reception Grants:

- Canadian Postmasters and Assistants Association in the amount of \$900 to defray the costs of a convention June 21-24, 1985.
- Canadian Racing Pigeon Union in the amount of \$600 to defray the costs of a convention October 11-13, 1985.
- Hamilton Hornets Rugby Football Club Inc. in the amount of \$200 to defray the costs of a civic luncheon for visiting members of the Garryowen Rugby Club from Limerick, Ireland, June 16-19, 1985.

These grants to be charged to Account No. 0374-1000, Convention/Reception Grants.

GENERAL GRANTS
APPROVED

As recommended by the Sub-Committee, the Committee approved the following General Grants:-

- Hamilton and District Slo Pitch Association - Men's Division, a General Grant in the amount of \$1,000 in Category (4), One Time Only, to defray the costs of a Slo Pitch Tournament August 8-11, 1985.
- Hamilton and District Labour Council, a General Grant in the amount of \$500 in Category (2), Fixed, to defray the costs of the Labour Day Parade, September 2, 1985.

These grants to be charged to Account No. 0374-0601, Unallocated Grant Funds.

The Committee concurred with the recommendation of the Grants Sub-Committee in that no action be taken with respect to the following grant applications:-

NO ACTION GRANTS

- A request from Lynda Carte to defray costs of the publication of a slide presentation on a Youth Exchange Programme

- A request from J. Kedonaga et al to defray the costs of incorporating and organizing a factory as a charitable organization

As recommended by the Treasurer in a report dated May 21, 1985, the Committee agreed to recommend that the \$250 estimated cost to bury a time capsule to the east of the City Hall entrance be charged to the Unclassified Account No. 0378-2700.

TIME CAPSULE

It was noted that the Legislation Committee approved this project at its meeting on May 21, 1985 and requested the Finance Committee to recommend the method of financing the costs involved.

The Committee approved the draft by-law as contained in a memorandum dated May 21, 1985 from Mr. P. M. Eker, Legal Department, relative to the cancellation of taxes at the Lakeland Beach Swimming Pool (in favour were Aldermen Gray, Kiss, Agro, Hinkley, Collins, Charlton. Opposed was Alderman Murray).

BY-LAW - CANCELLATION
OF TAXES - LAKELAND
BEACH SWIMMING POOL

The Committee approved the draft by-law to amend By-law 85-52 respecting the issuance of debentures as authorized by the Ontario Municipal Board relative to the Gore Park project. (In favour were Aldermen Gray, Agro, Hinkley, Collins, Charlton and Murray) (Opposed was Alderman Kiss).

BY-LAW - issuance of
debentures re
GORE PARK

In a memorandum dated May 22, 1985, the Secretary of the Legislation Committee advised that at its meeting on May 21, 1985, it agreed to request the Finance Committee to consider rescheduling its meetings from Thursday afternoon to Thursday mornings, as a means of eliminating some of the overtime required on the part of the employees of the City Clerk's Department.

The Committee agreed to consider this matter at its next meeting.

The meeting then adjourned.

Taken as read and approved,

J. J. SCHATZ, SECRETARY
FINANCE COMMITTEE

ALDERMAN D. GRAY, CHAIRMAN
FINANCE COMMITTEE

1(b)

Tuesday, May 28, 1985
6:30 o'clock p.m.
Room 233, City Hall

The Finance Committee met.

Present: Alderman D. Gray, Chairman
Mayor R. M. Morrow
Alderman M. Kiss
Alderman V. J. Agro
Alderman B. Hinkley
Alderman S. Collins
Alderman B. Charlton
Alderman T. Murray

Absent: Alderman I. Stout

Also

Present: Mr. L. Sage, Chief Administrative Officer
Mr. R. A. Morden, Director of Public Works
Mr. E. W. Kowalski, Director of Community Development
Mr. E. C. Matthews, City Treasurer
Mr. I. R. Hammel, Manager of Budgets
Mr. J. J. Schatz, Secretary, Finance Committee

The Committee met jointly with the members of the Planning and Development Committee to consider a report from the Chief Administrative Officer respecting costs relative to the restoration of the south leg of King Street East from James Street to Hughson Street.

Following the joint meeting, the Planning and Development Committee met formally and agreed to recommend, among other matters, that \$22,000 additional funding be provided to restore the roadway on King Street and that the Finance Committee be requested to recommend the method of financing.

In this regard, the Committee concurred with the recommendation of the Treasurer as contained in a report dated May 28, 1985 that the estimated City's share of \$22,000 for the restoration of the south leg of King Street East between James and Hughson Streets be financed from the Reserve for Capital Projects, Account No. 0280-27.

Some members of the Finance Committee requested that a notation be included in the minutes of the Meeting in that while they were prepared to support the recommended method of financing this expenditure subject to Council's approval of the project, they do not in fact approve of the project.

As recommended by the Treasurer in a report dated May 28, 1985 and by the Capital Budget Committee, the Committee agreed to recommend to City Council that the following be included as Item 6(e) of the TENTH Report of the Finance Committee dealing with the method of financing the replacement of the Ice Making System at Inch Park Arena.

In order that the Inch Park renovation for the replacement of the Ice Making System, in the amount of \$600,000 can be included in the 1985 Ontario Municipal Board (O.M.B.) quota, the cost of the Ivor Wynne Stadium - Rehabilitation North/South Stands be reduced from \$1,375,000 to \$1,275,000, a reduction of \$100,000 and that the Ontario Neighbourhood Improvement Programme (O.N.I.P.) for the Corktown/Stinson \$500,000 be deleted due to lack of Provincial funding in 1985.

The meeting then adjourned.

Taken as read and approved,

J. J. SCHATZ, SECRETARY
FINANCE COMMITTEE

ALDERMAN D. GRAY, CHAIRMAN
FINANCE COMMITTEE

(d)

1(c)

Tuesday, May 28, 1985
11:00 o'clock p.m.
Mayor's Reception Room

The Finance Committee met.

Present: Alderman D. Gray, Chairman
Alderman I. Stout, Vice-Chairman
Mayor R. M. Morrow
Alderman M. Kiss
Alderman V. J. Agro
Alderman B. Hinkley
Alderman S. Collins
Alderman B. Charlton
Alderman T. Murray

Also Present: Mr. E. C. Matthews, City Treasurer
Mr. D. Carson, Executive Assistant to the Mayor
Mr. J. J. Schatz, Secretary, Finance Committee

The Committee met at the request of the Mayor to consider requests for funding for the following which will take place before the next meeting of the Finance Committee and City Council.

- July 1 visit of the civic officials from Shawinigan Falls, Quebec
- June 13 fund raising concert re Ethiopian Famine Relief Fund

As requested by Mayor Morrow, the Committee authorized expenditures of up to \$2,000 to assist in defraying costs associated with arrangements for the visitation of Shawinigan Falls officials in early July. In this regard, Mayor Morrow pointed out that this year marks the 30th Anniversary of the twinning of Shawinigan Falls and Hamilton.

With regard to the request for funding relative to the fund raising concert, Mayor Morrow advised that the specific request from the organization is for \$3,369.00 which is the cost for use of the Convention Centre for this concert. He advised that the organization has already received a 20% discount for rental of the Convention Centre Facilities, however they are still short the \$3,369.00.

Following some discussion, the Committee agreed to take no action on the suggestion of Mayor Morrow in that funding be provided.

The meeting then adjourned.

Taken as read and approved,

J. J. SCHATZ, SECRETARY
FINANCE COMMITTEE

ALDERMAN D. GRAY, CHAIRMAN
FINANCE COMMITTEE

2(a)

JUN 17 1985 THE CORPORATION OF THE CITY OF HAMILTON

FROM MR. E. C. MATTHEWS, TREASURER DATE 1985 JUNE 14
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ FINANCE ☒
Committee

SUBJECT

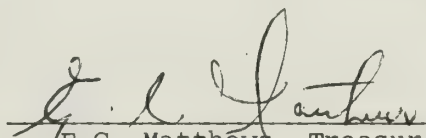
FINANCING OF SNOW CONTROL AND STORM DAMAGED TREES - ANTICIPATED OVERDRAFTS FOR 1985

RECOMMENDATION

That the additional amount of \$660,000 required in 1985 for Snow Control (\$600,000) and for Storm Damage - Trees (\$60,000) be financed in the following manner:

(a) Reserve for "Emergency Snow Removal" - 0280-29	\$500,000
(b) Overdraft the Snow Control function	100,000
(c) Overdraft the Arborist (trees) function	<u>60,000</u>
	\$660,000
	=====

BACKGROUND


E.C. Matthews, Treasurer

The Transport and Environment Committee, at its meeting of June 17, 1985, approved of the over-expenditure of \$660,000 by the Public Works Department due to additional snow control and storm damage costs. A copy of the letter of the Director of Public Works is attached.

The "Reserve for Emergency Snow Removal", set up in 1981 from the year end surplus, will be used in its entirety to partially fund the deficit in the snow control activity. I am recommending that the balance of funds required be financed by means of an overdraft because we are receiving a larger than anticipated Provincial subsidy quota for roads maintenance.

Att.

c.c. Mr. R. Morden
Director of Public Works



THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. R. A. Morden
Director of Public Works DATE 1985 June 11
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 85-1035

TO: CITY COUNCIL ☐ (OR) Transport and Environment ☒
Committee

SUBJECT

Overdraft - (1) Snow Control Activities

(2) Storm Damage Trees

RECOMMENDATION

- (1) That an additional amount of \$600,000.00 be added to the 1985 Snow Control Accounts
- (2) That an additional amount of \$60,000.00 be added to the 1985 Storm Damage Trees Account
- (3) That the Finance Committee recommend the method of financing

BACKGROUND

- (1) The approved budget for Winter Maintenance in 1985 was \$1,473,300.00 with expenditures for the period ending May 31, 1985 of \$1,891,612.00 leaving an overdraft of \$418,312.00. An additional \$181,688.00 is estimated for the balance of 1985.

Expenditures for Winter Maintenance for the years 1980 to 1984, during the months October to December, were as follows:-

1980	October to December	\$256,000.00	
1981	October to December	\$310,000.00	(estimated)
1982	October to December	\$330,000.00	
1983	October to December	\$525,000.00	
1984	October to December	\$173,844.00	

- (2) The approved budget for Storm Damage Trees in 1985 was \$35,450.00. During the early spring of 1985 the City had several freezing rain and high wind storms that caused severe damage to hundreds of citizens and created an overdraft in the Storm Damage Account.

cc:- Alderman H. Merling, Chairman, Transport & Environment Committee
Mr. L. Sage, Chief Administrative Officer
Mr. E. Mathews, City Treasurer
Mr. D. King, Treasury Department

✓ MR. J. SCHATZ

THE CORPORATION OF THE CITY OF HAMILTON

1-9.1

2(6)

FROM MR. E. C. MATTHEWS, TREASURER

Name & Title

DATE 1985 JUNE 17

FOR ACTION ☒

FOR INFORMATION ☐

File No. _____

TO: CITY COUNCIL ☒

(OR)

FINANCE
Committee

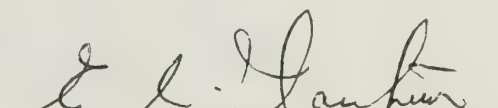
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SUBJECT

SCHOOL TRAFFIC OFFICER AT THE INTERSECTION OF UPPER WELLINGTON STREET AND JAY STREET

RECOMMENDATION

That \$2,000 for a School Traffic Officer, at the intersection of Upper Wellington Street and Jay Street, be financed by means of an overdraft in the School Traffic Officer Account No. 0347.


E. C. Matthews, Treasurer

BACKGROUND

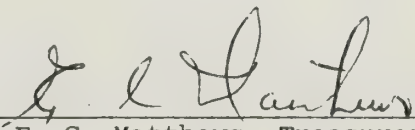
This additional School Traffic Officer will be approved at the Transport and Environment Committee meeting of June 17, 1985.

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ FINANCE ☒
Committee

SUBJECT
FINANCING OF BRICK PILLARS AT THE NORTH-EAST AND NORTH-WEST CORNERS OF MAIN STREET AND
BARNESDALE BOULEVARD

RECOMMENDATION
That an estimated \$4,000 to restore the four brick pillars on the road allowance at the
intersection of Main Street and Barnesdale Boulevard, be financed by means of an
overdraft in the sidewalk and paths Account No. 0352-0461.



E. C. Matthews, Treasurer

BACKGROUND
The above item was approved at the Transport and Environment Committee meeting of
June 17, 1985.

THE CORPORATION OF THE CITY OF HAMILTON

2(d)

FROM MR. E. C. MATTHEWS, TREASURER DATE 1985 JUNE 18
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☒ (OR) _____ FINANCE ☒
Committee

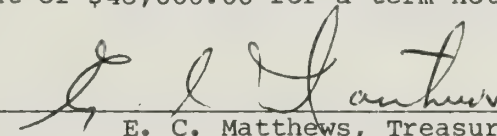
SUBJECT

Financing to construct an alleyway in the block bounded by Rosslyn Avenue, Campbell Avenue, Balmoral Avenue and Cannon Street, at a gross cost of \$48,000.00

RECOMMENDATION

That the City Solicitor be authorized to make application to the Ontario Municipal Board for approval to construct an alleyway in the block bounded by Rosslyn Avenue, Campbell Avenue, Balmoral Avenue and Cannon Street, at an estimated cost of owners' share \$20,383.43, as well as City's Share \$27,616.57, by the issuance of debentures totalling \$48,000.00 for a period not to exceed 15 years. It is further recommended that application be made to the Regional Municipality of Hamilton-Wentworth for consent to issue debentures in the total amount of \$48,000.00 for a term not to exceed 15 years for the above project.

BACKGROUND


E. C. Matthews, Treasurer

For the information of the Committee, this project is included in the 1985-1989 Capital Budget as part of Project No. 35000, Page 9, City's Share, and Project No. 85000, Page 35, Owners' Share, to commence in 1985.

Please note this item was approved by the Transport and Environment Committee on June 17, 1985.

THE CORPORATION OF THE CITY OF HAMILTON

3(a)

FROM MR. E. C. MATTHEWS, TREASURER

Name & Title

DATE 1985 JUNE 17

FOR ACTION ☒

FOR INFORMATION ☐

File No. _____

TO: CITY COUNCIL ☐

(OR)

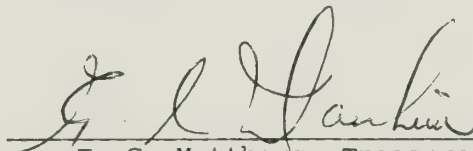
FINANCE ☒
Committee

SUBJECT

ALDERMEN'S SUPPORT SERVICE - FURNISHINGS AND EQUIPMENT

RECOMMENDATION

That the \$8,220 required by the City Clerk for equipment for Aldermen's Support Service - Furnishings and Equipment, be financed by means of a Contingency transfer to Account # 0322-0171.



E. C. Matthews, Treasurer

BACKGROUND

The Legislation Committee, at its meeting held Tuesday, June 18, 1985, approved of the projects of furnishings and equipment totalling \$8,220. A copy of Mr. E. A. Simpson's report, dated June 12, 1985, to this Committee is enclosed for your information. The approval of this amount will allow the City Clerk to try to have the basic equipment in place for the two additional staff members expected to be hired by September 1, 1985.

The Systems Section of the Treasury Department is reviewing the various automated requirements of this area which will include such items as Word Processing, those Aldermen who may or may not wish to retain PROFS Equipment and the possibility of the installation of a Xerox machine in this area in conjunction with the Director of Purchasing. Typewriters, in particular, will be carefully reviewed before acquisition in the light of this possible automated requirement and if not required, they will not be purchased.

A further report regarding the financing of the staff requirements for the Aldermen will also have to be considered because neither of these two positions were recorded in the 1985 budget estimates.

c.c. Mr. E. A. Simpson, City Clerk



THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. E. A. Simpson, City Clerk DATE 1985 June 12
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) Legislation ☒
Committee

SUBJECT

Aldermen's Support Service - Furnishings and Equipment

RECOMMENDATION

1. That approval be given for the purchase of the following furnishings and equipment to service the 2 additional positions of Receptionist and Secretary which were approved by City Council at its meeting held Tuesday, May 28, 1985.

2 Desks	\$1,130.00
2 Chairs	240.00
2 Typewriters (Olivetti ET111)	2,100.00
2 Sanyo Transcribers (TRC 9100T) ...	910.00
2 Four-drawer Lateral Files	850.00
Telephones	1,990.00
Electrical	1,000.00
TOTAL	<u>\$8,220.00</u>

2. That the Finance Committee be requested to recommend the method of financing.

c.c. Mr. E. C. Matthews, City Treasurer
c.c. Mr. T. Bradley, Director of Purchasing
c.c. Mr. J. J. Schatz, Secretary, Finance Committee ✓

MEMORANDUM • CITY OF HAMILT

3(b)

TO : Mr. J. J. Schatz, Secretary
Finance Committee

YOUR FILE:

FROM : Mrs. Susan K. Reeder, Secretary
Legislation Committee

OUR FILE : 1-20.1

SUBJECT : Scheduled meeting time for the
Finance Committee

DATE : 1985 May 22

At its meeting held Tuesday, 1985 May 21, the Legislation Committee approved the following recommendation:

"That the Finance Committee consider rescheduling their meetings from Thursday afternoon to Thursday morning."

This recommendation was part of a report from the City Clerk on possible ways of reducing overtime. Attached, for the information of the members of the Finance Committee, is a copy of that Report.

S. K. Reeder

attchm.

MAY 29 1985

MEMORANDUM • CITY OF HAMILTON

TO : Mrs. Susan K. Reeder,
: Acting Secretary,
: Legislation Committee.

YOUR FILE:

FROM : Mr. E. A. Simpson,
: City Clerk.

OUR FILE :

SUBJECT : OVERTIME, CITY CLERK'S DEPARTMENT

DATE : 1985 May 2

As requested by the Legislation Committee I submit the following report on ways of reducing the amount of overtime worked in my Department. By the very nature of the services provided by the City Clerk's Office it is virtually impossible to totally eliminate overtime. However, with the implementation of any, or all of the following recommendations, the total amount could be reduced.

- (1) That the reporting order of the Finance Committee in the Council agenda be changed from third to last.

Presently the Finance Committee report is the third report and if it were changed to the last report it would enable our Service Department to assemble all other reports and merely add the Finance Committee report at the end. Currently, the reports cannot be put together until the Finance Committee report is completed. This adds to the possibility of overtime on the Friday evening prior to City Council meeting.

- (2) That the meeting time of the Finance Committee be rescheduled from Thursday afternoon to Thursday morning.

With the Committee meeting in the afternoon, and the meeting very often going past five o'clock, the Secretary cannot prepare the Committee report until Friday morning (unless it is prepared Thursday night by working overtime). This puts pressure on our Service Department whose responsibility it is to run off the Council agenda and have it completed for distribution on Friday. Very often it is past five o'clock before it is completed.

- (3) The hiring of additional part-time staff in certain areas during peak periods, i.e. licence renewals at renewal time (first of each calendar year), birth and death registrations (after long week-ends).

This additional staff would be in lieu of our present staff working overtime.

- (4) That the co-operation of Members of Council, all departments, staff, and Committees, who have contact with our Department, be requested in scheduling their work to minimize the amount of overtime required.

- (5) That a receptionist and a senior Secretary be hired for the Aldermen.

I will be submitting a report to the next meeting of the Personnel Committee in this regard. If this report is adopted the additional

staffing would reduce the overtime in not only the Aldermen's section but in the general office of the City Clerk.

Other areas where changes could result in the reduction of overtime but, where the change would have other off-setting disadvantages, are:

- (1) Where possible, avoid night meetings of Committees.

It is realized that certain public meetings must be held in the evening for the convenience of the general public.

- (2) Employees required to attend night meetings, or who have to work overtime, be on a total flex system.

This would create some problems in that the employees would not be in the office to provide information or assist Members of Council, the general public, and fellow employees, on Committee matters or on matters related to his/her normal responsibilities.

- (3) On licence renewals, in lieu of hiring part-time staff or working overtime, we could accept the fact that the renewals would take longer to process.

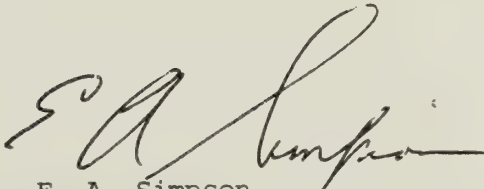
This would have a detrimental effect on the policing of the licence holders by our Inspectors, at renewal time. It would also delay the forwarding of the cheques and payments to the Treasury Department which would be most unsatisfactory.

- (4) Licence renewals be mailed out earlier. At the present time they are mailed out approximately the middle of December.

This was tried a few years ago with very little effect on the renewal process.

- (5) Overtime related to the preparation of the Council agenda, including delivery of the completed agenda, could be eliminated if we changed our practise of having the agenda delivered to the Council Members on the Friday.

This would not be too desirable as it is advantageous for the Members of Council to have the agenda for perusal and study over the week-end.



E. A. Simpson,
CITY CLERK.

EAS:rm


1-67.1
THE CORPORATION OF THE CITY OF HAMILTON

FROM MR. E. C. MATTHEWS, TREASURER DATE 1985 JUNE 14 (19)
Name & Title
FOR ACTION ☒ FOR INFORMATION ☐ File No.
TO: CITY COUNCIL ☒ (OR) FINANCE ☒
Committee

SUBJECT
FINANCING OF WATERFRONT PARKS IMPROVEMENT

RECOMMENDATION

That the gross cost of the Waterfront Park Improvement Project, in the amount of \$50,000, be financed from the 5 mill capital levy.


E. C. Matthews, Treasurer

BACKGROUND

This item is included in the 1985-89 5-Year Capital Budget Program, Page 20, as Item No. A3562g to be started in the year 1985 and has been approved by the Parks and Recreation Committee at their meeting of June 13, 1985.



THE CORPORATION OF THE CITY OF HAMILTON

FROM David C. Freeman, City Architect and
Co-ordinator, Lloyd D. Jackson Square DATE 1985 June 10
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 200-0001

TO: CITY COUNCIL ☐ (OR) Parks & Recreation Committee ☒
Committee

SUBJECT

1985 CAPITAL BUDGET ALLOCATION

RECOMMENDATION

1. That a gross cost of \$50,000 be approved for the 1985 Capital Budget allocation of the Hamilton Waterfront Project for the general clean-up of the Waterfront Study Area, as well as administration and promotion, as included in the 1985-89 Capital Budget Account No. A35628; and,
2. That the Finance Committee recommend a method of financing (1) above.

per [Signature]

BACKGROUND

At its meeting held 1985 June 6, the Waterfront Parks Advisory Sub-Committee approved the above recommendation. At its meeting held November 15, 1984, the Parks and Recreation Committee approved a general clean-up of the Lax property and shoreline at a cost not to exceed \$40,000., and that this be charged to the 1985 Capital Budget Allocation for the Waterfront. It is anticipated that the additional \$10,000 will be required for administration and promotional aspects of the waterfront project for 1985



JUN 13 1985

5(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM MR. E. C. MATTHEWS, TREASURER DATE 1985 JUNE 10
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

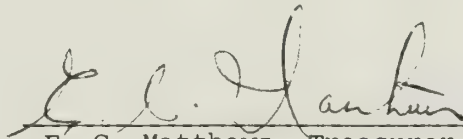
TO: CITY COUNCIL ☐ (OR) FINANCE ☒
Committee

SUBJECT

FINANCING OF PAYMENT OF \$2,027.75 FOR TAXED COURT COSTS TO KOHLER DRUG STORE LIMITED

RECOMMENDATION

That the taxed court costs payable to Kohler Drug Store Limited, in the amount of \$2,027.75, be charged to the Unclassified Expenditure Account 0378-2766.


E. C. Matthews, Treasurer

BACKGROUND

The Planning and Development Committee approved of the payment of this account at their meeting of June 12, 1985.

A copy of the City Solicitor's report is attached.

Att.



THE CORPORATION OF THE CITY OF HAMILTON

TREASURY	
JUN 3 1985	
ROUTE	REC'D
L.W.S.	✓
T.W.	✓
N.R.A.	
D.J.	

FROM K. A. Rouff, City Solicitor DATE May 31, 1985
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 100-2.892

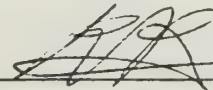
TO: CITY COUNCIL ☐ (OR) The Planning and Development Committee ☒
Committee

SUBJECT

PAYMENT OF TAXED COURT COSTS - KOHLER DRUG STORE LIMITED
vs THE CITY OF HAMILTON AND P. KUPPE, BUILDING COMMISSIONER

RECOMMENDATION

That the City pay \$2,027.75 to Kohler Drug Store Limited, in accordance with the District Court's Judgment of April 11, 1985 and the Certificate of Assessment of Costs dated May 22, 1985.



BACKGROUND

The circumstances of this account for court-awarded costs are set out in my letter of May 27, 1985 to the City Treasurer, copy attached. In his reply dated May 29, 1985, also attached, it is said that this account cannot be processed until the appropriate Committee provides approval.

I wish to point out that neither a Committee nor the City Council has any discretion herein, as this is a Court award and must be paid. Delays will cause interest to be payable in addition. The solicitor for the party to be paid is pressing for payment.

Accordingly, I would recommend payment and that the Finance Committee be requested to specify the account to be charged.

c.c. Mr. E. C. Matthews, City Treasurer ✓
c.c. Mr. P. Kuppe, Building Commissioner
c.c. Mr. J. J. Schatz, Secretary, Finance Committee.

Attach.

Mr. E. C. Matthews,
City Treasurer.

K. A. Rouff,
City Solicitor.

100-2.892

Kohler Drug Store Limited
vs City and P. Kuppe, Building
Commissioner - "Lister Block"
42 James Street North -
Court Costs

1985 May 27

Enclosed please find a certificate of taxed account in the amount of \$2,027.75 to be paid by the City to Kohler Drug Store Limited.

This matter arose out of a February 22, 1985 order of the Deputy Building Commissioner to the owner and property manager of a building complex known as the Lister Block, at 42 James Street North in Hamilton.

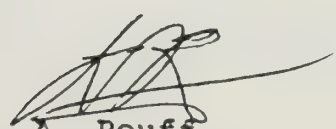
Briefly, the facts are that this building, more than 60 years old, occupied by several commercial tenants' offices and stores, experienced deterioration over the years to the extent that in June, 1984, pieces of the building facade fell from the upper storeys to the sidewalk and street below. Certain repairs were made by the owner's contractor in July, 1984 and the owner's engineer subsequently furnished an engineering inspection report to the Building Commissioner in February, 1985. The Deputy Building Commissioner then issued an Order to Comply to the building owner and its agent, requiring sidewalk protection and repairs.

The applicant drug store company alleged that the sidewalk sheds interfered with its regular business and that, as an occupier of part of the building, it should have been provided with copies of the Deputy Building Commissioner's order to the owner and the private engineer's report on which the order was based. Accordingly, it brought an application to the District Court in Hamilton for a declaration and order to this effect. The Court agreed with the applicant and ordered that taxed costs be paid to the applicant by the City.

A cheque requisition is enclosed for \$2,027.75, payable to Kohler Drug Store Limited to satisfy the Judgment. We are

1985 May 27

not in a position to advise as to which account should be charged.



K. A. Rouff,
City Solicitor.

KAR:mk

Encl.

c.c. Mr. P. Kuppe,
Building Commissioner.

c.c. Chairman and Members of the Finance Committee.
Attention: Mr. J. J. Schatz, Secretary.

JUN 17 1985

THE CORPORATION OF THE CITY OF HAMILTON

516

516

FROM MR. E. C. MATTHEWS, TREASURER

DATE 1985 JUNE 14

Name & Title

FOR ACTION ☒

FOR INFORMATION ☐

File No. _____

TO: CITY COUNCIL ☒

(OR)

FINANCE ☒
Committee

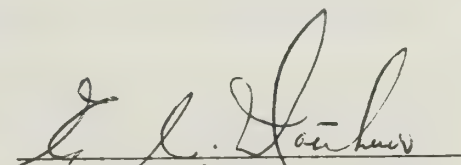
SUBJECT

FINANCING OF ADDITIONAL STAFF AND ACCOMMODATION COSTS IN THE BUILDING DEPARTMENT

RECOMMENDATION

That the amount of \$226,500 required for additional staff and accommodation costs in the Building Department for the balance of 1985 be financed in the following manner:

- | | |
|---|----------------|
| (a) Salaries and benefits of two Inspectors, two House Plan Examiners, two Stenographers, a part-time Stenographer and temporary contract person, plus the purchase of two typewriters, transfer from the Contingency Account 0378-11 | \$116,500 |
| (b) Accommodation Costs - Workstations and telephone and electrical work, from the Reserve for Capital Projects Account 0280-27 | <u>110,000</u> |
| | \$226,500 |
| | ===== |


E. C. Matthews, Treasurer

BACKGROUND

The Planning and Development Committee, at its meeting of June 12, 1985, approved of the hiring of additional staff and the associated costs of accommodation.

A transfer from Contingency to the accounts of the Building Department is being recommended for the staffing costs due to the on-going nature of the expenditures; the annualized amount for new staffing has been projected at \$191,400.



THE CORPORATION OF THE CITY OF HAMILTON

DEPARTMENT OF BUILDINGS

HAMILTON, ONTARIO

1985 June 10th

Chairman and Members of the
Planning and Development Committee

Dear Sirs and Madam:

Pursuant to the directive received at the meeting held 1985 May 29th, I herewith submit the detailed request for additional staff, appurtenant equipment, furniture and time table for implementation, for your approval. Due to increased activity in construction under Building Permit and the sustained strong real estate market, we are also able to upgrade our revenue estimates for 1985 so that the scheme can be implemented without cost to the Corporation.

The following is recommended for consideration and approval:

1.	Re-instate reduction package 03 of our 1985 budget submission (1 Inspector .25 Stenographer) -	\$ 25,600.00
2.	Re-instate reduction package .04 of our 1985 budget submission (1 Inspector .25 Stenographer)-	\$ 33,600.00
3.	Establishing and filling of 2 additional House Plan Examiners and Draftsman positions -	\$ 27,100.00
4.	Establishment and filling of 2 Stenographer III positions -	\$ 19,900.00
5.	Continue employment of the contract person for June, July, August and September. (presently working)	\$ 8,500.00
6.	Purchase of new office furniture to accommodate the additional personnel and utilize the existing office space efficiently -	\$110,000.00
7.	Purchase of 2 typewriters -	\$ 1,800.00
Total		\$226,500.00

As previously mentioned we are able to upgrade our revenue estimates for 1985 as follows:

<u>Acct. No.</u>	<u>Description</u>	<u>Original Estimate</u>	<u>New Estimate</u>
0304-0116	Bldg. Permits	\$1,100,000.00	\$1,500,000.00
0304-0117	Z.V. Certificate	60,000.00	70,000.00
0304-0118	Property Reports	<u>80,000.00</u>	<u>95,000.00</u>
	Total	\$1,240,000.00	\$1,665,000.00

Additional estimated revenue \$ 425,000.00

Projected expenditures \$ 226,500.00

Net Surplus \$ 198,500.00

It is further recommended

1. That the Building Department and the Fire Prevention Bureau discuss with a view to implement the transfer of the responsibility for the issuing of Capacity Cards for Places of Assembly from the Building Commissioner to the Chief Fire Prevention Officer.
2. That the Inspector positions be filled from the applicants recently interviewed without re-posting.
3. That the Personnel Director be authorized through the Personnel Committee to post all other vacant positions immediately so that applicants may be interviewed as early as possible.
4. That the Finance Committee recommend a method of financing.

In view of City Council's summer schedule and the already existing backlog and work load, I respectfully request to consider that members of the Personnel Committee and the Finance Committee as well as members of Council be polled immediately, for approval or rejection of the above proposal.

The formal submission to Council would be made at the next regular meeting on 1985 June 25th.

PK/he

Respectfully submitted,


P. Kuppe, P.Eng.
Building Commissioner.



5(c)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. E. C. Matthews, Treasurer DATE 1985 June 18
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

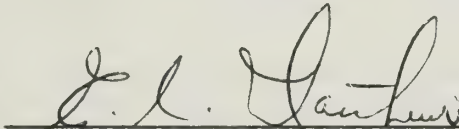
TO: CITY COUNCIL ☐ (OR) Finance ☒
Committee

SUBJECT

FINANCING - DOWNTOWN HAMILTON ACTION PLAN PHASE III-B

RECOMMENDATION

That the Design Fees (excluding construction supervision), based upon Phase II costs (1985) in the amount of \$65,210, for the Downtown Hamilton Action Plan Phase III-B be financed in 1985 from the Reserve for Capital Projects, Account No. 0280-27, on an interim basis pending OMB approval at a later date.


E. C. Matthews, Treasurer

BACKGROUND

As the members of the Finance Committee may be aware, Phase III of the Downtown Hamilton Action Plan was divided into two sections by the Capital Budget Committee and subsequently approved by City Council. Section A - Gateway Treatment - \$329,000, is to be implemented and the OMB Order has been requested in 1985. The balance of this project, in the amount of \$1,300,000, was to be implemented and an OMB Order sought in 1986. Accordingly, the 1985 OMB quota has been submitted on this basis only including Section A of this project.

In order that the Planning and Development Committee and City Council may have an opportunity to review plans and specifications as drawn up by a consultant when the new Council is formed in December 1985, it is important that this consultant be hired in the very near future to commence his work to meet this schedule. This part of Phase B is therefore being recommended for implementation and financing immediately, and this recommendation provides for financing from the Reserve for Capital Projects on an interim basis, subject to a 1986 request for OMB approval.

1985 June 18

FINANCE COMMITTEE - Page 2

This procedure will essentially be in accordance with the 1985-1989 Capital Budget and will allow City Council the opportunity to review the final drawings and specifications just prior to requesting the OMB Order in early 1986. At the same time, the Director of Community Development, Mr. E. W. Kowalski, will also be able to make application for a C.A.I.P. grant based on the detailed information to be submitted by the consultant with the required Committee/Council approvals.

If City Council in December 1985 or even possibly 1986 disapprove of the plans, and elect for whatever reason to truncate the program, this also could be done at that point.

I am also recommending that the Planning and Development Committee, through Mr. E. W. Kowalski, rescind the following resolution passed at their June 1985 meeting:

- "(i) That, the Finance Committee be requested to recommend that the approval of the Ontario Municipal Board (O.M.B.) be sought, in 1985, for financing the entire Phase III Implementation Measures of the Downtown Hamilton Action Plan, scheduled to commence in 1985;"

In view of the fact that the project has not been provided for in the 1985 request for OMB quota approval and in view of the fact that only a consultant is required to be hired at this time, OMB quota approval could be requested in early 1986, if City Council then approves to meet the time specifications as outlined by the Director of Community Development.

The Planning and Development Committee's resolution could simply request that the Finance Committee recommend the method of financing the cost for a consultant to draw the plans and specifications for the Downtown Hamilton Action Plan Phase III-B.

My recommendation as outlined herewith would accommodate that changed resolution from the Planning and Development Committee.

THE CORPORATION OF THE CITY OF HAMILTON

6(9)

MR. D. K. BEATTIE, SECRETARY

GRANTS SUB-COMMITTEE

FROM _____ DATE 1985 JUNE 18

Name & Title

FOR ACTION ☒

FOR INFORMATION ☐

File No. _____

TO: CITY COUNCIL ☐

(OR)

FINANCE
Committee

☒

SUBJECT

CONSIDERATION OF ADDITIONAL 1985 GRANT REQUESTS

RECOMMENDATION

The Grants Sub-Committee has met to consider the following items and respectfully recommends:

(1) That the Convention/Reception Grants outlined below be approved -

- a) Hamilton Checker Club in the amount of \$250 to defray the costs of a tournament September 1985
- b) Hamilton Lacrosse Association in the amount of \$500 to defray the costs of a tournament June 28-30, 1985
- c) Pilipino - Canadian Association of Hamilton in the amount of \$400 to defray the costs of a reception June 8, 1985
- d) Ontario Inter-City Soccer League in the amount of \$240 to defray the costs of an all-star game July 10, 1985
- e) Hamilton District Volleyball Council in the amount of \$576 to defray the costs of a tournament July 20, 1985
- f) Ontario Youth Concert Band in the amount of \$180 to defray the costs of a reception June 27, 1985

That the above approved Grant amounts be funded by an appropriate transfer from Account No. 0374-1000, Convention/Reception Grants.

(2) That the recommendation with respect to General Grants requests outlined below be approved -

- a) No action to be taken on a request from Carol Shepherd to defray the costs of sponsoring the applicant in the Canada World Youth Program.
- b) No action to be taken on a request from Scott McLarty to defray the costs of competing in the 1985 Ironman World Triathlon Championship.
- c) Hamilton Art School in the amount of \$500 in Category 4 - One time only Grant to defray operational costs.


That the above approved Grant amounts be funded by an appropriate transfer from Account No. 0374-0601, Unallocated Grant Funds.

RECOMMENDATION - Continued

- (3) That the application from the Municipal Information Systems Association to defray the costs of a banquet as part of their annual conference be approved in the amount of \$4,400 and to be financed from Account No. 0378-3567, Hosting of Conferences with Municipal Subject Content.
- (4) That Item 5 of the Ninth Report of the Finance Committee adopted by City Council at its meeting May 14, 1985 be rescinded due to the cancellation of the event.
(Note: This item approved a Convention/Reception Grant in the amount of \$315 to the International Association for Students of Economics and Commerce (A.I.E.S.E.C.) -McMaster University for a luncheon/conference of its members.)
- (5) That the application by Rizzo's Karate to defray the costs of the 10th Annual Provincial Karate Championships and Canadian Grand National Team Championships to be held in April 1986 be referred to the new City Council with a recommendation of a Convention/Reception Grant in the amount of \$1,000.
- (6) a) That the following amounts be provided to the Airport tenants outlined below to cover the additional one month's rent not included in the previously approved 1985 Airport Grants.

Fire Department Band	\$ 303
431 Krakow Wing	38
Canadian Warplane Heritage	612
Experimental Aircraft	104
779 Air Cadets	<u>303</u>
	\$1,360
	=====

- b) That this total amount of \$1,360 be charged to the Unclassified Account No. 0378-2700. (Note: The Treasurer agrees with the method of financing.)



D. K. Beattie, Secretary
Grants Sub-Committee

BACKGROUND

The background information refers specifically to the recommendations noted above.

- (1)
 - a) The Hamilton Checker Club is holding its annual checker tournament in September 1985 with approximately 75 participants from across Canada and the United States. The Grant request amount was for \$250. In 1984, the approved Grant amount was \$250.
 - b) The Hamilton Lacrosse Association is holding its annual Provincial lacrosse tournament June 28-30, 1985 with approximately 1,000 participants. The Grant request amount was for \$500. In 1984, the approved Grant amount was \$500.
 - c) The Pilipino Canadian Association of Hamilton held a reception June 8, 1985 for the annual Philippine Day with an expected 200 participants. The Grant request amount was for \$500. In 1983, the approved Grant amount was \$400.
 - d) The Ontario Inter City Soccer League is holding an all-star game July 10, 1985 and the Grant is to cover the rental of Ivor Wynne Stadium. Proceeds of the game are to be donated to the Canadian Red Cross African Relief Programme. This is a first time application and the requested Grant amount was for \$240.
 - e) The Hamilton District Volleyball Council is holding a beach volleyball tournament at Confederation Park July 20, 1985 with approximately 192 participants. The applicant had applied for a General Grant in 1985 but was denied.
 - f) The Ontario Youth Concert Band is having a reception June 27, 1985 for 60 music students and dancers from across the Province prior to their "Bon Voyage" Concert at Hamilton Place. The Grant request amount was for \$250. In 1983, the approved Grant was \$250.
- (2)
 - a) Carol Shepherd has requested a General Grant in the amount of \$25 to sponsor her in the Canada World Youth Program. Present Grant guidelines dictate that no Grant is eligible to individuals.
 - b) Scott McLarty has requested a General Grant up to \$7,000 to defray the cost of competing the 1985 Ironman World Triathlon Championship October 1985 in Hawaii. Present Grant guidelines dictate that no Grant is eligible to individuals.
 - c) The Hamilton Art School has requested a General Grant in the amount of \$1,000 to defray the costs of operating due to the re-organization and expansion of the School. It was formed in 1981 and registered as a non profit organization in 1984. The organization provides art classes and has been requested to coordinate "outreach" programmes for senior citizens' groups, community centres and the Hamilton and Region Arts Council. This is a first time application. A copy of the application is available by contacting the Secretary of the Grants Sub-Committee.

BACKGROUND - Continued

- (3) The Municipal Information Systems Association is holding its annual conference September 22-26, 1985 with approximately 220 participants. The membership includes 100 municipalities in Ontario.
- (4) See Recommendation # 4, which is self-explanatory.
- (5) Rizzo's Karate has requested a Convention/Reception Grant in the amount of \$3,500 to defray the costs of the 10th Annual Provincial Karate Championship and Canadian Grant National Team Championship in April 1986. The applicant requires an indication of the Grant amount now to finalize booking arrangements for this event. The Convention Centre has been tentatively booked. The 1984 approved Grant in the amount of \$1,000 was to defray the costs of the 1985 Championships. There will be approximately 1,000 competitors and an expected 2,000 visitors to Hamilton.
- (6) An enquiry from the Hamilton Fire Department Band has been received to reconsider the 1985 Airport Grants due to the fact that the rental charges for 1985 are for a 13-month period, and that the approved 1985 Grant was for a 12-month period limited to the 1984 approved Grant amount.

Effective 1985, all lease agreements with the Airport tenants were extended from December 1, 1984 to December 31, 1985 - a 13-month period. The leases were sent out for the tenants' signatures in February 1985 outlining these changes. The Fire Department Band has returned their signed copy of the lease. The following organizations have received 1985 Airport Grants in the amounts of:

Fire Department Band	\$3,630
431 Krakow Wing	\$ 450
Canadian Warplane Heritage	\$7,340
Experimental Aircraft	\$1,250
779 Air Cadets	\$3,630

The purpose of these Grants is to offset the appropriate rental charges exclusive of taxes for these organizations. Due to the extra month charge, the Grants Sub-Committee recommended that additional funds be provided to the appropriate tenants. The amount of additional funds outlined in the recommendation reflects 1/12 of the presently approved 1985 Airport Grants amount.

Assuming the above recommendations are adopted by the Finance Committee, the resultant balance in the Convention/Reception Account No. 0374-1000 is approximately \$16,350, and the balance of the Unallocated Grant Fund Account No. 0374-0601 is approximately \$2,060.



7(a)

THE CORPORATION OF THE CITY OF HAMILTON

John A. Leuser
Director of Finance and Administration
FROM The Hamilton Entertainment and Convention Facilities DATE June 18, 1985
Name & Title Inc.

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) Finance ☒
Committee

SUBJECT

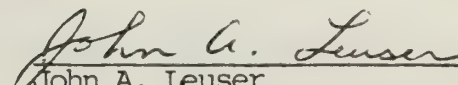
Computerized ticketing services for the Victor K. Copps Trade Centre/Arena, Hamilton Place and the Convention Centre.

RECOMMENDATION

- (a) That Hamilton Place be authorized to enter into an agreement with Best Available Seating Service (BASS), A Division of PolyCom Systems Limited of Toronto, Ontario to provide a computerized ticketing service for the Victor K. Copps Trade Centre/Arena, Hamilton Place and the Convention Centre.
- (b) That the Managing Director of The Hamilton Entertainment and Convention Facilities Inc. be authorized to purchase from Hamilton Place, on an interim basis, the ticketing services required by the Victor K. Copps Trade Centre/Arena.

Note: This recommendation has already been approved by the management of all three (3) facilities, the Hamilton Place Committee On Computerized Ticketing and the Interim Board of The Hamilton Entertainment and Convention Facilities Inc.

This is the best of nine (9) proposals received and results in no capital cost to the City for the equipment. This is noteworthy since it would generate a capital budget saving of \$500,000 for the City.


John A. Leuser
Director of Finance and
Administration

The Hamilton Entertainment and
Convention Facilities Inc.

Background information is attached.

BACKGROUND

- Hamilton Place Theatre has been looking at the possibility of a computerized ticketing system since the late 1970's.
- Recently, the Board of HE & CF Inc. authorized the Hamilton Place Committee on Computerized Ticketing to act as their agent to look into the different alternative methods of establishing a computerized ticketing system that would satisfy the needs for the 3 facilities: Hamilton Place, Copps Coliseum and The Hamilton Convention Centre.
- A call for proposals was issued in early November, 1984 with a closing date of December 21, 1984.
- Nine (9) proposals were received: six (6) offering to sell and set-up a full in-house system; three (3) offering to provide a full ticket service including the system, equipment and remote outlet network.
- On March 28, 1985 Messrs. Conacher, Burrows, Penfold, Crane, Leuser, Turkstra and Mrs. Spencer met as a management group to review all the proposals and make a recommendation.
- It was with unanimous agreement that management recommends negotiating an agreement with an existing ticket service company rather than setting-up our own in-house system.
- the positive and negative attributes of the ticket service company are:

POSITIVE ATTRIBUTES - TICKET SERVICE

1. A wider distribution of tickets due to the existence of remote outlets.
2. No major capital outlay or ongoing maintenance costs for hardware and software.
3. No technical staffing costs.
4. Longer operating hours (our facilities are often closed because no events are taking place).
5. Usually no charge for standard ticket stock.
6. Contract will be for a limited period of time whereas an in-house system commits HECFI for a longer period.
7. System software enhancements may result from another user's requirements.

NEGATIVE ATTRIBUTES

1. The facility does not have complete control of its own inventory.
2. Marketing services tend to "low-ball" facility charges for the first contract and significantly increase them on renewal.

BACKGROUND Cont'd

NEGATIVE ATTRIBUTES

3. The overall system may be extremely slow when a major event goes on sale for another facility.
4. There will be no marketing identity of HECFI when customers make telephone orders or purchase at remote outlets.
5. HECFI will have little control over how the Ticket Service company deals with HECFI customers.
6. There has been a problem in Ontario with remote outlets in both major shopping malls and record stores with long lineups and damages.
7. Software enhancements are only received when the Ticket Service deems it necessary.
8. Equipment service is out of our control.
9. If there is a major system failure, transfer of data to a standby computer will be considerably longer.
10. Customer contact and service is important in a theatrical environment and may be important for many events in the arena. This is lost for ticket buyers purchasing tickets through service operated telephone rooms and remote outlets.
11. Reports of all types are not customized.

KEY OBSERVATIONS IN SELECTING TICKET SERVICE OVER IN-HOUSE COMPUTER

1. The initial capital cost for one of the two preferred in-house systems selected by the management group is estimated at a minimum of \$350,000 whereas neither of the two acceptable marketing service approaches require an initial capital outlay.
2. An in-house system will require the following additional annual operating costs:
 - (a) Annual maintenance and service fees of \$25,000.
 - (b) The hiring of an additional technical person to operate the system at an estimated cost of \$30,000 including salary and benefits, and
 - (c) Annual ticket stock costs of \$8,000 to \$10,000.

These costs are absorbed by the Ticket Service companies.

3. The Ticket Service companies will provide a distribution network of 30 to 50 remote outlets in southern Ontario for the purchase of tickets to events in our facilities. These are not provided for in an in-house approach and economics would dictate that at best we could provide perhaps three remote outlets in high traffic areas.
- The 2 companies best able to meet and satisfy our requirements are:
BASS, TICKETRON

BACKGROUND Cont'd

KEY OBSERVATIONS IN SELECTING
TICKET SERVICE OVER IN-HOUSE COMPUTER

- Management has set priority in the following objectives in negotiating an agreement:
 - 1) Management, operational and financial control of Box Offices set up in our facilities.
 - 2) Inventory control for all events held in our facilities.
 - 3) Remote outlet network sufficient to service market area.
 - 4) Revenue realization by using our Box Offices as remote outlets for events at other facilities on the system.
 - 5) A season ticket subscription facility.
- On May 1, 1985 management met with the Hamilton Place Committee on Computerized Ticketing to review and discuss its findings.
- It was agreed, subject to acceptable terms and conditions and the required approvals, that it would be preferred to enter an agreement with BASS over TICKETRON.
- On May 9, 1985 Messrs. Conacher, Burrows, Crane, Turkstra and Jaggard met with Messrs. Longhurst and Anderson of BASS to negotiate the details of a possible agreement.
- As a result of this meeting, agreement in principle was reached.
- At its meeting held May 14, 1985 The Hamilton Entertainment and Convention Facilities' Interim Board gave approval for management to negotiate a final agreement between Hamilton Place in trust for The Hamilton Entertainment and Convention Facilities' Inc. and BASS to provide the computerized ticketing system for Copps Coliseum, Hamilton Place Theatre and the Hamilton Convention Centre.



7(6)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mrs. S. K. Reeder, Secretary
Hamilton Entertainment & Convention DATE 1985 June 17
Facilities Inc. Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ Finance _____ ☒
Committee

SUBJECT

Standard Licence Agreement for use of Copps Coliseum.

RECOMMENDATION

That the law firm of Philp, Gordon, Leggat, Evans, Piggot & Culver be retained to assist management in drafting a final Standard Licence Agreement for the use of Copps Coliseum.

Sufficient Funds are available in the operating budget to provide for this expenditure.

S. K. Reeder
S. K. Reeder, Secretary

BACKGROUND

- Prior to being able to enter into any firm agreement to use Copps Coliseum there must be a formal Licence Agreement document.
- Some work has been done by the City Solicitor's Office to prepare a Standard Licence Agreement.
- However, since early January, 1985 no further work on this document has been done by the City Solicitor's Office.
- The law firm of Philp, Gordon, Leggat, Evans, Piggot & Culver drafted and prepared the agreements currently used by Hamilton Place Theatre, and have experience and knowledge of the requirements of these types of agreements.

8 (a)



THE CORPORATION OF THE CITY OF HAMILTON

FROM Lou Sage
Chief Administrative Officer DATE 1985 June 17
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 400-0001

TO: CITY COUNCIL ☐ (OR) Finance ☒
Committee

SUBJECT

Accommodation Sub-Committee

RECOMMENDATION

That a joint Civic Accommodation Committee composed of City and Regional elected representatives be established to study and plan for the long term office needs of The City of Hamilton and The Regional Municipality of Hamilton-Wentworth and that the Chairman and Vice-Chairman of the Finance Committee, as present members of the Space Accommodation Committee be the City representatives on the joint Committee and that the Regional Municipality be formally requested to participate in the project.

BACKGROUND

The Space Accommodation Sub-Committee of the Finance Committee has deliberated on the need for additional office space to accommodate various requirements in City Hall. The building which is now more than 25 years old, is occupied in excess of its design capacity. Orders from the Ministry of Labour has resulted in refurbishing the Computer/Traffic area by utilizing space in the hallway. The Aldermens' Office area, Building Department and Board Room space is a present requirement.

The Region has a 5-year lease with a 5-year option which has six years to termination. The Health Unit occupies space in a City-owned building and the Region occupies 17,470 sq. ft. in City Hall.

The efficiency of inter-municipal transactions would be enhanced by having other Departments in proximity to each other. It would be prudent to review the effectiveness of current office arrangements with a view to devising an economical approach to the provision of one stop municipal services to the residents of Hamilton.



10 (2)

THE CORPORATION OF THE CITY OF HAMILTON

FROM THE PARKING AUTHORITY OF
THE CITY OF HAMILTON DATE 1985 05 23
Name & Title

FOR ACTION ☐ FOR INFORMATION ☒ File No. _____

TO: CITY COUNCIL ☐ (OR) FINANCE COMMITTEE ☒
Committee

SUBJECT

MUNICIPAL PROPERTY LOCATED AT 441 KENILWORTH NORTH.

RECOMMENDATION

That use of this property as a municipal parking lot be discontinued and that the Director of Real Estate be authorized to investigate the possible lease or sale of this property.

BACKGROUND

This property was acquired some years ago as part of an assembly of land for construction of an east-west freeway. When the decision was made not to construct the freeway, the land became surplus and was designated by Council to the Parking Authority.

The lot was established in order to permit removal of on-street parking on this section of Kenilworth Avenue. The extent of the commercial activity on Kenilworth Avenue has diminished to the point where use of the lot over the past two years has become almost non-existent.

Gross revenues in 1984 were \$221.00 and in 1983 were \$164.00, resulting in direct operating losses of \$3,136.00 and \$2,859.00 respectively.

There is no indication that commercial activity in this area will increase and, accordingly, the Authority has decided to close the facility effective 1985 06 01.



9

THE CORPORATION OF THE CITY OF HAMILTON

FROM T. Bradley,
Director of Purchasing DATE 85.06.13
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☒ (OR) FINANCE ☒
Committee

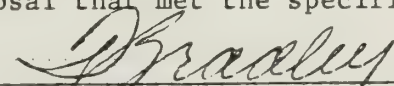
SUBJECT Mini Computers - replacement of current facilities and acquisition of additional devices.

RECOMMENDATION

Authority be given to install Compucorp mini-computers in various departments as they are cost justified by the City Treasurer. The initial Purchase Order to be issued to Scott Computer Leasing. This company may be replaced in the future if better leasing arrangements can be made. The term of the lease is annual and is subject to the necessary funding being provided by Council through the budget of the Systems Department Account #0323-1884. The amount of \$193,680.00 has been approved in the 1985 budget for this equipment. This amount was based on the equipment being installed in stages beginning in May. This full amount will not be required.

NOTE: The equipment being recommended is the only proposal that met the specifications of the 9 proposals received.

BACKGROUND


Initially the mini-computers to be installed as replacements for the present equipment in the Culture & Recreation, City Clerk's - Steno, Systems and Traffic areas.

Future installations will be made in the following departments; Public Works, Treasury-Pension, Property Maintenance and Purchasing.

WANG - Bid Price \$97,504.00. Reason for Rejection - Insufficient communication with IBM 4341 mainframe (mandatory).

NBI - Bid Price \$145,485.00. Reason for Rejection - Could not perform the mandatory functions.

IBM - Bid Price \$146,769.56. Reason for Rejection - A number of mandatory functions could not be performed with equipment quoted.

BELL NORTHERN - Bid Price \$161,325.00. Reason for Rejection - A number of mandatory functions cannot be performed on equipment quoted.

NATIONAL CASH REGISTER - Bid Price \$179,528.85. Reason for Rejection - Communications with mainframe are not currently available (mandatory).

DIAL EQUIPMENT CORP. - Bid Price \$196,217.00. Reason for Rejection - A number of mandatory functions cannot be performed on equipment quoted.

OLIVETTI - Bid Price \$200,330.00. Reason for Rejection - Cannot access IBM 4341 mainframe (mandatory).



JUN 13 1985

11(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM D.W.Vyce, Director of Real Estate DATE 1985 June 12

Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. (4509)TO: CITY COUNCIL ☐ (OR) FINANCE ☒
CommitteeSUBJECT

Sale of City Owned Lands on Beach Strip to Ministry of
Transportation and Communications

RECOMMENDATION

That approval be given for the sale of the following parcels of
land on the Beach Strip to the Ministry of Transportation and
Communications,

1. described as being in the City of Hamilton in the Regional Municipality of Hamilton-Wentworth being in Kenmore Park, Registered Plan 487 (Burlington Beach) formerly in the Township of Saltfleet, containing 1,272.3 square feet (118.2m²) shown as Part 1 on Plan 62R-7500 in the total amount of \$90.00.
2. described as being in the City of Hamilton, in the Regional Municipality of Hamilton-Wentworth being part of Hotel property, Registered Plan 364, formerly in the Township of Saltfleet, containing 5,390.7 square feet (500.8m²) shown as Part 12 on Plan 62R-7546 in the total amount of \$371.00.

The proceeds of this sale are to be credited to account 0280-02.

This Offer to Purchase is subject to,

1. the Ministry erecting a six foot security fence, one foot inside the new right-of-way limits, during construction, and to be responsible for its maintenance.
2. no access to or crossing over the controlled access highway being permitted.
3. the trees cut from the above properties becoming the property of the Ministry and the disposal of same shall be the Ministry's responsibility.

That the City Solicitor be directed to have the Property Purchase Agreement executed by City Officials and finalize the transaction.

D.W. Vyce

1985 June 12
Finance Committee
Page 2

BACKGROUND

Both parcels of land are rear parcels obtained by the City through annexation. The Ministry is proposing to reconstruct the Q.E.W. and install a noise barrier in the Burlington Beach Area. The subject parcels are required for this purpose. We therefore recommend the sale of these two parcels of vacant land to the Ministry of Transportation and Communications.

Attch.



THE CORPORATION OF THE CITY OF HAMILTON

JUN 6 1985

11(b)

FROM D.W.Vyce, Director of Real Estate DATE 1985 June 5
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 50.22.2(4509)

TO: CITY COUNCIL ☐ (OR) FINANCE ☒
Committee

SUBJECT

Holy Rosary School Available for Sale or Lease

RECOMMENDATION

That approval be given to inform the Hamilton-Wentworth Roman Catholic Separate School Board that the City has no requirements for the purchase of Holy Rosary School.

M. J. Waters
for D. W. Vyce

BACKGROUND

The City is in receipt of a letter from the Hamilton-Wentworth Roman Catholic Separate School Board advising that the subject school is available for sale or lease.

City Departments were circularized for comments on their requirements for the subject school.

We therefore present this recommendation for approval.

JUN 18 1985

INFORMATION ONLY



Members of the Finance Committee
L. Sage

THE CORPORATION OF THE CITY OF HAMILTON

11(10)

FROM D.W. Vyce, Director of Real Estate DATE 1985 June 13
Name & Title

FOR ACTION ☐ FOR INFORMATION ☒ File No. 40.14.2 (2719)

TO: CITY COUNCIL ☐ (OR) Finance ☒
Committee

SUBJECT

Former Main Library Building

RECOMMENDATION

BACKGROUND

On April 30th, 1985, the following resolution was adopted by City Council

"That the appropriate City Staff receive any proposals and specifically approach Corham Developments Ltd. to determine the status of its proposal for the redevelopment of the Main Library Building and adjacent lands and report back to the Finance Committee".

Please be advised that on May 10th, 1985, I met with Mr. Sam Matsos, President, of Corham Developments following his return from vacation and today I received confirmation of their position in writing. We enclose Corham's letter of June 7th, 1985.

You will note that Corham is still interested in developing the site as originally proposed, but is seeking a firm commitment from the City that the site is available to them and an indication of the City's support of their proposal. They are aware of course that discussions have been entered into with the Province with a view to having the Unified Family Court occupy the premises. Corham have stated that they do not wish to "enter a contest" for the rights to the building.

Continued

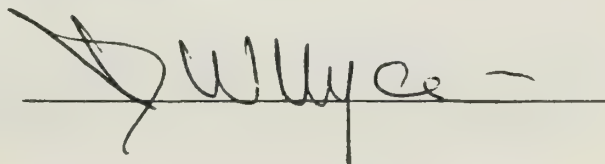
BACKGROUND Continued

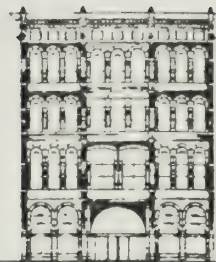
With respect to the interest expressed by the Province in the Library Building for use as a Unified Family Court facility, please be advised that over the past month and one half, we have been in touch with the Ministry of Government Services on a number of occasions, to supply them with information they require and to make the building accessible to them for inspection. To-date they have not notified us that the Library Building has formally been selected as the alternative they wish to pursue.

In the Hamilton Spectator of June 11th, 1985, an Ontario Government Tender appeared inviting the public to provide accommodation for the Unified Family Court. We were never aware of this action taken by the Ministry and when contacted were informed that it was government policy to tender space requirements of this magnitude. It was simply an oversight that we were not notified and they apologized. The Ministry indicated that the City would not have to formally respond to the invitation to tender for they have accepted the City's previous interest in having the Unified Family Court occupy the Library Building as a reply to the Invitation to Tender.

The tender closes June 21st, 1985. We have been advised by the Ministry that a decision as to whether to pursue the leasing of the former Library property should be forthcoming shortly thereafter.

Attch's.





June 7th, 1985

City of Hamilton
Real Estate Department
City Hall
71 Main Street West
Hamilton, Ontario

Attention: Mr. D. Vice, Director of Real Estate

Dear Mr. Vice:

Re: Old Central Library

Further to our recent conversations, I would record our position with respect to the Library:

Corham is still interested in the development of the site subject to:

- a) A firm commitment from the City, and
- b) The extent of our financial commitments to other projects at that time

On the other hand we are not interested in entering any contests. We don't object to the City entertaining other proposals, however, we can not be expected to continue spending time and money without some commitment from the City.

We believe our proposal was a viable solution for that site. It was carefully planned and thought out and addressed many needs in addition to restoring the old building:

- a) As a private development it would generate tax revenues for the City
- b) As such it would require no public funding
- c) It would provide income to the City from the sale of the property

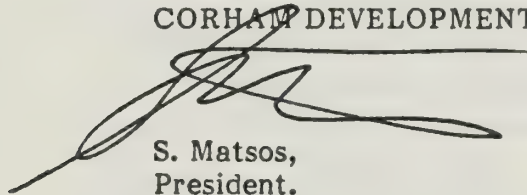
Cont'd Page 2 ...

- d) It would meet the growing space requirements of the City and Region and the present tenants of the Hall of Fame building
- e) It would provide the Football Hall of Fame with a prominent location fronting on Main Street
- f) It could be planned to incorporate the Family Courts as a tenant

In closing I would reiterate our interest and support in this project.

Yours very truly,

CORHAM DEVELOPMENTS LTD.



S. Matsos,
President.

SM:mt

REAL ESTATE DEPARTMENT

Date

June 11/85

File No.	2014.1	INT.	INFO.	ACT
<input checked="" type="checkbox"/>	DIRECTOR			
	ASSIST. DIR.			
	CHIEF APPRAISER			
	PROP. CONT. OFFICER			
	RENTAL AGENT			
	PROPERTY OFFICER			
	SECRETARY			

ONTARIO GOVERNMENT TENDER

ONTARIO GOVERNMENT SUBMISSION OFFICE ACCOMMODATION

Submissions are invited from owners or authorized agents of existing or proposed buildings suitable for the provision of office and court accommodation commencing on or before July 1, 1987.

REQUIRED BOUNDARIES

Downtown City of Hamilton - Bay Street on the west, York Boulevard on the north, John Street on the east and Hunter Street on the south.

AREA REQUIRED

An area consisting of approximately 3,902 rentable square metres (42,000 square feet) of which 1,745 square metres (19,000 square feet) must be available with 1.16 metres (12.5 feet) ceiling height.

PUBLIC TRANSPORTATION AND PARKING

Parking is required for 7 vehicles. Good access to public transportation and parking will be necessary.

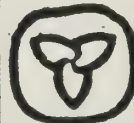
WASHROOM FACILITIES

Washroom facilities must be accessible to the handicapped.

TERM OF LEASE

Term of lease required ten (10) years, with option to renew for five (5) years. Interested persons are requested to submit available locations for inspection by representatives of the Ministry of Government Services. Upon identification of suitable accommodation, future negotiations will take place concerning rentals, terms and conditions.

Submissions, in letter form, should be submitted on or before June 21, 1985 to Mr. E. M. Nunn, Leasing Supervisor, Western Region, Ministry of Government Services, Property Development Division, Leasing Services Section, 5th Floor, Ferguson Block, 77 Wellesley Street West, Toronto, Ontario, M7A 1N3. For further information please contact Mr. E. M. Nunn or Mr. R. Faulkner, telephone (416) 965-4777.



Ministry of
Government
Services
Ontario

June 11/85

THE HISTORY OF THE

REPUBLIC OF THE UNITED STATES

OF AMERICA

FROM THE FIRST SETTLEMENT

TO THE PRESENT TIME

BY

JOHN ADAMS

ESQ.

OF THE

STATE OF MASSACHUSETTS

IN TWO VOLUMES.

LONDON:

PRINTED BY

JOHN ADAMS

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THE

SECOND EDITION

WITH

ADDITIONS

AND

REVISIONS

BY

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ESQ.

OF THE

STATE OF MASSACHUSETTS



JUN 12 1985

12(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM D.C. Freeman, City Architect and
Co-ordinator, Lloyd D. Jackson Square DATE 1985 June 11
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. Ferguson Avenue Yard

TO: CITY COUNCIL ☐ (OR) Finance Committee ☒
Committee

SUBJECT

FERGUSON AVENUE YARD BUILDING - DISTRICT NO. 2, FEES FOR CONSULTING SERVICES

RECOMMENDATION

That the Finance Committee recommend interim financing for the cost of engineering consultants estimated at \$6,250.00 until the full cost of the project is approved by the Ontario Municipal Board from the Reserve for Capital Projects, Account 0280-27.

BACKGROUND

Section 21 of the Seventh Report of the Transport & Environment Committee, adopted by City Council 1985 April 30, gave approval to proceed with the construction of an addition/alteration to the Yard Building - Ferguson Avenue, District #2, at an estimated cost of \$125,000.00. The Finance Committee was directed to recommend the method of financing.

Section 10 of the eighth report of the Finance Committee, adopted by City Council 1985 April 30 gave the City Solicitor authority to make application to the Ontario Municipal Board for approval to construct the above addition/alteration, by the issuance of debentures. The City Solicitor is presently pursuing this application however, approval from the Ontario Municipal Board may not be received for upwards of seven weeks.

Engineering consultants for the related mechanical and electrical work are required. In order for this work to proceed immediately, i.e. prior to Ontario Municipal Board approval, it is requested that the Finance Committee recommend an interim method of financing for the engineering consultants work only. The estimated cost of this work is \$6,250.00, or 5% of the gross estimated cost of \$125,000.00.



1200

THE CORPORATION OF THE CITY OF HAMILTON

FROM D.C. Freeman, City Architect and
Co-ordinator, Lloyd D. Jackson Square DATE 1985 June 11
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. Brampton St. Yard

TO: CITY COUNCIL ☐ (OR) Finance Committee ☒
Committee

SUBJECT

BRAMPTON STREET YARD BUILDING, DISTRICT NO. 3 FEES FOR CONSULTING SERVICES

RECOMMENDATION

That the Finance Committee recommend interim financing for the cost of engineering consultants estimated at \$14,650.00 until the full cost of the project is approved by the Ontario Municipal Board from the Reserve for Capital Projects, Account 0280-27. :

th--

BACKGROUND

Section 20 of the Seventh Report of the Transport & Environment Committee, adopted by City Council 1985 April 30, gave approval to proceed with the construction of an addition/alteration to the Yard Building - Brampton Street, District #3 at an estimated cost of \$293,000.00. The Finance Committee was directed to recommend the method of financing.

Section 9 of the Eighth Report of the Finance Committee, adopted by City Council 1985 April 30 gave the City Solicitor authority to make application to the Ontario Municipal Board for approval to construct the above addition/alteration, by the issuance of debentures. The City Solicitor is presently pursuing this application however, approval from the Ontario Municipal Board may not be received for upwards of 7 weeks.

Engineering consultants for the related mechanical and electrical work are required. In order for this work to proceed immediately, i.e. prior to Ontario Municipal Board approval it is requested that the Finance Committee recommend an interim method of financing for the engineering consultants work only. The estimated cost of this work is \$14,650.00 or 5 % of the gross estimated cost of \$293,000.00,



7111
12(c)

THE CORPORATION OF THE CITY OF HAMILTON

FROM D.C. Freeman, City Architect and
Co-ordinator, Lloyd D. Jackson Square DATE 1985 June 11
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 120-0012.1(C)*

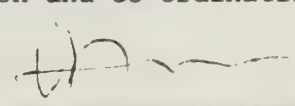
TO: CITY COUNCIL ☐ (OR) Finance Committee ☒
Committee

SUBJECT

HAMILTON PLACE - HEATING PIPING REVISIONS - FEES FOR CONSULTING SERVICES

RECOMMENDATION

1. That the Finance Committee recommend interim financing for the cost of engineering consultants estimated at \$10,500.00, until the full cost of the project is approved by the Ontario Municipal Board from the Reserve for Capital Projects, Account 0280-27.
- 2) That Group Eight Engineering Ltd. be retained to prepare tender document plans and specification and provide field review, inspection and co-ordination for the estimated cost of \$10,500.00.



BACKGROUND

Section 19 of the eighth report of the Finance Committee, adopted by City Council 1985 April 30, gave approval to proceed with revisions to the existing piping system between the Central Utilities Plant and Hamilton Place at an estimated cost of \$140,000.00. Also, the City Solicitor was authorized and directed to make application to the Ontario Municipal Board for approval of this project and to finance same by the issuance of debentures. The City Solicitor is presently pursuing this application however, approval from the Ontario Municipal Board may not be received for upwards of seven weeks.

Engineering consultants are required to prepare the tender documents plans and specification so that the work can be tendered by the City and installed by the successful contractor. In order for this work to proceed immediately, i.e. prior to Ontario Municipal Board approval, it is requested that the Finance Committee recommend an interim method of financing for the engineering consultants work only. The estimated cost of this work is \$10,500.00, or 7.5 % of the gross estimated cost of \$140,000.00.

Group Eight Engineering Ltd., prepared a preliminary report detailing the proposed heating piping revisions, schematic diagrams and cost/payback estimates. They have a good working knowledge of the C.U.P. and Hamilton Place and did the mechanical engineering design of the Art Gallery, Convention Centre and Provincial Office Tower. It is being recommended that Group Eight Engineering Ltd., be retained to prepare tender document plans & specification and provide field review, inspection and co-ordination for the estimated cost of \$10,500.00.



12(d)

THE CORPORATION OF THE CITY OF HAMILTON

DAVID C. FREEMAN, City Architect &
FROM Co-ordinator, L. D. Jackson Sq. _____ DATE 1985 May 21st
Name & Title

FOR ACTION ☐ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ FINANCE ☒ ☒
Committee

SUBJECT ENERGY CONSERVATION PROJECT IN CITY HALL

RECOMMENDATION

- a) That H. H. Angus & Associates, who prepared the Energy Management Systems Study of July, 1984, be commissioned to carry out design and construction administration for revisions to the City Hall Energy Systems as described in that report, at a fee not to exceed 10% of the cost of the construction.
- b) That the cost for this consulting work be charged to the appropriation for the project, Capital Budget No. B34500, C35500 and D36500, which was approved by Council August 28, 1984, to cover both consulting and construction costs.
- c) That the City Solicitor be authorized to prepare a contract with the consultant for execution by the Mayor and City Clerk.

BACKGROUND

In 1984 an energy management study was commissioned by Council and was carried out by the firm of H. H. Angus & Associates Ltd. This report was presented to Council in August, 1984, and a resolution was passed at that time which authorized the Capital Expenditure of \$600,000., including both construction and consulting costs to carry out the recommended work. This capital investment should result in a saving in energy costs of \$154,000. per year at current energy costs.

It is now recommended that the same firm be commissioned to carry out the actual design and construction supervision work for the project.



13 (a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM K. A. Rouff, City Solicitor DATE 1985 June 13
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 100-2.863

TO: CITY COUNCIL ☒ (OR) CLAIMS MANAGER
FINANCE COMMITTEE ☒
Committee

SUBJECT

Shirley and George Scholes vs City
Date of Accident: April 3, 1984

RECOMMENDATION

That the claim of Shirley and George Scholes be settled in the amount of \$1,614.32 inclusive of interest and costs and that the following resolution be forwarded to City Council:

"By County Court writ issued April 10, 1984, Shirley and George Scholes commenced action against the City for damages for personal injuries Mrs. Scholes suffered arising out of her fall on the sidewalk area in front of City Hall on April 3, 1984.

Mrs. Scholes suffered injuries to her face, arms, hands and knees, including a cut under her chin that required 14 stitches to close and may require plastic surgery.

Settlement negotiations have taken place with the solicitor for Mr. and Mrs. Scholes and they have agreed to settle their claims for \$1,614.32, which settlement is recommended.

K. A. Rouff
R. A. Morden

BACKGROUND

Although there was not a substantial trip where Mrs. Scholes fell, the sidewalk has since been replaced. Of the \$1,614.32 settlement \$316.90 has already been advanced to Mrs. Scholes in reimbursement for her ambulance account, dry cleaning and replacement of her damaged sunglasses and clothing. Sufficient funds are available to pay this claim out of Account No. 0378 1898
c.c. Mr. E. C. Matthews, City Treasurer.
c.c. Mr. R. A. Morden, Director, Department of Public Works.



13(b)

THE CORPORATION OF THE CITY OF HAMILTON

FROM K. A. Rouff, City Solicitor DATE June 5, 1985
Name & TitleFOR ACTION ☒ FOR INFORMATION ☐ File No. 100-2.743TO: CITY COUNCIL ☒ (OR) CLAIMS MANAGER
FINANCE COMMITTEE ☒
CommitteeSUBJECTCharles Keenan and The Corporation of the
City of Hamilton vs Daniel R. Cox and Judy Cox
Date of Accident: October 4, 1979RECOMMENDATION

That the claims of Charles Keenan and the City against Daniel R. Cox and Judy Cox be settled in the amount of \$25,000.00 inclusive of interest and costs, said amount to be paid to the City and that in accordance with Section 8(4) of The Workers' Compensation Act, R.S.O. 1980, Chapter 539 and the attached Application by Mr. Keenan, the surplus of \$10,302.44 that will remain after deduction of the City's expenses, be paid to Mr. Keenan and that the following resolution be forwarded to City Council:

"On October 4, 1979 Charles Keenan, a City employee, was injured in a motor vehicle accident. He was a passenger in a City motor vehicle that was struck by a motor vehicle owned by Judy Cox and operated by Daniel R. Cox.

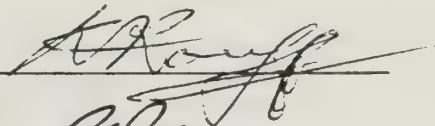
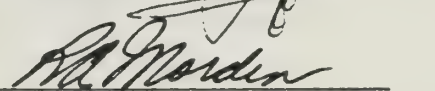
Mr. Keenan suffered injury to his left foot, leg, knee, hip and his lower back requiring him to take time off work and the City to incur expenses through Workers' Compensation for compensation and medical aid payments.

Action was commenced against Daniel and Judy Cox by Writ of Summons issued September 22, 1981. The matter was to proceed to a jury trial on Tuesday, May 21, 1985.

Just prior to trial, and subject to City Council approval, a settlement was negotiated with the solicitor for the insurer of Daniel and Judy Cox in the amount

of \$25,000.00, inclusive of interest and costs, which amount is to be paid to the City. This settlement is recommended.

After deduction of the City's expenses and costs there will be a surplus of \$10,302.44 and it is further recommended that in accordance with the authority granted under Section 8(4) of The Workers' Compensation Act, R.S.O. 1980, Chapter 539, payment of the surplus be made to Mr. Keenan. The Workers' Compensation Act provides that in the event that Mr. Keenan suffers a recurrence relating to this accident, the above-mentioned sum of \$10,302.44 remains as a credit to the City and will be deducted from the amount of any further compensation or other benefits to which Mr. Keenan may become entitled to from The Workers' Compensation Board with respect to this accident."

BACKGROUND

Although Mr. Keenan is still experiencing some problems, his doctors have advised that these problems are of a relatively minor nature and that any disability would be slight. Further, the possibilities of Mr. Keenan running into greater difficulties in the future are very small.

After deduction of the City's expenses there will be a surplus of \$10,302.44 which must be paid to Mr. Keenan pursuant to Section 8(4) of The Workers' Compensation Act, R.S.O. 1980, Chapter 539, however, this amount remains as a credit in favour of the City with respect to any future compensation or other benefits

c.c. Mr. E. C. Matthews,
City Treasurer;

Mr. A. F. Gillespie,
Director of Personnel.

Mr. R. A. Morden, Director,
Department of Public Works,
for Claims Manager.



13(c)

THE CORPORATION OF THE CITY OF HAMILTON

FROM K. A. Rouff, City Solicitor DATE June 18, 1985
Name & TitleFOR ACTION ☒ FOR INFORMATION ☐ File No. 100-2.755TO: CITY COUNCIL ☒ (OR) CLAIMS MANAGER X
FINANCE COMMITTEE ☒
CommitteeSUBJECTWebb vs City of Hamilton, Tyka Investments et al
Date of Accident: November 14, 1981RECOMMENDATION

That the claims of Douglas and Nancy Webb be settled in the amount of \$20,000.00 inclusive of interest and costs with the City contributing \$3,666.66, Dufferin Materials & Construction Limited contributing \$5,666.67 and Tyka Investments Limited contributing \$10,666.67 and that the following resolution be forwarded to City Council:

"By County Court Writ of Summons issued February 5, 1982, Douglas and Nancy Webb commenced action against the City, the Region, Tyka Investments Limited, Victoria Park Community Homes Inc., Army Sewers and Concrete Construction Ltd., Dufferin Materials & Construction Limited, carrying on business under the firm name and style of Dufferin Concrete Products, Carlo Bros. Excavating Limited, Duce Construction and Hurricane Construction Ltd.

The action was commenced to recover damages for personal injuries Douglas Webb sustained in a motor vehicle accident November 14, 1981 on Kimberly Drive in front of a townhouse development, being built by Tyka Investments Limited for Victoria Park.

The accident allegedly occurred when Mr. Webb lost control of his motor vehicle due to mud on Kimberly Drive and struck a light standard. Mr. Webb suffered injury to his shoulder and back, including a fractured right clavicle and a fracture of the second cervical vertebra.

Settlement negotiations have taken place with the solicitor for Mr. and Mrs. Webb and they have agreed to settle their claims for \$20,000.00 inclusive of interest and costs *of*

which Tyka Investments Limited will contribute \$10,666.67 and Dufferin Materials & Construction Limited will contribute \$5,666.67 with the balance of \$3,666.66 to be paid by the City, subject to City Council approval.

This settlement is recommended.

BACKGROUND

Mr. Webb suffered fairly serious injuries in this accident, including a broken neck and lost \$13,317.23 in wages, part of which was covered by his insurance at work.

Notwithstanding, there is some question as to how much he had been drinking at a family reception prior to the accident.

Further he was not wearing his seat belt.

According to residents in the area and photographs taken after the accident, there was an accumulation of mud on Kimberly Drive, a City road. The mud would have been tracked onto the roadway from the construction site and may have been there for a week or two prior to the accident. The City took steps to clean the roadway and bill Tyka after the accident.

Sufficient funds are available to pay this claim from Account No. 0378 1898

c.c. Mr. E. C. Matthews,
City Treasurer.

Mr. R. A. Morden, Director,
Department of Public Works,
for Claims Manager.



JUN 7 1985

14(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. MATTHEWS, TREASURER DATE 1985 JUNE 7
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

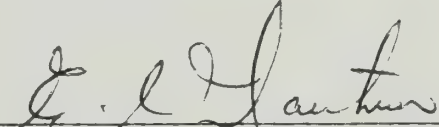
TO: CITY COUNCIL ☐ (OR) _____ FINANCE ☒
Committee

SUBJECT

Municipal Action '85 - Grant for Implementation of a
Physical Demand Analysis Program

RECOMMENDATION

That the City Solicitor be directed to prepare a by-law to authorize the Mayor and City Clerk to execute an Agreement (Schedule I) with the Province of Ontario whereby the Ministry of Municipal Affairs and Housing agrees to contribute to the actual cost of the project the sum of \$16,050.00.



E. C. Matthews, Treasurer

BACKGROUND

On April 30, 1985, City Council adopted Item 2 of the Fourth Report of the Personnel Committee that the position of Occupational Nurse, Personnel Department, be established, classified and filled, effective September 3, 1985.

In October 1984, the Treasurer, in conjunction with the Director of Personnel, submitted a proposal to the Municipal Assistance Program effective January 1, 1985, in the amount of \$37,410.00, to be included in the 1985 estimates. On April 12, 1985, the Honourable Dennis R. Timbrell, Minister of Municipal Affairs and Housing, advised Mayor R. Morrow that our application under Municipal Action '85 had been approved with an award of \$16,050.00 toward the external costs of implementing this project subject to the contractual arrangements.

c.c. Mr. K. A. Rouff, City Solicitor
Mr. A. F. Gillespie, Director of Personnel

The Corporation of the City of Hamilton FOR DISCUSSION PURPOSES

BY-LAW NO. 85-

To Authorize:

ONLY
JUNE 4 1985
CITY SOLICITOR
THE CITY OF HAMILTON

EXECUTION OF MUNICIPAL ACTION '85 AGREEMENT

WHEREAS the Province wishes to assist the City of Hamilton under its program "Municipal Action '85" by funding individual municipal initiatives aimed at increasing productivity, improving cost effectiveness, and refining staff expertise;

AND WHEREAS the City of Hamilton has entered into an Agreement with the Province authorized by By-law No. 84-109, passed on the 8th day of May, 1984, which Agreement referred to a Project to implement an employee assistance program to be completed on/or before the 30th day of June, 1985 and respecting which the Province agreed to contribute to the actual cost of the Project, the sum of \$29,375.00;

AND WHEREAS the City of Hamilton proposes to enter into a further Agreement with the Province to be authorized by this by-law, which Agreement refers to a Project to implement a Physical Demand Analysis Program to be completed on/or before the 31st day of December, 1985 and respecting which the Province agrees to contribute to the actual cost of the Project, the sum of \$16,050.00;

AND WHEREAS the City of Hamilton wishes to participate in the program.

NOW THEREFORE the Council of The Corporation of the City of Hamilton enacts as follows:

1. The Mayor and the City Clerk be authorized and directed to execute an Agreement between the Province and the City of Hamilton in form and content as annexed hereto as Schedule "1".

PASSED this day of A.D. 1985.

City Clerk

Mayor

MUNICIPAL ACTION '85 AGREEMENT

The Province may make a payment of Sixteen Thousand and Fifty Dollars (\$16,050.00) to the Municipality as soon as may conveniently be done after the signing of this Agreement.

4. (a) In the event that the Project is not undertaken, the Municipality agrees to return all monies advanced by the Province, in accordance with section 3.
- (b) In the further event that the Project although undertaken, terminates prematurely for any reason, including termination by the Province in accordance with section 10; the Province, taking into account all the appropriate circumstances, may determine, in its absolute discretion, that a portion of its payment to the Municipality shall be returned by the Municipality to the Province. The Municipality agrees to forthwith make such repayment to the Province.
5. The Municipality shall provide the Province with a statement certified by the Treasurer, setting out in such detail and in such form as the Province may direct, the Project costs incurred or paid by the Municipality in carrying out the Project. The Municipality shall also provide to the Province invoices and receipts regarding such costs, if so requested by the Province.
6. The Province or its agents may attend any meeting related to the Project and to that purpose the Municipality shall advise the Province of the time and place of all meetings in sufficient time to facilitate attendance.
7. The Municipality shall at all times permit all staff or agents of the Province to inspect any component of the Project. The Municipality shall also submit to the Province progress reports at such intervals as the Province may require.
8. All data, working papers and other documents prepared for or by the Municipality in connection with this Project, including the documentation, manuals or reports provided for in Schedule "A", shall be and remain the sole property of the Municipality. However, the Province shall at all times, after the completion of the Project and in consultation with the Municipality, have the right to publish or otherwise disseminate any such documentation, manuals and reports, except for documentation, manuals or reports which the Municipality is prohibited by any agreement to which it is a party, from publishing or otherwise disseminating.
9. The Municipality shall indemnify and save harmless the Province from and against all claims, actions, losses and expenses, costs or damages of every nature and kind whatsoever which may be occasioned as a result of the negligence of the Municipality or any consultant or agent retained by the Municipality in connection with the Project.
10. The Province may at any time, by written notice of at least seven days to the Municipality, suspend or otherwise terminate this Agreement.
11. Any notice herein provided for or given hereunder if given by the Province to the Municipality shall be sufficiently given if mailed to the Municipality by prepaid registered post addressed to it at:

City of Hamilton
City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

12. Any notice herein provided for or given hereunder if given by the Municipality to the Province shall be sufficiently given if mailed to the Province by prepaid registered post addressed to:

Director or Acting Director
Municipal Management Policy Branch
Ministry of Municipal Affairs and Housing
11th Floor, 777 Bay Street
Toronto, Ontario
M5G 2E5

13. Any notice shall be deemed to have been given on the date of mailing. Either the Province or the Municipality may at any time give notice in writing to the other of any change of address of the party giving such notice and after the giving of such notice the address therein specified shall be deemed to be the address of such party for the giving of such notice thereafter.

IN WITNESS WHEREOF Mr. Alec Trafford, Director, Municipal Management Policy Branch, has, on behalf of the Minister of Municipal Affairs and Housing on behalf of the Province of Ontario hereunto set his hand, and _____ and _____ on behalf of the Municipality, have hereunder set their hands and seal.

SIGNED, SEALED AND DELIVERED)
IN THE PRESENCE OF:)

Witness

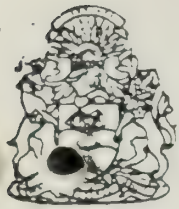
On behalf of the Minister of
Municipal Affairs and Housing

Witness

On behalf of the Municipality

Witness

On behalf of the Municipality



THE CORPORATION OF THE CITY OF HAMILTON

City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4

1984 October 30

Ministry of Municipal Affairs and Housing
Municipal Management Policy Branch
11th Floor
777 Bay Street
Toronto, Ontario
M5G 1Z1

Attention: Ms. Mary W. Mitchell
Administrative Officer

RECEIVED

NOV - 1 1984

MUNICIPAL MANAGEMENT
POLICY BRANCH

Gentlemen

Re: Municipal Action '85 - Management Systems

The City of Hamilton, through the Director of Personnel, is currently involved with an organization known as P.A.T.H., an employment services agency for the physically disabled, regarding entering into a program of education and research.

The main objective of these discussions, briefly, involves the research of the physical needs of each and every position within the City of Hamilton to assess whether or not a disabled person would have the ability to perform the physical tasks of the position.

The objectives of the "Physical Demands Analysis Program" would be accomplished by the employment of an individual (outline of duties attached) to conduct the research and analysis of positions and, secondly, to educate our supervisory personnel in the hiring of disabled persons through our in-house training program as part of the "Interviewing Skills Course" currently being prepared for our supervisors.

Enclosed for your perusal is the proposal received from the Director of Personnel which explains:

1. Objectives
2. Benefits
3. Agency involvement - brochure
4. Position outline of duties
5. Cost estimates

Would you please consider this proposal for funding under the Municipal Action '85 Program effective January 1, 1985.

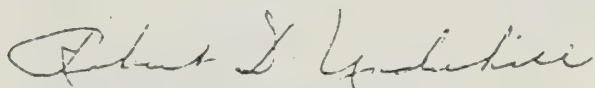


1984 October 30

Ministry of Municipal Affairs and Housing - Page 2

If you require any further information, or if assistance is required, please contact me at (416) 526-4517.

Yours very truly



Robert D. Underhill
Supervisor of Subsidies

RDU/ae
Enc.

c.c. Alderman P. Cowell
Mr. L. Sage, Chief Administrative Officer
Mr. A. F. Gillespie, Director of Personnel
Ms. Judy Brown
P.A.T.H.
350 Kenilworth Avenue North
Hamilton, Ontario
L8H 4T3



ADDRESS ALL CORRESPONDENCE
TO THE DIRECTOR OF PERSONNEL

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF
DIRECTOR OF PERSONNEL

ARTHUR F. GILLESPIE, B.A.
DIRECTOR OF PERSONNEL

1984 October 22

*Best
follow up*

[Handwritten signature]
CITY HALL -
HAMILTON, ONTARIO
LBN 3T
TEL 500-0000
[Handwritten initials]

Mr. E. Matthews
City Treasurer
City Treasury Department
City Hall

ATTENTION: Mr. Robert Underhill

Dear Sir:

Relative to our recent discussions, could you please research the possibility of obtaining funding, such as that we received for the Employee Assistance Program, for the purpose of hiring an individual to assist us in implementing a "Physical Demands Analysis Program"? The Personnel Department has been having discussions with P.A.T.H., an Employment Services Agency for the physically disabled, regarding entering into a program of education and research.

This program would first research the physical needs of each and every position in this organization, with the end result of being able to assess immediately whether or not a disabled person has the ability to perform the physical tasks of the position.

This program would not only help us in the recruiting of new employees, but also assist in the rehabilitation employment possibilities of our own employees who become disabled during the course of their employment with us.

The second part of this program would be to educate our supervisory personnel in the hiring of disabled persons. This would be introduced into our in-house training program as part of the "Interviewing Skills Course", being prepared for Supervisors for the early part of 1985. As part of this program, we would also educate the work force towards acceptance of the disabled person in the work place.

The P.A.T.H. Agency has offered to assist us in any way they can with the program, including the possibility of hiring someone through their agency for the tasks involved, also, if necessary, using their agency as a recipient of the grant, or a partner with us on the application.

I enclose a copy of their pamphlet for your information. The person I have been speaking with is Judy Brown.

Mr. E. Matthews,
Attention: Mr. R. Underhill

- 2 -

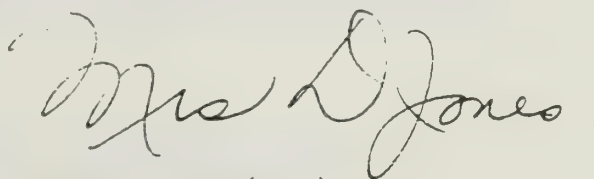
1984 October 22

I would expect that this program would take 2 years to complete, and possibly could provide employment after that period for the purpose of keeping ourselves up-to-date.

The extent to which we implement a program will depend on the funding we receive. Some of the components may require a professional person to complete, and, therefore, those components would have to be dropped if the funding is not sufficient to hire a professional person.

If there is any further information you may require, please let me know.

Yours truly,

A handwritten signature in cursive script, appearing to read "Mrs. D. Jones".

Doreen Jones (Mrs.)
Deputy Director of Personnel

DJ/lp
Encl.

c.c. Alderman P. Cowell, Chairman, Personnel Committee
L. Sage, C.A.O.
J. Brown, P.A.T.H.

BRIEF OUTLINE OF DUTIES

Visit all work sites and analyse physical requirements of all tasks completed at each.

Evaluate each job description in consultation with Department Heads & Supervisors, providing a "Physical Demands Analysis" for each in the process.

Set up a standard form for the analysis in order that it can become an on-going process.

Provide training and information sessions for staff to educate them in the hiring of the disabled, and also accepting them in the work place.

Provide information to staff on physical adjustments that could be made to accommodate the disabled worker.

Assist in the orientation process of the disabled worker.

COSTS FOR 1985

Industrial Nurse	\$27,000 + any general increase
Benefits	5,100 + any general increase
(for 8 months commencing April 1985)	
Desk	500
Chair	250
Supplies	500
Safety Shoes	60
Consultant Fees	1,000
In-House Training	1,000
Car	1,000
Memberships	500
Training	500
	<hr/>
	\$37,410

JUN 18 1985 THE CORPORATION OF THE CITY OF HAMILTON 14(b)

FROM MR. E. C. MATTHEWS, TREASURER DATE 1985 JUNE 13

Name & Title

FOR ACTION [X] FOR INFORMATION [] File No. _____

TO: CITY COUNCIL [] (OR) _____ FINANCE Committee [X]

SUBJECT

1985 CURRENT BUDGET STATUS REPORT

RECOMMENDATION

That, in view of the limitations on the 1985 current revenues relative to unanticipated overdrafts in evidence in the 1985 current expenditures, all Department Heads and elected officials should be advised of the situation and encourage savings for the balance of the year, where possible.

[Signature] E. C. Matthews, Treasurer

BACKGROUND

In addition to the preparation of a "Summary of Revenues and Expenditures Report", to be distributed to the Finance Committee members and the other Standing Committees, a review of the City's revenues and expenditures, projected to December 31, 1985, has been undertaken. Although this review is based on the May 31, 1985 accounting records, it must be understood that with seven months remaining in 1985, unforeseen items will no doubt arise. Notwithstanding this proviso, the following information has been assembled in consultation with the staff of each civic department as well as viewing current economic conditions.

(A) Revenues

- 1) Revenues generally will meet the desired budget levels set out in the 1985 current estimates.
2) Revenues derived from building permits, etc., have been projected by the Building Commissioner to exceed the budget amount by \$425,000 with the addition of staff as approved by the Planning and Development Committee on June 12, 1985.
3) Short term interest revenue will be on budget; however, I must caution members that interest rates are decreasing, therefore, a surplus in this area may not be realized as in past years.
4) As the result of the heavy snowfall this year, we are projecting an increase in road subsidy of \$200,000 which will partially offset the deficit which resulted from snow removal.

BACKGROUND - Continued

(B) Expenditures

- 1) All civic departments, with the exception of Central Services Garage, Building, Public Works and City Clerks, have reported that they will remain within their 1985 budget allocation and some may produce a modest surplus.
- 2) Although the Central Services Garage has indicated that their operations may result in a deficit, they are pursuing every course of action within their means to remain within the \$12,080 net deficit budget allocation for 1985.
- 3) An additional \$116,500 has been approved by the Planning and Development Committee to hire additional staff within the Building Department to accommodate inspection of the increase in building activity.
- 4) The Department of Public Works has requested additional funding of \$660,000 for snow control and storm damage to trees from their Transport and Environment Committee. This deficit will be financed by means of a \$500,000 transfer from the "Reserve for Emergency Snow Removal" and the balance financed by means of an approved overdraft due to the increased road subsidy.
- 5) City Council approved the addition of two staff members to the City Clerk's Department (receptionist and secretary) not provided for in the 1985 approved estimates, and the amount expected to finance this additional staff plus related equipment will amount to approximately \$25,000 in 1985 with a start date for the staff estimated to be September 1, 1985.
- 6) The Elderly Citizen Tax Credit is projected to be in a deficit of over \$75,000, should all the claims materialize for eligible citizens.
- 7) An area which we can not assess completely at this time is the special contingency which is set aside for compensation increases for employees. Until the wage and salary settlements are known for firefighters, foremen, operating engineers and non union supervisory personnel, a precise accounting of these funds cannot be provided; therefore, it is unknown whether a potential financial problem exists.

In this overview of the City's financial position of the 1985 current operations, I have outlined the current and potential problems which are known at this time. Departments should be cautioned to continue to work within these budget allocations in order that a financial problem will not be encountered late in 1985.

BACKGROUND - Continued

1986 Budget

An important point for the Finance Committee members to consider is that while I do anticipate the City will break even this year barring something unforeseen, I do not expect a surplus sufficient to meet our 1986 carry forward revenue requirements of \$2,250,000. The degree to which we fall short of this amount will compound the problem of containment of the 1986 mill rate.

THE CORPORATION OF THE CITY OF HAMILTON

FROM MR. E. C. MATTHEWS, TREASURER DATE 1985 JUNE 17
Name & Title

FOR ACTION ☐ FOR INFORMATION ☒ File No. _____

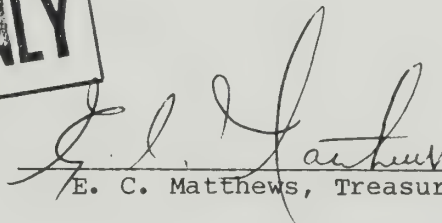
TO: CITY COUNCIL ☒ (OR) _____ FINANCE ☒
Committee

SUBJECT

Summary of Revenues and Expenditures for the five months ended May 31, 1985

RECOMMENDATION

FOR INFORMATION ONLY


E. C. Matthews, Treasurer

BACKGROUND

Enclosed is a Summary of Revenues, Page 1, and a Summary of Expenditures, Pages 2 through 5, for the five month period ended May 31, 1985, comparing estimate to actual for 1985 and also comparing revenue received in 1984 as a percentage of actual to budget. Also enclosed are financial reports for each of the other five Standing Committees and their respective responsibilities, as related to budgetary matters, for their consideration and approval. Each Committee report contains a Treasury comment on the status of the expenditures to date.

Revenues - Page 1 - While the revenues in total for 1985 are comparable to 1984, 48.8% to 49.1% of the total of each of the years respectively (note Columns (5) and (6)), the control 0304 Licenses and Permits, is slightly less than last year's, i.e., 60.1% in 1985 versus 62.1% in 1984.

Expenditures - Pages 2 through 5 - On Page 5, Total City Expenditure in 1985 is 52.6% as opposed to 50.3% in 1984. This is due to the fact that 1985 reflects 11 pays as opposed to 10 pays in 1984.

On Page 3, the 1985 City portion of Public Works is 45.7% in 1985 and 40.7% in 1984. This increase is the result of heavy snow fall and wind storm damage during the early part of 1985. The Department of Public Works is requesting additional financing of \$660,000 to cover the increased expenditures.

The increase in financial expenditures is the result of costs attributable to senior citizens bus passes and unemployed bus passes.

Overall, as can be noted on Page 5, under Columns (7) and (8), the total amount expended as a percentage of budget in 1985 as compared with 1984 is almost identical at 80.9% for 1985 and 80.4% for 1984.

THE CORPORATION OF THE CITY OF HAMILTON

JUN 17 1985

FROM MR. E. C. MATTHEWS, TREASURER DATE 1985 JUNE 17
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 1419

TO: CITY COUNCIL ☒ (OR) FINANCE ☒
Committee

SUBJECT

1985-1986 ONTARIO YOUTH CORPS PROGRAM

RECOMMENDATION

- 1) That the City proposals for the 1985-1986 Ontario Youth Corps Program (Schedule "A") be approved subject to Program approval at an estimated cost of \$295,826 and the estimated City's share of \$17,210 be financed from Account No. 0408-T4900 City's Share of C.O.E.D. and Canada Works Programs.
- 2) That the Non-Profit Community Groups proposals (Schedule "B") be approved for participation in the 1985-1986 Ontario Youth Corps Program, subject to Program approval and the group meeting the municipal eligibility criteria, at an estimated cost of \$563,056.

BACKGROUND

E. C. Matthews
E. C. Matthews, Treasurer

Items 9 and 10 of the Tenth Report of the Finance Committee, adopted by City Council on May 28, 1985, authorized the Treasurer to make applications to the Ministry of Municipal Affairs and Housing for projects to be initiated by the City and Non-Profit Community Groups and established the criteria the non-profit community groups be required to meet in order to obtain municipal approval for participation in the Program.

The guidelines for the Program allow municipalities, and their local boards and commissions and non-profit community groups, to apply for funding approval of proposals, all of which must be co-ordinated through the municipality and have municipal approval.

Youth participants must be age 15 to 24, have left school and be unemployed for a period of a least 12 weeks. Participants will be paid the Ontario minimum wage of \$4.00 per hour (no top-up allowed).

Provincial subsidy will be \$4.00 per hour and an additional 30% for other costs (fringe benefits, materials, etc.).

The attached Schedules "A" and "B" indicate the proposals for which applications have been made for both the City and Non-Profit Community Groups respectively.

The municipal contribution for City projects, Schedule "A", column (12), in the amount of \$17,210, can be financed from Account 0411-T4900, City's Share of C.O.E.D. and Canada Works Program.

ONTARIO YOUTH CORPS PROGRAM

PROPOSED APPLICATIONS - CITY PROJECTS

Project Approval Number (1)	Description (2)	Tentative Start Date (3)	No. of Positions (4)	Hours per Week (5)	No. of Weeks (6)	Total Hours (7)	Hourly Subsidy (8)	Provincial Contribution			Municipal Contribution (Other Costs) (12)	Total Project (13)
								30% of		Total Subsidy (11)		
								Allowance (Other Costs) (10)	Wages (9)			
<u>Administrative Services</u>												
	Secretarial Services - C.A.O., Mayor's Office, Treasury	July 2 (2) Sept. 3 (1)	3	35	26	2,730	\$4.00	10,920	3,276	14,196	-	14,196
	City Clerk		1	35	26	910	\$4.00	3,640	1,092	4,732	-	4,732
	Municipal Elections - 1985											
<u>Community Development</u>												
	Business Improvement Areas and Loan Programs	June 15	2	35	25	1,750	\$4.00	7,000	2,100	9,100	-	9,100
	Culture and Recreation											
	J.A.C.A.C. - Clerical	July 2	1	35	26	910	\$4.00	3,640	1,092	4,732	-	4,732
	Museums - Clerical/Inventory	July 2	3	35	26	2,730	\$4.00	10,920	3,276	14,196	-	14,196
	- Curatorial/Research	July 2	3	35	26	2,730	\$4.00	10,920	3,276	14,196	-	14,196
	Research - Inventory of Baseball Fields and and Playlot Equipment	July 2	2	35	26	1,820	\$4.00	7,280	2,184	9,464	-	9,464
			9		104	8,190		32,760	9,828	42,588	-	42,588
	Fire Department											
	Mechanical Helper		1	40	26	1,040	\$4.00	4,160	1,248	5,408	-	5,408
	Maintenance Labourer		1	40	26	1,040	\$4.00	4,160	1,248	5,408	-	5,408
			2		52	2,080		8,320	2,496	10,816	-	10,816

PROPOSED APPLICATIONS - CITY PROJECTS

Project Approval Number (1)	Description (2)	Tentative Start Date (3)	No.of Positions (4)	Hours per Week (5)	No. of Weeks (6)	Total Hours (7)	Hourly Subsidy (8)	Provincial Contribution				Municipal Contribution (Other Costs) (12)	Total Project (13)
								Total Wages (9)	Allowance (Other Costs) (10)	Total Subsidy (11)			
<u>Purchasing</u>													
	Computer/Word Processing	July 2	1	35	26	910	\$4.00	3,640	1,092	4,732	-	4,732	
<u>Public Works</u>													
	Cemetery - Clean Up, Grass Cutting, Leaves, etc.												
	- Fall Program	Sept. 10	30	40	13	15,600	\$4.00	62,400	18,720	81,120	8,950	90,070	
	- Spring Program	March 3	30	40	12	14,400	\$4.00	57,600	17,280	74,880	8,260	83,140	
			60		25	30,000		120,000	36,000	156,000	17,210	173,210	
	Parks - Beautification, Clean Up and Repair	June 15	6	40	12	2,880	\$4.00	11,520	3,456	14,976	-	14,976	
			66		37	32,880		131,520	39,456	170,976	17,210	188,186	
	<u>Traffic</u>												
	Refurbish Traffic Sign Posts	June 15	3	35	22	2,310	\$4.00	9,240	2,772	12,012	-	12,012	
	<u>Treasury</u>												
	Employment Programs												
	Co-ordinator	July 3	1	35	26	910	\$4.00	3,640	1,092	4,732	-	4,732	
	Accounting/Pension Clerk	July 3	1	35	26	910	\$4.00	3,640	1,092	4,732	-	4,732	
			2		52	1,820		7,280	2,184	9,464	-	9,464	
			9		370	53,580		214,320	64,296	278,616	17,210	295,826	

ONTARIO YOUTH CORPS PROGRAM

PROPOSED APPLICATIONS - NON-PROFIT COMMUNITY ORGANIZATIONS

Project Approval Number (1)	Description (2)	Tentative Start Date (3)	No. of Positions (4)	Hours per Week (5)	No. of Weeks (6)	Total Hours (7)	Hourly Subsidy (8)	Provincial Contribution			Organizations Contribution (Other Costs) (12)	Total Project (13)
								30% of Allowance (Other Costs) (10)	Total Wages (9)	Total Subsidy (11)		
Hamilton History Associates Society												
	Discover Hamilton's Past											
	- development of literary and pictorial museum	July 2	4	40	26	4,160	\$4.00	16,640	4,992	21,632	-	21,632
Hamilton Folk Arts Heritage Council												
Community Helpers												
	- Phase I	June 2	24	40	26	24,960	\$4.00	99,840	29,952	129,792	-	129,792
	- Phase II	Oct. 28	24	40	26	24,960	\$4.00	99,840	29,952	129,792	-	129,792
	- Phase III	Mar. 24	24	40	26	24,960	\$4.00	99,840	29,952	129,792	-	129,792
			72		78	74,880		299,520	89,856	389,376	-	389,376
North-west Communicare												
	Toddler Teaching Assistant	June 3	1	40	24	960	\$4.00	3,840	1,152	4,992	-	4,992
	Art Teaching Assistant	June 3	1	40	24	960	\$4.00	3,840	1,152	4,992	-	4,992
	Pre-school Teaching Assistant	June 3	1	40	24	960	\$4.00	3,840	1,152	4,992	-	4,992
	School Age Recreation	June 3	1	40	13	520	\$4.00	2,080	624	2,704	-	2,704
	Kitchen Worker	Immediate	1	40	24	960	\$4.00	3,840	1,152	4,992	-	4,992
			5		109	4,360		17,440	5,232	22,672	-	22,672

JUN 13 1985



14 (h)

THE CORPORATION OF THE CITY OF HAM

FROM MR. E. C. MATTHEWS, TREASURER DATE 1985 JUNE 11
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

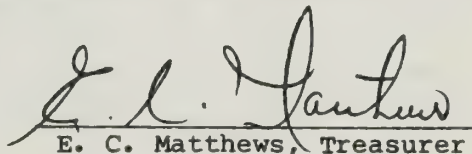
TO: CITY COUNCIL ☐ (OR) FINANCE ☒
Committee

SUBJECT

HAMILTON SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS (SOCIETY)
- FINANCES

RECOMMENDATION

That the request from the Hamilton Society for the Prevention of Cruelty to Animals for a \$77,000 capital construction grant to assist in the construction of a \$137,750 addition to their facilities be referred to the Capital Budget Committee for consideration for inclusion in the 1986-90 Capital Budget.


E. C. Matthews, Treasurer

BACKGROUND

In addition to the \$77,000 capital construction grant request, the Society have submitted financial information in support of their application for an increase in licence and special services' fees wherein they note a 30% increase in revenues over the past five years while expenditures have increased more than 100% in the same period. In 1984, they experienced a deficit in excess of \$100,000. This declining financial position was confirmed in a study of the Society's finances in 1984 conducted by the Treasury Department. In order to attempt to return to a more stable financial situation, the Society have undertaken certain expenditure reductions and revenue increases and have been invited to the June 20, 1985 meeting of the Finance Committee to discuss the matter and answer any concerns the Committee may have.

For the information of the Finance Committee, I report on the current finances of the Society under four headings, as follows:

(1) Licence Fees

The Society has requested the City to authorize increased dog licence fees and a report by the City Solicitor has been forwarded to the Legislation Committee together with the appropriate by-law respecting control and licencing of dogs; however, the new fees may not become effective in 1985 and, therefore, will not impact on revenues until the 1986 budget year.

BACKGROUND - Continued

(2) Special Services Revenue and Other Expenditures

Other cost saving measures in expenditure and revenue increases, due to increasing the special services fees provided by this organization, are expected to reduce the projected deficit for 1985 from \$117,000 to \$14,000.

(3) Capital Construction Grant Request

A capital grant request, in the amount of \$77,000, has been received from the Society for the purpose of assisting in the financing of the construction of an addition to their facilities expected to cost approximately \$137,750. This request has been acknowledged and will be referred to the Capital Budget Committee for consideration for inclusion in the 1986-90 Capital Budget. The balance of funds required has been set aside in their Building Fund Reserve.

(4) Computer Requirements

Recently, our Systems Section reviewed the operations of the Society to determine the computer requirements for the future and a number of issues were discussed with the General Manager with respect to the responsibility for cost and implementation. Subsequent to these discussions, this question appears to have been resolved by the General Manager who has been successful in negotiating an arrangement through McMaster University whereby the costs of software and necessary hardware can be donated.

The financial statements for 1984 show an accumulated deficit for the Society of \$121,682 which has been financed internally through advances from their Capital Bequest Account and Cat Assistance Account. In addition to certain cost saving measures and revenue increases, an area wide fund-raising campaign has been mounted for June 1985.

c.c. Mr. Cam Stableford
General Manager
Hamilton Society for the Prevention of Cruelty to Animals

City of Hamilton
Treasury

FINANCIAL REPORT OF CURRENT ESTIMATES FOR THE LEGISLATION COMMITTEE
FOR THE PERIOD ENDED MAY 31, 1985

Control (1)	Description (2)	Approved Budget (3)	Outstanding Commitments to Date (4)	Expenditures to Date (5)	Total Expended (and Committed) to Date (4+5) (6)	Percent Expended (and Committed) to Date		Balance 3-6) (9)
						Current Year (7)	Previous Year (8)	
0321	Legislative	734,370.00	6,252.00	305,191.23	311,443.23	42.4	41.54	422,926.77
0322	Clerk	2,002,730.00	118,389.85	748,301.60	866,691.45	43.3	39.4	1,136,038.85
0372-10	Status of Women	8,750.00	-	87.62	87.62	1.0	22.1	8,662.38
0373-10	Receptions and Public Events	8,200.00	-	1,428.75	1,428.75	17.4	49.6	6,771.25
		2,754,050.00	124,641.85	1,055,009.20	1,179,651.05	42.8	40.0	1,574,399.25
		=====	=====	=====	=====	=====	=====	=====

Treasury Comments: The amounts and percentages shown above are consistent with the normal operations of the departments on a basis comparative to that of the prior year. Note the percentage comparisons in Columns (7) and (8).

City of Hamilton
Treasury

FINANCIAL REPORT OF CURRENT ESTIMATES FOR THE PARKS AND RECREATION COMMITTEE
FOR THE PERIOD ENDED MAY 31, 1985

Control (1)	Description (2)	Approved Budget (3)	Outstanding Commitments to Date (4)	Expenditures to Date (5)	Total Expended (and Committed) to Date (4+5) (6)	Percent Expended (and Committed) to Date		Balance (3-6) (9)
						Current Year (7)	Previous Year (8)	
0353	Cemeteries	2,224,480.00	72,624.83	717,589.10	790,213.93	35.5	31.9	1,434,266.07
0364	parks	6,018,710.00	66,549.93	1,858,777.87	1,925,327.80	32.0	33.1	4,093,382.20
0367	Recreation	6,458,510.00	237,434.23	2,012,529.76	2,249,963.99	34.8	30.4	4,208,546.01
0369	Historic Sites	829,060.00	17,316.52	234,616.90	251,933.42	30.4	29.1	577,126.58
0372-40	Hamilton Veterans Committee	11,700.00	-	5,911.43-	5,911.43-	-	27.5	17,611.43
		15,542,460.00	393,925.51	4,817,602.20	5,211,527.71	33.5	33.2	10,330,932.29

Treasury Comments: The amounts and percentages shown above are consistent with the normal operations of the departments on a basis comparative to that of the prior year. Note the percentage comparisons in Columns (7) and (8).

City of Hamilton
Treasury

FINANCIAL REPORT OF CURRENT ESTIMATES FOR THE PERSONNEL COMMITTEE
FOR THE PERIOD ENDED MAY 31, 1985

Control (1)	Description (2)	Approved Budget (3)	Outstanding Commitments to Date (4)	Expenditures to Date (5)	Total Expended (and Committed) to Date (4+5) (6)	Percent Expended (and Committed) to Date Current Year (7)	Percent Expended (and Committed) to Date Previous Year (8)	Balance (3-6) (9)
0325	Legal	902,830.00	827.73	355,415.11	356,242.84	39.5	37.9	546,587.16
0327	Personnel	719,880.00	4,492.33	274,364.26	278,856.59	38.7	31.5	441,023.41
0341	Fire	20,044,000.00	117,736.28	7,994,419.61	8,112,155.89	40.5	38.4	11,931,884.11
0373-2001	Quarter Century Club	11,970.00	-	-	-	-	-	11,970.00
		21,678,680.00	123,056.34	8,624,198.98	8,747,255.32	40.3	38.2	12,931,464.68

Treasury Comments: The amounts and percentages shown above are consistent with the normal operations of the departments on a basis comparative to that of the prior year. Note the percentage comparisons in Columns (7) and (8)

City of Hamilton
Treasury

FINANCIAL REPORT OF CURRENT ESTIMATES FOR THE PLANNING AND DEVELOPMENT COMMITTEE
FOR THE PERIOD ENDED MAY 31, 1985

Control (1)	Description (2)	Approved Budget (3)	Outstanding Commitments to Date (4)	Expenditures to Date (5)	Total Expended (and Committed) to Date (4+5) (6)	Percent Expended (and Committed) to Date Current Year (7)	Percent Expended (and Committed) to Date Previous Year (8)	Balance (3-6) (9)
0331	Planning by Region	1,245,940.00	-	509,600.00	509,600.00	40.9	41.7	736,340.00
0334	Community Development	436,380.00	803.68	146,012.32	146,816.00	33.6	39.5	289,564.00
0344	Building	2,599,050.00	8,545.98	1,066,170.29	1,074,716.27	41.4	40.1	1,524,333.73
0372-30	Committee of Adjustment	11,000.00	-	-	-	-	-	11,000.00
0373-30	Hamilton Housing Company Ltd.	23,210.00	-	-	-	-	-	23,210.00
		4,315,580.00	9,349.66	1,721,782.61	1,731,132.27	40.1	40.0	2,584,447.73
		=====	=====	=====	=====	=====	=====	=====

Treasury Comments: The amounts and percentages shown above are consistent with the normal operations of the departments on a basis comparative to that of the prior year. Note the percentage comparisons in Columns (7) and (8).

City of Hamilton

Treasury

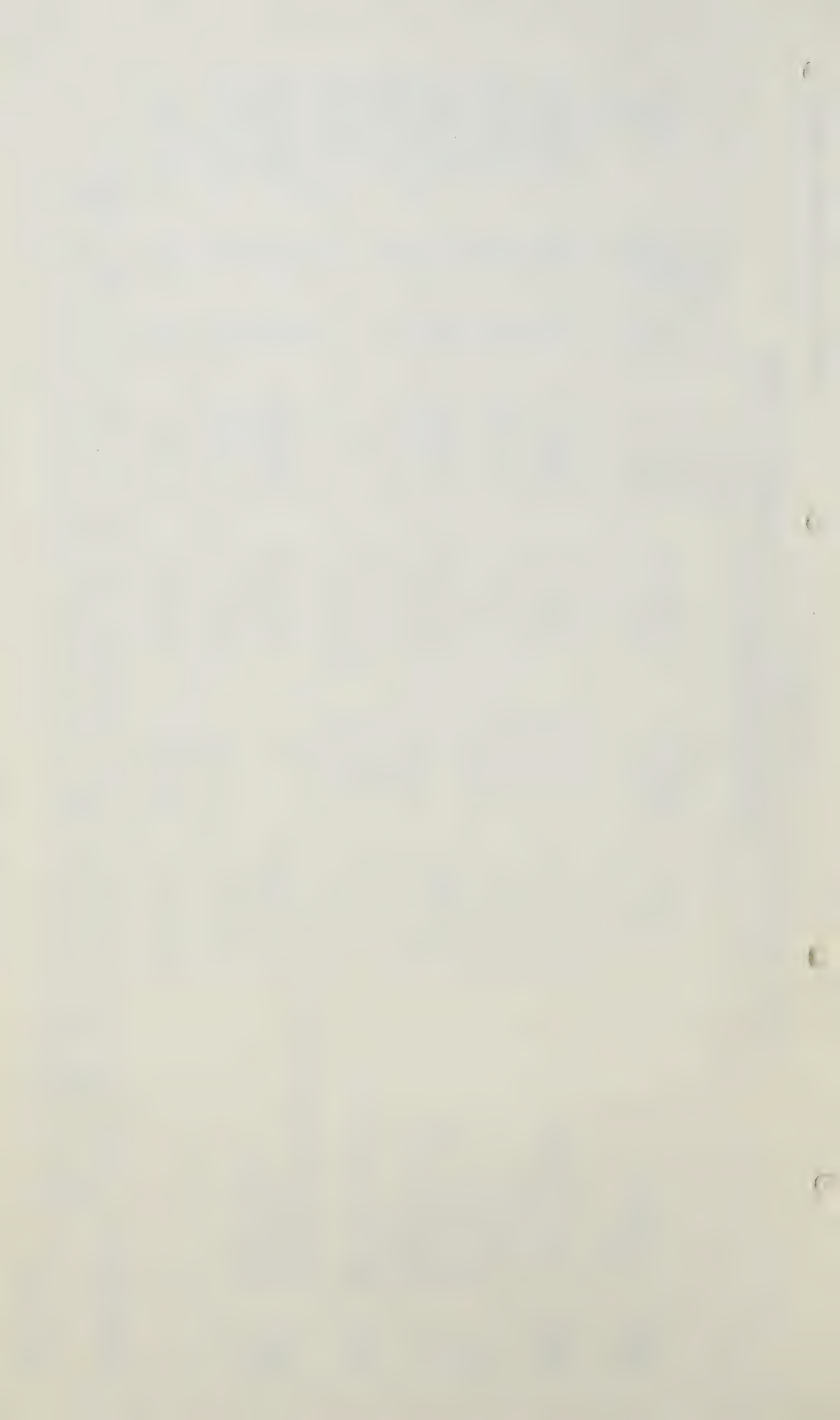
FINANCIAL REPORT OF CURRENT ESTIMATES FOR THE TRANSPORT AND ENVIRONMENT COMMITTEE

FOR THE PERIOD ENDED MAY 31, 1985

Control (1)	Description (2)	Approved Budget (3)	Outstanding Commitments to Date (4)	Expenditures to Date (5)	Total Expended (and Committed) to Date (4+5) (6)	Percent Expended (and Committed) to Date		Balance (3-6) (9)
						Current Year (7)	Previous Year (8)	
0329	Airport	8,300.00	-	-	-	-	-	8,300.00
0345	Traffic - for City	2,415,750.00	8,036.89	998,618.89	1,006,655.78	41.7	36.3	1,409,094.22
0346	- for Region	1,618,240.00	-	498,959.88	498,959.88	30.8	29.4	1,119,280.12
	Total Traffic	4,033,990.00	8,036.89	1,497,578.77	1,505,615.66	37.3	33.4	2,528,374.34
0350	Public Works - City	11,538,520.00	64,371.28	5,206,374.15	5,270,745.43	45.7	40.7	6,267,774.57
	- Region	3,625,000.00	-	2,131,245.63	2,131,245.63	58.8	51.2	1,493,754.37
	Total Public Works	15,163,520.00	64,371.28	7,337,619.78	7,401,991.06	48.8	43.1	7,761,528.94
0348	Central Services Garage	12,080.00	32,811.69	34,777.00-	1,965.31-	-	-	14,045.31
0352	Services Purchased from the Region							
	Local Roads	3,202,550.00	-	895,316.69	895,316.69	28.0	30.3	2,307,233.31
0347	School Traffic	550,230.00	-	206,650.00	206,650.00	37.6	41.7	343,580.00
0372	Pollution Control	54,000.00	-	19,267.07	19,267.07	35.7	38.6	34,732.93
		3,806,780.00	-	1,121,233.76	1,121,233.76	29.5	32.0	2,685,546.24
		23,024,670.00	105,219.86	9,921,655.31	10,026,875.17	43.5	39.2	12,997,794.83
		=====	=====	=====	=====	=====	=====	=====

Treasury Comments

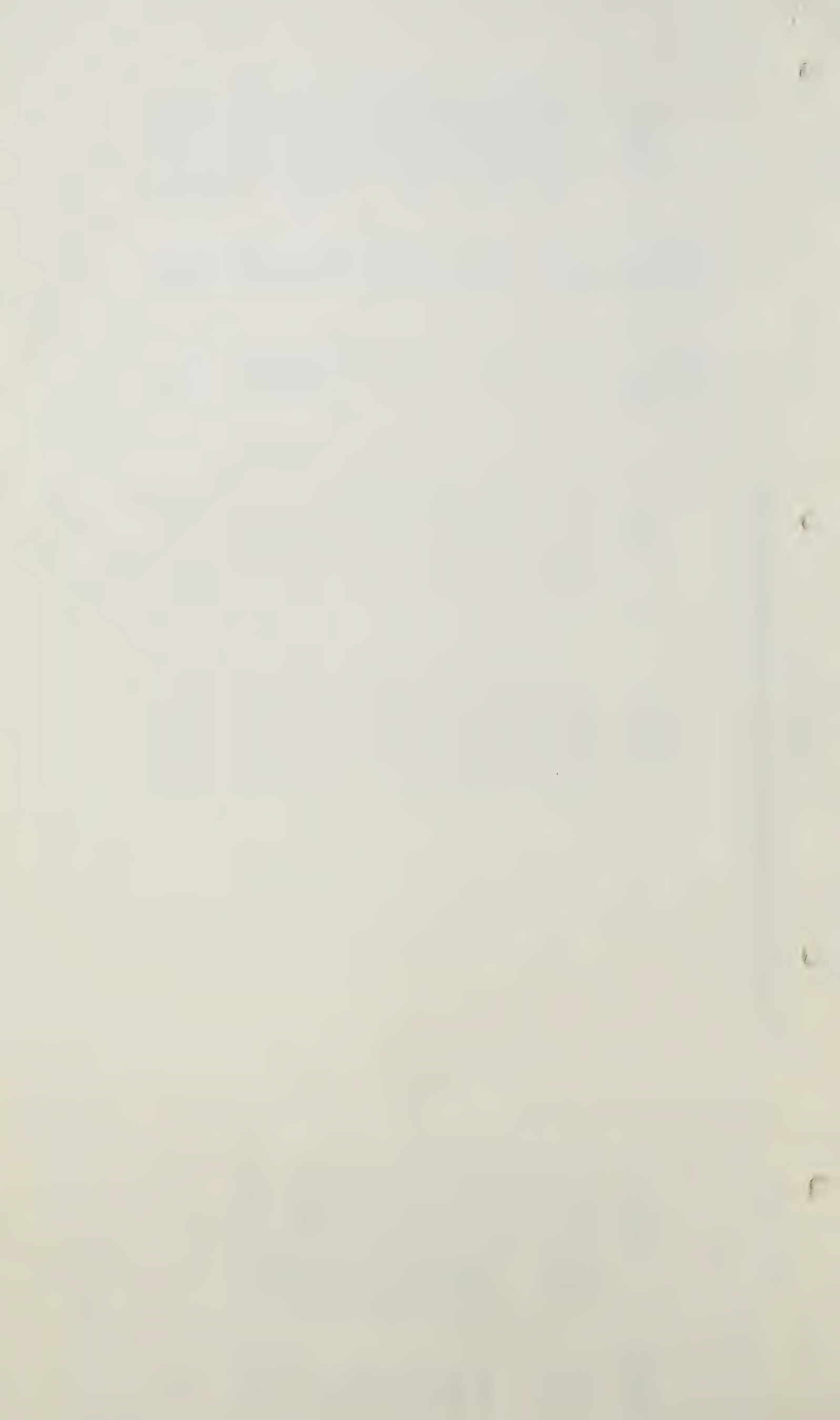
The amounts and percentages shown above are consistent with the normal operations of the departments on a basis comparative to that of the prior year, with the exception of Central Services Garage, Public Works and Traffic. The Department of Public Works as the result of heavy snows and storm damage to trees received in early 1985 is requesting additional financing of \$660,000 to cover increased costs. The Traffic and Central Services Departments are monitoring their expenditures closely in view of increased expenditures to date.



City of Hamilton
Treasury

SUMMARY OF THE CITY REVENUES FOR THE PERIOD ENDED MAY 31, 1985

Control (1)	Description (2)	Approved Budget (3)	Revenue to Date (4)	Percent Revenue to Date Current Year (5)	Percent Revenue to Date Previous Year (6)	Balance (3-6) (7)
0301	Previous Year Surplus	2,250,000.00	2,250,000.00	100.0	100.0	—
0302	Taxation - Levies	235,673,930.00	123,961,219.76	52.6	52.9	111,712,710.24
	- Supplementary	1,755,540.00		-	-	1,755,540.00
	- Special	6,026,340.00	2,146,640.00	35.6	35.7	3,879,700.00
0303	Grants, Subsidies	23,689,870.00	7,174,828.22	30.3	29.3	16,515,041.78
0304	Licenses and Permits	2,440,470.00	1,467,123.45	60.1	62.1	973,346.55
0305	Interest, Tax Penalties, Etc.	8,033,510.00	2,703,703.46	33.6	32.0	5,329,806.54
0306	Rents, Concessions, Etc.	975,880.00	378,556.24	38.7	33.7	597,323.76
0307	Fines	1,600,000.00	650,132.88	40.6	41.2	949,867.12
0308	Service Charges	911,020.00	231,575.85	25.4	26.1	679,444.15
0309	Recreation and Community Services	2,684,670.00	788,722.39	29.3	39.1	1,895,947.61
0310	Miscellaneous	7,451,250.00	1,951,439.17	26.2	28.4	5,499,810.83
0313	Cemetery	931,780.00	169,824.07	18.2	20.7	761,955.93
0315	Departmental Recoveries	191,670.00	17,371.52	9.0	30.8	174,298.48
		294,615,930.00	143,891,137.01	48.8	49.1	150,724,792.99
		=====	=====	=====	=====	=====



City of Hamilton
Treasury

SUMMARY OF THE CITY EXPENDITURES INCLUDING REGION AND EDUCATION
LEVIES FOR THE PERIOD ENDED MAY 31, 1985

Control (1)	Description (2)	Approved Budget (3)	Outstanding Commitments to Date (4)	Expenditures to Date (5)	Total Expended (and Committed) to Date (4+5) (6)	Percent Expended (and Committed) to Date		Balance (3-6) (9)			
						Current Year (7)	Previous Year (8)				
General Government											
0321	Legislative	734,370.00	6,252.00	305,191.23	311,443.23	42.4	41.5	422,926.77			
0324	Chief Administrative Office	131,920.00	526.75	55,836.76	56,363.51	42.7	39.7	75,556.49			
0322	Clerk	2,002,730.00	118,389.85	748,301.60	866,691.45	43.3	39.4	1,136,038.55			
0323	Treasury	5,495,360.00	911,589.42	2,188,090.97	3,099,680.39	56.4	53.8	2,395,679.61			
0325	Legal	902,830.00	827.73	355,415.11	356,242.84	39.5	37.9	546,587.16			
0326	Purchasing	408,670.00	1,442.74	164,119.32	165,562.06	40.5	38.7	243,107.94			
0327	Personnel	719,880.00	4,492.33	274,364.26	278,856.59	38.7	31.5	441,023.41			
0328	Property	3,685,180.00	182,614.81	1,477,642.60	1,660,257.41	45.1	38.1	2,024,922.59			
0329	Airport	8,300.00	-	-	-	-	-	8,300.00			
0331	Planning by Region	1,245,940.00	-	509,600.00	509,600.00	40.9	41.7	736,340.00			
0332	City Garage (Net)	16,820.00	1,116.00	28,863.95	27,747.95	-	44.3	44,567.95			
0333	Architect/Co-ordinator	408,580.00	15,891.19	148,115.89	164,007.08	40.1	38.7	244,572.92			
0334	Community Development	436,380.00	803.68	146,012.32	146,816.00	33.6	39.5	285,564.00			
0335	Real Estate	543,540.00	18,001.02	217,325.47	235,326.49	43.3	40.6	308,213.51			
0337	Hamilton-Scourge	100,000.00	-	32,628.57	32,628.57	32.6	35.3	67,371.43			
0348	Central Services Garage	12,080.00	32,811.69	34,777.00	1,965.31	-	-	14,045.31			
0360	Central Utilities Plant	1,541,940.00	15,786.07	692,769.71	708,555.78	46.0	42.0	833,384.22			
						18,394,520.00	7,251,772.86	8,562,318.14	46.5	42.9	9,832,201.86
Protection to Persons and Property											
0341	Fire	20,044,000.00	117,736.28	7,994,419.61	8,112,155.89	40.5	38.4	11,931,844.11			
0344	Building	2,599,050.00	8,545.98	1,066,170.29	1,074,716.27	41.4	40.1	1,524,333.73			
0345	Traffic, for City	2,415,750.00	8,036.89	998,618.89	1,006,655.78	41.7	36.3	1,409,094.22			
0346	Traffic, for Region	1,618,240.00	-	498,959.88	498,959.88	30.8	29.4	1,119,280.12			
0347	School Traffic, by Region	550,230.00	-	206,650.00	206,650.00	37.6	41.7	343,580.00			
						27,227,270.00	10,764,818.67	10,899,137.82	40.0	37.9	16,328,132.18

City of Hamilton
Treasury

SUMMARY OF THE CITY EXPENDITURES INCLUDING REGION AND EDUCATION
LEVIES FOR THE PERIOD ENDED MAY 31, 1985

Control (1)	Description (2)	Approved Budget (3)	Outstanding Commitments to Date (4)	Expenditures to Date (5)	Total Expended (and Committed) to Date (4+5) (6)	Percent Expended (and Committed) to Date		Balance (3-6) (9)
						Current Year	Previous Year	
						(7)	(8)	
0376	Capital Projects Financed from Current Funds	5,392,300.00	-	5,054,771.84	5,054,771.84	93.7	100.0	33,528.16
0377	Provision for Reserves	1,289,600.00	-	737,051.37	737,051.37	57.2	61.6	55,548.63
0378	Finance Expenditures Employee Benefits - Present Employees - Pensioners	205,710.00 153,400.00	- -	51,908.11 53,204.93	51,908.11 53,204.93	25.2 34.7	5.7 31.4	15,801.89 100,195.07
	Financial Other Contingency	359,110.00 3,432,830.00 2,700,000.00	- - -	105,113.04 806,338.95 -	105,113.04 806,338.95 -	29.3 23.5 -	10.2 19.9 -	25,996.96 2,626,491.05 2,700,000.00
		6,132,830.00	-	806,338.95	806,338.95	13.1	11.0	5,326,491.05
	Miscellaneous - Other	4,827,540.00	4,578.20	1,889,509.35	1,894,087.55	39.2	30.3	2,933,452.45
	Control Total	11,319,480.00	4,578.20	2,800,961.34	2,805,539.54	24.8	14.2	8,513,940.46

City of Hamilton
Treasury

SUMMARY OF THE CITY EXPENDITURES INCLUDING REGION AND EDUCATION
LEVIES FOR THE PERIOD ENDED MAY 31, 1985

Control (1)	Description (2)	Approved Budget (3)	Outstanding Commitments to Date (4)	Expenditures to Date (5)	Total Expended (and Committed) to Date (4+5) (6)	Percent Expended (and Committed) to Date		balance (3-6) (9)
						Current Year (7)	Previous Year (8)	
0379	Local Boards							
	Library	8,492,250.00	4,953,810.00	3,538,440.00	8,492,250.00	100.0	100.0	-
	Performing Arts	796,200.00	526,600.00	269,600.00	796,200.00	100.0	100.0	-
	Convention Centre	359,700.00	209,820.00	149,880.00	359,700.00	100.0	100.0	-
	Victor K. Copps Trade Centre/Arena	1,200,000.00	700,000.00	500,000.00	1,200,000.00	100.0	100.0	-
	Control Total	10,848,150.00	6,390,230.00	4,457,920.00	10,848,150.00	100.0	100.0	-
	Total City Expenditure	118,926,580.00	8,297,969.42	54,317,919.61	62,615,889.03	52.6	50.3	56,310,690.97
0380	Regional Council and Education Boards							
	Region	63,590,670.00	37,094,550.00	26,496,120.00	63,590,670.00	100.0	100.0	-
	Board of Education	101,660,460.00	59,301,930.00	42,358,530.00	101,660,460.00	100.0	100.0	-
	Separate School Board	10,438,220.00	6,088,960.00	4,349,260.00	10,438,220.00	100.0	100.0	-
	Control Total	175,689,350.00	102,485,440.00	73,203,910.00	175,689,350.00	100.0	100.0	-
	Report Total	294,615,930.00	110,783,409.42	127,521,829.61	238,305,239.03	80.9	80.4	56,310,690.97

JUN 18 1985



14(c)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. E. C. Matthews, Treasurer DATE 1985 June 10
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) Finance ☒
Committee

SUBJECT

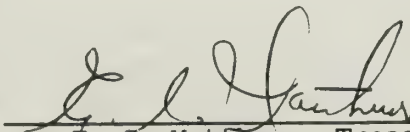
HIRING OF A CONSULTANT FOR A COMPUTER INFORMATION NEEDS STUDY FOR
THE CITY OF HAMILTON, THE HAMILTON PUBLIC LIBRARY AND
THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

RECOMMENDATION

- (1) That the consulting firm Peat, Marwick and Partners, Commerce Court West, Toronto, Ontario, be retained for a computer information needs study for the Corporation of the City of Hamilton, Hamilton Public Library and the Regional Municipality of Hamilton-Wentworth, on the understanding that the consultants will commence this assignment approximately July 2, 1985 to be completed by mid October 1985, for a maximum fee (upset limit) of \$79,000 (including expenses) with this cost to be financed by the three organizations as follows:

City of Hamilton - \$36,300; Library - \$15,500; Region - \$27,200.

- (2) That the City of Hamilton's share of this fee, \$36,300, be financed from Account No. 0323-1456 on the basis of an approved overdraft of \$16,300 with the balance of \$20,000 originating from a carry forward credit from 1984.
- (3) That the Hamilton Public Library portion of this fee, \$15,500, be financed from Library Account No. 2355-0156.


E. C. Matthews, Treasurer

FINANCE COMMITTEE - Continued

BACKGROUND

It has been my understanding that at both the political and the administrative level of the City, Library and the Region, there is an underlying consensus that computer facilities should be shared among these three organizations in the most practical and economical fashion. For the last two or three months, senior representatives from these three organizations have been meeting in order to determine the course of action to accomplish this requirement.

In view of the ever increasing needs of these organizations in the area of office automation involving word processors, mini and micro computers and ongoing procedural requirements relating to usage of the central computer, senior staff from the three organizations are recommending that we engage a consultant to provide an information needs study. As a result of that decision, terms of reference for this study were forwarded to the following six consultants with known expertise in this area: Peat Marwick and Partners; Stevenson Kellogg; Touche Ross and Company; Currie, Coopers and Lybrand; Woods, Gordon; DMR and Associates, which essentially stated:

Phase I - A review of the present system of hardware, software and communications.

A definition of the services required in the next three to five years.

Phase II - The strategies for achieving the above with particular emphasis of shared applications among the City, Library and Region.

After developing a short list, a small committee composed of Ms. B. Zommers (Library), Mr. J. Thom (Region) and Mr. E. Matthews (City), interviewed the consultants and selected Peat Marwick and Partners.

Before a study of this importance can be undertaken, the Library Board, the Finance Committees for the City and the Region, along with the two Councils, must approve of this action. The Library Board has already been consulted and has approved of the study and of the firm selected.

The Regional Finance Committee on Thursday, June 13, 1985, met and approved of their involvement with Regional Council endorsing this action June 18, 1985. Assuming the City Finance Committee approves of this recommendation at its meeting Thursday, June 21, 1985, endorsed by Council Tuesday, June 25, 1985, Peat Marwick is prepared to commence this assignment July 2, 1985. It is expected that the report will be produced for the respective bodies by mid October.

c.c. Ms. B. Zommers, Hamilton Public Library
Mr. J. Thom, Regional Municipality of Hamilton-Wentworth
Peat Marwick and Partners
Attention: Mr. D. Woolley

JUN 13 1985



14(d)

THE CORPORATION OF THE CITY OF HAMILTON

FROM MR. E. C. MATTHEWS, TREASURER DATE 1985 JUNE 11
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

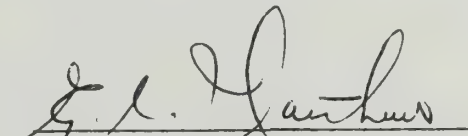
TO: CITY COUNCIL ☐ (OR) FINANCE ☒
Committee

SUBJECT

SPICER MACGILLIVRAY - AUDIT FEES 1985

RECOMMENDATION

That City Council approve a regular audit fee with Spicer MacGillivray for the year 1985 for City-related expenses in the total amount of \$56,650. For the information of City Council, this is an increase of \$1,650 or 3.0% over 1984 actual fees.


E. C. Matthews, Treasurer

BACKGROUND

I am pleased to report the audit fee for 1985 is now \$56,650 which is an increase of 3.0% over 1984 actual audit fees of \$55,000 and within the 1985 current estimates.

Enclosed is a Summary of Audit Fees paid to Spicer MacGillivray, for your information, outlining a breakdown of cost between divisions since 1978.

It should be noted, as outlined in my Information Letter of April 30, 1984 to the Finance Committee, that the tendering for the audit service would be arranged for the years 1986, 1987 and 1988 once the present Council's term of office expires by the end of November 1985. This will be in accordance with the City Council approval of April 10, 1984.

Enc.

c.c. Mr. M. Collyer, Spicer MacGillivray

SUMMARY OF THE 1985 AUDIT QUOTATION ALONG WITH AUDIT FEES PAID TO SPICER MACGILLIVRAY
FOR THE YEARS 1978 TO 1984

Description (1)	Account Number (2)	A C T U A L							1985 Audit Quotation (10)	Increase+ Decrease- of 1985 Audit 1984 Actual Fees	
		1978 (3)	1979 (4)	1980 (5)	1981 (6)	1982 (7)	1983 (8)	1984 (9)		Amount (11)	% (12)
Regular Audit Fees											
Municipal General	0378-0398	42,910	36,950	38,950	43,200	45,140	47,330	48,657	50,117	1,460+	3.0%+
Hamilton Housing Co. Ltd.	6321-0243	383	350	350	380	410	430	442	455	13+	3.0%+
Library	2355-0243	942	1,100	1,100	1,200	1,280	1,350	1,388	1,430	42+	3.0%+
Parking Authority	9321-0143	1,647	1,300	1,300	1,420	1,510	1,590	1,635	1,684	49+	3.0%+
Hamilton Municipal Retirement Fund	0493	1,118	2,300	2,300	2,500	2,660	2,800	2,878	2,964	86+	3.0%+
Hamilton Place	0921-0197	47,000	42,000	44,000	48,700	51,000	53,500	55,000	56,650	1,650+	3.0%+
Hamilton Convention Centre	3321-0197	3,500	3,800	4,600	4,800	5,250	5,600	5,900	6,180	280+	4.7%+
		N/A	N/A	N/A	10,000	9,000	7,800	8,000	8,000	-	-
		50,500	45,800	48,600	63,500	65,250	66,900	68,900	70,830	1,930+	2.8%+
Special Audit Fees											
Hamilton Convention Centre - Special Fees	3321-0197	N/A	N/A	N/A	20,000	5,000	4,025	-	-	-	-
Inflation Restraint Board	0378-0398							3,000	-	3,000-	100%-
		50,500	45,800	48,600	83,500	70,250	70,925	71,900	70,830	1,070+	1.5%+

JUN 13 1985

THE CORPORATION OF THE CITY OF HAMILTON

FROM MR. E. C. MATTHEWS, TREASURER

Name & Title

DATE 1985 JUNE 13

FOR ACTION ☒

FOR INFORMATION ☐

File No. 1412

TO: CITY COUNCIL ☒

(OR)

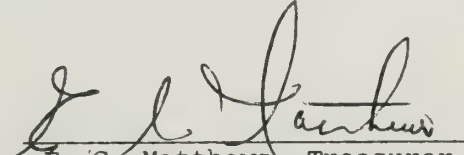
FINANCE ☒
Committee

SUBJECT

FINANCING OF CHAIN LINK FENCE AT A COST OF \$8,167.57 ON THE LAX PROPERTY SITE

RECOMMENDATION

That the cost of \$8,167.57 for the installation of a chain link fence on the Lax Property site be financed from available funds within the Lax Property Acquisition Account, 0408-U42713.


E. C. Matthews, Treasurer

BACKGROUND

Mayor Robert M. Morrow authorized and directed that a fence be installed across the neck of the Lax Property site due to a potential health hazard.

The above recommendation is presented for formal approval of the financing by the Finance Committee and City Council.

JUN 17 1985



THE CORPORATION OF THE CITY OF HAMILTON

14(S)

FROM Mr. E. C. Matthews DATE 1985 June 12
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

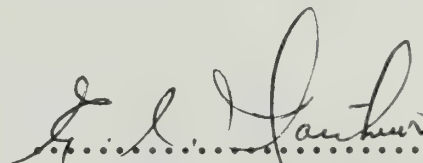
TO: CITY COUNCIL ☐ (OR) FINANCE ☒
Committee

SUBJECT

Outstanding business taxes which are, in my opinion, uncollectible for the reasons noted on the attached schedule.

RECOMMENDATION

That outstanding business taxes, in the amount of \$23,204.21, be written-off in accordance with Section 495 of the Municipal Act, R.S.O. 1980 and charged to Account Number 0378-0688, Tax Write-offs.


E. C. Matthews, Treasurer

BACKGROUND

Attached is Schedule "A" outlining business tax accounts which are, in my opinion uncollectible.

This schedule (business taxes) has been summarized by means of code, column (9), which classifies each account into the following categories:

<u>Code</u> (1)	<u>Classification</u> (2)	<u>Amount</u> <u>Recommended to</u> <u>be Written-off</u> (3)
1.	Accounts improperly assessed or out of business where tax appeal deadline to the Tax Review Committee has expired under Section 496 of the Municipal Act.	\$ 1,578.56
2.	Collection Agency advises account uncollectible	15,929.24
3.	Advised by Trustee - Bankruptcy/In Receivership - No funds	5,540.70
4.	Advised by Legal Department that accounts are uncollectible	155.71
		<u>\$23,204.21</u> =====

I would recommend that the above be deemed uncollectible and written-off in accordance with Section 495 of the Municipal Act, R.S.O. 1980.

City of Hamilton
Treasury

Schedule "A"

1985 - WRITE-OFFS

Item Number	Business Serial Number	Name and Business Address	Prior Years Penalty & Interest	Prior Years Arrears	Current Years Penalty & Interest	Current Years Arrears	Taxes Outstanding	Code
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
1	01 00210 2370 0040 842 1 17	D570642 Ontario Ltd. Myers Sporting Goods 60 Ewen Road	76.51	874.18	.00	.00	950.69	2
2	01 00210 8220 0020 841 1 17	Fortune King Inc. Burger King 1563 Main St. West	211.80	2,823.67	.00	.00	3,035.47	2
2	01 00210 8220 0020 841 2	Fortune King Inc. Burger King 1563 Main St. West	250.08	1,250.17	.00	.00	1,500.25	2
3	01 00550 4220 0020 831 2 17	Papadopoulos Dimitrios The Flame Pit 1050 King St. West	28.62	127.09	.00	.00	155.71	4
TOTAL WARD 1			567.01	5,075.11	.00	.00	5,642.12	

City of Hamilton
Treasury

1985 - WRITE-OFFS

Item Number	Business Serial Number	Name and Business Address	Prior Years Penalty & Interest	Prior Years Arrears	Current Years Penalty & Interest	Current Years Arrears	Taxes Outstanding	Code
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
4	02 01210 3060 0040 841 1 17	Bid Rite Electric Limited 13 Hess St. South	18.72	249.91	.00	.00	268.63	2
5	02 01220 1570 0100 842 1 17	Wentworth Publishing Inc. 220 King St. West	40.11	357.02	.00	.00	397.13	2
6	02 01325 1060 0560 841 1 03	Hogan Richard Love Nest Companion Service 1 Duke St., Rm. 311	4.95	44.00	.00	.00	48.95	2
7	02 01525 0190 0060 821 3	Farrell Julie c/o Farrell's Ladies Shop 223 King St. East	.72	57.81	.00	.00	58.53	1
TOTAL WARD 2			64.50	708.74	.00	.00	773.24	
			=====	=====	=====	=====	=====	

City of Hamilton
Treasury

1985 - WRITE-OFFS

Item Number	Business Serial Number	Name and Business Address	Prior Years Penalty & Interest	Prior Years Arrears	Current Years Penalty & Interest	Current Years Arrears	Taxes Outstanding	Code
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
8	03 02060 0190 0020 841 1 17	Replacement Building Products Div. of 523337 Ont. Inc. 245 Young St.	7.91	90.10	.00	.00	98.01	2
8	03 02060 0190 0020 841 2 01	Replacement Building Products Div. of 523337 Ont. Inc. 245 Young St.	1.05	4.30	.00	.00	5.35	2
9	03 02115 2940 0040 841 1 17	Hayton and Hampel Ltd. 134 Wellington St. N.	2.88	38.30	.00	.00	41.18	2
10	03 02250 6630 0010 841 1 17	487386 Ontario Sales Ltd. as Burton Ford Ltd. 572 Burlington St. East	90.35	597.00	.00	.00	687.35	2
TOTAL WARD 3			<u>102.19</u> =====	<u>729.70</u> =====	<u>.00</u> =====	<u>.00</u> =====	<u>831.89</u> =====	

City of Hamilton
Treasury

1985 - WRITE-OFFS

Item Number	Business Serial Number	Name and Business Address	Prior Years Penalty & Interest	Prior Years Arrears	Current Years Penalty & Interest	Current Years Arrears	Taxes Outstanding	Code
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
11	04 02860 2160 0020 841 1 17	Maxi Meats Emporium Inc. 955 Barton St. East	36.90	328.16	.00	.00	365.06	2
12	04 03125 8000 0020 841 1 17	Dobes, Karel T/A Grandfather Clocks 1261 Main St. East	1.98	26.69	.00	.00	28.67	2
13	04 03150 0310 2940 841 1 17	The Loubilll Hobby/Sports Inc. The Centre Mall 1227 Barton St. East	97.84	795.18	.00	.00	893.02	2
13	04 03150 0310 2941 841 1 17	The Loubilll Hobby/Sports Inc. The Centre Mall 1227 Barton St. East	41.44	336.96	.00	.00	378.40	2
13	04 03150 0310 2941 841 2	The Loubilll Hobby/Sports Inc. The Centre Mall 1227 Barton St. East	16.08	53.74	.00	.00	69.82	2
14	04 03150 0310 5720 841 1 17	559916 Ontario Inc. Home & Business Computer 1227 Barton St. East	6.90	92.26	.00	.00	99.16	2
14	04 03150 0310 5721 841 1 17	559916 Ontario Inc. Home & Business Computer 1227 Barton St. East	2.94	39.05	.00	.00	41.99	2
TOTAL WARD 4			204.08	1,672.04	.00	.00	1,876.12	

City of Hamilton
Treasury

1985 - WRITE-OFFS

Item Number	Business Serial Number	Name and Business Address	Prior Years Penalty & Interest	Prior Years Arrears	Current Years Penalty & Interest	Current Years Arrears	Taxes Outstanding	Code
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
18	07 06520 6010 2770 851 1 08	Union Dental Services Ltd. Denture Therapy Clinic 999 Upper Wentworth	124.04	1,417.63	.00	.00	1,541.67	2
18	07 06520 6010 2771 851 1 08	Union Dental Services Ltd. Denture Therapy Clinic 999 Upper Wentworth	26.39	301.93	.00	.00	328.32	2
19	07 06520 6010 2780 841 1 17	509165 Ontario Ltd. Dental Office Limeridge 999 Upper Wentworth	154.62	2,061.56	.00	.00	2,216.18	2
19	07 06520 6010 2781 841 1 17	509165 Ontario Ltd. Dental Office Limeridge 999 Upper Wentworth	57.45	460.49	.00	.00	517.94	2
20	07 08820 0130 0220 841 1 17	J. Blenkarn Holdings Co. 1059 Upper James St. Ste. 201	2.58	34.43	.00	.00	37.01	2
21	07 08830 0070 0020 841 1	Royal Red Inc. Baker McSweeney 879 Upper James St.	78.03	693.40	.00	.00	771.43	1
21	07 08830 0070 0030 841 1	Royal Red Inc. Baker McSweeney 879 Upper James St.	75.69	672.91	.00	.00	748.60	1
TOTAL WARD 7			518.80	5,642.35	.00	.00	6,161.15	

City of Hamilton
Treasury

1985 - WRITE-OFFS

Item Number	Business Serial Number	Name and Business Address	Prior Years Penalty & Interest	Prior Years Arrears	Current Years Penalty & Interest	Current Years Arrears	Taxes Outstanding	Code
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
16	06 06130 8750 0480 851 1	Gilroy's Recognition and Identification Specialties 1007 Fennell Ave. East	23.85	212.38	.00	.00	236.23	2
16	06 06130 8750 0481 851 1	Gilroy's Recognition and Identification Specialties 1007 Fennell Ave. East	.85	6.11	.00	.00	6.96	2
17	06 07210 5340 0120 841 1 17	Wentworth Construction 200 Hempstead Dr. U.6	25.98	211.02	.00	.00	237.00	2
	TOTAL WARD 6		<u>50.68</u> =====	<u>429.51</u> =====	<u>.00</u> =====	<u>.00</u> =====	<u>480.19</u> =====	

City of Hamilton
Treasury

1985 - WRITE-OFFS

Item Number	Business Serial Number	Name and Business Address	Prior Years Penalty & Interest	Prior Years Arrears	Current Years Penalty & Interest	Current Years Arrears	Taxes Outstanding	Code
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
15	05 04810 8340 0020 841 1 17	RMS Rectifier Products 35 Milburn Road	159.12	1,590.89	.00	.00	1,750.01	2
	TOTAL WARD 5		159.12	1,590.89	.00	.00	1,750.01	
			=====	=====	=====	=====	=====	

City of Hamilton
Treasury

1985 - WRITE-OFFS

Item Number	Business Serial Number	Name and Business Address	Prior Years Penalty & Interest	Prior Years Arrears	Current Years Penalty & Interest	Current Years Arrears	Taxes Outstanding	Code
			(4)	(5)	(6)	(7)		
22	08 08910 0700 1641 842 1 17	552017 Ontario Limited Wall Street 661 Upper James St.	6.78	90.71	.00	.00	97.49	2
22	08 08910 0700 1641 842 2	552017 Ontario Limited Wall Street 661 Upper James St.	8.10	43.20	.00	.00	51.30	2
23	08 09020 0250 0015 841 1	Frank Thompson TV and Appliances Ltd. 609 Upper James St.	151.48	840.64	.00	.00	992.12	3
23	08 09020 0280 0040 841 1	Frank Thompson TV and Appliances Ltd. 609 Upper James St.	166.11	831.99	.00	.00	998.10	3
24	08 09120 1240 0040 831 2	506700 Ontario Limited Snuggles 624 Upper James St.	116.55	443.96	.00	.00	560.51	3
24	08 09120 1240 0040 831 3 09	506700 Ontario Limited Snuggles 624 Upper James St.	152.64	386.45	.00	.00	539.09	3
25	08 09120 1240 0100 831 2	506700 Ontario Limited Mt. Hamilton Banquet Centre 624 Upper James St.	133.87	415.33	.00	.00	549.20	3
25	08 09120 1240 0100 831 3 05	506700 Ontario Limited Mt. Hamilton Banquet Centre 624 Upper James St.	567.14	1,334.54	.00	.00	1,901.68	3

TOTAL WARD 8

1,302.67
=====

4,386.82
=====

.00
=====

.00
=====

5,689.49
=====

City of Hamilton
Treasury

Schedule "A"

Business Tax
Summary of Trial Balance - Write-off

Ward	Penalty & Interest	Prior Years Arrears	Current Year Penalty & Interest	Current Year Arrears	Taxes Outstanding	Number of Accounts
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	567.01	5,075.11	.00	.00	5,642.12	3
02	64.50	708.74	.00	.00	773.24	4
03	102.19	729.70	.00	.00	831.89	3
04	204.08	1,672.04	.00	.00	1,876.12	4
05	159.12	1,590.89	.00	.00	1,750.01	1
06	50.68	429.51	.00	.00	480.19	2
07	518.80	5,642.35	.00	.00	6,161.15	4
08	1,302.67	4,386.82	.00	.00	5,689.49	4
TOTAL	2,969.05	20,235.16	.00	.00	23,204.21	25
	=====	=====	=====	=====	=====	=====

CODING

- Accounts improperly assessed or out of business where tax appeal deadline to the Tax Review Committee has expired under Section 496 of the Municipal Act.
- Collection Agency advised account uncollectible.
- Advised by Trustee - Bankruptcy/In Receivership - No funds available for distribution.
- Advised by Legal Department that accounts are uncollectible.

1985 June 12

DJG/ce



	— NOIR	— BG2507
	— BLUE / BLEU	— BU2507
25072	— RED / ROUGE	— BF2507
25075	— GREEN / VERT	— BP2507
25074	— GREY / GRIS	— BD2507
25073	— R. BLUE / BLEU R.	— BB2507
25079	— X. RED / ROUGE X.	— BX2507
25070	— YELLOW / JAUNE	— BY2507
25077	— TANGERINE	— BA2507

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